

**JOURNAL OF PROCEEDINGS**  
**Committee Of The Whole Meeting**  
**Mayor And Board Of Trustees Of The**  
**Village Of Sauk Village, Illinois**  
**21801 Torrence Avenue**  
**Sauk Village, Illinois**  
**FEBRUARY 1, 2022, 7:00 p.m.**

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**1. CALL TO ORDER**

Mayor Burgess called the Committee of the Whole Meeting to order at 7:00 p.m.

**2. Roll Call**

On Roll Trustees: Bell, Coleman, Grant, Jasinski, Sapp, Williams

Absent: None

Others in Attendance: Village Clerk, Marva Campbell-Pruitt, Village Administrator, Wiszowaty, Director Antonio Cooper

**3. DISCUSSION & PRESENTATIONS**

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**VILLAGE RECOGNITIONS**

- Board Recognition of Distinguished Member – Trustee Grant read a Resolution in honor of Mary Derrick Burgess' 70<sup>th</sup> Birthday. A cake was presented.
- Mayoral Proclamation Honoring Black History Month - Mayor Burgess read a Proclamation in honor of the February 2022 Black History Month
- Other Board Recognition - Village Clerk Marva Campbell-Pruitt read a Proclamation supporting former Trustee Dr. Lynda Williams that will be read on February 12, 2022.

***Joseph Wiszowaty- Village Administrator***

- **RE-DEVELOPMENT & INCENTIVE AGREEMENT WITH DARDUR MEDICAL INC. - VILLAGE Attorney David Silverman, Ancel Glink, advised that he had been negotiating with Dardur Real Estate for the proposed Dardur Medical Development. He reported that an RDA was re-drafted to respond to the concerns raised by the Attorney Counsel and Board of Trustees. He provided the deliverables required from the investor and stipulated the timelines. Atty. further avowed:**
  - An Escrow Agent would be engaged
  - The Village, if desired, could provide a Quick Claim Dead
  - Provisions were to be in place if the project was not carried through
  - There would be limitations placed on the developers
  - Proceeds totaling 95% will go to the Village if the project fails
  - A summary of each of the nineteen Sections of the Agreement

- The Exhibits noted would primarily come from the developer and would be in the final document
- The contract requirements must go before the Board of Trustees for approval

There were only a few questions/concerns, but some of note:

- The timeframe to complete all phases of the re-development. (It would likely be ten years) This may require greater clarification
- There was a concern about project completion and services and if the Village was protected against "flipping" types of businesses. (All zoning and agreements were required. If not produced, the Village would get back the property)

Attorney Silverman noted that an Ordinance without the exhibits could be placed on the Board Agenda pending the delivery of the necessary exhibits. Therefore, the ordinance would not be effective until all components are in place.

This item would advance to the next board meeting agenda for adoption consideration.

➤ **MOU WITH NORTHWEST INDIANA REGIONAL PLANNING COMMISSION (NIRPC) FOR PARTIAL REIMBURSEMENT FOR THE OLD PLANK ROAD TRAIL EXTENSION FEASIBILITY STUDY**

Dir. Wiszowaty spoke on this topic, citing the MOU's justification based upon grant funding from NWI, who would pay the Village's match amount for \$50,000. Trustees sought reassurance that the needed bills would be paid and the process. The contractors would submit.

Two Whereas Statements that alluded to the amount listed as "up to" means that the stated amount would not be exceeded.

This item would advance to the next board meeting agenda for adoption consideration.

***Antonio Cooper- Community Development Director***

➤ **MEMORANDUM OF UNDERSTANDING WITH MAKI AKI SAUK TRAIL, LLC**

Sasa Kostich discussed two properties

1. The desired MOU between that organization and the Village for the 1345 Sauk Trail location, on the north side of the street. He expressed the intent to lease the property for truck parking and maintenance. He further stated based upon questions and concerns:

- The south side of the street would be used for truck parking for 2-3 days at a time. The Northside of the street would be used for parking and maintenance

- There would be no third-party involvement, only for the lessee
- There would be no selling of vehicles
- There would be no more than five to ten trucks daily and would not add to the traffic congestion. Instead, trucks would potentially be parked on location on major holidays.
- Village residents would be given preference for employment.
- Mr. Kostich requested two licenses for truck parking at both sites. In addition, there will be a prorated cost back to October 1, 2021, when the leasing organization started.

