

MINUTES OF THE **SPECIAL MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **JANUARY 7, 2015.**

1. Roll Call

Mayor Hanks called the meeting to order at 6:03 pm.

On roll call:

Present: Trustees Burgess, Morden, Poskin, Washington and Williams

Absent: Trustee Myers (Did not act as a member of the board during the hearing; called to testify.)

Also present: Lieutenant James Allison, Village Attorney Mike McGrath and court reporter

2. Disciplinary Hearing for Lieutenant James Allison

Village Attorney Mike McGrath represented the village in this hearing. Lieutenant James Allison defended himself. Witnesses were called to testify on both sides before closing arguments.

A request for a 5 minute recess was made and withdrawn at 7:47 pm.

Mayor Hanks asked for a motion for a five minute recess at 7:50 pm.

The motion was made by Trustee Williams and seconded by Trustee Washington.

All ayes

The meeting was recessed at 7:50 pm.

Mayor Hanks asked for a motion to reconvene. The motion was made by Trustee Poskin and seconded by Trustee Washington.

Ayes: Trustees Burgess, Morden, Poskin, Washington and Williams

Nays: None

Absent: Trustee Myers

Motion carried

The meeting was reconvened at 7:55 pm.

3. Recess to Executive Session

A. Discussion of Personnel Matters and Update of Pending Litigation, Collective Bargaining Matters, Real Estate, Employment and Compensation if needed (5ILCS) 120/2 (C)(1) (2015)

Mayor Hanks asked for a motion to recess to executive session. The motion was made by Trustee Burgess and seconded by Trustee Washington.

Ayes: Trustees Burgess, Morden, Poskin, Washington and Williams

Nays: None

Absent: Trustee Myers

Motion carried

The meeting was recessed to executive session at 8:26 pm.

4. Reconvene Special Meeting

Mayor Hanks asked for a motion to reconvene. The motion was made by Trustee Poskin and seconded by Trustee Washington.

Ayes: Trustees Burgess, Morden, Poskin, Washington and Williams

Nays: None

Absent: Trustee Myers

Motion carried

The meeting was reconvened at 9:55 pm.

5. Motion to Approve Disciplinary Action against Lieutenant James Allison up to and including termination.

Mayor Hanks asked for a motion disciplinary action and termination of Lieutenant James Allison due to responding to a fire call in his personal vehicle after consuming intoxicants while off duty which is a violation of the Sauk Village Fire Department SOG (Standard Operations Guide).

The motion was made by Trustee Williams and seconded by Trustee Washington.

Ayes: Trustees Burgess, Morden, Poskin, Washington and Williams

Nays: None

Absent: Trustee Myers

Motion carried

6. Adjournment

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Washington and seconded by Trustee Williams.

All Ayes

Meeting was adjourned at 9:56 pm.

Mayor David Hanks

Village Clerk Debra L. Williams

MINUTES OF THE **SPECIAL MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **JANUARY 13, 2015.**

1. Roll Call

Mayor Hanks called the meeting to order at 6:03 pm.

On roll call:

Present: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Absent: None

2. An Ordinance of the Village of Sauk Village, Cook and Will Counties, Illinois Supporting the Renewal of a Class 8 Real Estate Tax Assessment Classification for 21700 South Mark Collins Drive

Mayor Hanks provided background on the property located at 21700 S. Mark Collins Drive. In-Cor Properties representatives Mark Neumann and Katie Lightborn stated the 776,000 sq. ft. property was formerly occupied by WSI Warehouse. There is no new tenant at this time. The renewal of the Class 8 Classification is an incentive that helps Sauk Village compete with Indiana and Will County to bring businesses and jobs to the community. The original ordinance was approved in 2004. The Class 8 classification is a 12 year incentive reducing the 25% tax to 10% for the first 10 years, 15% for the eleventh year and 20% for the twelfth year. In-Cor Properties is openly marketing to a single tenant or divided for smaller size users.

This item will appear on the next Boards agenda for consideration.

3. Adjournment

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Poskin and seconded by Trustee Washington.

All Ayes

Meeting was adjourned at 6:40 pm.

Mayor David Hanks

Village Clerk Debra L. Williams

MINUTES OF THE **REGULAR MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **JANUARY 13, 2015.**

1. CALL TO ORDER

Mayor Hanks called the meeting to order at 7:02 pm.

A. Pledge of Allegiance

Mayor Hanks lead those assembled in the Pledge of Allegiance.

B. Roll call

Present: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Absent: None

2. PUBLIC COMMENT

A. Public Comment- All questions and comments must be directed to the Mayor. Each speaker will be given three minutes to comment on agenda items only. Each speaker will be allowed one opportunity to speak.

None

3. REPORTS OF OFFICERS

A. Mayor's Report- Mayor David Hanks

Mayor Hanks thanked everyone for coming out to Meet the Mayor last Saturday. There was a great turnout and great questions. The questions and answers from that meeting will be available soon. The next Meet the Mayor is scheduled for Saturday, February 14th from 9am- 11:00 am. Bring your sweetheart.

Mayor Hanks reported meeting Governor Quinn, along with Trustee Poskin, in Oak Park last week to accept the OSLAND Parks Grant in the amount of \$205,000.00. The grant will provide new soccer fields, walking paths, new dugouts and parking lot, new signage and lighting, new playground equipment, batting cages, etc... for Arrowhead Park.

Mayor Hanks thanked Trustee Myers for spearheading the new Sauk Village Debt Recovery Program. Committee members include the attorneys, administration staff, village attorney, board member, IT consultant and a resident. Details of the recent \$200,000.00 CDBG grant are included in the Sauk Talk. The grant will cover street repairs for 216th St, Constance Ave, 215th St., 223rd Place and 216th Court.

1) Appointment to the Police and Fire Pension Board- William Bishop

Mayor Hanks asked for a motion to accept William Bishop for the appointment to the Police and Fire Pension Boards. The motion to approve was made by Trustee Burgess and seconded by Trustee Washington.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

Village Clerk Williams swore William Bishop in as Police and Fire Pension Board member.

2) Reappointment to the Human Relations Commission- Stephen Shymkus

Mayor Hanks reappointed Stephen Shymkus for the position of Human Relations Commissioner.

Village Clerk Williams swore Stephen Shymkus in as Human Relations Commissioner.

Mayor Hanks thanked William Bishop and Steve Shymkus for accepting the positions and announced one more vacancy in the Human Relations Commission. Letters of interest will be accepted at the front desk or should be sent to the Village Clerk.

B. Village Clerk- Mrs. Debbie Williams

Village Clerk Williams thanked everyone for coming to the Carols, Cocoa and more event. It was a last minute event that was very successful thanks to the wonderful volunteers and contributors. Thanks to Terri's Angel Team and Sauk Village Walgreens for supplying so many toys that every child left with a toy. Thanks to

Robinson Engineering, Odelson & Sterk, DP Partners, Linda Todd, WSI, Kane McKenna for the donations that supplemented the food baskets, refreshments and toys. Thanks to Minority Auto and an anonymous donor for supplying non perishable food and to Santa Claus for making the event even more special. Village Clerk Williams stated communication is still a problem. Some events are advertised and attended better than others. The newest edition of Sauk Talk is available on the back table, the McConathy Public Library and www.saukvillage.org. There is a survey called "Bridging the Gap" on page 7 asking what forms of communication everyone is aware of and what forms of communication would be suggested. Ways to communicate now include, Salk Talk, village website www.saukvillage.org, email alerts and official Sauk Village Information Facebook page. Village Clerk Williams would like to make this a year of communication and asked residents to submit ideas on what information they are looking for and suggestions on how to increase communication. Please fill out the survey and return to the front desk. The Village Clerk's door is always open for questions.

C. Village Treasurer – Mr. Jim Griegel- Absent- No report

D. Village Attorney - Odelson & Sterk, LTD-Absent- No report

E. Village Engineer – Mr. Jim Czarnik

Village Engineer Czarnik provided a summary of the water treatment plant project.

The project included the installation of air strippers to remove vinyl chloride from the ground water, installation of iron filters to remove iron from the ground water (water softening), installation of power standby generators to provide backup power to the treatment plants, upgrading the supervisory data acquisition system, building improvements such as electrical improvements, pipe and roof replacement, etc... Site improvement such as fencing, backwash equipment improvements, etc... Construction started in March of 2014. The initial plan was to restore well three to operation first to provide water in sufficient quantity to the village. Well three went back on line last month. Construction is now focused on treatment plant one, which houses wells one and two, involving installation of new piping and iron filter and bringing the new air stripper on line. Construction on wells one and two should be complete this spring. The entire project should be completed by May. Sauk Village is in complete compliance with the consent order established by the IEPA and the Attorney General's office. The IEPA provided a \$4.9 million dollar loan for the engineering and construction of the project. The Governor then announced Sauk Village would receive a grant for the entire loan amount so the village would not have to pay any costs for the project. Additional updates will be provided as the project progresses.

4. REPORTS OF TRUSTEES AND BOARD COMMITTEES

A. Parks and Recreation Committee- Trustee Poskin

Trustee Poskin reported the last basketball sign up will be held January 23rd from 5-7pm and 24th from noon – 2pm. The Parks and Recreation Committee meeting was rescheduled until January 15th due to the holiday and the weather. The Craft Show is scheduled for March 14th starting at 9am. Vendors are needed. Anyone interested in helping with outdoor sports please contact Trustee Poskin.

B. Beautification Committee- Mayor Hanks

Mayor Hanks reported the Beautification Committee will meet on January 21st at 7pm in the Village Hall.

C. Ordinance Review Committee- Trustee Myers

Trustee Myers stated the January Ordinance Review Committee meeting was cancelled due to the weather. The new Local Debt Recovery Committee will meet January 29th at 10:00 am in the Village Hall. Trustee Myers introduced resident Carol Marnell whose knowledge and expertise will be an asset to the committee.

D. Intergovernmental Relations Committee- Trustee Burgess

Trustee Burgess stated the next Intergovernmental Relations Committee meeting will be held February 5th at 7pm in the Village Hall. Trustee Burgess asked to address items brought up at the special meeting under cost savings initiatives at the next Committee meeting.

E. Neighborhood Watch Committee- Trustee Washington

Trustee Washington thanked everyone who braved the cold to attend last night's Neighborhood Watch meeting. Two new block club captains joined. The committee is discussing new ideas including working with Chief Holevis and the police department. The next Neighborhood Watch meeting will be held February 9th. Everyone is encouraged to attend.

F. Public Relations Committee/ Community Outreach Partnership-Trustee Williams

Trustee Williams stated the Public Relation Committee will meet Wednesday, January 14th at 4:30pm. Sauk Talks are available at the back of the room.

COP- The Community Outreach Partnership Committee did not meet today due to a special called board meeting.

5. REPORTS OF DEPARTMENTS, COMMITTEES & COMMISSIONS

A. Fire Department/ 911 Committee- Chief Stoffregen

Director Johnson reported the department has responded to 18 calls in the past two weeks including 8 vehicle accidents, 1 fire alarm, 3 medical assists, 1 PACE bus on fire, 1 stove fire, 3 assist other agencies and 1 smoke in the building. Chief Stoffregen thanked the residents for looking out for their neighbors during the cold spell. The fire department was on standby when wind chill factors got to minus 30 degrees. This was not only for quick response but also to make the fire station a warming center. This came about with approval of the Mayor. Please try to shovel around your hydrants; it makes the firefighter's job a lot easier. Clerk Williams will be put alerts as soon as permission is granted by the mayor to open the warming or cooling center depending on the weather.

Mayor Hanks thanked everyone for working the warming centers from 8pm to 8am during the cold weather.

B. Police Department-Chief Holevis

Chief Holevis reported there were 1,422 calls for service from December 9th to present which included 26 accidents, 120 burglar alarms, 127 ambulance assists, 36 burglary calls, 60 domestics, 163 other calls for service, 14 shots fired, 86 suspicious activities and 244 traffic stops. There is a police testing in process. The last day to submit applications is January 30th. The test will be held on February 14th; location to be determined. Applications are available through Resource Management Associates located on Oak Park Avenue in Tinley Park. Applications will be available through January 22nd. Preliminary results are in for uniformed crime reporting. Comparisons from last year include approximately 20 more burglaries than last year, up one homicide and a total of 88 domestic batteries. The department is working very well in some areas and could use some improvement in others. Chief Holevis stated an employee resigned this morning leaving four telecommunicators. Office Melnychenko will be off until mid February due to an off duty accident leaving 17 officers on the street. Chief Holevis asked for an update on when vendors will get paid. Squad cars need to get repaired. Mayor Hanks stated payment will resume when money is received from the state. Payroll is the priority right now.

C. Public Works Department- Mr. Weller

Director Weller reported street light repairs are ongoing. Wire fault was repaired at 219th Place and Jeffrey and 219th Place and Orion are waiting for ComEd. Some equipment has arrived for the new lights being installed throughout town. Old lights will not be repaired unless parts are in house. Three hydrants were repaired east of Mark Collins Drive due to accidents. Ash tree removal will start soon- weather permitting. All eight trucks are being prepped for winter; keeping up on repairs due to aging equipment. The department continues with day to day operations and emergencies. Two street light poles were repaired due to damage caused by accidents. US Cellular is finalizing decommissioning of equipment at the west water tower.

D. Administrative Services Director- Ms. Jasinski

Director Jasinski reported the Village Hall will be closed on Monday, January 19th in observance of Dr. Martin Luther King Day.

Trustees are inquiring about an electronic sign at Hometown Gyros. The electric scroll sign was installed without a permit. The sign is prohibited in the C-1 area. Hometown Gyros is asking for an amendment to the ordinance. The owner was informed he needed to present a request for an amendment to the board.

The training center that presented to the board needs to go before the Zoning Board for a text amendment and Special Use. Everything is on hold until the property PIN's and owners are determined.

Jun Beauty supply has closed. From January 1, 2014 through December 31, 2014, Sue wrote 1,732 tickets totaling \$224, 475.00 in fines for Code Enforcement. The Local Debt Recovery Program will help recovery unpaid fines.

E. Finance Director- Mr. Rao- (Vacation) No report

F. Sauk Village Homeland Security Agency-Mr. Johnson

Director Johnson reported over the last two weeks the department responded to 12 calls including 7 vehicle fires, 1 fire alarm, 1 car fire, 1 school patrol, 1 assist other agency and 1 stove fire. Director Johnson requested placing the Cook County Mitigation Plan on the next agenda. The plan will make Sauk Village eligible for disaster assistance funding and must be passed by September. This item will be placed on the next Committee agenda. Mayor Hanks asked to be updated if all board members are NIMS compliant.

G. Human Relations Commission- Trustee Washington

Vice President Frank Williams reported the meeting with the pastors has been postponed until possibly April.

H. Housing Commission- Mr. Holcomb- (Absent) No report

I. Senior Committee-Ms. Langston

Some of the senior activities, including the canceling of this January senior committee meeting, have been curtailed due to the inclement weather. SV Blue Grass on Sunday and 'Silver Sneaker' on Tuesday morning continue as schedule. The monthly movie 'The Queen' went on as scheduled at the McConathy Public Library. The paperback book exchange program continues to be very successful, thanks to all of our book donors and participators.

The Bloom Township Senior Community Lunch tickets are on sale for 'Aloha 2015' on the Wednesday, January 21st; ticket deadline is tomorrow unless they are sold out. Other programs includes: basic line dance classes (4 week session for \$8.00); Wednesday and Friday chair exercise; FREE Legal Assistance; Blood pressure screening; AARP Smart driving courses; health insurance assistance, especially with Medicare Part D; and low cost Senior Wheels transportation (708-754-8200). Call the Bloom Township Senior Dept. 708-754-9400 ext. 244 for additional information and/or services.

Jones Memorial Community Center's Golden Agers meeting is on Wednesday, January 21st. Annual dues are \$5.00 for the year 2015 plus \$5.00 for lunch. Social hour is at 10:00 a.m. and lunch is served at 11:30 a.m. Reminder, many frauds and scams are targeting seniors daily! Callers, mailings and e-mails who claim to be from IRS, your bank, credit card, social security, etc., are not legitimate. Unless you initiated the call, do not give out any of your personal information. Guard your medical ID like your credit card. Be sure to review your Medicare Summary Notice (MSN) for accuracy. Never, never agree for services from and unknown source or let any unknown person in your home! Just remember that the bank, Medicare, Social Security and the IRS already have your personal information. The SMP (Senior Medical Patrol) model 'PROTECT DETECT REPORT: Protect - Protect yourself from Medicare errors, fraud, and abuse; Detect - Learn to detect potential errors, fraud, and abuse; and Report - If you suspect that you have been a target of errors, fraud, and abuse, report it. Call Age Options at (800)699-9043 or (708)383-0258.

The next Senior Committee meeting will be on Thursday, February 12th at 5:00 p.m.

6. CONSENT AGENDA

A. Motion to Approve Committee Meeting minutes of November 18, 2014

B. Motion to Approve Regular Board Meeting minutes of November 25, 2014

C. Motion to Approve Committee Meeting minutes of December 2, 2014

D. Motion to Approve Regular Board Meeting minutes of December 9, 2014

E. Motion to Approve Special Meeting minutes of December 9, 2014

F. Motion to Approve Special Meeting minutes of December 30, 2014

G. Motion to Approve Special Meeting/ Hearing minutes of January 7, 2015

H. Motion to Approve and Hold Executive Session minutes of November 25, 2014

I. Motion to Approve and Hold Executive Session minutes of December 9, 2014

J. Motion to Approve and Hold Executive Session minutes of January 7, 2015

Mayor Hanks asked for any questions or comments on the consent agenda. Trustee Williams made a motion to move items 6B, F, G, H and J to New Business. The motion was seconded by Trustee Washington.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

Mayor Hanks asked for any questions or comments on the consent agenda as amended. Hearing none- Mayor Hanks asked for a motion to approve the consent agenda. The motion to approve was made by Trustee Poskin and seconded by Trustee Williams.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

7. NEW BUSINESS

A. Motion to Approve Accounts Payables and Disbursements for December 10, 2014 through January 13, 2015

Mayor Hanks asked for a motion to approve the Accounts Payables and Disbursements for December 10, 2014 through January 13, 2015.

The motion to approve was made by Trustee Williams and seconded by Trustee Poskin.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

B. Motion to Approve an Ordinance of the Village of Sauk Village, Cook and Will Counties, Illinois Supporting the Renewal of a Class 8 Real Estate Tax Assessment Classification for 21700 South Mark Collins Drive

Mayor Hanks asked for a motion to approve an ordinance of the Village of Sauk Village, Cook and Will Counties, Illinois Supporting the Renewal of a Class 8 Real Estate Tax Assessment Classification for 21700 South Mark Collins Drive.

The motion to approve was made by Trustee Poskin and seconded by Trustee Washington.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

C. Motion to Approve Regular Board Meeting minutes of November 25, 2014

Mayor Hanks asked for a motion to approve Regular Board Meeting minutes of November 25, 2014. The motion to approve was made by Trustee Williams and seconded by Trustee Washington.

On roll call:

Ayes: Trustees Burgess, Poskin, Washington and Williams

Nays: None

Abstain: Trustees Morden and Myers

Motion carried

D. Motion to Approve Special Meeting minutes of December 30, 2014

Mayor Hanks asked for a motion to approve Special Meeting minutes of December 30, 2014. The motion to approve was made by Trustee Williams and seconded by Trustee Poskin.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Washington and Williams

Nays: None

Abstain: Trustee Poskin

Motion carried

E. Motion to Approve Special Meeting/ Hearing minutes of January 7, 2015

Mayor Hanks asked for a motion to approve Special Meeting/ Hearing minutes of January 7, 2015. The motion to approve was made by Trustee Morden and seconded by Trustee Williams.

On roll call:

Ayes: Trustees Burgess, Morden, Poskin, Washington and Williams

Nays: None

Motion carried

Trustee Myers was not included in the roll call because he was a participant in the hearing.

