

JOURNAL OF PROCEEDINGS SPECIAL BOARD MEETING

OF THE CORPORATE AUTHORITIES
VILLAGE OF SAUK VILLAGE

Sauk Village Municipal Center
21801 Torrence Avenue
Sauk Village, Illinois 60411
(708) 758-3330

November 8, 2022

7:00 p.m.

1. Call To Order Mayor Derrick Burgess called the meeting of the Corporate Authorities to order at 7: 00 p.m.

Pledge of Allegiance: Mayor Derrick Burgess led the constituency in reciting the Pledge of Allegiance

Roll Call: Present: Trustees: Bell, Coleman, Jasinski and Williams
Absent: Trustee Grant

Staff Present: Director Finch, Chief Barrett, Chief White

Others in Attendance: Clerk Marva Campbell-Pruitt

2) EXECUTIVE CLOSED SESSION
There was no Closed Session

3) APPROVAL OF MINUTES

- a) Approve the Journal of Proceedings for the Committee of the Whole Meetings of October 25, 2022

Trustee Jasinski moved, and Trustee Bell seconded.

On Roll Call

AYES: Trustees: Bell, Coleman, Jasinski, and Williams

NAYS: None

ABSENT: Trustee Grant

ABSTENTION: None

Motion Carried

- b) Approve and Keep Closed the Executive Board Meeting Minutes of September 20, 2022

Trustee Jasinski moved, and Trustee Bell seconded.

On Roll Call

AYES: Trustees: Bell, Coleman, Jasinski, and Williams

NAYS: None

ABSENT: Trustee Grant

ABSTENTION: None

Motion Carried

- c) Approve and Keep Closed the Executive Board Meeting Minutes of October 11, 2022

Trustee Jasinski moved, and Trustee Bell seconded.

On Roll Call

AYES: Trustees: Bell, Coleman, Jasinski, and Williams

NAYS: None

ABSENT: Trustee Grant

ABSTENTION: None

Motion Carried

4) PUBLIC COMMENT

None

5) REPORTS OF OFFICERS

- a) Mayor - Derrick Burgess provided the Veteran's Day Celebration logistics
b) Village Clerk - Marva Campbell-Pruitt requested consideration for changes to the Resolution establishing calendar date for the 2023 Meeting Schedule. They are approved.

- c) Village Treasurer – Anthony Finch provided cash balance for funds.
Unrestricted - \$4,163,397 Restricted - \$148,866
There was a question about the ARPA Funds. Trustees stated that they should have been notified prior to allocations being made.
- d) Corporation Counsel – Amber Samuelson was not present. A colleague stood in , but there was no report
- e) Village Engineer –Melanie Arnold, Robinson Engineering – Mayor Burgess read the report.

6) REPORTS OF DEPARTMENTS

- a) Police Department - Chief Malcolm White reported
 - i. Calls for Service – 387 and Arrests – 8
 - ii. He reported that he was a panelist at the School District’s Community Fest and announced Chat with the Chief on 11/17
- b) Fire Department – Chief Stephen Barrett reported
 - i. Calls for Service – 45 and no major incidents
 - ii. Announcements for Christmas Tree for Memorial Garden and a tree for a fallen firefighter; twenty smoke detectors were installed EMA assisted Ford Hgts. with a shooting incident; and reminded that it is not legal to burn leaves.
- c) Finance Department – Director Dr. Viviann Jones, Consultant reported that the language for motions to approve the financial report was changed to accommodate requests by the auditors.
- d) Director of Operations – Director Anthony Finch provided a P.W. Status Update on fire hydrants repairs/replacements as of 11/4/22
- e) Community Development – Director Antonio Cooper

7) REPORTS OF STANDING COMMITTEES AND TRUSTEE COMMENTS

- a) Public Health & Safety - Trustee Gary Bell announced a Bean Bag Competition
- b) Ordinance Review - Trustee Arnold Coleman Announced a meeting on 11/28/2022
- c) Budget, Finance & Audit - Trustee Rodrick R. Grant had no report
- d) Housing and Intergovernmental Relations - Trustee Sherry Jasinski had no report
- e) Community Development - Trustee Debra Williams announced the Veterans Dinner on 11/17/22

8) REPORTS OF COMMITTEES AND COMMISSIONS

- a) Senior Advisory Committee – Chairman Emmett Farmer read a report provided to the Board on upcoming activities
- b) Fire and Police Commission – Chairman Francine Anderson was not present
- c) Zoning Board of Appeals Commission – Chairman Charles Pondexter had no report

9) **PRESENTATION OF ORDINANCES AND RESOLUTIONS**

- a) A Resolution to Establish the 2023 Dates and Times of Official Meetings of the Sauk Village Corporate Authorities

Trustee Williams moved, and Trustee Jasinski seconded.

On Roll Call

AYES: Trustees: Bell, Coleman, Jasinski, and Williams

NAYS: None

ABSENT: Trustee Grant

ABSTENTION: None

Motion Carried

10) **UNFINISHED BUSINESS**

11) **NEW BUSINESS**

a) **Financial Matters:**

- i. Approve the Distribution of Payroll, Transfers and Accounts Payable, in the Combined Amount of \$543,433.50 and authorize the Finance Department to Remit Payments and Transfer of Funds

Trustee Coleman moved, and Trustee Williams seconded.

On Roll Call

AYES: Trustees: Bell, Coleman, Jasinski, and Williams

NAYS: None

ABSENT: Trustee Grant

ABSTENTION: None

Motion Carried

b) **PETITIONS, AGREEMENTS, AND ACTION ITEMS**

- i. Approve a Proposal for a New Public Safety Building Study Fee Proposal with FGMArchitects

Trustee Jasinski moved, and Trustee Coleman seconded.

On Roll Call

AYES: Trustees: Bell, Coleman, Jasinski, and Williams

NAYS: None

ABSENT: Trustee Grant

ABSTENTION: None

Motion Carried

- ii. Approve Acceptance of Annual Financial Report (Audit) for Year Ended April 30, 2020

Trustee Jasinski moved, and Trustee Williams seconded.

On Roll Call

AYES: Trustees: Bell, Coleman, Jasinski, and Williams

NAYS: None

ABSENT: Trustee Grant

ABSTENTION: None

Motion Carried

- 12) GENERAL COMMENTS FROM MAYOR BURGESS** announced the water bill increase of 3% resulting from the garbage Bill rate, effective on the December bill

13) ADJOURNMENT

Having completed the business of the day, Mayor Burgess called for a motion to adjourn the meeting at 7:28 p.m. Trustee Williams moved, and Trustee Bell seconded. On roll call, the motion carried unanimously.

/s/Marva Campbell-Pruitt, Village Clerk

/s/Derrick Burgess, Mayor