This item would advance to the next board meeting agenda for adoption consideration.

➤ **AMENDMENT TO PARKING LOT ORDINANCE**  
By-passed

➤ **REQUEST FOR PROPOSALS - 2022 ABANDONED HOME MOWING**

Director Cooper presented the RFP document due March 8, 4:00 p.m. The legal posting potentially would be February 9<sup>th</sup> and 16<sup>th</sup>. A consensus vote was approved for publishing the legal posting pending the actual vote of adoption at the next Board Meeting.

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**4. PUBLIC COMMENT**

- a. D. Hollins (Miller) read a written statement supporting employees who provide service to residents. She acknowledged Dir. Finch for the exemplary service he provides to residents. She suggested a token Employee Appreciation.

Mayor Burgess' Response

Stated that it was being contemplated as dinners were held previously, but certificates could be presented to staff and volunteers

**5. GENERAL COMMENTS BY TRUSTEES & MAYOR**

- Trustees Bell had no comment
- Trustee Grant commented on the meeting for the Social Media Policy and the focus of the committee to protect the Village and Employees.
- Trustee Coleman announced the meeting on the third Monday in February at 4:30
- Trustee Williams announced the Community Health Fair to provide Vaccines and Testing and the Blood Drive. She announced the meeting on 2/8 at 11:00 a.m. and provided the operations from previous shows of Recognition and things that could be done via a "Suggestion Box."

- Trustee Jasinski announced a meeting on 2/17 at 2:00 p.m.
- Trustee Sapp announced a tentative meeting on 2/7 at 6:00 p.m. He encouraged others to show integrity with residents and amongst each other.
- Mayor Burgess announced that Village Hall would be open regardless of weather conditions. He asked for understanding for the snowplows as the snow is pushed in driveways. He expressed gratitude for the birthday well-wishes.

**6. EXECUTIVE CLOSED SESSION**

Trustee Coleman moved, and Trustee Grant seconded the motion to recess to a closed session at 8:30 p.m.

**7. RECONVENE COMMITTEE OF THE WHOLE MEETING**

The Committee meeting reconvened at 9:16 p.m.

**8. ADJOURNMENT**

Mayor Burgess requested a motion to adjourn at 9:16 p.m.

Trustee Bell moved, and Trustee Coleman seconded. The motion was approved by common consent.

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Derrick Burgess, Mayor

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Marva Campbell-Pruitt, Village Clerk

**JOURNAL OF PROCEEDINGS**

**Village of Sauk Village**

Board Meeting of the Mayor and Corporate Authorities

Municipal Center

**21801 Torrence Avenue**

**Sauk Village, Illinois**

**Tuesday, February 8, 2022**

**7:00 p.m.**

**CALL TO ORDER:** Mayor Derrick Burgess called the meeting of the Corporate Authorities to order at 7:05 p.m.

**Pledge of Allegiance:** Mayor Derrick Burgess led the constituency in reciting the Pledge of Allegiance

**Roll Call:** Present: Trustees: Bell, Coleman, Grant, Jasinski, Sapp, and Williams  
Absent: None

**Staff Present:** Dir. Vavrik, Chief White, Chief Barrett. Dir. Finch., Adm. Wiszowaty,

**Others in**

**Attendance:** Clerk Marva Campbell-Pruitt  
Eng. Arnold, Atty Samuelson, Chairman Farmer

**2) EXECUTIVE CLOSED SESSION (IF REQUIRED)**

- a) Trustee Coleman moved, and Trustee Sapp seconded a motion to recess to Executive Closed Session at 7:02 p.m. to Discuss Personnel Matters. All Trustees voted aye. The motion carried.
- b) Trustee Bell moved, and Trustee Jasinski seconded a motion to reconvene the Regular Board Meeting at 7:47 p.m. All Trustees responded present to the roll call.

