

**JOURNAL OF PROCEEDINGS
COMMITTEE OF THE WHOLE MEETING
MAYOR AND BOARD OF TRUSTEES OF THE
VILLAGE OF SAUK VILLAGE, ILLINOIS
21801 TORRENCE AVENUE
SAUK VILLAGE, ILLINOIS
August 16, 2022, 7:00 PM**

1. CALL TO ORDER

Mayor Burgess called the meeting to order at 7:00 p.m.

2. ROLL CALL

On Roll Call

Present: Trustees Bell, Coleman, Grant, Jasinski, Sapp and Williams

3. DISCUSSION & PRESENTATIONS

- **Enhancing Communication Outreach to Residents**

The Village Clerk Marva Campbell-Pruitt and Director of Operations, Anthony Finch discussed mechanisms to increase communication with the residents in the community. They discussed:

- Upgrading Mail Chimp or the use of Constant Contact
- E-Z Texting

Trustees requested reports on the effectiveness of using the two online sites and the marketing strategies for enrollments.

These items would be on a Board Meeting agenda for consideration of adoption, pending the sites' review and recommendations by the attorney.

Crossroads Church Revival

- Pastor Chris Chappell discussed an intended Tent Revival located on Sauk Trail and Cornell. It would be a Gospel Revival with varying congregations participating. The anticipated dates are September 23 -25, 2022. A resolution and letter of support are needed. These items would be on a Board Meeting agenda for consideration of adoption.

Retail Development at 2001 East Lincoln Highway, Sauk Village

Director Antonio Cooper asked for reconsideration of the strip mall as the map distributed reflects that there would be no impact to residents. Considering the address provided and the map, it was determined that the process must be restarted and required presentation to the Zoning Board and a new Hearing.

Procedural Guidelines were suggested regarding who could bring back the item for consideration (those who were the majority were the ones who could reintroduce the item)

Suggestions were made to include:

- i. The legal description of the property
- ii. The pin numbers
- iii. Submit proper paperwork

Trustees questioned that items presented for review were different from the first proposal, thus requiring approval by the Zoning Board. They asked for the packet and paperwork that should be presented to the Board,

4. PUBLIC COMMENTS

- W. Bishop spoke stated that Roadway, who were the owners of the land were unaware that it was sold.
- K. Jones informed the Board that Transportation Drive is owned by Roadway
- L. Washington stated that the Compensation listing on the board needs to be updated; she hoped that the revival would be passed; announced the Sneaker Ball
- Chief White explained the urgency for a presentation by FLOCK for cameras.
- D. Murdoch spoke on Flock and was allowed additional time to speak on the camera's attributes. It was suggested to hold a Special Meeting on August 23rd at 6:30 p.m. and then place the item on the regular Board meeting for consideration for adoption.
- J. Burns discussed ways to communicate with residents. He suggested banners.

Mayor Burgess' Responses

- The private road must be researched
 - The Compensation List would be updated
 - A billboard may be secured
-

5. GENERAL COMMENTS BY TRUSTEES & MAYOR

- Trustee Williams announced a committee meeting on 8/19
- Trustee Jasinski – no comment
- Trustee Grant – no comment

- Trustee Sapped bided the Sneaker Ball success and apologized for the date conflict; apologized for the emotional responses of others
- Trustee Bell cited the inconsistencies of residents' water bills
- Trustee Coleman announced a committee meeting on 9/22
- Mayor Burgess announced the Corn and Dog Roast/Recycling Event

6. EXECUTIVE CLOSED SESSION

There was none

7. ADJOURNMENT

Mayor Burgess requested a motion to adjourn the meeting at 9:55 p.m. Trustee Bell moved, and Trustee Williams seconded. The motion was carried by a unanimous vote of Trustees who were present.

/s/ Marva Campbell-Pruitt
Village Clerk

/s/Derrick Burgess, Mayor
Mayor

JOURNAL OF PROCEEDINGS

Village of Sauk Village

Board Meeting of the Mayor and Corporate Authorities

Municipal Center

21801 Torrence Avenue

Sauk Village, Illinois

Tuesday, August 23, 2022, 7:00 p.m.

1) Call To Order Mayor Derrick Burgess called the meeting of the Corporate Authorities to order at 7: 27 p.m.