F. Motion to Approve and Hold Executive Session minutes of November 25, 2014

Mayor Hanks asked for a motion to approve and hold Executive Session Meeting minutes of November 25, 2014. The motion to approve was made by Trustee Poskin and seconded by Trustee Williams.

On roll call:

Ayes: Trustees Burgess, Myers, Poskin, Washington and Williams

Nays: None

Abstain: Trustee Morden

Motion carried

G. Motion to Approve and Hold Executive Session minutes of January 7, 2015

Mayor Hanks asked for a motion to approve and hold Executive Session Meeting minutes of January 7, 2015. The motion to approve was made by Trustee Williams and seconded by Trustee Poskin.

On roll call:

Ayes: Trustees Burgess, Morden, Poskin, Washington and Williams

Nays: None

Motion carried

Trustee Myers was not included in the roll call because he was a participant in the hearing.

8. MISCELLANEOUS COMMENTS FROM THE MAYOR AND BOARD OF TRUSTEES

Trustee Morden provided updates received from the South Suburban Mayors and Managers Association's Transportation Committee. IDOT reported a new construction project from Burnham Avenue to the Illinois state line will begin June 2016. Construction will begin on turning lanes at Illinois 394 and Sauk Trail on January 30, 2015. Emergency vehicle preemption lights will also be installed at that same location; the original

installation date was December 2014. A traffic signal is proposed for Sauk Trail and Mark Collins Drive; no date available at this time. There is no date yet for the Cook County Highway project for Joe Orr Rd from Torrence Avenue to Burnham. The Flossmoor Metra Electric line will be finished in April 2015. Metra ridership in this area is down 2% from last year.

Trustee Burgess reported the next Town Hall Meeting will be held Wednesday, January 21st from 7- 8:30 pm in the Village Hall. All residents are invited to attend; bring your comments, questions and concerns.

Mayor Hanks reminded everyone to be careful during the extremely low temperatures and icy conditions. Public Works is doing a great job of keeping up with the roads, however, the salt does not activate under certain conditions.

9. ADJOURNMENT

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Morden and seconded by Trustee Myers.

All Ayes

The meeting was adjourned at 7:50 pm.

Mayor David Hanks

Village Clerk Debra L. Williams

MINUTES OF THE **COMMITTEE OF THE WHOLE MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL **JANUARY 20, 2015.**

1. Call to Order

A. Roll Call

Mayor Hanks called the meeting to order at 7:03 pm.

On roll call:

Present: Trustees Burgess, Morden, Myers, Poskin and Williams

Absent: Trustee Washington (entered the meeting at 7:20 pm)

2. Discussion of Comcast phone and fiber service

Comcast representatives Yohan Fernando and Brian Carty presented a proposal on Comcast phone and fiber service. After reviewing the current phone records for Sauk Village and finding several lines and circuits no longer in use, it was determined there a cost savings of \$2,498.70 per month by disconnecting those lines. Comcast proposed the highly reliable fiber optic internet phone service at a cost of \$1,572.00 per month. The net savings is \$926.70 per month. Response time for repairs could be as little as 4-6 hours; currently 2 hour service restoral time average. Internet applications will perform better. The bandwidth is dedicated to Sauk Village. The bandwidth of 100 megabytes per second can be increased to 10 gigabytes per second to provide for growth; the Ethernet switch will work with current village equipment. Comcast monitors this service 24/7. An additional service that can be eliminated will save an additional \$90.00 per month. There is no installation charge. The termination liability of the 60 month contract is 50% of the remaining contractual obligation. The installation could occur in as little as 45 days if the village desires. There will be a brief period that the current lines will be out of order. Other Comcast services may be added in the future that may also provide cost savings. This item will be included on the next board agenda for consideration.

3. A Resolution of the Village of Sauk Village Authorizing the Adoption of the Cook County Multi-Jurisdictional Hazard Mitigation Plan

Homeland Security Director Johnson stated the resolution is required to adopt the Cook County Multi-Jurisdictional Hazard Mitigation Plan in order for Sauk Village to receive disaster assistance and funding. Art Johnson has worked with Building and Code Director Sherry Jasinski on reviewing applicable village and county ordinances. Art has attended several meetings that discussed flood plains, earthquakes, severe weather and other disasters. This is a five year plan of objectives. Nine action plans are listed by priority. The current repair and updating of the water infrastructure is included as #9. The plan includes 115 communities and is the largest in the state. Cook County is the third largest in the state. Chicago, Des Plaines and Roselle have their own plans but are stakeholders in this plan. Mayor Hanks thanked Art for all of the work that went into bringing this plan to the board. Additional discussion was held regarding possible funding sources. This item will be placed on the next consent agenda for approval.

4. A Resolution of the Village of Sauk Village, Cook and Will Counties, Illinois Authorizing and Approving the Government Obligation Contract with American Green Technology

Mayor Hanks stated the resolution is the last step required to approve the funding for the lighting project. This item will be placed on the next consent agenda for approval.

5. Cost Savings Initiatives

Discussion was held on the cost savings initiative of the revised meeting schedule for 2015, the salaries and duties of the mayor and clerk, the stipend paid to the trustees and duties performed by the trustees, and discussing the ramification of cancelling meetings and scheduling special meetings instead of maintaining the

schedule the residents are familiar with that includes meeting every Tuesday, except the fifth Tuesday. Elected officials salaries are determined by ordinance and cannot be amended during their term of office. Special meetings are called before committee and board meetings except in special circumstances. Discussion was also held on the budget. Currently the budget is 2% less than projected. The current budget is already bare boned. Department heads are working diligently to keep costs down. Some budget items are higher due to extreme circumstances; some are lower. Part time dispatchers were hired to replace fulltime employees in the police department to save money. Trustee Burgess asked how the part time dispatchers will affect the police department budget.

The grants approved for Sauk Village are under review by the newly elected Governor; this will slow the grants down. Most of the grants are federal grants funded through the state. Work will begin on the 2015-2016 budget starting in February. Trustees are encouraged to bring additional cost savings initiatives to the table.

Trustee Washington asked if village employees have cell phones. Mayor Hanks stated some employees do have cell phones that are required in order to do their job.

Trustee Myers stated the Debt Recovery Program will help increase revenue and will require the department heads and board working together.

Trustee Burgess asked who is responsible when departments go over budget; publications and a \$4,000.00 expense to Smits Farm were used as examples. The aging report was discussed. Mayor Hanks stated the village has only received 40% of the property tax money and the budget is currently 2% lower than projected.

Payments will be made when tax money is received. Trustee Burgess stated the tax base is lower due to the vacant homes; what is the plan if the money is not received.

State representatives are aware of the finances of the village and the grants that have been approved.

Communication will continue with the new governor.

Communication is important between the mayor and the board. Systematic changes should be made as a board. Trustees were appointed to departments as liaisons and need to take a more active role communicating with the department heads and reporting to the board. Trustees should be able to answer questions on behalf of the department in the absence of the department head. Some trustees are more involved in their departments than others. Some department heads are more willing to work with their liaisons than others. Liaisons can work with department heads and monitor the budget. Mayor Hanks will meet with liaisons and department heads if there are issues with communicating. Meetings will be held with liaisons, department heads and the mayor over the next few months. Liaison updates should be added to reports at board meetings.

Trustee liaisons:

Trustee Burgess- Finance and Administration, Trustee Morden- Homeland Security, Trustee Myers- Fire Department, Trustee Poskin-Public Works, Trustee Washington- Code Department and Trustee Williams- Police Department.

6. Public Comment

All questions and comments must be directed to Mayor Hanks. Each speaker will be given three minutes to comment on the topic(s) of their choice. Each speaker will be allowed one opportunity to speak.

Pat Couch thanked Trustee Myers for working on the debt recovery program to help receive revenue from past due fines. Mayor Hanks stated the past dues fines total over a quarter million dollars.

Bernice Brewer suggested revisiting paying the lobbyist \$36,000.00, eliminating the position of Police Chief, reviewing vendor contracts and asked about Plan B if the grant from the state does not come through and commented on the aging report. Mayor Hanks stated the debt when he took office was over \$1 million dollars and is currently \$800,000.00. Things are being paid off and expenses continue. Mayor Hanks has continued to meet with the lobbyists and state representatives who all agree with the new governor things are just slowed up but money will come. The lobbyist was instrumental by working in Springfield to get bills passed and worked on Sauk Village's behalf for grants in the amounts of \$175,000.00, \$135,000.00, \$75,000.00, \$25,000.00,

some of which we have already started receiving funds from. Fire hydrants are already being ordered and replaced. The lobbyist and state reps also worked with the IEPA on the \$4.8 million grant and the IDNR on the \$205,000.00 park grant. They are now working to make sure that what was allocated to come to Sauk Village will come through. Paperwork will be presented to the new governor showing shovel ready projects that need funding. Mayor Hanks is not in favor of eliminating the Police Chief at this time. The vendors, like Robinson Engineering and Odelson & Sterk are being patient by providing service while waiting for payment. Bud's Ambulance Service sits close to Sauk Village awaiting calls rather than parking at their garage.

Tom- Hometown Gyros owner- inquired about the ordinance relating to an LED electric sign he purchased for his business that does not meet the requirement for a C-1 area. Mayor Hanks stated this matter was discussed last week and passed to the Ordinance Review Board to review and make a recommendation. Walgreens also had to go through the Zoning Board before installing their sign. Mayor Hanks stated the ordinance must be followed and the sign cannot be installed, flashing or not, until the board agrees to amend the ordinance. The Ordinance Review Committee and Zoning Board will have to meet and make the recommendation which could take a couple of months. Mayor Hanks will try to push the Ordinance Review Committee and the Zoning ordinances will be reviewed. Special meetings may be necessary to speed things up. This process would have already started if the sign permit would have been requested before the sign was purchased.

Nate Griffin inquired how many fire hydrants are broken, is there a list of broken hydrants, if the broken hydrants are marked and if this information is shared with the residents. Mayor Hanks stated the hydrants are checked often and the tops of the broken hydrants are painted white. There is a list of the broken hydrants. Overtime has been approved for Public Works to repair and replace fire hydrants and street lights. Two years ago 17% of the 500 fire hydrants did not work. The number was 9% in November and is even lower now as work continues. Hydrants thought to be broken just needed easier access from the new, longer wrenches that are in the fire trucks now. Water tankers are in place at fires due to mutual agreements in place with neighboring communities. Information is shared with residents at various meetings. Hydrants are being ordered and replaced as grant funding comes in.

Rose Langston commented on the cost of the special called meeting that was called without an urgent need, suggested how trustees can communicate with the department heads and asked if trustees share budget concerns prior to a meeting. Trustee Williams stated a special meeting was called because of concerns of going five weeks without meeting as a board and the systematic process of the board moving forward.

Judy Cast asked if there is a Plan B since the governor has placed a stop on the grants until they are reviewed. The budget, spending money and transferring money is also a concern. The lobbyist is doing a great job but he works for many communities. Mayor Hanks stated all money that is borrowed is paid back within a certain time per state statute. The auditors check that. Mayor Hanks met with state representatives in Springfield regarding the grants on hold pending review by the governor. Money is being spent on the water project because funding is in place. The work on the parks will not begin until the funding is received. Spending will depend on the grant specifications.

7. Miscellaneous Business

Comments from the Trustees

Trustee Williams stated Staff Appreciation Day will be held on Monday, January 26th from Noon – 3pm in the Village Hall. Chiro One will be providing wellness tips and stress and spinal screenings.

Trustee Burgess stated there will be a special guest at the Town Hall Meeting on Wednesday, January 21st from 7pm- 8:30 pm in the Village Hall. Everyone is welcomed. Next month there will be another surprise for Black History Month.

Trustee Poskin reported registration for basketball will take place this Friday from 5-7pm and Saturday from noon -2pm. Registration will start in February for the new baseball program. Volunteers are needed. The next craft show is scheduled for March 14th in the Community Center. Vendors are already signing up.

Trustee Morden stated the liaisons do not micromanage the departments. Trustee Morden inquires if there is anything he can do to help the department. Trustee Morden stated he does not have a standing committee but does attend the South Suburban Mayors and Managers Association Transportation Council meeting and other meetings held outside of the village, especially pertaining to transportation, and reports at board meetings. Trustee Morden would like the board to form a committee for transportation. A Highway Construction Career Training Program will be held in Oak Forest at South Suburban College starting March 2nd. Orientation and testing begins March 3, 4 and 5, 2015 for the first 40 people each day. The free twelve week program will keep jobs in the south suburban area. Job training for carpentry, laborers, equipment operators, cement workers, pipe fitters, etc... Requirements: Must be 18 years old or older, have a valid driver's license, a high school diploma or GED equivalent and good ambition. Flyers are available on Facebook.

Trustee Washington reported the next Neighborhood Watch meeting is scheduled for Monday, February 9th from 6:30 pm at the fire station. The Neighborhood Watch Committee meets every second Monday of the month at 6:30 pm. Trustee Washington asked for clarification on Trustee Morden's request for a transportation committee. Mayor Hanks stated Trustee Morden represents the village on the Mayor's behalf at the SSMMA Transportation meetings but that does not qualify as a standing committee. The board needs to discuss starting a committee that would include others as committee members. Trustee Washington stated the Neighborhood Watch Committee is sponsoring a Meet and Greet for the 2015 Sauk Village Candidates Saturday, February 21st in the Village Hall. All candidates have been contacted and have confirmed. The school board candidates will start at 1pm and the trustee candidates at 4pm.

Trustee Myers stated the Ordinance Review Committee is scheduled to meet Thursday, February 12th but may call a special meeting to discuss the sign request. The Local Debt Recovery meeting is scheduled for January 29th.

Mayor Hanks stated one opening remains on the Human Relations Commission. One letter of interest has been received. Mayor Hanks stated literature is available in the hallways regarding services provided by South Suburban Family Shelters including training and presentations dealing with domestic violence. There is a collection for used phones that is used for fundraising. Information will be placed in the Sauk Talk. There are two special meetings scheduled for Tuesday, January 27th. The 6pm meeting is a public hearing for National Pollutant Discharge Elimination Systems. The 6:30 pm meeting is for discussion of Motor Fuel Tax resolutions. State finals for the Mrs. Illinois American Pageant will be held on April 25th in Elgin, Illinois. Married ladies looking to represent Sauk Village are asked to apply. Communities will benefit of their representative wins. The contact number is 630/325-4305. Matteson already has a contestant. The next Meet the Mayor is scheduled for February 14th at the Village Hall from 9am- 11:00 am. Bring your Sweetheart out. Answers from last month's Meet the Mayor will be available.

8. Adjournment

Mayor Hanks asked for a motion to adjourn. The motion was made by Trustee Burgess and seconded by Trustee Williams.

All Ayes

The meeting was adjourned at 9:44 pm.

Mayor David Hanks

Village Clerk Debra L. Williams

MINUTES OF THE **SPECIAL MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **JANUARY 27, 2015.**

**PUBLIC HEARING AGENDA
NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES)**

1. Roll Call

Mayor Pro Tem Williams called the meeting to order at 6:00 pm.

On roll call:

Present: Trustees Burgess, Myers, Poskin, Washington and Williams

Absent: Mayor Hanks and Trustee Morden

2. Review National Pollutant Discharge Elimination System (NPDES)- Village Engineer Jim Czarnik

The Illinois Environmental Protection Agency (IEPA) requires the Village to conduct a public meeting every year to inform the public about storm water issues and report on the Village's compliance status with the storm water permit.

Presented by Village Engineer Jim Czarnik- Robinson Engineering

**NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES)
PUBLIC HEARING AGENDA**

Required by Illinois Environmental Protection Agency (IEPA) in accord with Village's Notice-of-Intent (NOI) for the Illinois General Permit ILR 40 (permit is performed on a 5-year cycle; next NOI due by 10/1/18 for new permit cycle beginning in 2019)

- I. Introduction and General Description of NPDES (National Pollutant Discharge Elimination System) permit for MS4 (Municipal Separate Storm Sewer System) communities

GOAL – Eliminate pollutants from entering storm sewer system/detention ponds and depositing into rivers, lakes, creeks, which are the ultimate outlet points. For Sauk Village, these would be the Lansing Drainage Ditch and Deer Creek.

- II. **Six Required Minimum Control Measures (MCMs)**

1) Public Education and Outreach

- a) What the Village has done to inform the public is:
 1. The annual report and NOI have been posted to the Village's website
 2. A pollution prevention flyer will be posted to the Village's website, will be printed in the Sauk Talk, and has been posted to the bulletin board at the Village Hall
- b) REMINDER: Do not dump oil, paint or other chemicals down the sewer
- c) REMINDER: Clean up after your dogs in your yard and parks

2) Public Involvement and Participation

- a) This Public Hearing is an example of this
- b) Village welcomes public involvement; call Public Works if you notice any spills in the Village's streams
- c) Sauk Village hosted a Community Clean Up Day on May 17, 2014 to clean up around Village buildings and public right-of-ways

3) Illicit Discharge Detection and Elimination (IDDE)

- a) The Village has an ordinance that it uses to address illegal discharges to Village waterways
- b) Public Works has identified all outfalls within the Village
- c) The Village maintains an up-to-date sewer atlas that indicates all the outfalls
- d) The Village's goal is to inspect 20% of the outfalls on an annual basis

4) Control of Construction Site Storm Water Runoff

- a) The Village has an erosion control ordinance in place to address construction site storm water runoff
- b) Developers are required to provide a Storm Water Pollution Prevention Plan (SWPPP), which addresses how to prevent erosion at construction sites
- c) Developers are required to inspect their sites weekly during construction and after rain events

5) Post-Construction Storm Water Management

- a) The Village has a post-construction ordinance in place to address long term control of storm water pollution from newly developed sites
- b) Final inspections are required before the developer can leave the site
- c) Detention is required for all developments in Village
- d) Detention ponds and other post-construction measures filter out sediments prior to the sediments being released to the environment

6) Pollution Prevention/Good Housekeeping

- a) The Village conducts street sweeping, branch pick up, and leaf collection periodically throughout the year
- b) The Village's goal is to clean 20% of the Village's catch basins per year to prevent the collected material from reaching the Village's waterways
- c) The Village requests the public's help in inspecting inlets and catch basins and keeping them clear of debris
- d) Robinson Engineering will develop a municipal operations program for storm water Best Management Practices

III. Annual Activities Moving Forward

- An annual report is made to the IEPA each year by June 1
- Ordinances and the storm sewer atlas are reviewed yearly
- Public Works will conduct in-house training for good housekeeping practices
- Public Works will mow and remove litter from detention ponds
- Robinson Engineering will ensure that developments comply with storm water ordinances and floodplain regulations

3. Public Comment

Joe Wiszowaty asked if an inspection log is kept by the village and inquired about maintenance of the detention ponds. Jim Czarnik stated Public Works Director Kevin Weller keeps the inspection log and would be the person to answer the question about maintenance of the detention ponds.

4. Adjournment

Mayor Pro Tem Williams asked for a motion to adjourn. The motion to adjourn was made by Trustee Poskin and seconded by Trustee Washington.

All Ayes

Meeting was adjourned at 6:08 pm.

Mayor Pro Tem Rosie L. Williams

Village Clerk Debra L. Williams

MINUTES OF THE **SPECIAL MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **JANUARY 27, 2015.**

1. Roll Call

Mayor Pro Tem Williams called the meeting to order at 6:30 pm.

On roll call:

Present: Trustees Burgess, Myers, Poskin, Washington and Williams

Absent: Mayor Hanks and Trustee Morden

2. Resolution for Maintenance of Streets and Highways by Municipality Under the Illinois Highway Code BLR14230 (\$20,000.00)- Supplemental

Village Engineer Czarnik reported this supplemental resolution pertains to the expenses occurred from last year's day laborer's expense which were greater than projected due to the required snow and ice control.

3. Resolution for Maintenance of Streets and Highways by Municipality Under the Illinois Highway Code BLR14230 (\$150,000.00)

Village Engineer Czarnik reported this resolution pertains to day laborer's expenses for the year 2015. The amount was bumped up from last year to adequately cover the expense.