3) **APPROVAL OF MINUTES**

a. **MOTION TO APPROVE THE FOLLOWING MINUTES**

- i. Approve a Consent Agenda to Approve and Hold Minutes of the Executive Closed Sessions for the Following Dates:

January 11, 2022

January 18, 2022

Trustee Williams moved, and Trustee Bell seconded

**On Roll Call**

AYES: Trustees: Bell, Coleman, Grant, Jasinski, Sapp, Williams

NAYS: None

**Motion Carried**

- ii. Approve the Journal of Proceedings of the Board Meeting for January 11, 2022

Trustee Sapp moved, and Trustee Williams seconded

**On Roll Call**

AYES: Trustees: Bell, Coleman, Grant, Jasinski, Sapp, Williams

NAYS: None

**Motion Carried**

- iii. Approve the Journal of Proceedings of the Committee of the Whole Meeting for January 18, 2022

Trustee Jasinski moved, and Trustee Coleman seconded

**On Roll Call**

AYES: Trustees: Bell, Coleman, Grant, Jasinski, Sapp, Williams

NAYS: None

**Motion Carried**

4) **PUBLIC COMMENT**

- E. Zupon addressed the piled snow at the Front Entrance of Deer Creek and the hazardous conditions it causes, and the plowed snow dumped at driveways.
  - Mayor Burgess' Response  
Public Works was asked to reduce the hill of snow at the entrance, and informed that residents are responsible for their driveways.

## 5) REPORTS OF OFFICERS

- a. Mayor - Derrick Burgess reported:
  - i. COVID Mitigation efforts would remain in effect
  - ii. The cause for water main breaks is due to melting ice
  
- b. Village Clerk - Marva Campbell-Pruitt Reported:
  - i. Proposed initiatives of the Community Partnership Team
    - a) COVID and Voter Registration on March 19<sup>th</sup>
    - b) Earth Day – Village Clean-up on April 23<sup>rd</sup>
    - c) Student Governance would be the Week of April 25<sup>th</sup>-April 29<sup>th</sup> with the Municipal day on April 26<sup>th</sup> and Village Tours and Luncheon on April 29<sup>th</sup>
    - d) Health, Wellness, and Resource Fair on June 18<sup>th</sup>
  
- c. Village Administrator - Joseph Wiszowaty reported:
  - i. A list of items to be on the next Committee of the Whole Agenda and those on that night's agenda
  
- d. Village Treasurer – Anthony Finch reported
  - i. The Cash Balances as of February 4, 2022, as Unrestricted Funds \$3,395.305, and Restricted Funds \$1,269,745.

Question/Comment  
Would the Line of Credit be paid back? The LOC would be reimbursed when taxes are received.
  
- e. Corporation Counsel – ShawnTe Raines, Ancel Glink had no report
  
- f. Village Engineer –Melanie Arnold, Robinson Engineering reported:
  - i. Preparation of CDBG Grant Resolution was being prepared
  - ii. A planned meeting to identify projects for Invest in Cook Grant funding using those funds and those from SSMMA 2022 and MFT

## 6) REPORTS FROM DEPARTMENTS

- a. Police Department - Chief Malcolm White reported:
  - i. Calls for Service 281 and six arrests
  - ii. The Departments efforts to support the Public Works Department's efforts with snow removal
  - iii. He had issued a Fraud Alert through E-blast and FB E-News
  
- b. Fire Department – Chief Stephen Barrett reported:
  - i. Calls for Service – 45 and no major incidents
  - ii. Safety Tips were provided.