Pledge of Allegiance: Mayor Derrick Burgess led the constituency in reciting the Pledge of Allegiance

Roll Call: Present: Trustees: Bell, Coleman, Grant, Sapp, and Williams
Absent: Jasinski

Staff Present: Director Vavrik, Director Finch, Chief White, Director Jones

Others in Attendance: Clerk Marva Campbell-Pruitt
Atty. Samuelson, HR Douglas

Mayor Burgess asked for a “Moment of Silence,” in honor of long-time resident, Mr. Harwood Ayres

2) EXECUTIVE CLOSED SESSION

Mayor Burgess requested a motion to recess to Executive Closed Session at 7:30 p.m. to discuss pending litigation.

Trustee Bell moved, and Trustee Coleman seconded. The motion carried by a unanimous vote of Trustees who were present. Trustee Jasinski was absent.

3) MOTION TO RECONVENE REGULAR BOARD

A motion and Roll Call vote were taken to reconvene the meeting at 7:50 p.m.

4) APPROVAL OF MINUTES

- a) Approve the Journal of Proceedings of the Board Meeting for August 9, 2022

Trustee Williams moved, and Trustee Coleman seconded

On Roll Call

AYES: Trustees: Bell, Coleman, Grant, Sapp, Williams

NAYS: None

ABSENT: Trustee Jasinski

Motion Carried

- b) Approve the Minutes of the Executive Closed Session Meeting for August 9, 2022, and Vote to Keep Closed or to Release. The vote was to approve the Minutes, but to keep them closed.

Trustee Bell moved, and Trustee Coleman seconded

On Roll Call

AYES: Trustees: Bell, Coleman, Grant, Sapp, Williams

NAYS: None

ABSENT: Trustee Jasinski

Motion Carried

5) PUBLIC COMMENT

- K. J complimented the efforts of last year's grass cutting but reported that the grass is so high it prohibits him from using his gate.
- R. Johnson Smith announced the Music Fest and had pluggers
- Z. Ayres spoke on behalf of Carlisle Estates regarding the redevelopment attempt and the private road leading to it.
- D. Freeman inquired about the use of a Digital Sign rather than repeating same announcements; and spoke of using funds for a grocery store and programs for children. She regretted that things that would be effective were voted down.
 - Mayor Burgess' Responses
 - The Village would follow-up with the grass cutting
 - The Village will research the limitations of the road access
 - Several stores have been contacted

6) REPORTS OF OFFICERS

- a) Mayor - Derrick Burgess
- i. Provided a quarterly report and a summary of some things that occurred. He spoke of focus areas and challenges.
 - ii. Would provide an update if the Governor mandates another mask mandate.

- b) Village Clerk - Marva Campbell-Pruitt:
 - i. Announced the Community Yard Sale
 - ii. Presented salient points of the Ordinance to reiterate the tenets of the Travel Reimbursement Ordinance
- c) Village Treasurer – Anthony Finch:
 - i. Reported on unrestricted and restricted balances
 - ii. ARPA Funds must be discussed as there are five years to use them
- d) Corporation Counsel – Amber Samuelson, Ancel Glink had no report
- e) Village Engineer –Melanie Arnold, Robinson Engineering

7) REPORTS FROM DEPARTMENTS

- a) Police Department - Chief Malcolm White
 - i. Calls for Service - 361 Arrest - 17
 - ii. Activities: NNO, Bud Billiken Parade, Cop on a Rooftop
- b) Fire Department – Chief Stephen Barrett
 - i. Calls for Service – 70 No major incidents
 - ii. Repairs made to the lights to ensure safety
- c) Emergency Management Agency – Director Allen Vavrik
- d) Finance Department – Interim Director Dr. Viviann Jones
 - i. Requested approval of Accounts Payable and Payroll for \$468,147.93
- e) Operations – Director Anthony Finch
 - i. Provided a status report of staff activities
 - ii. Discussed a Homebuyers Program and Recycling
- f) Community Development – Director Antonio Cooper
 - i. provided a report on funds collected for business licenses, permits, SAFEbuilt and the number of tickets written.