4. Maintenance Engineering to be Performed by a Consulting Engineer BLR05520

Village Engineer Czarnik reported this form is required by the Illinois Department of Transportation (IDOT) to authorize engineering expenses for day labor expenses for Robinson Engineering.

Items 2,3 and 4 will be included on the next Board meeting agenda for approval.

5. Adjournment

Mayor Pro Tem Williams asked for a motion to adjourn. The motion to adjourn was made by Trustee Washington and seconded by Trustee Poskin.

All Ayes

Meeting was adjourned at 6:34 pm.

Mayor Pro Tem Rosie L. Williams

Village Clerk Debra L. Williams

MINUTES OF THE **REGULAR MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **JANUARY 27, 2015.**

1. CALL TO ORDER

A. Pledge of Allegiance

Trustee Williams called the meeting to order at 7:00 pm.

Trustee Williams lead those assembled in the Pledge of Allegiance.

B. Roll call

Trustee Williams asked for roll call.

Present: Trustees Burgess, Myers, Poskin, Washington and Williams

Absent: Trustee Morden

Trustee Poskin made a motion to approve Trustee Williams as Mayor Pro Tem in the absence of Mayor Hanks. The motion was seconded by Trustee Burgess.

On roll call

Ayes: Trustees Burgess, Myers, Poskin, Washington and Williams

Nays: None

Absent: Trustee Morden

Mayor Pro Tem Williams asked for a motion to change the agenda to move up item 5E. The motion to change the agenda was made by Trustee Burgess and seconded by Trustee Poskin.

On roll call

Ayes: Trustees Burgess, Myers, Poskin, Washington and Williams

Nays: None

Absent: Trustee Morden

5E. Village Engineer – Mr. Jim Czarnik

Village Engineer Czarnik thanked the board for changing the agenda due to a family emergency. Village Engineer Czarnik provided a summary of the water treatment plant project. The air stripper at treatment plant site number one has been started up. Testing is being conducted. We are waiting for the results and certification from the IEPA.

2. PUBLIC COMMENT

A. Public Comment- All questions and comments must be directed to the Mayor. Each speaker will be given three minutes to comment on agenda items only. Each speaker will be allowed one opportunity to speak.

Judy Cast asked to speak outside of agenda items in order to thank the Color Guard, Chief Stoffregen and other staff on behalf of her and the family of Leroy Fezzler for their participation in the funeral mass.

3. MOTION TO RECESS TO EXECUTIVE SESSION

Discussion of Personnel Matters and Update of Pending Litigation, Collective Bargaining Matters, Real Estate, Employment and Compensation if needed (5ILCS) 120/2 (C)(1) (2015)

Mayor Pro Tem Williams asked for a motion to recess to executive session.

The motion to recess to executive session was made by Trustee Poskin and seconded by Trustee Burgess.

On roll call

Ayes: Trustees Burgess, Myers, Poskin, Washington and Williams

Nays: None

Absent: Trustee Morden

The meeting was recessed at 7:05 pm.

4. MOTION TO RECONVENE

Mayor Pro Tem Williams asked for a motion to reconvene from executive session. The motion to reconvene was made by Trustee Poskin and seconded by Trustee Myers.

The meeting was reconvened at 7:39 pm.

5. REPORTS OF OFFICERS

A. Mayor's Report- Mayor Pro Tem Williams – No report

B. Village Clerk- Mrs. Debbie Williams

Village Clerk Williams reported information is available on the website for the 2015 American Cancer Society Relay for Life Kickoff event and the 2015 Highway Construction Careers Training Program. Information on enrolling for Sauk Village email alerts and online voter registration is also available on the front page of the website. Contact Village Clerk Williams for additional information. One response has been received to the Bridging the Gap survey. The Bridging the Gap survey is included in the Sauk Talk.

C. Village Treasurer – Mr. Jim Griegel- Absent- No report

D. Village Attorney - Odelson & Sterk, LTD-Mike Mc Grath- No report

6. REPORTS OF TRUSTEES AND BOARD COMMITTEES

A. Parks and Recreation Committee- Trustee Poskin

Trustee Poskin reported the Parks and Recreation Committee meeting is scheduled for February 5th at 6pm in the Community Center. The Craft Show is scheduled for March 14th starting at 9am in the Community Center. Vendors are needed. Please come out and support the vendors.

B. Beautification Committee- Mayor Hanks- Absent (report read by Village Clerk Williams)

Village Clerk Williams reported the Beautification Committee met January 21, 2015 to discuss Hootsie Awards for 2015 along with postcards that will be sent to residents who don't meet the criteria of the Hootsie but do maintain their property. The Adopt a Spot program will continue whereas businesses or residents can adopt spot. Four spots have been adopted in the past. The committee is looking to expand the program to include the gazebo behind the Village Hall, the Community Center and the Senior Center. The committee also discussed an Adopt a Pot program. The committee's goal is to complete the Police Department project that was started last year and will ask Public Works to assist in completing that project since heavy equipment is needed to remove some of the bushes and grass to be planted in its place. The committee is always looking for new members and welcome volunteers who may not want to join a committee but would like to help out with the many projects. The Beautification Committee meets the 3rd Wednesday of every month. The next Beautification Committee meeting is scheduled for February 18, 2015 at 7pm in the Village Hall.

C. Ordinance Review Committee- Trustee Myers

The new Local Debt Recovery Committee will meet January 29th at 10:00 am in the Village Hall. Trustee Myers stated the Ordinance Review Committee will meet Thursday, January 29th at 7:00 pm to review the sign ordinance. (The time was later changed to 8:15 pm)

D. Intergovernmental Relations Committee- Trustee Burgess

Trustee Burgess stated the next Intergovernmental Relations Committee will hold a special meeting on Wednesday, January 28th to discuss the CEDA Home Energy Assistance program that is scheduled for Thursday, February 5th at 9:00 am in the Village Hall. Flyers are available in the back of the room listing what

information is required such as copies of utility bills, leases and social security information of all household members. Additional information can be found on the Intergovernmental Relations Committee website.

E. Neighborhood Watch Committee- Trustee Washington

Trustee Washington stated the Neighborhood Watch meetings are held the second Monday of the month at the Fire Station at 6:00 pm. Everyone is encouraged to attend and invite their neighbors.

F. Public Relations Committee/ Community Outreach Partnership-Trustee Williams

Trustee Williams stated the Public Relations Committee will meet Wednesday, February 4th at 5:00 pm to discuss Student Government Day. Flyers are available on the back table for the fundraiser outing to Blue Chip Casino on March 2nd. Proceeds will help fund Student Government Day.

COP- The Community Outreach Partnership Committee will meet on February 16th at 6:00 pm in the Village Hall.

7. REPORTS OF DEPARTMENTS, COMMITTEES & COMMISSIONS

A. Fire Department/ 911 Committee- Chief Stoffregen

Director Johnson reported the department has responded to 12 calls in the past two weeks including 1 vehicle accident, 3 fire alarms, 4 medical assists, 2 assist other agencies, 1 truck fire and 1 smoke in the building.

B. Police Department-Chief Holevis- Absent- No report

C. Public Works Department- Mr. Weller- Absent- No report

D. Administrative Services Director- Ms. Jasinski

Director Jasinski reported the carwash will be closing and the building will be demolished within the next few months. The taxes are extremely high. The owner stated Cook County told him he does not qualify for a tax incentive.

E. Finance Director- Mr. Rao- (Vacation) No report

F. Sauk Village Homeland Security Agency-Mr. Johnson

Director Johnson reported over the last two weeks the department responded to 10 calls including 1 vehicle fire, 3 fire alarms, 1 car in the ditch, 4 school patrols and 1 assist other agency.

G. Human Relations Commission- Trustee Washington

Trustee Washington stated the Human Relations Commission meets the first Monday of every month at 7:00 pm in the Village Hall and invited everyone to attend the meetings and bring ideas. The next meeting is scheduled for February 2nd.

H. Housing Commission- Mr. Holcomb- (Absent) No report

I. Senior Committee-Ms. Langston

The 1st installment of the property tax bill have been mailed and due by March 3rd. Tax exemption will appear on the 2nd installment billing. Senior exemptions and the tax freeze applications must be completed annually.

The village sponsored senior organization activities are listed on the posted monthly calendar. All senior fifty plus are invited to join one or more organization. Monday Sunshiners will meet on the first (during the inclement weather) Monday, February 2nd at 7:00 p.m. Leisure Timers first meeting of the year will be on Wednesday, February 11th at 5:00 p.m. SV Blue Grass continued their Sunday 6:00-10:00 p.m. and the 'Silver Sneaker' class on Tuesday morning as schedule. Monday, February 9th at 12:30 p.m. is our senior monthly movie at the McConathy Public Library. The next open senior activity is scheduled on Friday, February 13th

from 12:00-4:00 p.m. The paperback book exchange program continues to be very successful, thank you to all our continuous book donors and participates. The Bloom Township Senior Community Luncheon last Tuesday, 'Aloha 2015' featured the Polynesian performers was a huge success. Limited tickets are on sale for the "The Love Boat" show on Tuesday, February 24th featuring Frank Rossi. Ticket deadline is on Tuesday, February 17th unless they are sold out. Other programs includes: basic line dance classes (4 week session for \$8.00); Wednesday and Friday chair exercise; FREE Legal Assistance; Blood pressure screening; AARP Smart driving courses; health insurance assistance, especially with Medicare Part D; income tax preparation (by appointment) and low cost Senior Wheels transportation (708-754-8200). Walkers are available from the loan closet. Call the Bloom Township Senior Dept. 708-754-9400 ext. 244 for additional information and/or services.

Jones Memorial Community Center's Golden Agers meeting is on Wednesday, February 18th. Annual dues for \$5.00 will be collected for the year 2015 plus \$5.00 for lunch. Social hour is at 10:00 a.m., the meeting follows at 10:30 a.m. and lunch is served at 11:30 a.m. For information and/or reservation, call 708-757-5395.

Reminder, many frauds and scams are targeting seniors daily! Recently, a scammer used a SSN to file a tax return and received the refund electronically. Callers, mailings and e-mails who claim to be from IRS, your bank, credit card, social security, etc., are not legitimate. Unless you initiated the call, do not give out any of your personal information. Guard your medical ID like your credit card. Be sure to review your Medicare Summary Notice (MSN) for accuracy. Never, never agree for services from and unknown source or let any unknown person in your home! Just remember that the bank, Medicare, Social Security and the IRS already have your personal information. The SMP (Senior Medical Patrol) model 'PROTECT DETECT REPORT: Protect - Protect yourself from Medicare errors, fraud, and abuse; Detect - Learn to detect potential errors, fraud, and abuse; and Report - If you suspect that you have been a target of errors, fraud, and abuse, report it. Call Age Options at (800)699-9043 or (708)383-0258.

The next Senior Committee meeting will be on Thursday, February 12th at 5:00 p.m.

8. CONSENT AGENDA

A. Motion to Approve Special Meeting minutes of January 13, 2015

B. Motion to Approve Regular Board Meeting minutes of January 13, 2014

C. Motion to Approve Committee Meeting minutes of January 20, 2015

D. Motion to Approve a Resolution of the Village of Sauk Village Authorizing the Adoption of the Cook County Multi- Jurisdictional Hazard Mitigation Plan

E. Motion to Approve a Resolution of the Village of Sauk Village, Cook and Will Counties, Authorizing and Approving the Governmental Obligation Contract with American Green Technology

Mayor Pro Tem Williams asked for any questions or comments on the consent agenda. Hearing none- Mayor Pro Tem Williams asked for a motion to approve the consent agenda. The motion to approve was made by Trustee Burgess and seconded by Trustee Poskin.

On roll call:

Ayes: Trustees Burgess, Myers, Poskin, Washington and Williams

Nays: None

Absent: Trustee Morden

Motion carried

9. NEW BUSINESS

A. Motion to Approve Accounts Payables and Disbursements for January 14 through January 27, 2015

Mayor Pro Tem Williams asked for a motion to approve the Accounts Payables and Disbursements for January 14 through January 27, 2015.

The motion to approve was made by Trustee Burgess and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Myers, Poskin, Washington and Williams

Nays: None

Absent: Trustee Morden

Motion carried

B. Motion to Approve an Agreement between the Village of Sauk Village and Comcast for phone and fiber service

Mayor Pro Tem Williams asked for a motion to approve an agreement between the Village of Sauk Village and Comcast for phone and fiber service.

The motion to approve was made by Trustee Myers and seconded by Trustee Poskin.

On roll call:

Ayes: Trustees Burgess, Myers, Poskin, Washington and Williams

Nays: None

Absent: Trustee Morden

Motion carried

C. Approval of settlement in matter of Susan Dobrzeniecki v. Village of Sauk Village, Timothy Holevis, Rebecca Vela Salisbury, James Vela, Robert Grossman and Christopher Mueller, 11 C 7956, in amount of \$290,000.00

Mayor Pro Tem Williams asked for a motion to approve the settlement in the matter of Susan Dobrzeniecki v. Village of Sauk Village in the amount of \$290,000.00. The motion to approve was made by Trustee Myers and seconded by Trustee Burgess.

On roll call:

Ayes: Trustees Burgess, Myers, Poskin, Washington and Williams

Nays: None

Absent: Trustee Morden

Motion carried

10. MISCELLANEOUS COMMENTS FROM THE MAYOR AND BOARD OF TRUSTEES

Trustee Washington stated the Neighborhood Watch will be hosting a Meet and Greet the Candidates on Saturday, February 21st. The School Board candidates will be starting at 1pm followed by the Village Board at 3pm in the Village Hall.

Trustee Burgess thanked Deputy Chief Sailsbery for coming out and answering questions and giving a great presentation for the police department. The next Town Hall meeting is scheduled for February 18th in the Village Hall at 7:00 pm and will include visitors from out of town that will provide a special program for Black History month.

11. ADJOURNMENT

Mayor Pro Tem Williams asked for a motion to adjourn. The motion to adjourn was made by Trustee Washington and seconded by Trustee Myers.

All Ayes

The meeting was adjourned at 7:58 pm.

Mayor Pro Tem Williams

Village Clerk Debra L. Williams

MINUTES OF THE **SPECIAL MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **FEBRUARY 3, 2015.**

1. Roll Call

Mayor Hanks called the meeting to order at 6:04 pm.

On roll call:

Present: Trustees Burgess, Myers, Poskin and Williams

Absent: Trustees Morden and Washington (Trustees Morden and Washington joined in executive session)

2. Recess to Executive Session

A. Discussion of Personnel Matters and Update of Pending Litigation, Collective Bargaining Matters, Real Estate, Employment and Compensation if needed (5ILCS) 120/2 (C)(1) (2014)

Mayor Hanks asked for a motion to recess to executive session. The motion was made by Trustee Poskin and seconded by Trustee Williams.

Ayes: Trustees Burgess, Myers, Poskin and Williams

Nays: None

Absent: Trustees Morden and Washington (Trustees Morden and Washington joined in executive session)

The meeting was recessed to executive session at 6:06 pm.

3. Reconvene Special Meeting

Mayor Hanks asked for roll call to reconvene the meeting. .

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

The meeting was reconvened at 6:55 pm.

4. Adjournment

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Burgess and seconded by Trustee Williams.

All Ayes

Meeting was adjourned at 6:55 pm.

Mayor David Hanks

Village Clerk Debra L. Williams

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER FEBRUARY 3, 2015.

1. Call to Order

A. Roll Call

Mayor Hanks called the meeting to order at 7:08 pm.

On roll call:

Present: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Absent: None

2. Review 2013-2014 audit- Miller, Cooper, Ltd.- Susan Jones

Miller, Cooper, Ltd. Representative Susan Jones provided an update on the audits. Sauk Village is all caught up with the village audits. The 2014 audit is complete. The next audit will include through April 30, 2015. The audit report was presented with all opinions unmodified which is the highest level of assurance the village can receive. One report has been filed with the Federal Clearing House and is still in process regarding a grant that was received in 2013. The financial statement of the village as a whole, the required communications letter and the management's letter of recommendations were presented and reviewed by the board. One item listed as qualified is the Police Pension obligation which was not performed and is not included in the financial statements. The Police Pension audits are performed by outside auditors not within the village control.

All governmental agencies were required to adopt GASB65 (a new accounting policy). Sauk Village released a statement regarding the water improvement expenses of 2013. Sauk Village's 2014 total deficit is listed as \$15.3 million dollars. The deficit went down \$1.4 million dollars from the previous year. The water and sewer fund does not have a deficit position. Mayor Hanks stated the goal is to reduce the deficit annually. GASB68 will need to be adopted in 2015 related to IMRF unfunded liability.

Segregation of duties and control are limited with the size of the village staff.

Lowering the deficit, continued timely financial reporting and getting the funding and a plan in place for the water project will help get the bond rating back.

3. Review Class 6B Renewal application for 21699 Torrence Avenue

Mayor Hanks stated the Class 6B renewal application applies to Sigma Corporation. The final resolution will be placed in mailboxes by Friday. Any questions should be directed to Finance Director Rao. The board agreed to include this resolution to renew the application on the consent agenda.

4. An Ordinance amending Chapter 58 "Signs" of the Municipal Code of the Village of Sauk Village, Illinois (Ground Pole Sign Regulations)

A local business owner asked for an amendment in order to install a messenger sign in a C-1 district. The business will be given the same requirements and restrictions as a C-2. The Ordinance Review Committee has reviewed the amended ordinance prepared by the Village Attorney and submitted the ordinance for board review. The board agreed to include the ordinance on the consent agenda.

5. Cost Savings Initiatives

Trustee Myers stated the Local Debt Recovery Program is up and running. The next step is to be assigned a manager and a filing number from the IOC in order to perform a trial run.

Trustee Burgess asked when the budget meetings will begin. Mayor Hanks stated a preliminary budget should be available next week. Trustees have received a budget analysis detailing where the village is currently. Mayor Hanks

asked trustees to schedule a meeting with the Mayor to offer suggestions. Mayor Hanks is looking for trustees to make suggestions, work with them and bring solid solutions. Trustee Morden is working on his suggestions, doing leg work, working with the Transportation Board and will bring the information to the board. Trustee Myers is working on getting the Local Debt Recovery Program up and running. According to the audit, over \$1 million dollars was shaved from the budget. The budget will be tighter this year. We will continue to look for cost savings. The suggestions made by Trustee Burgess need to be reviewed and solutions need to be provided. The information requested by Trustee Williams for an update by Village Engineer Czarnik on the water treatment project is in progress. There will be a Special Meeting in the new future.

6. Public Comment

All questions and comments must be directed to Mayor Hanks. Each speaker will be given three minutes to comment on the topic(s) of their choice. Each speaker will be allowed one opportunity to speak.

Bernice Houston asked for clarification on the audit presentation and the expected revenue from Local Debt Recovery. Mayor Hanks stated the deficit was reduced, the water fund is healthy with \$2.6 million dollars, the Local Debt Recovery Committee will attempt to bring in past due revenue from water bills, tickets, fees and fines in excess of \$250,000.00. Revenue can come from tax refunds. It was suggested that more people are hired to take on more responsibility in the Finance Department. Recommendations from previous year's audits have been put in place.

Tammy Jones referred to an unprotected pond area at Sauk Trail and Burnham Avenue which is very dangerous in the bad weather. Mayor Hanks stated that area is Forest Preserve property and the responsibility of Cook County.

Rose Langston referred to the December Special meeting, Trustees salaries, asked if trustees submit a document to get paid, commented on excess flyers that are costly and asked if it is a violation if two trustees meet with the Mayor. Mayor Hanks stated it is not a violation if two trustees meet with the Mayor. The conclusion will eventually come before the residents. Copies have been excessive. A record is kept of who is making copies. That is under review. The Village Clerk keeps track of trustee attendance at board meetings. The trustees file a paper to report attendance at individual committee meetings. The trustees have a right to call a special meeting if three or more sign on and follow the law. Trustee meetings are budgeted for and the budget is on schedule for meetings.