- c. Emergency Management Agency – Trustee Bell reported in the Director’s absence:
  - i. Call for Assist – 1 and assistance with a structural fire
- d. Finance Department – Director Michelle Royster requested approval of disbursements totaling \$406,224.87
- e. Public Works Department – Director Anthony Finch had no report, but asked anyone with issues and concerns, especially historical one to send him an email in advance as he is not privy to past concerns. He explained the process of snow removal and the laying of salt.
- f. Community Development – Director Antonio Cooper was not present

**7) REPORTS OF STANDING COMMITTEES AND TRUSTEE COMMENTS**

- a. Public Health & Safety - Trustee Gary Bell had no report
- b. Ordinance Review - Trustee Arnold Coleman announced a committee meeting on February 21<sup>st</sup> at 4:30 p.m.
- c. Budget, Finance & Audit - Trustee Rodrick R. Grant had no report
- d. Housing and Intergovernmental Relations - Trustee Sherry Jasinski announced a committee meeting planned on February 17<sup>th</sup> at 2:00 p.m. to discuss rehab water
- e. Public Services - Trustee Larry Sapp addressed the inability of snowplows to stop at each driveway and asked senior to contact him and the Public Works Director for assistance.
- f. Community Development - Trustee Debra Williams:
  - i. Announced the schedule for committee meetings on the second Tuesday until May.
  - ii. The Blood Drive was a huge success
  - iii. Has met with Code Enforcement and Community Development
  - iv. COVID Vaccinations each Saturday at the Library



## 8) Reports Of Committees and Commissions

- a. Senior Advisory Committee – Chairman Emmett Farmer reported:
  - i. The next meeting would be that Thursday
  - ii. Game Night’s time Changed
  - iii. Other programs were pending
- b. Fire and Police Commission – Chairman Francine Anderson was not present
- c. Zoning Board of Appeals Commission – Chairman Charles Pondexter was not present

## 9) Presentation Of Ordinances and Resolutions

- a. An Ordinance Approving and Authorizing the Execution of a Redevelopment by and Between the Village of Sauk Village and Dardur Real Estate, Inc.

Trustee Jasinski moved, and Trustee Williams seconded

### **On Roll Call**

AYES: Trustees: Bell, Coleman, Grant, Jasinski, Sapp, Williams

NAYS: None

### **Motion Carried**

- b. An Ordinance Amending a Certain Portion of Chapter 18 “Businesses and Business Regulations of the Municipal Code of The Village of Sauk Village Relating to Operations of Parking Facilities

Trustee Jasinski moved, and Trustee Sapp seconded

### **On Roll Call**

AYES: Trustees: Bell, Grant, Jasinski, Sapp, Williams

NAYS: Trustee Coleman

### **Motion Carried**

- c. A Resolution Approving a Memorandum of Understanding Between the Village of Sauk Village and The Northwest Indiana Regional Planning Commission

Trustee Jasinski moved, and Trustee Bell seconded

### **On Roll Call**

AYES: Trustees: Bell, Coleman, Grant, Jasinski, Sapp, Williams

NAYS: None

### **Motion Carried**

- d. A Resolution Approving a Memorandum of Understanding Between the Village of Sauk Village and Maki Aki Sauk Trail LLC

Trustee Bell moved, and Trustee Coleman seconded

**Question/Comment**

Clarification was sought on the intended purpose of the parcels. The southside of Sauk Trail would be a truck repair shop. The North side of Sauk Trail is a truck parking lot.

**On Roll Call**

AYES: Trustees: Bell, Coleman, Grant, Jasinski, Sapp, Williams

NAYS: None

**Motion Carried**

**10) UNFINISHED BUSINESS**

NONE

**11) NEW BUSINESS**

**I. FINANCIAL MATTERS:**

Approve Accounts Payable, Disbursements and Payroll in the combined totals of \$406,224.87, and authorize the Finance Department to remit payments.

