

Date:	Property Address:	Phone Number:			
Present Owner/Agent			City:	State:	Zip Code
Owner's Address					

**IMPORTANT: PROPERTY MUST PASS THE INSPECTION AND THE OCCUPANCY PERMIT ISSUED PRIOR TO OCCUPANT MOVING IN AND/OR RECEIVING RENTAL LICENSE**

Ref. #	Item:	OK	Repairs Required	Ref.#	Item:	OK	Repairs Required
<b>CERTIFICATIONS</b>				<b>PLUMBING</b>			
C001	Roof Certification		REQUIRED	PLB001	Toilet/Sink/Shower		
C002	Water Certification		REQUIRED	PLB002	Water Heater		
C003	Furnace/Heating Cert.		REQUIRED	PLB003	Drain/Supply Pipe		
C004	Fireplace Cert.		REQUIRED	PLB004	Plumbing Fixtures		
C005	Extermination Cert.		RENTAL REQUIRED				
<b>EXTERIOR</b>				<b>INTERIOR</b>			
E001	Garbage/Sanitation			I001	Garbage/Sanitation		
E002	Sidewalk/Driveway			I002	Bedroom Doors		
E003	Grass/Weeds/Bushes Trees			I003	Window Operable		REQUIRED
E004	Fences/Porches/Deck			I004	Smoke Detectors		REQUIRED
E005	Street Address		REQUIRED	I005	Carbon Monoxide Detectors		REQUIRED
E006	Gutters/Siding Fascia/Soffit			I006	Stairways/Steps		
E007	Handrails/Guardrails			I007	Handrails/Guardrails		
E008	Windows/Doors Screens			I008	Keyless Locks		REQUIRED
E009	Light Fixtures/Elect. Outlet			I009	Light Fixtures/Elect. Outlets		
E010	Storm Doors			I010	Walls/Ceilings/Paint		
E011	Brick Walls/Chimney			I011	Floor/Carpet		
E012	Garage/Shed/Pool			I012	Free of Mold/Mildew/Moisture		
E013	Doorbell Knocker			I013	Free of Insects/Rodents		
E014	Foundation/Structure			I014	Electrical/100 Amps		
E015	Culvert/Easements/Alleys			I015	GFCI outlets		

**VOID**

NOTES \_\_\_\_\_  
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Owner/Agent Signature:	Date:	Inspector Signature:	Date:
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(Below For Building Inspector Only)

Occupancy Approved	Occupancy Denied	Occupancy Pending (See Notes Above)
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