Francine Anderson asked about the salt supply and snow plowing schedules, why the audit is on the Comptroller's website when the board did not vote on it, the balance of the water fund, the non-certification of Danny Hammond, if the budget for the attorneys is over budget. Mayor Hanks stated the deficit has been reduced. The deficit was over \$19 million dollars when he became Mayor. The deficit is down to \$15 million dollars. Tough cuts have been made. The trustees, department heads, staff, vendors have all taken on more responsibility. Frivolous lawsuits have cost the village a lot of money. The attorneys must represent us. Odelson & Sterk is winning cases for us. The amount of meetings the attorneys attend have been cut. The Village Clerk did what she was supposed to do under the advice of the Village Attorney. Social media does not represent the truth. Twenty inches of snow fell in a short amount of time. Sauk Village is better than neighboring communities. The main arteries are plowed first. Side streets are next. Sauk Trail and Torrence are the responsibility of Cook County and the State of Illinois. Public Works did a great job. ESDA was prepared for accidents. Police Department was covering the streets. The Fire Department was prepared. The Fire Department was open as a warming/ emergency center. The salt is in supply. The salt will not activate at certain temperatures. The village employees did a great job. Elected officials also helped. Overtime was necessary.

Judy Cast had no complaints about the snow plow. People were helping each other out. Judy discussed cuts in the budget affecting safety, such as bald tires on village vehicles need to be replaced. Judy asked how a Transportation Committee will help Sauk Village. Mayor Hanks stated everyone has concerns about the budget. No requests have been turned down when safety is affected. Public Works helps to repair vehicles. Safety issues will not be cut. Trustee Morden represents Mayor Hanks at the SSMMA meetings of the Transportation Board where discussion is held regarding upcoming projects that will affect Sauk Village including sidewalks down Sauk Trail to Mary Byrne Lane, a new lane on 394 and Sauk Trail and grants for other recreational projects. Trustee Morden takes off of work to attend these meetings and does not get paid to participate in these meetings. Trustee Morden brings the information back to the board. Some information relates to things that do not apply to Sauk Village but does pertain to Sauk Village residents. He works very hard for the village.

Frank Williams referred to a resident who stated she was charged for two years worth of water service, asked who is responsible for cleaning the Community Center and asked for clarity on the clerk's ability to remove someone from the ballot. Mayor Hanks stated the decision not to certify Danny Hammond for the ballot was a tough call that was made because something was not right. The Clerk followed the guidelines and did what she was supposed to. Trustee Poskin and Robin help out and clean the Community Center. The Community Center is used constantly. Bread was being distributed the day before the person referred to. Trustee Poskin stated Robin cleans Friday and Tuesday. Trustee Poskin and his wife also clean up as needed. The person running the program has no complaints other than the temperature is too hot. The temperature can only be changed by Public Works. The person who had a bill from two years would not allow Public Works to read their meter. It was later found out the wire was cut so the reading could not be done from the outside. The analog reading continued to operate on the meter. The amount of water used during that time was billed to the customer. A payment plan was offered to the resident. The village does not want to cut off water. In this case the equipment was tampered with and the resident finally let the village employees in the house to read the meter. The village will follow the correct procedure.

7. Miscellaneous Business- Comments from the Trustees

Trustee Williams reported on the March 2nd Blue Chip Casino trip to raise funds for Student Government Day. The bus will leave from the Village Hall at 9:30 am and will return at 4:30 pm. The \$35.00 fee is due by February 20th. The Public Relations Committee meeting has been rescheduled to Thursday, February 5th at 4:30 pm due to the weather. Trustee Williams asked if there is information available for candidates on how to file petitions, are petitions public record, can the board receive copies of all petitions including the rejected ones and did Mr. Hammond meet with any board members before the outcry regarding his petitions not being certified. Mayor Hanks stated the petitions are public record and are available. The Village Clerk met with Mr. Hammond and spoke with the Village Attorney on the phone to answer his questions. The Candidate's Guide is available for all candidates to refer to before they file their petitions. The Village Clerk made announcements to refer everyone to the Cook County website where the Candidate's guide is placed. Copies are immediately available to the public upon receipt. Fifteen copies of all petitions were available at the front counter along with a form that is needed to request copies. Copies can also be sent electronically.

Trustee Burgess reminded everyone CEDA will be available on Thursday, February 5th with the home energy bill payment assistance from 9 am – 1pm in the Village Hall. First come- first served. Bring documentation. Flyers are available in the Village Hall, website and in the stores. The next Town Hall meeting is scheduled for February 18th in the Village Hall at 7:00 pm. Special guests have been invited.

Trustee Poskin stated the next Parks and Recreation Committee meeting is scheduled for Thursday, March 5th at 6:00 pm in the Community Center. The Craft Show is scheduled for Saturday, March 14th from 9:00 am – 3:00

pm at the Community Center. The Boy Scouts are having a sleep over this weekend and an Eagle Scout presentation on Saturday at 6:00 pm. Baseball registration will take place from 4pm-7pm in the Community Center this weekend and next weekend. Ed Sullivan is in charge of taking the applications.

Trustee Morden stated he met with the Transportation Board today. Discussion was held on the 394 widening and turning lane project that could start March 2015. A resurfacing project will take place in 2017 that includes guard rails installed at Sauk Trail east of Torrence Avenue to US 30. Sauk Trail and Burnham Avenue will have a left hand turning lane installed in 2017. The Surface Transportation Program Illinois 394 at Sauk Trail preemption light program has been delayed. Metra announced a mobile app to purchase tickets online. A corridor study is being conducted on a PACE bus route from Illinois 394 into I94 ending at the bus station on 95th Street. Trustee Washington referred to flyers the Neighborhood Watch Committee prints and distributes on a monthly basis and the No Texting while Driving and No Bullying Campaigns are a minor expense. Trustee Washington referred to the board's salaries and her cell phone bill and how she communicates constantly with her committee and residents. She does not get reimbursed for the cell phone bill. Board members make financial sacrifices. There are other cost savings that need to be explored. The next Neighborhood Watch meeting is planned for Monday, February 9th at 6:30pm at the Fire Station. Everyone is welcome.

Mayor Hanks thanked all of the departments for their hard work during the snow storm and reminded the trustees to review the latest budget report and set up a meeting with him to discuss the upcoming budget. Bring your sweethearts to Meet the Mayor on Saturday, February 14th from 9am- 11:00 am at the Village Hall.

8. Adjournment

Mayor Hanks asked for a motion to adjourn. The motion was made by Trustee Burgess and seconded by Trustee Williams.

All Ayes.

The meeting was adjourned at 8:55 pm.

Mayor David Hanks

Village Clerk Debra L. Williams

MINUTES OF THE **REGULAR MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **FEBRUARY 10, 2015.**

1. CALL TO ORDER

Mayor Hanks called the meeting to order at 7:07 pm.

A. Pledge of Allegiance

Mayor Hanks lead those assembled in the Pledge of Allegiance.

B. Roll call

Present: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Absent: None

2. PUBLIC COMMENT

A. Public Comment- All questions and comments must be directed to the Mayor. Each speaker will be given three minutes to comment on agenda items only. Each speaker will be allowed one opportunity to speak.

Larry Stewart questioned the appointment of the Human Relations Commissioner listed on the agenda. Mayor Hanks stated the vacancy was announced over three or four weeks. One letter of interest was received and that person was appointed. Encourage people to volunteer and send letters of interest to the Mayor's attention.

Pat Couch stated volunteers are always needed but you can't make people volunteer.

Francine Anderson questioned the appointment of the Human Relations Commissioner listed on the agenda and asked for clarification on item 6c and the payment for Marie Rodgers included on the Accounts Payable.

Mayor Hanks stated Marie Rogers is a court reported hired for a Liquor Commission hearing. Chief Holevis will need to respond to the break ins. Mayor Hanks stated he did not receive a letter from either Larry Stewart or Francine Anderson. Committee vacancies are taken very seriously and everyone is encouraged to apply to volunteer and be a part of their village. One letter was received; that person was appointed.

3. REPORTS OF OFFICERS

A. Mayor's Report- Mayor David Hanks

1) Someone You Should Know- Tabitha Anderson/ Rebecca Atwood

Postponed at the request of the family.

Mayor Hanks read the Collector's Reports for November and December 2014. Enbridge will be hosting an Open House on February 19th from 5:30 – 7:30 pm in the Sauk Village Board room to discuss the Line 78 project.

B. Village Clerk- Mrs. Debbie Williams

Village Clerk Williams addressed the issue of Danny Hammond not being certified on the ballot. Contrary to the "hype" on Facebook, Village Clerk Williams stated she took the direction of the Village Attorney and the Mayor and did not certify Danny Hammond's petitions because they were not in conformity. Following the direction she was told to follow as the Village Clerk did not mean that she agreed with the action. The Village Clerk takes direction from the Village Attorney, Mayor, Trustees and residents and as a result may end up doing things that she would normally have not done on her own accord. A flyer being circulated for an upcoming Meet and Greet shows Danny Hammond will be present as a candidate. This is confusing. There are only six candidates certified at this time. Being placed on Facebook as a green faced ogre for doing the job she was instructed to do shows poor character for the person who did it. Village Clerk Williams stated a letter was mailed and a call was placed to Danny Hammond to invite him to speak with the Village Attorney. Danny came to the office and the call was placed to the attorney. Danny stated all his questions were answered before the call was ended. Any questions should be directed to Village Attorneys Burt Odelson or Mike McGrath.

Village Clerk Williams asked the Village Attorney to provide clarity on the Open Meetings Act. Questions the Village Clerk asks as the Open Meetings Act officer for the village should not be construed as a personal attack.

Clarification is needed on posting for individual committees with the required 48 hours notice. Many committees are not posting agendas within the required time frame.

Village Clerk Williams referred to the negative posts on Facebook that increases at election time. Anyone seeking information and facts should contact the Mayor, Village Clerk or Village Attorney. Additional discussion was held regarding the Open Meetings Act. Trustee Washington stated Danny Hammond appears on the flyer because he has informed her that he will be appealing the non-certification.

C. Village Treasurer – Mr. Jim Griegel- Absent- No report

D. Village Attorney - Odelson & Sterk, LTD-Absent- No report

E. Village Engineer – Mr. Jim Czarnik

Village Engineer Czarnik provided a summary of the water treatment plant project.

Recent bacteria samplings on the air strippers passed inspection and operating permits will be applied for with the IEPA in order for the contractors to move full speed ahead with additional repairs. There will a Special Meeting held on Tuesday, March 3, 2015 at 6pm to discuss the progress in the water system improvements in general.

4. REPORTS OF TRUSTEES AND BOARD COMMITTEES

A. Parks and Recreation Committee- Trustee Poskin

Trustee Poskin reported the Craft Show is scheduled for March 14th starting at 9am. Vendors are already signing up. Anyone interested in renting a space for \$10.00 or a table for an additional \$3.00 please see Trustee Poskin. Flyers are in the hallway. Baseball registration is scheduled for the next two weekends at the Community Center. Ed Sullivan is in charge of the summer baseball program.

B. Beautification Committee- Mayor Hanks

Mayor Hanks reported the Beautification Committee will meet on Wednesday, February 18th at 7pm in the Village Hall. Beautification Committee meetings are held the third Wednesday of every month. The Beautification Committee is looking for volunteers. The committee works very hard and is very active pulling trees, planting flowers, etc... Anyone interested in volunteering should send letters of interest to the attention of Mayor Hanks.

C. Ordinance Review Committee- Trustee Myers

Trustee Myers stated the Ordinance Review Committee met last week to discuss the sign ordinance. The committee has presented the ordinance for the board to vote on tonight.

The Local Debt Recovery Committee met January 29th. Trustee Myers reported on the information provided from Dan McDonald from the collection agency instructing the steps needed to be taken to recover past due debts. Sauk Village has received the identification number needed to get started. There is approximately \$400,000.00 past due in the hands of the last collection agency. Finance Director Rao stated a test file will be sent to begin working with the state to recover the debt moving forward. The next meeting is planned for February 26th at 10:00 am.

Trustee Myers stated the Neighborhood Watch Committee had a party for Trustee Washington at the last meeting. New block captains were present. The Neighborhood Watch Committee is a good committee that helps instruct people how to make reports, keep their lights on, check on neighbors, etc... A copy of the Parental Responsibility Ordinance is available to everyone.

D. Intergovernmental Relations Committee- Trustee Burgess

Trustee Burgess stated the CEDA Energy Assistance program was well attended. Trustee Burgess thanked everyone who came out to help the residents. The next Intergovernmental Relations Committee meeting will be held March 5th at 7pm in the Village Hall.

E. Neighborhood Watch Committee- Trustee Washington

Trustee Washington thanked the Neighborhood Watch for the birthday party. Trustee Washington encouraged everyone to attend the Candidate Forum that will be hosted by the committee on February 21st. School board

members will be available at 1:00 pm and village trustees will be present at 3:00 pm. The next Neighborhood Watch meeting will be held February 9th. Everyone is encouraged to attend.

F. Public Relations Committee/ Community Outreach Partnership-Trustee Williams

Trustee Williams stated the Public Relation Committee met last week to discuss Student Government Day. Flyers are available for the March 3rd trip for the Blue Chip Casino fundraiser. The finalists for the village sticker contest have been chosen. The finalists have been notified. The winners will be announced on February 24th.

COP- The Community Outreach Partnership Committee met with Chief Holevis. Discussion was held on National Night Out and other ways the committee can help the Police Department.

5. REPORTS OF DEPARTMENTS, COMMITTEES & COMMISSIONS

A. Fire Department/ 911 Committee- Chief Stoffregen

Chief Stoffregen reported the department has responded to 28 calls in the past two weeks including 7 vehicle accidents, 6 fire alarms, 6 medical assists, 5 CO alarms, 1 water flow alarm, 1 possible fire, 1 assist other agency and 1 transformer fire. The fire department was staffed on standby during the recent snow storm when 23 inches of snow fell.

B. Police Department-Chief Holevis

Chief Holevis reported there were 686 calls for service during the past two weeks which included 97 traffic related, 55 suspicious activity, 75 other calls for service, 26 parking, 14 juvenile violations, 25 domestics, 130 building checks, 10 burglar alarms, 40 ambulance assists and 49 other alarm calls.

C. Public Works Department- Mr. Weller

Director Weller reported street light repairs are ongoing. Wire fault was repairs at 219th Place and Jeffrey and 219th Place and Orion are waiting for ComEd. Some equipment has arrived for the new lights and some are being installed throughout town on Nichols, 221st Street, 223rd Street and Jeffrey. New lights will address all future complaints. Hydrants were prepped for 217th & Gailine Avenue and 2036 218th Place.

Ash tree removal has started and will continue weather permitting.

All eight trucks are being prepped for winter; keeping up on repairs due to aging equipment. Total snow from storm events equal 30 inches. Pushing snow back in streets after the plow truck is a problem and tickets can be written.

The department continues with day to day operations and emergencies and continues working on the Police Department, Community Center and Village Hall. Pothole complaints continue as the snow melts. Repairs will be made weather permitting. The cost of salt will go up in the 2015-2016 season.

Trustee Burgess agreed there is no other place to put the snow as the plowing is done. Public Works did a great job considering the amount of snow fall. Trustee Morden also commented on the heavy snow fall and how the residents were concerned with the plowing. Public Works worked very hard to keep up with the demand.

Mayor Hanks thanked all of the department heads and asked that they share the comments with their employees. Public Works was out early in the morning clearing the streets and does a better job than most communities he travels through. Public Works was out for 12 hours and took a short break and came out again. The Fire Department was open as a warming center. The Police and ESDA Departments were out in the cold helping residents. More than 20 inches of snow fell in less than 24 hours and all departments kept up with the demand and had great communication between departments.

D. Administrative Services Director- Ms. Jasinski

Director Jasinski reported the Village Hall will be closed on February 16th in observance of President's Day.

E. Finance Director- Mr. Rao

Finance Director Rao reported on receiving two DCEO grants; one for \$25,000.00 and the other for \$50,000.00. The next Collector's Report should be available at the next board meeting. The audit for TIF should be done in the next 3-4 days. The Police and Fire audit has also been received; one more actuarial report is still required in order to release the pension funds.

Mayor Hanks stated the village has completed 5 years of audits in the past two years. The Police and Fire Pension Boards have also completed 5 years of their audits. The village is currently up to date with all audits. The auditors have been here consistently for two years. Mayor Hanks thanked Finance Director Rao and the auditors for their hard work and to the Police and Fire Pension boards for bringing their audits up to date as well.

F. Sauk Village Homeland Security Agency-Mr. Johnson

Director Johnson reported over the last two weeks the department responded to 16 calls including 1 garbage fire, 2 vehicle accidents, 5 fire alarms, 4 school patrols, 2 structure fires, 1 wire down and 1 wire arching. Director Johnson stated the State of Illinois has declared February Earthquake Preparedness Month- Drop, Cover and Hold On. For additional information go to www.ready.il.gov. The National Weather service recommends -Turn around- Don't drown- if you come across a flood in the roadway. Turn around if it is unsafe to cross the roadway.

G. Human Relations Commission- Trustee Washington- No report

1) Appointment – Human Relations Commissioner Jacque Symoniak Glaze

Mayor Hanks asked for a motion to appoint Jacque Symoniak Glaze as Human Relations Commissioner. The motion was made by Trustee Morden and seconded by Trustee Williams.

On roll call:

Ayes: Trustees Morden, Myers, Poskin, Washington and Williams

Nays: None

Present: Trustee Burgess

Motion carried

Village Clerk Williams gave Jacque Symoniak Glaze the oath of office.

H. Housing Commission- Mr. Holcomb

Commissioner Holcomb stated the Housing Commission will meet Thursday, February 12th at 7pm in the Village Hall.

I. Senior Committee-Ms. Langston

Reminder the 1st installment of the property tax bill is due by March 3rd. Tax exemption will appear on the 2nd installment billing. Senior exemption or the tax freeze application must be completed annually. The three village sponsored senior organization are inviting senior fifty plus are invited to join one or more organization. The Monday Sunshiners met last night and planned on the year's event. Leisure Timers first meeting of the year will be on tomorrow Wednesday, February 11th at 4:00 p.m. for a sandwich meal with a meeting following. SV Blue Grass continued their Sunday 6:00-10:00 p.m., and the 'Silver Sneaker' classes continues every Tuesday at 10:00 a.m. The next open senior activity is this Friday, February 13th from 12:00-4:00 p.m. The paperback book exchange program continues to be very successful, thank you to all our continuous book donors and participates.

The Bloom Township Senior Community Luncheon 'The Love Boat' featuring Frank Rossi on Tuesday, February 24th. Limited tickets are on sale, ticket sale deadline is on Tuesday, February 17th unless they are sold out. Other programs includes: basic line dance classes (4 week session for \$8.00); Wednesday and Friday chair exercise; FREE Legal Assistance; Blood pressure screening; AARP Smart driving courses; health insurance assistance, especially with Medicare Part D; income tax preparation (by appointment) and low cost Senior Wheels transportation (708-754-8200). Walkers are available from the loan closet. Call the Bloom Township Senior Dept. 708-754-9400 ext. 244 for additional information and/or services.

Jones Memorial Community Center's Golden Agers meeting is on Wednesday, February 18th. Annual dues for \$5.00 will be collected for the year 2015 plus \$5.00 for lunch. Social hour is at 10:00 a.m., the meeting follows at 10:30 a.m. and lunch is served at 11:30 a.m. For information and/or reservation, call 708-757-5395.

The IRS impostor scam continues to impact citizens across the country and in Illinois. Anyone can be

targeted by this scam, including an FTC attorney. The IRS and the FTC are trying to raise public awareness on how this scam works to help taxpayers recognize this as a scam and take appropriate action. IRS impersonation scams typically consist of an individual contacting a consumer by phone, claiming that they are an IRS agent and that the consumer owes the IRS money. The callers suggest to consumers that they pay by wiring money or loading money on a pre-paid debit card. The callers often threaten arrest or legal action, and their calls may appear to originate from Washington, D.C. phone numbers; scammers may even know a consumer's full or partial Social Security number, lending credibility to the scam. The nearly twenty-four-fold increase in complaints related to IRS impersonation indicate that scammers are using this technique against consumers across the country.