Trustee Jasinski moved, and Trustee Sapp seconded

**On Roll Call**

AYES: Trustees: Bell, Coleman, Grant, Jasinski, Sapp, Williams

NAYS: None

**Motion Carried**

**2. ACTION ITEMS**

- I. A Motion to Approve Publication of a Request for Proposals for the 2022 Abandoned Property Mowing

Trustee Williams moved, and Trustee Jasinski seconded

**On Roll Call**

AYES: Trustees: Bell, Coleman, Grant, Jasinski, Sapp, Williams

NAYS: None

**Motion Carried**

**12. GENERAL COMMENTS FROM MAYOR BURGESS**

**13. INFORMATIONAL ITEMS TO BE ACCEPTED AND PLACE ON FILE**

**NONE**

**14. ADJOURNMENT**

Having completed the business of the day, Mayor Burgess called for a motion to adjourn the meeting at 8:33 p.m.

Trustee Bell moved, and Trustee Coleman seconded. The motion carried

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Derrick Burgess, Mayor

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Marva Campbell-Pruitt, Village Clerk

**COMMITTEE OF THE WHOLE MEETING  
MAYOR AND BOARD OF TRUSTEES OF THE  
VILLAGE OF SAUK VILLAGE, ILLINOIS  
21801 TORRENCE AVENUE  
SAUK VILLAGE, ILLINOIS  
FEBRUARY 15, 2022, 7:00 PM  
Meeting Agenda**

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**1. CALL TO ORDER**

Mayor Burgess called the meeting to order at 7:00 p.m.

**2. ROLL CALL**

On Roll call Present: Trustees Arnold Coleman, Grant, Jasinski, Sapp and Williams. Trustee Bell attended remotely.

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**3. DISCUSSION & PRESENTATIONS**

**Dr. Vivian Jones- Consultant**

- Dr. Jones was not present to provide a status Update on FY2020 Audit. She would be asked to present a report. A written report was to be expected by the week's end.

**Michelle Royster- Finance Director**

- The Finance Director was not present to a Budget to Actual report.

**Joseph Wiszowaty- Village Administrator**

- RFQ- Sauk Trail/Torrence Pedestrian Improvements (Invest in Cook 2021) - a request to proceed forward to issue a Request for Qualifications was asked with hopes of three firms responding.
- Engineering Services Agreement with Civiltech (Invest in Cook 2020) – An engineer is approved already of three companies, CivilTech was selected to conduct a feasibility study for the Old Plan Trail project.
- Invest in Cook 2022 Project – Kalvelage Drive- Co-presenter Melanie Arnold – Ms. Arnold distributed four maps to discuss the project that would include roadway reconstruction, curbs and gutters, new ADA compliant curbs and ramps. A resolution would be needed.

There was a question regarding the drainage from the retention pond and if the project would include its repair. This item would be on the next Board Meeting agenda for consideration for adoption.

- Resolution for 2022 Application for CDBG- Co-presenter Melanie Arnold – proposed consideration of Theodore Ave, Spencer and 219<sup>th</sup> Place near Orion for the 2022 CDBG grant with the requesting amount being \$400,000. This item would be on the next Board Meeting agenda for consideration for adoption.
- Rebuild Illinois Resurfacing Projects BLR 0530 and 09110- Co-presenter Melanie Arnold – discussed how the funds from this source and the Engineering Agreement correlates and asked that his item would be on the next Board Meeting agenda for consideration for adoption.

#### **Anthony Finch- Public Works Director**

- Mr. Finch was not present to discuss the Disposal of Village Property. Mayor Burgess stated why the grinder needed to be sold. He advised that the Clerk receive the needed documents to disseminate to trustees prior to a motion is entertained at the next Board Meeting.

#### **Trustee Sherry Jasinski**

- Ordinance Amending a portion of Chapter 18 “Contractors” – the desired changes were discussed, specifically citing those contractors be required to have a \$10,000 Bond and that it be included in the Fee Schedule. Postponement was considered, but a consensus was taken to move forth with the item would be on the next Board Meeting agenda for consideration for adoption.