8) REPORTS OF STANDING COMMITTEES AND TRUSTEE COMMENTS

- a) Public Health & Safety - Trustee Gary Bell reported that he is planning a meeting
- b) Ordinance Review - Trustee Arnold Coleman reported that his meeting was canceled.
- c) Budget, Finance & Audit - Trustee Rodrick R. Grant asked for a status of the audit and RFP at the next meeting
- d) Housing and Intergovernmental Relations - Trustee Sherry Jasinski was absent
- e) Public Services - Trustee Larry Sapp encouraged others to appreciate the efforts of all who endeavors to support the Village.
- f) Community Development - Trustee Debra Williams reported occurrences and activities at the library.

9) REPORTS OF COMMITTEES AND COMMISSIONS

- a) Senior Advisory Committee – Chairman Emmett Farmer provided a report of planned upcoming activities.
- b) Fire and Police Commission – Chairman Francine Anderson
- c) Zoning Board of Appeals Commission – Chairman Charles Pondexter

10) PRESENTATION OF ORDINANCES AND RESOLUTIONS

- a) A Resolution Approving the Execution of a Letter of Support for a Community Tent Revival for the Village of Sauk Village

Trustee Coleman moved, and Trustee Bell seconded

On Roll Call

AYES: Trustees: Bell, Coleman, Grant, Sapp, Williams

NAYS: None

ABSENT: Trustee Jasinski

Motion Carried

- b) A Resolution Approving an Agreement with Flock Group Inc. for five (5) Cameras

Trustee Bell moved, and Trustee Coleman seconded

On Roll Call

AYES: Trustees: Bell, Coleman, Grant, Sapp, Williams

NAYS: None

ABSENT: Trustee Jasinski

Motion Carried

- c) A Resolution Approving the Purchase and Installation of Flock Group, Inc. Hardware (five (5) Cameras)

Trustee Bell moved, and Trustee Coleman seconded

On Roll Call

AYES: Trustees: Bell, Coleman, Grant, Sapp, Williams

NAYS: None

ABSENT: Trustee Jasinski

Motion Carried

- d) A Resolution Approving an Agreement with Flock Group Inc. for seven (7) Cameras

Trustee Bell moved, and Trustee Williams seconded

On Roll Call

AYES: Trustees: Bell, Coleman, Grant, Sapp, Williams

NAYS: None
ABSENT: Trustee Jasinski
Motion Carried

- e) A Resolution Approving the Purchase and Installation of Flock Group, Inc. Hardware (seven (7) Cameras)

Trustee Bell moved, and Trustee Williams seconded
On Roll Call
AYES: Trustees: Bell, Coleman, Grant, Sapp, Williams
NAYS: None
ABSENT: Trustee Jasinski
Motion Carried

- f) A Resolution Approving the Letter of Agreement between the Fraternal Order of Police Labor Council (Union), representing a Bargaining Unit of Patrol Officers and Sergeants, and the Village of Sauk Village (Employer), Parties to a Collective Bargaining Agreement (CBA), Effective May 1, 2018, and Expired April 30, 2021, Whose Continuing Terms are Effective During the Current Negotiation for a successor CBA

- g)
Trustee Williams moved, and Trustee Sapp seconded
On Roll Call
AYES: Trustees: Bell, Coleman, Grant, Sapp, Williams
NAYS: None
ABSENT: Trustee Jasinski
Motion Carried

- h) An Ordinance Repealing Ordinance 21-024 The Salaries and Other Fringe Benefits Of Appointed Officials, Supervisory Personnel, And Other Full-Time and Part-Time Employees Not Covered by Collective Bargaining Agreements

Trustee Bell moved, and Trustee Williams seconded
On Roll Call
AYES: Trustees: Bell, Coleman, Grant, Sapp, Williams
NAYS: None
ABSENT: Trustee Jasinski
Motion Carried

11) UNFINISHED BUSINESS

None

12) NEW BUSINESS

a) Financial Matters:

- i. Approve Accounts Payable, and Payroll Disbursements in the Combined Amount of \$468,147.93, and authorize the Finance Department to Remit Payments.

Trustee Grant moved, and Trustee Williams seconded

On Roll Call

AYES: Trustees: Bell, Coleman, Grant, Sapp, Williams

NAYS: None

ABSENT: Trustee Jasinski

Motion Carried

B) Action Items

- i. Approve Agreement with the Righteous Works, LLC and the Village of Sauk Village for the Sauk Village Music Fest and Authorize the Deposit Payment.