Consumers have tools to fight back against these pervasive scams, though. When it comes to tax identity theft, consumers' best defense is to file their taxes as early as possible to get ahead of scammers who may attempt to use their Social Security number to get a fraudulent refund. If a consumer is a victim of tax identity theft, they should contact the FTC to [file a complaint immediately](#) either online or by phone at 1-877-FTC-HELP (1-877-382-4357), as well as contacting the IRS at 1-800-908-4490.

The next Senior Committee meeting will be on Thursday, February 12th at 5:00 p.m.

6. CONSENT AGENDA

A. An Ordinance amending Chapter 58 "Signs" of the Municipal Code of the Village of Sauk Village, Illinois (Ground Pole Sign Regulations)

B. Motion to Approve Resolution for Maintenance of Streets and Highways by Municipality under the Illinois Highway Code BLR14230 (\$20,000.00)- Supplemental

C. Motion to Approve Resolution for Maintenance of Streets and Highways by Municipality Under the Illinois Highway Code BLR14230 (\$150,000.00)

C. Motion to Approve Maintenance Engineering to be Performed by a Consulting Engineer BLR05520

Mayor Hanks asked for any objections to the consent agenda.

Hearing None- Mayor Hanks asked for a motion to approve the consent agenda.

The motion to approve was made by Trustee Morden and seconded by Trustee Morden.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

7. NEW BUSINESS

A. Motion to Approve Accounts Payables and Disbursements for January 28, 2015 through February 10, 2015

Mayor Hanks asked for a motion to approve Accounts Payables and Disbursements for January 28, 2015 through February 10, 2015. The motion to approve was made by Trustee Poskin and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

B. Motion to Approve a Resolution Approving a Class 8 Real Estate Tax Assessment Classification for the Occupation of Abandoned Property in the Village of Sauk Village, Cook and Will Counties, Illinois (10 Surreybrook Plaza)

Mayor Hanks asked for a motion to approve a Resolution Approving a Class 8 Real Estate Tax Assessment Classification for the Occupation of Abandoned Property in the Village of Sauk Village, Cook and Will Counties, Illinois (10 Surreybrook Plaza)

The motion to approve was made by Trustee Burgess and seconded by Trustee Williams.

Trustee Morden motioned to table item B on the advice of the Village Attorney. Trustees Burgess and Williams withdrew their motions.

The motion to table was made by Trustee Morden and seconded by Trustee Poskin.

Trustee Burgess asked for discussion in executive session to get an update on this matter. Mayor Hanks stated an Executive Session will be scheduled for next Tuesday at 6:00 pm.

On roll call:

Ayes: Trustees Burgess, Morden, Poskin and Williams

Nays: None

Abstain: Trustees Myers and Washington

Motion carried

C. Motion to Approve an Ordinance of the Village of Sauk Village, Cook and Will Counties, Illinois Supporting the Renewal of a Class 6B Real Estate Tax Assessment Classification for 21699 South Torrence Avenue

Mayor Hanks asked for a motion to approve an Ordinance of the Village of Sauk Village, Cook and Will Counties, Illinois Supporting the Renewal of a Class 6B Real Estate Tax Assessment Classification for 21699 South Torrence Avenue.

The motion to approve was made by Trustee Williams and seconded by Trustee Poskin.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

D. Motion to Approve the 6:00 pm Special Meeting minutes- January 27, 2015

Mayor Hanks asked for a motion to approve the 6:00 pm Special Meeting minutes- January 27, 2015

The motion to approve was made by Trustee Williams and seconded by Trustee Poskin.

On roll call:

Ayes: Trustees Burgess, Myers, Poskin, Washington and Williams

Nays: None

Abstain: Trustee Morden

Motion carried

E. Motion to Approve the 6:30 pm Special Meeting minutes -January 27, 2015

Mayor Hanks asked for a motion to approve the 6:30 pm Special Meeting minutes- January 27, 2015

The motion to approve was made by Trustee Poskin and seconded by Trustee Washington.

On roll call:

Ayes: Trustees Burgess, Myers, Poskin, Washington and Williams

Nays: None

Abstain: Trustee Morden

Motion carried

F. Motion to Approve and Hold Executive Session minutes- January 27, 2015

Mayor Hanks asked for a motion to approve the 6:00 pm Special Meeting minutes- January 27, 2015

The motion to approve was made by Trustee Williams and seconded by Trustee Washington.

On roll call:

Ayes: Trustees Burgess, Myers, Poskin, Washington and Williams

Nays: None

Abstain: Trustee Morden

Motion carried

8. MISCELLANEOUS COMMENTS FROM THE MAYOR AND BOARD OF TRUSTEES

Trustee Washington reported the Neighborhood Watch Committee is always looking for block club captains. Flyers are in the back for the Meet the Candidate forum. Please encourage your neighbors to come.

Trustee Burgess reported the next Town Hall Meeting is scheduled for Wednesday, February 18th in the Village

Hall. Special guests from out of town will make a presentation. Please invite friends and family. Mayor Hanks reminded everyone to Meet the Mayor on Saturday, February 14th. Bring your Sweetheart. Mayor Hanks wished Trustee Washington a Happy Birthday and Happy Valentine's Day to everyone.

9. ADJOURNMENT

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Burgess and seconded by Trustee Washington.

All Ayes

The meeting was adjourned at 8:17 pm.

Mayor David Hanks

Village Clerk Debra L. Williams

MINUTES OF THE **SPECIAL MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **FEBRUARY 17, 2015.**

1. Roll Call

Mayor Hanks called the meeting to order at 6:17 pm.

On roll call:

Present: Trustees Burgess, Morden, Myers, Poskin and Washington

Absent: Trustee Williams

2. Recess to Executive Session

A. Discussion of Personnel Matters and Update of Pending Litigation, Collective Bargaining Matters, Real Estate, Employment and Compensation if needed (5ILCS) 120/2 (C)(1) (2015)

Mayor Hanks asked for a motion to recess to executive session. The motion was made by Trustee Washington and seconded by Trustee Morden.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin and Washington

Nays: None

Absent: Trustee Williams

The meeting was recessed to executive session at 6:18 pm.

3. Reconvene Special Meeting

Mayor Hanks asked for a motion to reconvene. The motion was made by Trustee Poskin and seconded by Trustee Morden.

Ayes: Trustees Burgess, Morden, Poskin and Washington

Nays: None

Absent: Trustee Myers (left immediately after executive session) and Williams

The meeting was reconvened at 7:03 pm.

4. Adjournment

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Burgess and seconded by Trustee Poskin.

All Ayes

Meeting was adjourned at 7:03 pm.

Mayor David Hanks

Village Clerk Debra L. Williams

MINUTES OF THE **COMMITTEE OF THE WHOLE MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL **FEBRUARY 17, 2015.**

1. Call to Order

A. Roll Call

Mayor Hanks called the meeting to order at 7:08 pm.

On roll call:

Present: Trustees Burgess, Morden, Poskin and Washington

Absent: Trustees Myers and Williams

2. Insurance Renewal- Owens Group

Tabled until further notice at the request of Owens Group representative Bruce Mitchell.

3. Municipal Code Book Update- Trustee Myers

Village Clerk Williams and Trustee Myers are working together to update the Municipal codebook. Village Clerk Williams reported in Trustee Myers' absence. The amount to provide supplements to the code book since the recodification in 2013 is approximately \$5,000.00. Discussion was held on the need to keep the code book updated and on the other services provided by Municode. Village Clerk Williams stated the updates have been delayed due to budget restraints and asked the board to consider the importance to updating the code book during the upcoming budget meetings.

4. Cost Savings Initiatives

Trustee Morden met with the manager of Aqua Car Wash to discuss options to reduce the amount paid for car washes for Police Department vehicles. Mayor Hanks asked Trustee Morden to review the information on the cost savings with Chief Holevis and Finance Director Rao and report back to the board.

5. Public Comment

All questions and comments must be directed to Mayor Hanks. Each speaker will be given three minutes to comment on the topic(s) of their choice. Each speaker will be allowed one opportunity to speak.

Larry Stewart discussed options for cost savings initiatives.

Rose Langston reported the Sauk Village Fun Club Candidate's Forum will be held on March 7th in the Senior Center from 1pm – 3pm. Sauk Village residents can specify whether their questions are for incumbents, first time candidates or both. Send questions to svfunclub@hotmail.com or take them to the Village Hall to her attention. Discussion was held on how the forum will be conducted. The 7th Annual Chili Cook Off will be held on March 14th in the Senior Center from 12pm- 3pm. Flyers are available in the back. Rose asked for updated information on the condition of the water to dispel some of the misinformation constantly repeated at meetings and posted on Facebook, and the cost and time frame to get Lake Michigan water.

6. Miscellaneous Business

Comments from the Trustees

Trustee Burgess reported the next Town Hall Meeting is scheduled for Wednesday, February 18th from 7pm- 8:30 pm in the Village Hall. Guests from the city will be present to perform "Did you Know".

Trustee Poskin reported registration for basketball will take place this Friday from 5-7pm and Saturday from noon -2pm. Registration will start in February for the new baseball program. Volunteers are needed. The next craft show is scheduled for March 14th in the Community Center. Vendors are already signing up.

Trustee Washington reported the next Neighborhood Watch meeting is scheduled for Monday, March 9th at 6:30 pm at the fire station. The Neighborhood Watch Committee meets every second Monday of the month at 6:30 pm. Block captains are needed. Trustee Washington stated the Neighborhood Watch Committee is sponsoring a Meet and Greet the Candidates Saturday, February 21st in the Village Hall. The school board

candidates will start at 1pm and the trustee candidates at 2:30 pm. A few questions will be asked of each candidate with time left to speak with the candidates.

Mayor Hanks stated the forum and meet and greet events are held by the individual groups. Any questions pertaining to these events should be directed to the chair of that group.

Trustee Poskin reported basketball and baseball registrations are continuing at the Community Center on the weekends. Baseball registration- Thursday, Friday and Saturday 5pm – 7pm and Basketball registration Monday through Friday from 4pm- 8pm. Ed Sullivan is running the baseball program. The Craft Show/ Flea Market is scheduled for March 14th from 9am-3pm. Refreshments will be available. The cost of the space is \$10.00 and \$3.00 table rental if needed. All proceeds will go to Parks and Recreation. The next Parks and Recreation Committee meeting is scheduled for March 5th at 6pm in the Community Center.

The cost of registration for basketball is \$50.00 and baseball is \$100.00.

Mayor Hanks stated a special meeting is scheduled to discuss the water updates on March 3rd at 6pm in the Village Hall. Village Engineer Jim Czarnik will be presenting where we are at currently and what is left to be done. Mayor Hanks reported there was a great turnout at the second Meet the Mayor held last Saturday.

Questions and answers from the last Meet the Mayor are available on the back table. Mayor Hanks thanked everyone for coming out and thanked his wife for making cupcakes. All ladies got a box of chocolates. The next Meet the Mayor is scheduled for Saturday, March 14th at 9 am. Lots to do in the Municipal Center on March 14th; the Craft Fair at 9am. Chili Cook Off at 12:00 pm.

The budget should be in everyone's hands by the end of the month. Mayor Hanks stated Governor Rauner will provide a budget address in Springfield. The Governor is proposing big cuts to the municipalities. Cuts to the Local Government Distribution Fund (LGDF). LGDF is 30% of our budget. A reduction in funds for Sauk Village will affect manpower, service and programs in Sauk Village. Mayor Hanks will join other mayors to stand in unity against these cuts next week in Springfield.

7. Adjournment

Mayor Hanks asked for a motion to adjourn. The motion was made by Trustee Washington and seconded by Trustee Poskin.

All Ayes

The meeting was adjourned at 7:47 pm.

Mayor David Hanks

Village Clerk Debra L. Williams

MINUTES OF THE **REGULAR MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **FEBRUARY 24, 2015.**

1. CALL TO ORDER

Trustee Williams called the meeting to order at 7:02 pm.

A. Pledge of Allegiance

Trustee Williams lead those assembled in the Pledge of Allegiance.

B. Roll call

Present: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Absent: None

Trustee Burgess made a motion to appoint Trustee Williams as Mayor Pro Tem. The motion was seconded by Trustee Poskin.

On roll call

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

2. PUBLIC COMMENT

A. Public Comment- All questions and comments must be directed to the Mayor. Each speaker will be given three minutes to comment on agenda items only. Each speaker will be allowed one opportunity to speak.

None

3. REPORTS OF OFFICERS

A. Mayor's Report- Mayor David Hanks-Absent

1) Someone You Should Know- Tabitha Anderson/ Rebecca Atwood

Village Clerk Williams read a "Someone You Should Know" report for Tabitha Anderson and Rebecca Atwood. Tabitha and Rebecca are very involved in and around their community. Out of the entire US and Canada the girls were chosen along with 100 other youth to attend the 11 day Apostolic Youth Corps in Ireland beginning May 29th where they will be participating in outreach programs, daily devotions, ministering and preaching.

Village Clerk Williams stated anyone can nominate "Someone You Should Know" to acknowledge the hard work or positive efforts made by someone in our community- especially our young people. Submit letters to Village Clerk Debbie Williams C/O the Village Hall.

Mayor Pro Tem Williams asked for a motion to move item 4F- Public Relations Committee/ COP reports in order to accommodate the guests present for the presentation. The motion was made by Trustee Poskin and seconded by Trustee Washington.

On roll call

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

4F. Public Relations Committee/ Community Outreach Partnership-Trustee Williams

COP- The Community Outreach Partnership Committee will meet at 6pm on March 24th provided no special meeting is called.

Public Relations Committee- Student Government Day essays will be judged Wednesday, March 4th at 6pm in the Village Hall.

The second annual Village Sticker Contest incorporated grades 3-7 to design this year's village sticker. Last year's winning sticker is currently displayed on our vehicles. This year's entries were also amazing. The 1st, 2nd

and 3rd place winners were announced. Those present received a certificate and gift from the Public Relations Committee. Pictures were taken with School Superintendent Donna Leak, school board members and school principals.

Honorable Mention:

Brenda Arteaga 3rd grade
Saul Navarro, Jr. 5th grade

3rd Place Angel Le 4th grade
2nd Place Kalea Thomas 7th grade
1st Place Nina Eskew- King 7th grade

The new village sticker was presented. A montage of the winners will be placed in the Village Hall.

B. Village Clerk- Mrs. Debbie Williams

Village Clerk Williams stated the “Share the Warmth” program announced last week is a huge success. Volunteers Bernadine Hopkins, Steve Shymkus, Jackie Glaze, Pat Couch, Trustee Poskin and Frank Williams came the next day and set up the donation box and clothes racks. Donations are pouring in. Thank you to everyone who donated. Please pass on the information that coats, boots, scarves, etc... will be distributed during normal business hours 8am- 5pm. Help yourself.

There will be a special meeting on March 3rd to provide an update on the Sauk Village water system- where we are, improvements made and where we are going. The voter information guide is available with important dates for the upcoming election. Please contact Village Clerk Williams or the Cook County Clerk’s office for additional information. Mail in ballot applications are available at the front desk and the Cook County website. Mail in ballots will be accepted starting February 26th. The most recent edition of “What’s Happening in Sauk Village” is available. There is a lot going on in March. The deadline for the Blue Chip Casino trip has been extended to 5pm February 26th. Sign up for Sauk Village email alerts for the most recent information at www.saukvillage.org- ENROLL NOW.

C. Village Treasurer – Mr. Jim Griegel- Absent- No report

D. Village Attorney - Odelson & Sterk, LTD- No report

E. Village Engineer – Mr. Jim Czarnik

Village Engineer Czarnik reported the 2016 CDBG roadway construction application will be completed very soon and submitted for board approval in March.

Village Engineer Czarnik provided a summary of the water treatment plant project.

4. REPORTS OF TRUSTEES AND BOARD COMMITTEES

A. Parks and Recreation Committee- Trustee Poskin

Trustee Poskin reported the baseball registration is scheduled for Saturday March 7th and Monday March 9th from 5-7pm, Saturday, March 14th from 9am – 3pm and Monday, March 15th from 5-7 pm in the Community Center. Parents must be present with a copy of the child’s birth certificate and proof of residency. Basketball registration is ongoing Monday – Friday from 4pm – 8pm. The Craft Show is scheduled for March 14th starting at 9am. Vendors are already signing up. Anyone interested in renting a space for \$10.00 or a table for an additional \$3.00 please see Trustee Poskin. Flyers are in the hallway.

The Easter Egg Hunt will take place at noon at the Community Center on Saturday, April 4th. There will be pony rides, face painting, egg hunt and pictures with the Easter Bunny.

The next Parks and Recreation Committee meeting is scheduled for March 6th at 6pm in the Community Center. Trustee Poskin thanked the Public Works Department for doing a great job painting the Community Center.

B. Beautification Committee- Mayor Hanks- No report

C. Ordinance Review Committee- Trustee Myers

Trustee Myers stated the Ordinance Review Committee met last week to discuss the truck overweight permit ordinance. The committee passed off the ordinance for review by Chief Holevis.

The Local Debt Recovery Committee will not meet this month. Additional information is needed from the State Comptroller. The next meeting is scheduled for March 25th.

D. Intergovernmental Relations Committee- Trustee Burgess

The next Intergovernmental Relations Committee meeting will be held March 5th at 7pm in the Village Hall.

E. Neighborhood Watch Committee- Trustee Washington

Trustee Washington thanked everyone who attended the Candidate Meet and Greet hosted by the committee on February 21st. Trustee Washington thanked her committee for their help and the school board and village trustee candidates for attending; it was very informative. Trustee Washington wished all candidates a very successful campaign.

5. REPORTS OF DEPARTMENTS, COMMITTEES & COMMISSIONS

A. Fire Department/ 911 Committee- Chief Stoffregen

Chief Stoffregen reported the department has responded to 15 calls in the past two weeks including 3 vehicle accidents, 5 fire alarms, 1 medical assist, 2 smoke reports, 1 vehicle fire, 2 gas leaks and 1 search for a missing person.

B. Police Department-Chief Holevis- Absent- No report

C. Public Works Department- Mr. Weller- No report

D. Administrative Services Director- Ms. Jasinski

Director Jasinski reported Enbridge will be surveying in the village and will be placing stakes and cutting down trees for the next couple of weeks.

E. Finance Director- Mr. Rao- Absent- No report

F. Sauk Village Homeland Security Agency-Mr. Johnson

Director Johnson reported over the last two weeks the department responded to 16 calls including 1 CO alarm, 3 vehicle accidents, 3 fire alarms, 3 school patrols, 2 gas leaks, 1 search for missing person, 2 smoke reports and 1 car fire. The Fire Department was open overnight at times during the extreme weather for shelter.

G. Human Relations Commission- Trustee Washington

Trustee Washington stated the mission of the Human Relations Commission is to bring unity and diversity to the community. The next meeting is scheduled for Monday, March 2nd at 7pm in the Village Hall. A new commissioner was recently sworn in. Everyone is encouraged to participate and bring ideas to the commission.

H. Housing Commission- Mr. Holcomb- No report

I. Senior Committee-Ms. Langston

Reminder, deadline to pay first installment of property tax is next Tuesday, March 3rd, exemption will be on the second installment billing. You must file annually to receive your senior or freeze exemption application.