#### **Trustee Debra Williams**

- Village of Sauk Village’s 65<sup>th</sup> Anniversary – discussions ensued on:
  - A review of the anniversary date
  - Providing an historical perspective
  - Consideration for a contest for a new logo to be trademarked
  - A Resolution or Proclamation was requested on March 8<sup>th</sup>.
  - The date of June 5<sup>th</sup> and other dates and activities.
  - The topic will be an agenda item at all subsequent committee meetings

#### **Marva Campbell-Pruitt - Village Clerk**

- Preview of Revised Resident Handbook was presented once more before production.

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#### **4. PUBLIC COMMENT-** There were no comments

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#### **5. GENERAL COMMENTS BY TRUSTEES & MAYOR**

- Trustees Grant, Coleman and Bell had no comment
- Trustee Jasinski announce a Committee Meeting on that Thursday
- Trusting Williams announced the hosting of Vaccines and Testing each Saturday in February and in March on the 2<sup>nd</sup> and 4<sup>th</sup> Saturdays
- Trustee Sapp and Coleman announced their respective meetings on February 21<sup>st</sup>
- Mayor Burgess reported that the CDC Guidelines and the Governor established a deadline for March 28<sup>th</sup> for masks. However, they are still required for Village hall and local businesses.

## 6. EXECUTIVE CLOSED SESSION

- Motion to Recess to Closed Session – Mayor Burgess called for the Motion to recess to Closed Session at 8:05 p.m. to discuss personnel matters. Trustee Williams moved, and Trustee Jasinski seconded. On roll call, the motion carried unanimously.
- Reconvene Committee of the Whole Meeting – the meeting reconvened at 9:45 p.m.

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## 7. ADJOURNMENT

The meeting was adjourned at 9:45 p.m. by common consent. Trustee Bell was no longer present.

/s/Derrick Burgess, Mayor

/s/Marva Campbell-Pruitt, Village Clerk

## **JOURNAL OF PROCEEDINGS**

### **Village of Sauk Village**

Board Meeting of the Mayor and Corporate Authorities

Municipal Center

**21801 Torrence Avenue**

**Sauk Village, Illinois**

**Tuesday, February 22, 2022, 7:00 p.m.**

#### **1. CALL TO ORDER – Honorable Mayor Derrick Burgess**

**CALL TO ORDER:** Mayor Derrick Burgess called the meeting of the Corporate Authorities to order at 7:01 p.m.

**Pledge of Allegiance:** Mayor Derrick Burgess led the constituency in reciting the Pledge of Allegiance

**Roll Call:** Present: Trustees: Bell, Coleman, Grant, Jasinski, Sapp, and Williams  
Absent: None

**Staff Present:** Dir. Vavrik, Chief White, Chief Barrett. Dir. Finch, Director Cooper

**Others in Attendance:** Clerk Marva Campbell-Pruitt  
Eng. Arnold, Chairman Farmer

#### **2) EXECUTIVE CLOSED SESSION**

- a) Trustee Coleman moved, and Trustee Williams seconded a motion to recess to Executive Closed Session at 7:04 p.m. to Discuss Personnel Matters and to review Executive Board minutes. All Trustees except Bell voted aye. The motion carried.
- 3) Trustee Bell moved, and Trustee Jasinski seconded a motion to reconvene the Regular Board Meeting at 7:51 p.m. All Trustees responded present to the roll call.

#### 4) APPROVAL OF MINUTES

##### a) MOTION TO APPROVE THE FOLLOWING MINUTES:

- i. Approve the Journal of Proceedings of the Committee of the Whole Meeting for January 25, 2022

Trustee Jasinski moved, and Trustee Bell seconded

##### **On Roll Call**

AYES: Trustees: Bell, Coleman, Grant, Jasinski, Sapp, Williams

NAYS: None

**Motion Carried**

- ii. Approve the Journal of Proceedings of the Committee of the Whole Meeting for February 1, 2022

Trustee Jasinski moved, and Trustee Coleman seconded

##### **On Roll Call**

AYES: Trustees: Bell, Coleman, Grant, Jasinski, Sapp, Williams

NAYS: None

**Motion Carried**

- iii. Approve the Journal of Proceedings of the Committee of the Whole Meeting for February 8, 2022

Trustee Bell moved, and Trustee Coleman seconded

##### **On Roll Call**

AYES: Trustees: Bell, Coleman, Jasinski, Sapp, Williams

NAYS: Trustee Grant

**Motion Carried**

#### 5) PUBLIC COMMENT

- L. Washington expressed gratitude to the Village and Clerk for the Proclamation presented for her 65th birthday; she inquired about a grant writer to seek funds for planters and plants
- A Bentley questioned if the abandoned homes could be bid upon and stated the needed asphalt repairs.