Trustee Sapp moved, and Trustee Coleman seconded

On Roll Call

AYES: Trustees: Coleman, Grant, Sapp, Williams

NAYS: Trustee Bell

ABSENT: Trustee Jasinski

Motion Carried

- There was unreadiness to move forward with the contract as it was presented. The Village's Attorney was asked to review it and make recommended amendments to it. Payments would be made as follows: \$17,000 Deposit, and two one-third payments once the agreement was amended.

13) GENERAL COMMENTS FROM MAYOR BURGESS

- i. Thanked attendees for their support of the Corn and Dog Roast

14) ADJOURNMENT

Having completed the business of the day, Mayor Burgess called for a motion to adjourn the meeting at 9:10 p.m. Trustee Williams moved, and Trustee Sapp seconded. On roll call, the motion carried unanimously. Trustee Jasinski was absent.

/s/Marva Campbell-Pruitt, Village Clerk

/s/Derrick Burgess, Mayor

**JOURNAL OF PROCEEDINGS
SPECIAL COMMITTEE MEETING
OF THE VILLAGE OF SAUK VILLAGE**

Sauk Village Municipal Center
21801 Torrence Avenue
Sauk Village, Illinois 60411

August 23, 2022

1. CALL TO ORDER

The special meeting was called by Mayor Derrick Burgess of the Village of Sauk Village. Notice was issued in accordance with the Illinois Open Meetings Act.

Mayor Burgess called the Special Committee Meeting to order at 6:40 p.m.

2. ROLL CALL

Present: Trustees Bell, Coleman, Grant, Sapp and Williams

Absent: Trustee Jasinski

3. DISCUSSION ITEMS

- a) A Resolution Approving a Contract between FLOCK for the Agreement for Cameras

Police Chief White provided greater clarity and the funding sources for two agreements for cameras to be installed at strategic locations. Five cameras would be paid through a grant and the others would be paid from TIF Funds and the Towing Fund. It was determined that two separate resolutions and two separate agreements were required. These items would be on the next Board Meeting agenda for consideration of adoption.

- b) A Resolution Approving the Letter of Agreement between the Fraternal Order of Police Labor Council (Union), representing a Bargaining Unit of Patrol Officers and Sergeants, and the Village of Sauk Village (Employer), Parties to a Collective Bargaining Agreement (CBA), Effective May 1, 2018, and Expired April 30, 2021, Whose Continuing Terms are Effective During the Current Negotiation for a successor CBA.

The letter and resolution were presented to Trustees for consideration. It was determined that two separate resolutions and two separate agreements were required. These items would be on the next Board Meeting agenda for consideration of adoption.

- c) An Ordinance Repealing Ordinance 21-024 The Salaries And Other Fringe Benefits Of Appointed Officials, Supervisory Personnel, And Other Full-Time And Part-Time Employees Not Covered By Collective Bargaining Agreements

The justification to repeal this ordinance was presented as the salaries were included in the approved budgets and thus no ordinance was needed. It was determined that this item would be on the next Board Meeting agenda for consideration of adoption.

- d) Entertainment Agreement

Attorney Samuelson discussed the recommended changes made to the original contract provided by the promoter of the Music Festival. She suggested approval pending the contractor's sign-off and approval. Items changed were those consistent with standard contracts, including an Indemnification Clause. It was suggested that one-third payment (\$17,000) be approved at the next Board Meeting with the remaining being paid by two separate checks once the contract was ratified. A Special meeting was suggested on September 6th to vote on the contract with the pending amendments.

Questions/Comments

The address on the contract was questioned and there was a request for a broader view of the event. Trustee Sapp plans to provide all information pertaining to the event after the next meeting of the planning committee. The cost of an item that was to be included in the contract (Mirror Board) was voided.

Overtime for Village Staff was not included in the cost and must be calculated.

4. PUBLIC COMMENT

- D. Freeman questioned the cost of the Festival while additional fire, police, fire hydrants and a grocery store were needed.
- R. Farrow thanked the Board for all they do.

Mayor Burgess' response(s)

Both were comments, not questions. He provided assurance that the event could serve to assist us to work together. He thanked Mr. Farrow for his remarks.

5. ADJOURNMENT

Mayor Burgess requested a motion to adjourn the meeting at 7:20 p.m. Trustee Williams moved, and Trustee Bell seconded. The motion was carried by a unanimous vote of Trustees who were present.

/s/ Marva Campbell-Pruitt
Village Clerk

/s/Derrick Burgess, Mayor
Mayor