There are openings in the three village sponsored senior organization for seniors fifty and older. You are welcome to visit prior to joining join one or more organization. The Monday Sunshiners is having a St. Pat's potluck dinner on March 16th. Leisure Timers will have a corned beef and cabbage meal on March 25th. The Fun Club is preparing for the SV board trustee Candidate on Saturday, March 7th. SV Blue Grass continued their Sunday 6:00-10:00 p.m., and the 'Silver Sneaker' classes continues every Tuesday at 10:00 a.m. The open

senior activity is this Friday, February 27th from 12:00-4:00 p.m. The paperback book exchange program continues to be very successful, thank you to all our continuous book donors and participates. The next senior movie (Frozen) co-sponsored with McConathy Library at the library on Monday, March 9th at 12:30 p.m. Saturday, March 14th is the committee's 7th annual Chili cook-off, chili chefs wanted, see flyer for details. The Bloom Township Senior Community Luncheon 'The Love Boat' was today featuring Frank Rossi. Advanced tickets were sold out at the luncheon Tuesday, March 24th "It's Your Birthday" featuring The Pete Carlo Trio.' Limited tickets will be sale at the township office through March 17th unless they are sold out. Other programs includes: 2015 trips to Horseshoe Casino, Brookfield Zoo, Adler Planetarium, Shedd Aquarium, and Botanic Garden; basic line dance classes (4 week session for \$8.00); Wednesday and Friday chair exercise; FREE Legal Assistance; Blood pressure screening; AARP Smart driving courses; health insurance assistance, especially with Medicare Part D; income tax preparation (by appointment) and low cost Senior Wheels transportation (708-754-8200). Walkers are available from the loan closet. Call the Bloom Township Senior Dept. 708-754-9400 ext. 244 for additional information and/or services.

Yesterday, I attended two training sessions in Calumet City at my own expense. A review of the Illinois SMP responsibilities and changes was in the morning and the Red Tape Cutter training in the afternoon. Frauds and scams are costing loss of billions of dollars annually. IRS and Medicare fraud are the biggest problems. The SMP (Senior Medical Patrol) model 'PROTECT DETECT REPORT: Protect - Protect yourself from Medicare errors, fraud, and abuse; Detect - Learn to detect potential errors, fraud, and abuse; and Report - If you suspect that you have been a target of errors, fraud, and abuse, report it. Call Age Options at (800)699-9043 or (708)383-0258. The IRS impostor scam continues to impact citizens across the country and in Illinois. File your taxes early to avoid possible scamming filing and receiving fraudulent refunds electronically. Just be mindful that banks, credit card companies, IRS and Medicare do not call asking to verify your account number, SSN, etc..., they already have your personal information. If a consumer is a victim of tax identity theft, they should contact the FTC to [file a complaint immediately](#) by either online or by phone at 1-877-FTC-HELP (1-877-382-4357), as well as contacting the IRS at 1-800-908-4490.

6. Consent Agenda

A. Motion to Approve Special Meeting minutes- February 3, 2015

B. Motion to Approve and Hold Executive Session minutes- February 3, 2015

Mayor Hanks asked for any objections to the consent agenda.

Hearing None- Mayor Hanks asked for a motion to approve the consent agenda.

The motion to approve was made by Trustee Morden and seconded by Trustee Myers.

On roll call

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

7. New Business

A. Motion to Approve Accounts Payable and Disbursements for February 11, 2015 through February 24, 2015

Mayor Hanks asked for a motion to approve the Accounts Payable and Disbursements for February 11, 2015 through February 24, 2015.

The motion to approve was made by Trustee Burgess and seconded by Trustee Poskin. Trustee Burgess asked to remove two items from page 3 - vendor #1443 in the amount of \$850.00 and vendor #1548 in the amount of \$1249.62 pertaining to payments for uniforms for the same police officer. Trustee Burgess needs clarification- (the entries have different amounts and different dates.) The motion to approve and second were withdrawn.

The motion to approve the Accounts Payable with the amended amount of \$ 485,489.20 was made by Trustee Burgess and seconded by Trustee Poskin.

On roll call

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

B. Motion to Approve Regular Board Meeting minutes- January 27, 2015

Mayor Hanks asked for a motion to approve Regular Board Meeting minutes- January 27, 2015

The motion to approve was made by Trustee Myers and seconded by Trustee Poskin.

On roll call

Ayes: Trustees Burgess, Myers, Poskin, Washington and Williams

Nays: None

Abstain: Trustee Morden

Motion carried

8. MISCELLANEOUS COMMENTS FROM THE MAYOR AND BOARD OF TRUSTEES

Trustee Myers stated the overhead heating furnace in the Fire Department is down temporarily.

Mayor Pro Tem Williams reported Student Government Day is April 14th. All board reports are due by March 31st electronically. Judges are needed for Student Government Day essays next week. Contact Trustee Williams or Village Clerk Williams for more information.

Trustee Poskin reported there will be a Mostaccioli Dinner Fundraiser on Sunday, March 22nd from 2pm-6pm at the Community Center for Tabitha Anderson and Rebecca Atwood to support their mission trip. Tickets are \$5.00 and includes mostaccioli, salad, bread and a drink. There will also be a bake sale and a silent auction. Another fundraiser for the girls will be held at Texas Roadhouse on March 9th from 4-10 pm- a flyer must be presented.

Trustee Washington reported the Democratic Women of the South Suburbs is hosting a Deputy Registrar class in Glenwood Thursday, February 26th at 6:30pm. See Trustee Washington for more information.

Trustee Burgess thanked everyone who came out to the Town Hall Meeting including the children from out of town who made a presentation. The next Town Hall meeting will be March 18th at 7pm.

9. ADJOURNMENT

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Washington and seconded by Trustee Myers.

All Ayes

The meeting was adjourned at 7:43 pm.

Mayor ProTem Rosie L. Williams

Village Clerk Debra L. Williams

MINUTES OF THE **COMMITTEE OF THE WHOLE MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL **MARCH 3, 2015.**

1. Call to Order

A. Roll Call

Mayor Hanks called the meeting to order at 7:04 pm.

On roll call:

Present: Trustees Burgess, Morden, Myers, Poskin and Washington

Absent: Trustee Williams (went home sick)

2. Resolution Authorizing and Directing the Submission of an Application to the County of Cook, Illinois Requesting Community Block Grant Funds for Program Year 2015 for the Village of Sauk Village

Village Engineer Czarnik presented the CDBG program application for 2015 which includes Clyde Avenue from 221st St. to 223rd St., Peachtree Ave. from 223rd St. to Brookwood Drive, 216th Court from Merrill Ave. to termination, 224th St. from Nichols Drive to Brookwood Drive, 224th Pl. from Nichols Drive to Brookwood Drive and 226th Pl. from Nichols Drive to Spencer Ave. Sauk Village is applying for the \$400,000.00 which is needed to fund the entire project. The project will depend on the amount of funds actually received from Cook County. This resolution is required in support of the application. This item will be included on the next consent agenda.

3. Resolution for Improvement by Municipality under the Illinois Highway Code

Village Engineer Czarnik presented this resolution pertaining to Motor Fuel Tax improvements for Olivia Ave. from 215th Pl to 217th Pl, 217th Pl from Jeffrey Ave to Gailine Ave, 218th St from Orion Ave to termination, 225th St from Yates Ave to Jeffrey Ave, Constance Avenue from Peterson Ave to the Peterson Ave loop and 216th St from 216th Pl to Jeffrey Ave. This resolution in the amount of \$500,000.00 includes the entire project with a buffer. MFT funds are available to the village. This item will be included on the next consent agenda.

4. Preliminary Engineering and Construction Guidance Agreement for Motor Fuel Tax Funds

Village Engineer Czarnik presented this agreement for the engineering services in support of the design and construction of the projects discussed. This item will be included on the next consent agenda.

5. Insurance Renewal- Owens Group- Valary Lewis and Bruce Mitchell

Discussion was held regarding the insurance renewal. The renewal proposal has the same limits of coverage. Purchasing additional limits are always suggested; information has been provided. A seminar/training is suggested for tips on budgeting for the self insured portion of future claims. Loss experience has continued to decline creating more savings again this year. This year the village 5% savings totaled \$15,952.00. The Owens Group will continue to provide safety trainings and seek other cost savings for future renewals. This item will be included on the next consent agenda.

6. Cost Savings Initiatives

Trustee Myers stated the Debt Recovery Program is still in the works. Test files will be sent as soon as a number is received.

Trustee Morden is waiting for a response from the manager at Aqua Express car wash.

7. Resolution Urging the Governor and General Assembly to Protect Full Funding of Local Government Distributive Fund Revenues

Mayor Hanks presented a resolution for board review that will be presented to the Governor. Governor

Rauner's proposed budget could cut over \$500,000.00 from the Sauk Village budget next year. This item will be included on the next consent agenda. Mayor Hanks has sent letters to the Governor and State Reps. Mayor Hanks will go to Springfield with the Mayors to urge the Governor not to make these cuts. Mayor Hanks is also going to Springfield on April 29th for Lobby Day and invited all board members to attend. Mayor Hanks is taking the Governor's proposal very seriously as the budget is in the final stages. Additional cuts being considered could amount to over \$1 million dollars in lost revenue. The village has made cuts in previous years to the Administration and Public Works. Cut will be needed again. Mayor Hanks is looking to the board for any cost savings suggestions. Mayor Hanks suggested everyone write the Governor and State Reps. More information and a contact letter is available at the IML website. This item will be included on the next consent agenda.

8. Public Comment

All questions and comments must be directed to Mayor Hanks. Each speaker will be given three minutes to comment on the topic(s) of their choice. Each speaker will be allowed one opportunity to speak.

Bernice Brewer Houston asked why there was no public comment after the special meeting presentation and disputed the comments made during the presentation. Mayor Hanks stated the presentation to the board was open to the audience. Questions to the Village Engineer should be held for the next board meeting. Money is coming in for fire hydrant repairs which are currently taking place. Major leaks discovered by the leak detection survey have been repaired. Water rates were updated but may increase after a certain amount of time. Sauk Village is constantly in contact with Chicago Heights and their water company- Aqua. Aqua is not interested in taking over Sauk Village's water system. Infrastructure repairs are still needed before we can get Lake Michigan water. The plan has been out there; we are working in stages. We are working on stages 1 and 2 simultaneously. The plan is in motion. Money is being put back into the system.

Rose Langston stated contrary to rumors, there will be a candidate's forum Saturday, March 7th from 1-3 pm. The senior movie, "Frozen", will be at the library on Monday, March 9th. The 7th Annual Chili Cook Off will take place on Saturday, March 14th in the Senior Center from noon- 3pm.

Steve Shymkus announced there is a vacancy on the Human Relations Commission. Anyone interested in joining the commission should send a letter of intent to Mayor Hanks stating why they would like to serve in that capacity.

Tammy Jones asked if the developers should have been responsible for the loop in Plum Creek and other violations that now fall on the backs of the homeowners. Mayor Hanks stated the developers stopped at the end of the cul de sac and probably assumed there would be future development. Installing a loop that will run through to Public Works is in the plan.

Judy Cast wanted to speak with the Village Engineer tonight. Judy mentioned repairs homeowners may face with infrastructure they are responsible for. Judy questioned the board's decision to consider outsourcing the dispatch center. Mayor Hanks stated there was no cost to the homeowners for infrastructure repairs that he was aware of. This is a tough budget. All cost savings are being considered.

9. Miscellaneous Business

Comments from the Trustees

Trustee Burgess inquired about an email sent to the department heads by Mayor Hanks. Mayor Hanks stated the email was sent to the department heads and the trustee in charge of the Sauk Talk and the website. Trustee Burgess stated the entire board should be copied on emails to the department heads.

The department heads take direction from the Mayor just like committee members take direction from the committee chair. Many employees from the Police, Fire and ESDA departments were present at a school

function that the mayor was not aware of. Special details are a very costly expense. Any entity that requires village personnel to be present at their events will be billed in the future.

Trustee Burgess stated the next Town Hall meeting will take place in May.

Trustee Poskin reported baseball registration will take place Friday and Monday from 5pm-7pm and at the Craft Show in the Community Center. The Craft Show is scheduled from 9am- 3pm on March 14th. Please come out and support the vendors. The Easter Egg hunt will take place on April 4th from noon – 2pm at the Community Center. There will be prizes, face painting, magic show, pony rides and pictures with the Easter Bunny. The next Parks and Recreation meeting will take place on March 6th at 6pm in the Community Center. The painting is nearly 60% completed at the Community Center.

Trustee Morden attended the SSMMA Transportation Council meeting today. Trustee Morden provided an update on a 3 phase project that will take place at 394 and Sauk Trail. The project will start in late March or early April. The turning lanes will be widened; preemption –opticon lights and a pedestrian crossing light will be installed. Sauk Village has applied for CMAQ funding in the amount of \$17,400.00 that will cover 80% of the cost for a bike path at the Sauk Trail and Cottage Grove. There will be CSX and Thornton quarry bridge repair work on the Tri-State tollway in 2015.

Trustee Washington reported the Neighborhood watch Committee meets every 2nd Monday of the month at 6:30 pm in the Fire Station. Everyone is invited. Block club captains are needed. Trustee Washington spoke with a business owner who is leaving because of the landlord not doing necessary repairs to heat and other items. Two other businesses made the same complaint about the same landlord. Trustee Washington wants to bring the landlord in to speak to the board. The landlord has been issued multiple tickets and has been in court. The village cannot get involved with a tenant/ landlord dispute. Code violations should be reported to the village. The village must enforce the ordinances. Trustee Washington asked for clarification on how things are placed on the marquee. Mayor Hanks discussed tax incentives available to promote and keep businesses in Sauk Village and the competition with Will County and Dyer.

Trustee Myers stated the business owner is violating the safety code due to a leaky roof with one business and asked the attorneys to step in.

Trustee Poskin reported there will be a fundraiser at Texas Roadhouse Monday, March 9th from 5pm-9pm for Tabitha Anderson and Rebecca Atwood in support of their mission trip. There will also be a Mostaciolli Dinner on Sunday, March 22nd from 2-6pm. Tickets are \$5.00. Mostaciolli, salad, bread and drink included. There will also be a silent auction and bake sale.

Mayor Hanks stated letters of interest will be taken for the vacancy in the Human Relations Commission. Mayor Hanks encouraged everyone to vote; best of luck to all candidates. The next Meet the Mayor event will take place on Saturday, March 14th from 9am-11am. Questions and answers from the last meeting will be available.

10. Recess to Executive Session

A. Discussion of Personnel Matters and Update of Pending Litigation, Collective Bargaining Matters, Real Estate, Employment and Compensation if needed (5ILCS) 120/2 (C)(1) (2015)

Mayor Hanks asked for a motion to recess to executive session. The motion was made by Trustee Washington and seconded by Trustee Morden.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin and Washington

Nays: None

Absent: Trustee Williams

The meeting recessed to executive session at 8:19 pm.

Mayor Hanks asked for a motion to reconvene. The motion was made by Trustee Poskin and seconded by Trustee Morden.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin and Washington

Nays: None

Absent: Trustee Williams

The meeting was reconvened at 9:00 pm.

11. Adjournment

Mayor Hanks asked for a motion to adjourn. The motion was made by Trustee Burgess and seconded by Trustee Poskin.

All Ayes

The meeting was adjourned at 9:00 pm.

Mayor David Hanks

Village Clerk Debra L. Williams

MINUTES OF THE **SPECIAL MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **MARCH 3, 2015.**

1. Roll Call

Mayor Hanks called the meeting to order at 6:02 pm.

On roll call:

Present: Trustees Burgess, Myers, Poskin and Williams

Absent: Trustees Morden (enters at 6:12 pm) and Washington (enters at 6:48 pm)

2. Sauk Village Water System Update- Village Engineer Jim Czarnik

Village Engineer Czarnik provided a status update on the village water system. The entire presentation is available at www.saukvillage.org. The last master plan was drafted in 2012.

Progress-

Three options were presented in 2011.

- 1) Remove vinyl chloride from the water
- 2) Install reverse osmosis system in addition to the air stripping system (water quality equivalent to Lake Michigan water)
- 3) Lake Michigan water

These options were put to vote by referendum; the residents chose Lake Michigan water. Water calculations were performed. That option would cost \$10.37 per 1,000 gallons to pay for the necessary improvements.

An application was sent to the Illinois Department of Natural Resources (IDNR). The IDNR had a number of concerns.

- 1) The IDNR allows a maximum water loss of 8% in order to obtain Lake Michigan water. Historically the village has had between 20%- 70% loss within the system (the difference between what is actually pumped out of the ground and what is actually metered by the residents and businesses) The water loss is significant.
 - a. Public Works repaired several large water main breaks in 2012 which brought the water loss down to 20%.
 - b. Leak detection survey was conducted by a private firm in 2013. Public works continues to repair these leaks.
 - c. 2014 reports show a 32% water loss. Repairs continue.
- 2) IDNR had concerns over Candlelight Village and Weather Stone Lakes- two subdivisions within Sauk Village that receive water from Sauk Village wholesale.
 - a. Candlelight Village and Weatherstone Lakes will have to go through the IDNR process on their own to obtain an allocation of Lake Michigan water from the supplier of their choice (separate from Sauk Village).

- b. Sauk Village will need to contact both subdivisions so they can begin preparing their applications to IDNR or begin researching other water sources.

Village Engineer Czarnik stated the phase approach was wisely chosen.

- a) To do all of the water system improvements would be hugely expensive.
- b) The village could not afford to do it all in one lump sum and it would take a long time to do.
- c) There was an urgent need to restore the quality and quantity of the water supply. All three wells were affected by vinyl chloride. Sauk Village was rapidly losing its safe water supply.

PHASE ONE-

Improvements to the existing water treatment plants. This project is currently under construction.

Water treatment plant 2 improvements are substantially complete. Well three is back online.

Water treatment plant 1- with Wells 1 and 2 is the current focus of the construction. The project is expected to be completed in May 2015.

The village received an IEPA loan for \$4.9 million dollars. In order to pay back this loan the water rate was increased from \$5.50 to \$7.50 per 1,000 gallons. The IEPA and Governor Quinn announced a grant for 100% loan forgiveness prior to Governor Rauner announcing a freeze on spending measures enacted by Governor Quinn. Village Engineer Czarnik stated he is confident the loan forgiveness will come through because the grant is funded by the IEPA as part of the Clean Water Initiative and the funds are likely available to provide 100% loan forgiveness.

PHASE TWO-

Water distribution system repairs, replacements and improvements

Moving forward with water loss reduction repairs and improvements as stated above according to the leak detection survey.

Continue replacement of defective elements, piping, valves and fire hydrants; with a focus on fire hydrants for the safety of the village. Public Works has restored approximately 50% of the non-working hydrants.

Water distribution system improvements also will include:

- a) Water main loops to eliminate dead ends

The current village water atlas details the improvements and costs needed to supply a robust water system.

Plum Creek has an 8 inch pipe which dead ends at the cul de sac resulting in lack of circulation, slow flow and water stagnation. There is no second connection to the village system. If a water main break occurs it will affect water delivery to the whole subdivision. Installing a water main that will connect to Public Works will eliminate the dead end and stagnation

- b) Second I-394 water main crossing

Deer Creek – eliminate dead ends same problem with stagnation and lack of redundancy. Building a 12 inch water main up Cottage Grove, across Sauk Trail and connect to the Logisticenter that will eliminate the problem and provide good circulation.

c) An emergency water supply interconnection to get Lake Michigan water is recommended Bloom Trail High School gets Lake Michigan water. The IDNR is very supportive of emergency interconnections.

Build a short section of water main with valves and a flow meter and connect to Bloom Trail's water supply. This would provide a back up water supply in case of any future water contamination issues. This would adequately fill the water tower but is not recommended for long term use. This would also require negotiating with the school and the City of South Chicago Heights.

Dead ends are a serious issue. Additional improvements to Lincoln Meadows and Sauk Trail Industrial Park were discussed. Eliminate dead ends by constructing a 16" water main at the Industrial Park. The village currently has one water main crossing Sauk Trail. All wells are located east of 394. There is no way to get water across 394 if a break occurs.

Improve circulation at the Carolina subdivision and connect to Lincoln Meadows which will eliminate the huge dead end at Lincoln Meadows where stagnation and lack of redundancy occurs.