##### Mayor Burgess' Responses

- Expressed appreciation for the acknowledgment of the Proclamation and informed that the Village does not have a grant-writer. Many grants require matching funds.



- The response to abandoned homes, he informed that legislation must be passed, and real estate must be acquired. He discussed the current partnership with Habitat for Humanity.
- Asphalt would be laid when the freeze is over.

**6) REPORTS OF OFFICERS**

- a) Mayor - Derrick Burgess reported:
  - i. He and other Mayors met with the Governor for an information sharing session where notice was given that expected Capital Funds never manifested. Though they were allocated, they were never placed in the budget for disbursement. They discussed the funds from cannabis were to be used for infrastructure and that the third airport may be in Rockford. Peotone was not mentioned. Additional Illinois State Police Officers was being sought.
- b) Village Clerk - Marva Campbell-Pruitt had no report.
- c) Village Administrator - Joseph Wiszowaty was not present.
- d) Village Treasurer – Anthony Finch reported:
  - i. Cash Balances for the Restricted (\$904,249) and Unrestricted (\$3,314,671) Funds.
- e) Corporation Counsel – Ancel Glink had no report.
- f) Village Engineer –Melanie Arnold, Robinson Engineering reported:
  - i. An update on plans for 2022 road resurfacing
  - ii. The Resolution to apply for the CDBG Grant, and Invest in Cook Grant was expected to be approved that night

**7) REPORTS FROM DEPARTMENTS**

- a) Police Department - Chief Malcolm White reported:
  - i. Calls for Service-307 and Six Arrests
  - ii. Safety tips for driving in inclement weather
- b) Fire Department – Chief Stephen Barrett reported:
  - i. Calls for Service – 74. There were four house fires in one day. There was assistance from surrounding departments.

- ii. Safety tips for starting cars (do not start inside of the garage), carbon monoxide could impact.
- c) Emergency Management Agency – Director Allen Vavrik
  - i. Calls for Service - 14
  - ii. Tips for driving in adverse weather conditions
- d) Finance Department – An Aging Report was provided.
- e) Public Works Department – Director Anthony Finch reported:
  - i. They received forty tons of salt that day. He advised that the Village does not plow Torrence or Sauk Trail, IDOT covers those streets.
- f) Community Development – Director Antonio Cooper reported:
  - i. IDOT Abandoned Properties
  - ii. Strong Communities
  - iii. Habitat for Humanities will assist with the redevelopment of the baseball field

**8) REPORTS OF STANDING COMMITTEES AND TRUSTEE COMMENTS**

- a) Public Health & Safety - Trustee Gary Bell reported that the committee would meet the next month.
- b) Ordinance Review - Trustee Arnold Coleman reported the rescheduled meeting planned for 2/28/2022.
- c) Budget, Finance & Audit - Trustee Rodrick R. Grant- reported that an updated on the audit is forthcoming, as well as a Budget-to-Actual report.
- d) Housing and Intergovernmental Relations - Trustee Sherry Jasinski reported on the need to reschedule the planned meeting.
- e) Public Services - Trustee Larry Sapp reported on the meeting on February 21<sup>st</sup> where the committee discussed details for summer infrastructure needs.
- f) Community Development - Trustee Debra Williams reported:
  - i. The next meeting was scheduled on February 8<sup>th</sup>.
  - ii. There would be a break in COVID-related activities in March
  - iii. Planning has started for the 65<sup>th</sup> Anniversary
  - iv. Habitat had four flyers in the library that were reviewed.

**9) Presentation Of Ordinances and Resolutions**

- a) An Ordinance Amending Certain Sections of Chapter 18 of the Sauk Village Municipal Code (Contractors)

Trustee Sapp moved, and Trustee Jasinski seconded

**On Roll Call**

AYES: Trustees: Bell, Coleman, Grant, Jasinski, Sapp, Williams

NAYS: None

**Motion Carried**

b) A Resolution Approving a Preliminary Engineering Services Agreement Between the Village of Sauk Village and Civiltech Engineering, Inc. for the Old Plank Road Trail Extension Feasibility Study (Invest In Cook 2020)

Trustee Bell moved, and Trustee Coleman seconded

**On Roll Call**

AYES: Trustees: Bell, Coleman, Grant, Jasinski, Sapp, Williams

NAYS: None

**Motion Carried**

c) A Resolution Authorizing the Execution of An Application for The Invest In Cook Grant Program for 2022

Trustee Williams moved, and Trustee Jasinski seconded

**On Roll Call**

AYES: Trustees: Bell, Coleman, Grant, Jasinski, Sapp, Williams

NAYS: None

**Motion Carried**

d) A Resolution Approving and Authorizing the Execution of an Engineering Service Agreement For Certain Roadway Projects Project Number BLR 05530

Trustee Jasinski moved, and Trustee Sapp seconded

**On Roll Call**

AYES: Trustees: Bell, Coleman, Grant, Jasinski, Sapp, Williams

NAYS: None

**Motion Carried**

e) A Resolution Approving and Authorizing Improvements Under The Illinois Highway Code For Roadway Projects Under Rebuild Illinois Funds Totaling \$460,000, Project BLR 09110

Trustee Williams moved and Trustee Jasinski seconded

**On Roll Call**

AYES: Trustees: Bell, Coleman, Grant, Jasinski, Sapp, Williams

NAYS: None

**Motion Carried**

**10) Reports Of Committees and Commissions**

- a) Senior Advisory Committee – Chairman Emmett Farmer was not present.
- b) Fire and Police Commission – Chairman Francine Anderson was not present.
- c) Zoning Board of Appeals Commission – Chairman Charles Pondexter

**11) UNFINISHED BUSINESS**

NONE

**12) NEW BUSINESS**

**A) Financial Matters:**

Approve Accounts Payable, Disbursements and Payroll in the combined totals of \$440,650.43 and authorize the Finance Department to remit payments.

Trustee Jasinski moved, and Trustee Williams seconded

**On Roll Call**

AYES: Trustees: Bell, Coleman, Grant, Jasinski, Sapp, Williams

NAYS: None

**Motion Carried**

**B) Action Items**

- i. A Motion to Approve and Publish the Request for Proposals for the Sauk Trail/Torrence Avenue Phase 1 Invest in Cook 2021 Project

Trustee Jasinski moved, and Trustee Williams seconded

**On Roll Call**

AYES: Trustees: Bell, Coleman, Grant, Jasinski, Sapp, Williams

NAYS: None

**Motion Carried**

- ii. A Motion to Request the Attorney to Prepare an Ordinance for the Disposal of Surplus Property Owned by the Village (Grinder)

Trustee Williams moved, and Trustee Jasinski seconded

**On Roll Call**

AYES: Trustees: Coleman, Grant, Jasinski, Sapp, Williams

NAYS: Trustee Bell

**Motion Carried**

**13) INFORMATIONAL ITEMS TO BE ACCEPTED AND PLACED ON FILE**

NONE

**14) GENERAL COMMENTS FROM MAYOR BURGESS**

Invited Trustees to the Business After Hours

**15) ADJOURNMENT**

Having completed the business of the day, Mayor Burgess called for a motion to adjourn the meeting at 8:51 p.m.

Trustee Sapp moved, and Trustee Williams seconded. The motion carried.

/s/Derrick Burgess, Mayor

/s/Marva Campbell-Pruitt, Village Clerk