PHASE THREE-

Lake Michigan water

- a) Submit a new application to the IDNR once water loss is below 8%.
- b) Negotiate water rates with water suppliers. Water rates continue to increase. Chicago and Hammond have raised their rates. There is no idea what the rates will be when Sauk Village gets to that point.
- c) Move on with the design and system construction improvements consisting of a water main to supply water from the chosen water supplier, pump station and storage tanks.

COSTS-

At the time of the prior plan, it was estimated that Lake Michigan water would cost \$10.37 per 1,000 gallons. That figure was included on the referendum.

Since that time:

- a) Hammond water rates have increased.
- b) Sauk Village rates were increased in order to establish a break even status. The revenue received equaled exactly what it cost to maintain the system. No profit from the water system. (This was determined from an outside accounting firm.)
- c) At the time, the best guess of the cost and magnitude of the significant project to reduce the water loss was higher than is currently estimated based on the leak detection survey that narrowed down the scope of the repairs.
- d) Detailed cost estimates were prepared for the loops and hydrant replacements as discussed above.
- e) Inflation- Cost of living and construction costs increases.

Water Treatment Plant improvements-

The former water rate was \$5.50 per 1,000 gallons. The water rate was increased to \$7.50 per 1,000 gallons to pay for the water treatment plant improvements. If loan forgiveness occurs, the increase is not

required and could provide potential savings to the water rates and bring the village back to the break even status.

Phase two repairs are estimated at \$5,150,000.00. Assuming the village receives an IEPA loan, the annual loan payment of \$321,000.00 would mean a \$.88 per 1,000 gallon increase to the water rates. Money is needed in the kitty for replacement costs that occurs in the amount of a \$.35 per 1,000 gallons increase. This calculation of \$1.23 per 1,000 gallons plus the former rate of \$5.50 per 1,000 gallons equals **\$6.73 per 1,000 gallons** which is slightly less than the **current \$7.50 per 1,000 gallons**.

Assuming Chicago Heights is the water supplier at the current rate (which can change at any time) and assuming there is no IEPA loan (the IEPA would probably not be open to issuing a loan for Lake Michigan water so soon after they forgave a loan to Sauk Village to treat their groundwater) a General Obligation Bond estimated in the amount of \$9.8 million dollars may be required with an annual loan repayment of \$786,000.00 broken down to \$2.16 per 1,000 gallons. Replacement costs would tack on another \$.67. The water purchase price is \$3.81 assuming the Chicago Heights option does not change. This calculation of \$2.16 per 1,000 gallons plus replacements costs of \$.67 and the water purchase price of \$3.81 per 1,000 gallons equals \$6.64 for Phase two. The **new rate of \$13.37 per 1,000 gallons** consists of the **\$6.73 for Phase two** (which includes Phase one improvements with the former rate of \$5.50 and loan forgiveness) and the **\$6.64 for Phase three** compared to the **current water rate of \$7.50**.

RECOMMENDATIONS

Village Engineer Czarnik recommended following the prioritized three phase approach. The village is not financially able to do it all at once. Move forward step by step based on what the village can afford.

- a) Once confirmation of loan forgiveness is received we can move forward with Phase two improvements.
- b) Public Works will continue to make repairs to reduce water loss. Water loss becomes lost revenue.
- c) Apply for an IEPA low interest loan based on how much of the Phase two repairs the village is comfortable applying for.
- d) Replace defective fire hydrants based on available funds.
- e) Construct the additional water mains to improve the water quality and quantity.

ADDITIONAL OPTION- PHASE TWO B

A reactive strategy is currently in place for water main repairs.

Repairs breaks as they occur- restore service as soon as possible.

Recommendation: Proactive water main replacement.

Identify the areas of frequent water main breaks. Replace the mains before the emergency occurs.

This would free up Public Works staff and could be funded through the current water fund revenue, IEPA low interest loan or water bonds (higher interest rate).

Village Engineer Czarnik presented a map of water mains that included the age of the mains. Some mains are 40-50 years old; breaks will occur. Every community experiences this. Newer communities consist of Deer Creek, Plum Creek and LogsiCenter.

Prioritize replacement of water mains, valves, hydrants and water meters. Attack little by little- possibly one mile at a time (\$300,000.00 - \$500,000.00 each year). Gradually renew aging infrastructure. Elevated steel tanks need to be repainted every 15-20 years to avoid corrosion (relatively expensive-needs to be budgeted for.) Tanks will need to be taken off line to conduct inspections, evaluate the status and integrity of the tanks in order to make recommendations for the any necessary repairs.

The water treatment plant construction project did a great job of restoring the vital portions of those plants and consists of a lot of new construction. A plan is needed to replace the remaining old construction.

After the completion of Phase two, continue with Phase three- Lake Michigan water.

Contact water suppliers for updated water rates. Hammond is expected to raise rates in tandem with Chicago.

Conduct new water rate analysis to update the new water rate which will likely be different from the rate of \$13.37 per 1,000 gallons calculated for today.

Submit allocation application to IDNR for consideration. Coordinate with Weatherstone Lakes and Candlelight Village so they can submit their own allocation applications.

Trustee Burgess asked the estimated time to complete Phase two. Village Engineer Czarnik stated 2 1/2-3 years for the IEPA loan process.

Trustee Williams thanked Village Engineer Czarnik for the presentation that can enlighten the residents and newer board members who may not have been aware of the past presentation and the progress made since then. Trustee Williams stated she would be curious how the costs will look into the future.

Mayor Hanks thanked Village Engineer Czarnik for a great presentation and stated the figures stated are pretty close to a perfect world. The \$5.50 is the break even rate. The Public Works Department is doing a great job of addressing the water mains breaks and repairing and replacing broken hydrants in order to reduce water loss which fluctuates but is currently at approximately 32%. These figures are also based on 100% of the residents paying their water bills 100% of the time. Lake Michigan water is metered. The village is responsible to pay for the water even if residents don't pay their bills.

Another referendum will be required because the current rate exceeds the rate in the referendum. The referendum called for a rate increase that was not put in place when the IDNR presented obstacles to the allocation.

The referendum was twofold-

- a) Should Sauk Village pursue Lake Michigan water? (The village has continued to pursue Lake Michigan water by meeting with the Village Engineer and IDNR and trying to get rates from other communities.)
- b) At a rate of \$10.37 per 1,000 gallons (That rate has already been exceeded). The cost continues to go up every year. Hammond is currently considering raising their rates. Mayor Hanks stated a quarterly updated should be given to the board.

Residents can send in questions that can be answered at board meetings or at the quarterly meetings.

Trustee Burgess thanked Village Engineer for the presentation and asked for confirmation that Phase three cannot begin without completing Phase two. Village Engineer Czarnik agreed.

Mayor Hanks stated that we have started working on Phase two concurrently with Phase One. Public Works is repairing leaks and hydrants. A plan was already in place to repair fire hydrants and grant money is already coming in for that purpose. Public Works Director Weller needs to provide an update on the hydrants.

Trustee Burgess addressed his past comments regarding the extra \$2.00 of the water rate increase. It is explained in this presentation what steps need to be taken with or without the IEPA loan.

Mayor Hanks stated another referendum will be necessary with updated costs for Lake Michigan water before Phase three begins. Phase two repairs are needed. Planning ahead is also important instead of waiting for water main breaks.

3. Adjournment

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Morden and seconded by Trustee Williams.

All Ayes

Meeting was adjourned at 6:55 pm.

Mayor David Hanks

Village Clerk Debra L. Williams

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER MARCH 10, 2015.

1. CALL TO ORDER

Mayor Hanks called the meeting to order at 7:05 pm.

A. Pledge of Allegiance

Mayor Hanks lead those assembled in the Pledge of Allegiance.

B. Roll call

Present: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Absent: None

2. PUBLIC COMMENT

A. Public Comment- All questions and comments must be directed to the Mayor. Each speaker will be given three minutes to comment on agenda items only. Each speaker will be allowed one opportunity to speak.

None

3. REPORTS OF OFFICERS

A. Mayor's Report- Mayor David Hanks

Meet the Mayor this Saturday, March 14th from 9am -11am. Bring your questions and concerns. The Arts and Craft Show and the Senior Chili Cook Off are also scheduled for Saturday. Grace United Church of Christ held a prayer event on various corners of the village to pray for our community and our leaders. They had a pretty good turnout with a luncheon afterward. Mayor Hanks thanked Pastor Seaton for her vision and outlook for the community and Pastor Pitts and his son-in law for their participation. Mayor Hanks attended the Senate Appropriation hearing yesterday with other Mayors, Senators and State Reps from across the state to oppose the proposed cuts to the LGDF and property tax freeze the Governor is proposing. Mayors testified how the proposed cuts would affect their community. The Governor is proposing a cut to the LGDF that has been in place since 1969. The \$.50 per resident cut amounts to over a half million dollar decrease in our budget for the next year. MFT funds and other funds may be cut. Mayor Hanks discussed cuts that may be necessary in various services to the community if the cuts are made. Governor Rauner is coming to downtown Chicago this Friday to meet with the mayors again. Mayor Hanks will attend.

B. Village Clerk- Mrs. Debbie Williams

Village Clerk Williams stated the Share the Warmth Coat Drive was a success. The remaining coats will be donated to a local organization by the end of the week. February 26th was the first day to apply for a mail in ballot. Applications are available on line and at the Village Hall. Today was the last day to register to vote. Grace period registration begins March 11th. March 23rd is the first day of early voting. April 2nd is the last day mail in ballots will be accepted. April 4th is the last day for early voting and grace period registration. April 6th is the last day mail ballots can be postmarked. April 7th is Election Day. There is no village meeting on March 31st (Fifth Tuesday) and April 7th (Election Day). The village meeting schedule does not include a meeting on Tuesday, April 14th. A Special Meeting will be called for Student Government Day on April 14th because that is the only day the school can do Student Government Day due to testing and spring break. Village Clerk Williams stated people are constantly talking about the lack of communication. All board members encourage residents to seek out accurate information. Contact an elected official or leave your questions or concerns at the front desk at the Village Hall, check out the Sauk Village website, Sauk Village Information Facebook page and Sauk Village email alerts. Village officials will return your calls. Accurate information can be found in the minutes, ordinances and other information contained in the website. Do not assume that everything that is found on social media is correct.

C. Village Treasurer – Mr. Jim Griegel- Absent- No report

D. Village Attorney - Odelson & Sterk, LTD- Matt Byrne- No report

E. Village Engineer – Mr. Jim Czarnik

4. REPORTS OF TRUSTEES AND BOARD COMMITTEES

A. Parks and Recreation Committee- Trustee Poskin

Trustee Poskin reported the baseball registration is scheduled for Saturday, March 14th from 9am – 3pm and Friday, March 13th and Monday, March 15th from 5-7 pm in the Community Center. Parents must be present with a copy of the child's birth certificate and proof of residency. The Craft Show is scheduled for March 14th starting at 9am. Vendors are already signing up. Anyone interested in renting a space for \$10.00 or a table for an additional \$3.00 please see Trustee Poskin. Flyers are in the hallway. The Easter Egg Hunt will take place at noon at the Community Center on Saturday, April 4th starting at noon. There will be pony rides, face painting, egg hunt and pictures with the Easter Bunny. Trustee Poskin thanked the Public Works Department for doing a great job painting the Community Center.

B. Beautification Committee- Mayor Hanks

Mayor Hanks stated the Beautification Committee is always looking for volunteers and fresh new ideas. The committee meets the third Wednesday of every month. The committee is discussing this year's Hootsie Awards and fundraisers to help fund the many projects they have planned. The next committee meeting is scheduled for March 18th in the conference room at the Village Hall.

C. Ordinance Review Committee- Trustee Myers

Trustee Myers stated the Ordinance Review Committee will not meet this week. Additional information is needed from the Police Department on a new ordinance that is under review. The village is still working with the Comptroller's office on the Debt Recovery Program. Test files will be sent soon. Approximately 1,800 files will be sent in total.

D. Intergovernmental Relations Committee- Trustee Burgess

The next Intergovernmental Relations Committee meeting will be held May 6th at 7pm in the Village Hall. There will be no committee meeting in March or April.

E. Neighborhood Watch Committee- Trustee Washington

Trustee Washington thanked the Neighborhood Watch Block Club Captains and committee members for the hard work they do continuously getting the word out for everyone to turn the front and back porch lights on. Trustee Myers and Washington enjoy discussing the issues with the residents and committee members. Last night's meeting included a live presentation on CPR for adults and infants. The Neighborhood Watch Committee meets the 2nd Monday of every month at the Fire Station at 7:30 pm.

F. Public Relations/ Community Outreach Partnership Committees – Trustee Williams

Trustee Williams reported Student Government essays were judged and winners were chosen. This year's essay topic was bullying; how it affects them and what they do to counteract bullying. The essays saddened the committee. Some essays were more of a story and others were true stories. Student Government Day is April 14th. Trustee Williams thanked everyone who came out for the Casino Trip fundraiser and everyone who continues to donate. The Sauk Talk will be ready Friday.

The COP committee did not meet due to the scheduled executive session meeting. The COP committee will meet in two weeks if no executive session is scheduled.

5. REPORTS OF DEPARTMENTS, COMMITTEES & COMMISSIONS

A. Fire Department/ 911 Committee- Chief Stoffregen

Chief Stoffregen reported the department has responded to 17 calls in the past two weeks including 1 vehicle accident, 7 fire alarms, 3 medical assists, 3 CO alarms, 1 stove fire, 1 truck fire and 1 electrical fire.

Chief Stoffregen reminded everyone to change the batteries in their smoke detectors when they change their clocks this weekend. The Fire Department will hold a Pancake Breakfast with the Easter Bunny on March 29th from 8am- 1pm. The Easter Bunny will be present for picture taking.

B. Police Department-Chief Holevis-

Police Chief Holevis reported from February 25th thru March 10th the police department responded to 717 calls for service including 49 suspicious activity, 136 traffic related, 40 parking violations, 64 other services, 31 domestics, 10 disturbances, 9 traffic accidents, 47 ambulance assists and 122 building checks. This past weekend Officers Frederickson and K9 Falko attended the American Police Canine Association conference and K9 training. K9 units competed against each other. Chief Holevis congratulated Officers Frederickson and Falko for placing 6 out of 30. This was the first time they competed. Chief Holevis stated Officer Frederickson spends his free time training Falko. A K9 fundraiser will be held Saturday, March 14th from 5pm – 8pm at Jelly's in Dyer. Tickets are available.

C. Public Works Department- Mr. Weller

Public Works Director Weller more staff is needed. Street light repairs and replacements are ongoing. Lights at 219th and Jeffrey and 219th and Orion have been repaired. New lights have been installed at 221st between Shirley, Paxton and Luella Court. Two hydrants have been prepped- 217th & Gailine and 2036 218th Place. Ash tree removals will continue- weather permitting. Storm branch pickups occur once after the storms. The normal branch pickup starts May 4th. The Public Works Department continues to handle day-to-day operations and emergencies. Work continues inside the Police Department, Community Center and Town Hall. Pothole repairs will continue through the week. Three office damaged panels were replaced at the Quiet Zone Torrence Avenue location. Water shut offs started on the north side; ongoing work on the digs and jets. Removal of winter trash accumulation started on village owned locations.

D. Administrative Services Director- Ms. Jasinski

Director Jasinski reported 85 tickets were written by the Code Department in January and 61 in February. Ella's laundromat closed last week. Advance Auto has complained of roof leaks. The plaza owner hired a licensed contractor today. Business license renewals and invoices for vending machines will go out soon. Contractor license renewal letters will go out April 10th. Trustee Washington discussed issues with stores within that plaza with the owner. Trustee Burgess asked Trustee Washington to invite the owner to a committee meeting to address the board. There is no update on the daycare center opening in that plaza.

E. Finance Director- Mr. Rao

Finance Director Rao reported tax levy money is slowly coming in. Transfers in the amount of approximately \$415,000.00 have been made to all funds that borrowing took place. February financials will be available within 5 days. The DCEO report that is due March 31st will be done in the next 10-15 days

F. Sauk Village Homeland Security Agency-Mr. Johnson

Director Johnson reported over the last two weeks the department responded to 14 calls including 2 CO alarms, 1 vehicle accident, 5 fire alarms, 4 school patrols, 1 stove fire and 1 electrical fire.

G. Human Relations Commission- Mr. Shymkus

The next Human Relations Commission meeting is scheduled for Monday, April 6th at 7pm in the Village Hall. Diversity Dinner applications are available in the Village Hall. The Diversity Dinner is a free, informal get together with others in private homes where you discuss just how much the same we all are. Letters of interest should be sent to Mayor Hanks by anyone wishing to fill the vacant seat on the commission.

H. Housing Commission- Mr. Holcomb- No report

I. Senior Committee-Ms. Langston

Senior Chair Langston reported the three village sponsored senior organization have resumed their regular schedule now that spring is coming. Seniors fifty and older are welcome to visit prior to joining join one or more organization. The Monday Sunshiners is having a St. Pat's potluck dinner on March 16th. Leisure Timers will have a corned beef and cabbage meal on March 25th. The Sunday Fun Club would like to thank the candidates for village trustee and public who attended the forum Saturday. We apologize to one of our tax payers providing public service who was harassed at both forums on Thursday and Saturday. Fun Club basic line dance instruction will resume as needed. SV Blue Grass continued their Sunday 6:00-10:00 p.m., and the 'Silver Sneaker' classes continues every Tuesday at 10:00 a.m. Another format class will begin at 11:30 a.m. The open senior activity is this Friday, March 13th from 12:00-3:00 p.m. The paperback book exchange program continues to be very successful, thank you to all of our continuous book donors and participates. Special thanks to Nadine Morgan (wife of committee member Floyd) for her assistance in filing then books. This Saturday, March 14th is the committee's 7th annual Chili cook-off. There will be line dance instructions at noon, live entertainment, door prizes and a 50/50 raffle. Chili chefs are still welcome, monetary prizes. See flyer for detailed information.

The next Bloom Township Senior Community Luncheon 'It's Your Birthday' featuring The Pete Carlo Trio on Tuesday, March 24th. Limited tickets are on sale at the township office through March 17th unless they are sold out. Other programs includes: 2015 trips to Horseshoe Casino, Brookfield Zoo, Adler Planetarium, Shedd Aquarium, and Botanic Garden; basic line dance classes (4 week session for \$8.00); Wednesday and Friday chair exercise; FREE Legal Assistance; Blood pressure screening; AARP Smart driving courses; health insurance assistance, especially with Medicare Part D; income tax preparation (by appointment) and low cost Senior Wheels transportation (708-754-8200). Walkers are available from the loan closet. Call the Bloom Township Senior Dept. 708-754-9400 ext. 244 for additional information and/or services. The next Senior Committee meeting will be on Thursday, March 12th at 5:00 p.m.

6. Consent Agenda

A. Motion to Approve Committee Meeting minutes of February 3, 2015

B. Motion to Approve Regular Board Meeting minutes of February 10, 2015

C. Motion to Approve Special Meeting minutes of February 17, 2015

D. Motion to Approve and Hold Executive Session minutes of February 17, 2015

E. Motion to Approve a Resolution Authorizing and Directing the Submission of an Application to the County of Cook, Illinois Requesting Community Block Grant Funds for Program Year 2015 for the Village of Sauk Village

F. Motion to Approve a Resolution for Improvement by Municipality under the Illinois Highway Code

G. Motion to Approve Preliminary Engineering and Construction Guidance Agreement for Motor Fuel Tax Funds

H. Motion to Approve Insurance Renewal as presented by the Owens Group

I. Motion to Approve a Resolution Urging the Governor and General Assembly to Protect Full Funding of Local Government Distributive Fund Revenues

Mayor Hanks asked for any objections to the consent agenda.

Trustee Morden made a motion to move items 6C and 6D to items 7B and 7C - New Business. Trustee Williams seconded the motion.

On roll call

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

Mayor Hanks asked for a motion to approve the amended consent agenda.

The motion to approve was made by Trustee Morden and seconded by Trustee Washington.

On roll call

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

7. New Business

A. Motion to Approve Accounts Payable and Disbursements for February 25, 2015 through March 10, 2015

Mayor Hanks asked for a motion to approve the Accounts Payable and Disbursements for February 25, 2015 through March 10, 2015.

The motion to approve the Accounts Payable was made by Trustee Williams and seconded by Trustee Morden.

On roll call

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

B. Motion to Approve Special Meeting minutes of February 17, 2015

Mayor Hanks asked for a motion to approve Special Meeting minutes of February 17, 2015.

The motion to approve was made by Trustee Morden and seconded by Trustee Myers.

On roll call

Ayes: Trustees Burgess, Morden, Myers, Poskin and Washington

Nays: None

Abstain: Trustee Williams

Motion carried

C. Motion to Approve and Hold Executive Session minutes of February 17, 2015

Mayor Hanks asked for a motion to approve and hold Executive Session Meeting minutes of February 17, 2015.

The motion to approve was made by Trustee Poskin and seconded by Trustee Morden.

On roll call

Ayes: Trustees Burgess, Morden, Myers, Poskin and Washington

Nays: None

Abstain: Trustee Williams

Motion carried

8. MISCELLANEOUS COMMENTS FROM THE MAYOR AND BOARD OF TRUSTEES

Trustee Williams reported Student Government day reports are due April 27th and must be submitted electronically. Everyone should be present at 6:15 for pictures on April 14th. The agenda will be light. If there are any questions on the Accounts Payable or other agenda items please discuss this before hand with the appropriate person.

Trustee Myers asked Director Weller if there is a contact with Com Ed to get free bulbs or if any bulbs are left from the past donation. Mayor Hanks suggested writing a letter from the Neighborhood Watch with his signature to ComEd inquiring about the possibility of a donation. Trustee Myers asked Village Clerk Williams to draft the letter.

Trustee Morden spoke with Senator Hastings about the proposed cuts in funding. Trustee Morden stated he networks with elected officials from outside the area for the betterment of the community.

Trustee Poskin reminded everyone about the mostaciolli fundraiser scheduled for Sunday, March 22nd from 2pm-5pm in the Community Center. The cost of \$5.00 includes mostaciolli, salad, bread and a drink. There will also be a bake sale and silent auction. Proceeds will go towards the mission trip for Tabitha Anderson and Rebecca Atwood.

Trustee Washington asked if the Local Debt Recovery Program should be added to the agenda. Trustee Myers stated he will report information as it becomes available. Trustee Washington inquired about the procedure to have police officers at the Neighborhood Watch meetings. Chief Holevis stated officers must get his approval before attending the meeting.

Trustee Burgess stated the next Town Hall meeting will be held Wednesday, March 18th from 7:00 to 8:30 pm. Bring your questions and concerns.

Mayor Hanks reported there is Community Pancake breakfast at Bloom Trail on Saturday, March 21st from 10:00 am –noon. Congresswoman Robin Kelly is hosting a College Savings Night at Matteson Public Library from 6pm- 8pm on April 2, 2015 and a Housing Expo on March 14th from 9am-1pm at New Faith Baptist Church located at 25 Central Avenue in Matteson.

Lobby Day in Springfield is scheduled for April 29th. All elected officials are invited to attend. Mayor Hanks prepared a stoplight illustration on where the budget stands as a whole. There is three months left in the budget and all funds currently have a green light. The General Fund has a total of \$5.7 million in expenditures versus a budget of \$6.2 million. The Fire Fund has total expenditures of \$571,000.00 versus a budget of \$590,000.00. The Water Fund has total expenditures of \$4.4 million versus a budget of \$5.2 million. The Sewer Fund has \$614,000.00 in expenditures versus a budget of \$721,000.00. Individual line items are over budget in some cases due to union negotiations that have been resolved. Last year's budget was completed before the union negotiations. Some union contracts were outstanding from as far back as 2012. Union employees received retro pay for those years with raises and other items included in settling the contracts. Resolved litigation settlements were also not included in the budget. Those figures are unknown at budget time.

The administration budget gets a red light due to the overall expenditures of \$1.8 million versus the budget of \$1.6 million due to getting a lot of things off of the books. Not filling positions in the departments has caused overtime. The Fire Department opened as a warming center due to the cold weather in the past two winters.

The Police Department has a green light with \$2.6 million in expenditures versus a budget of \$3 million.

The Fire Department has a yellow light with \$571,000.00 in expenditures with a budget of \$590,000.00 although \$271,000.00 of that amount still has not been received. The Fire Fund is running out of the General Fund until that money comes in.

The ESDA Department gets a green light with expenditures of \$52,000.00 versus a budget of \$54,000.00.

The Streets Department gets a green light with expenditures of \$10,000.00 versus a budget of \$37,000.00.

The Sewer Fund gets a green light with expenditures of \$4.4 million versus a budget of \$5.2 million.

There were rumors of bankruptcy and not making payroll. Finance Director Rao has done a great job of watching the spending wisely. Mayor Hanks asked residents not to pay attention to the rumors. Ask for a copy of the budget and bring your questions to him.

The upcoming budget will be even tougher due to the cuts proposed by the Governor. The cuts and how they will affect the services to the community are being taken very seriously.

Mayor Hanks recommended that everyone go to the Illinois Municipal League website and click on the link to oppose the cuts proposed by the Governor.

Trustee Morden apologized for missing the last forum; he had to work. He does care and wants to speak to the residents and address their concerns. Please email him or call the Village Hall or his cell.

9. ADJOURNMENT

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Washington and seconded by Trustee Williams.

All Ayes

The meeting was adjourned at 8:07 pm.

Mayor David Hanks

Village Clerk Debra L. Williams

MINUTES OF THE **SPECIAL MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **MARCH 10, 2015.**

1. Roll Call

Mayor Hanks called the meeting to order at 6:32 pm.

On roll call:

Present: Trustees Burgess, Morden, Myers and Poskin

Absent: Trustees Williams and Washington

2. Recess to Executive Session

A. Discussion of Personnel Matters and Update of Pending Litigation, Collective Bargaining Matters, Real Estate, Employment and Compensation if needed (5ILCS) 120/2 (C)(1) (2015)

Mayor Hanks asked for a motion to recess to executive session. The motion was made by Trustee Myers and seconded by Trustee Morden.

Ayes: Trustees Burgess, Morden, Myers and Poskin

Nays: None

Absent: Trustees Washington and Williams (Trustees Washington and Williams joined in executive session)

The meeting was recessed to executive session at 6:33 pm.

3. Reconvene Special Meeting

Mayor Hanks asked for a motion to reconvene the meeting.

The motion was made by Trustee Williams and seconded by Trustee Myers.

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

The meeting was reconvened at 6:55 pm.

4. Adjournment

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Morden and seconded by Trustee Williams.

All Ayes

Meeting was adjourned at 6:55 pm.

Mayor David Hanks

Village Clerk Debra L. Williams

MINUTES OF THE **COMMITTEE OF THE WHOLE MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL **MARCH 17, 2015.**

1. Call to Order

A. Roll Call

Mayor Hanks called the meeting to order at 7:00 pm.

On roll call:

Present: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Absent: None

2. An Ordinance adding sections to Chapter 74 (Traffic and Vehicles) of the Village Code for the Village of Sauk Village, Cook and Will Counties, Illinois

Trustee Morden invited Bryce Baker to provide a presentation on truck permit enforcement. Bryce Baker is a Village of Palatine Truck Enforcement Officer and the President of the Illinois Truck Enforcement Association. Bryce is also a truck driver and a police officer who comes from a family of truck drivers. Bryce addressed the issue of whether or not truck enforcement is bad for business saying most trucking firms are legitimate and want a level playing field. Truck enforcement is a source of revenue and is good for local businesses if it is done right. The good businesses suffer when there is no enforcement against those that are cheating. Bryce presented a power point presentation on truck enforcement and how it can be good for local business. Truck enforcement training is available for truck drivers and police officers to understand how to be compliant with the laws. Discussion was held on the police officer's accountability of knowing the laws, unfunded mandates and the permit process for oversize/overweight loads. Bryce provided information on Oxcart Systems which is free to local governments; free to set up, free for future upgrades to the system and custom made to your fees and ordinance with your branding. Permits can be applied for, paid and approved online with Oxcart Systems. Oxcart will work with local officials to get fast approval and issue the permit. Application hours can be set for normal business hours. No software is needed and invoicing is done at the municipal level. The system is also free to the truck driver and can be used for multiple towns. Future integration will include IDOT permits. The 40 hour basic training class for police officers costs \$295.00 and includes a membership to the Illinois Truck Enforcement Association for the first year and portable scale certification which usually costs \$100.00. There is no cost to the village and no cost to the truckers to use the Oxcart System. Oxcart gets paid through credit card fees.

Additional discussion was held on the permit process, limits on size and weights and how most truck companies plan their routes and apply for their permits in advance.

This item will be included under New Business on the next agenda.

3. Village Salt supply- Director Kevin Weller

Director Weller stated the two year waiver has expired. The salt comes from the CMS bidding system. The price of salt has gone up. Municipalities are considering combining orders to save money. There are 100% or 120% bids where the salt can be stored for pennies per ton storage fee or can buy 80% w/o purchasing the balance and pay a penalty if not picked up by a certain date.

Cost comparison:

2007-08 \$37.28 per ton

2008-09 \$104.00 per ton

2009-2010 \$74.00 per ton

2010-2011 \$57.91 per ton- 2 yr contract

2013-2014 \$49.07 per ton

2014-2015 \$134.31 per ton.

The village normally spends \$34,000.00. This year the cost could be \$64,000.00- \$80,000.00 total. The bidding process could bring it down. There is a lot of discussion going on about the increase. Director Weller suggested going the route of the bidding process and needs an agreement approved by the board and submitted by March

22nd. Discussion was held on alternatives to using salt. Director Weller suggested remaining with salt. This item will be included on the next consent agenda.

4. Ordinance Creating the position of Village Administrator

Mayor Hanks stated this year's budget is going to be tough. The Village has been without a Village Administrator/ Chief of Staff for too long. Trustee Washington has voiced this concern over and over. A Village Administrator can be available daily to watch over the day to day operations, take over resident complaints, look for grants, contact and work with State Representatives, attend meetings outside the village including Springfield and get the structure back to the administration side.

Trustee Myers stated department heads have been made to take cuts; and asked where the money is coming from and what the salary will be. Mayor Hanks stated the Administrator will work with all departments and TIF's. A portion of the salary will be worked into each budget. Mayor Hanks stated the ordinance must be in place before a person can be presented. There is no salary at this time. After the ordinance is approved, the Mayor can appoint someone with consent of the board. The board will also have to review and approve the contract of the individual. The ordinance creates the position and does not include salary. There is not an individual tied to this ordinance.

Trustee Williams asked if a list of job duties will be provided before the position will be filled.

Trustee Washington stated she is excited to see the Village Administrator coming on board. Creating the ordinance is the essential first step. Administrative duties have been split between officials and staff members. Interns and retired individuals have been discussed previously. Cost savings initiatives are asked for on the agenda. This person can work during the day to make phone calls to see what is available.

Trustee Burgess also inquired about the qualifications for the position. Qualifications and a salary range need to be spelled out. The last Village Manager was let go because of the lack of money and asked where the money is coming from for this person. Mayor Hanks stated the ordinances on file that pertain to the Police and Fire Chief do not include salaries. The ordinance creating the position is the first step to plan for the position in the next budget. The ordinance does state what the administrator will do. The contract that will be presented to the board for approval will include salary. Mayors from other communities agree that a Village Administrator is vital to day to day operations, resident interaction and attending meetings and seeking resources outside the village. The Village Administrator will pay for itself.

Trustee Morden agreed qualifications are needed for the job. Mayor Hanks agreed that qualification and salary are the next step after creating the ordinance.

This item will be included under New Business on the next agenda.

Mayor Hanks stated the village was almost \$2 million dollars in debt in 2012. Everyone tightened their belts. Cuts were made. The deficit has been shaved. It is time to put this position back on the books and take the burden off of the front desk, Mohan and other staff and focus on their own jobs.

5. Ordinance Creating position of Director of Public Safety

Mayor Hanks is working to place this position on the books to appoint someone to oversee policies, instructions and training, informing the village board of operations, seeking grants and resources, investigating affairs and other matters under the jurisdiction of the Police and Fire Departments, etc... This is an important position that many communities have already put on their books in view of the recent activities in other communities.

Trustee Myers (Fire Department Liaison) stated Public Works and ESDA is not mentioned on page two.

Trustee Myers also addressed the certifications of the appointee. Mayor Hanks stated most public safety complaints come in from these departments. The Director of Public Safety oversees the department and addresses the complaint. Mayor Hanks stated this ordinance is the first step to move forward. Qualifications, etc... will be presented to the board along with an applicant for board review and approval.

Trustee Williams referred to the Director filling in during a vacancy; Fire Department is not listed. Discussion was held on the qualifications and compensation to fill the vacated position. State Statutes and qualifications need to be reviewed before this takes place. Salary will be discussed during budget talks.

Mayor Hanks stated these ordinances are pulled from other communities. Qualifications will be provided to the board for both positions.

Trustee Morden asked if the individual filling the position would be an administrative or working chief. Mayor Hanks stated this would be an administrative role; the person would work with the Police and Fire Chiefs to go out and look for grants, funds, trainings and other resources and work on handling complaints in the

departments similar to the Human Resources Department in the corporate world. This is a recommendation from other Mayors and Managers. A lot of valuable information on how other communities deal with issues is learned from attending meetings outside.

Trustee Burgess asked when the last department head meeting was held and stated the Public Safety Officer would be redundant and a threat to the current chiefs. Mayor Hanks stated he speaks with the department heads often; they contact him as needed and he meets with many of them at the end of their day. This is another reason for a fulltime administrator; speak with the department heads during business hours without them having to meet after hours with overtime.

Trustee Myers asked Mayor Hanks if he is planning to get rid of the Police and Fire Chiefs tonight. Mayor Hanks stated he is not planning on getting rid of the chiefs. Contrary to rumors on the street that they have been threatened and that they have lost their jobs, a letter was sent to all department heads last night to insure them. Mayor Hanks also addressed insured those that called him back that was not the case. The rumors are election year propaganda. Similar to the first day he took office, a department head asked him how long before he was fired. He was told he would be fired if Mayor Hanks took over. It is a bad position the employees are in to feel threatened by political rumors every two years about losing their jobs. No one's job is threatened by creating these positions. Qualifications and salaries will be addressed in the contracts.

This item will be included under New Business on the next agenda.

6. Addendum to an agreement by and between the State of Illinois/ Department of Transportation and the Village of Sauk Village – Resurfacing of FAP Route 332, Illinois Route 394 at Sauk Trail to include installation of Sauk Village Pre-Emption equipment at the traffic

This addendum agreement is the result of working with the Illinois Department of Transportation and South Suburban Mayors and Managers. The resurfacing of 394 and Sauk Trail includes sidewalks installed across the street and new lights being installed at 394 and Sauk Trail that will include pre-emption equipment to stop traffic for emergency vehicles, fire hydrants being relocated and walk- do not walk lights. The total cost of the project is just under \$1 million dollars. The shared cost to the village is \$14,145.00. The money will come out of Motor Fuel Tax and TIF funds. Work may begin in April.

This item will be included on the next consent agenda.

7. Cost Savings Initiatives- None

8. Public Comment

All questions and comments must be directed to Mayor Hanks. Each speaker will be given three minutes to comment on the topic(s) of their choice. Each speaker will be allowed one opportunity to speak.

Larry Stewart disagreed with the positions being placed on the books. Mayor Hanks stated there was good discussion tonight. No one will be appointed without the approval and consent of the village board.

Kerry Pratt referred to his family being harassed due to politics.

Rachel Lupian suggested finding a retired person to donate their time.

Nate Griffin addressed paying the Village Administrator when other issues are present; repair fire hydrants, lights, streets and the water issue.

Mayor Hanks reiterated the work that a Village Administrator can do to bring in grants and work with the residents. Street lights are being replaced with new energy efficient lights. Street repairs continue; approximately \$400,000.00 worth of street repairs scheduled for this year. The village is constantly working on the water issue. The amount of broken fire hydrants has shrunk. Mayors from other towns continue to express that Sauk Village is missing out on opportunities by not having a Village Administrator. The village has been doing well without one but can do better.

Frank Harvey agreed the village needs a village manager.

Judy Cast referred to spending money on these positions when people are laid off. Judy stated a safety person will cost others their job like in the past. Judy referred to how the ordinances affect the budget and the

department heads.

Mayor Hanks stated scare tactics are everywhere but they are not true. The safety officer was hired in the past after Robert Fox was let go. This is an election year; people are saying things to scare people. The positions need to be placed on the books before they can find an applicant; the laid off employees may not have the qualifications.

Steve Shymkus stated the Human Relations Commission still has one vacancy. Please submit letters of interest to Mayor Hanks. The next Human Relations Committee meeting is April 6th at 7pm in the Village Hall.

Mayor Hanks stated no letters have been received as of yet.

Frank Williams thanked Trustee Morden for bringing the new company to the village. This will increase revenue.

Maria Pielli asked why two full time positions are needed and asked if the lawyers were paid to draft the ordinance.

Mayor Hanks stated no one is being hired tonight. The ordinances are provided by the attorneys.

Rose Langston addressed the need to place the ordinances on the books and stated the qualifications must include municipality, state or county experience. A background check should be done.

9. Miscellaneous Business

Comments from the Trustees

Trustee Burgess stated the Town Hall Meeting will be held Wednesday, March 18th at 7pm in the Village Hall. Trustee Poskin stated the craft show was a huge success. The proceeds from the table rental, concessions, raffle and bake sale was over \$575.00. Trustee Poskin thanked Carol, his wife Debbie, Jackie, Heidi and Susan for their help. They were a great help. The next meeting is April 2nd at 7pm in the Community Center. Ed Sullivan continues to start up the baseball program. Trustee Poskin thanked everyone who worked on preparing for the Easter Egg hunt.

Trustee Williams stated Student Government Day reports are due April 27th and must be submitted electronically. Sauk Talks and a flyer for a job program are on the back table. The Manufacturing Skills training program is scheduled for Tuesday, March 26th at 10 am at the Village Hall.

Trustee Washington stated the Neighborhood Watch Committee meets the second Monday of every month at the Fire Station at 6:30pm. Trustee Washington also stated that other elected officials agree that the village needs to get a village manager; they pay for themselves.

Trustee Myers stated he is not opposed to a Village Manager if Mayor Hanks can find the money.

Mayor Hanks stated Happy St. Patrick's Day to everyone and thanked the trustees for the discussion and suggestions mentioned tonight.

Lobby Day is Wednesday, April 29th. Please tell Village Clerk Williams if you can attend. Mayor Hanks attended the Mayors caucus in Chicago and addressed the Governor along with other representatives of the South Suburban Mayors and Managers Association. The Governor is learning a lot about the South Suburban communities and the challenges we face. The Governor wants to cut our funding and give more money to the schools. The schools have a \$16 million dollars surplus and the village has a deficit. Mayor Hanks explained the water contamination issue of with the Governor and asked him to release the funds that were provided by the previous Governor or we will have to start making loan payments to the IEPA in August. Good news received today- the Governor is looking at our case. The Governor is looking at ways not to cut the LDGF funding and asked the board to get his agenda out to the residents. The proposed budget cuts will be taken very seriously and will be included in the upcoming village budget. The cost of the lobbyist can be removed from the budget if these positions are approved. Mayor Hanks asked the board members to attend Lobby Day to fight for our LDGF funding and our \$250,000.00 park grant. We worked hard to present the plan for the park grant and the kids deserve what the grant will provide. Mayor Hanks asked residents to write the Governor asking him to release our funds for the water grant and the parks grant. All three wells are up and running for the first time since 2009. The water is vinyl chloride free and the water treatment plant and frag tanks are almost completed. Mayor Hanks will continue to ask the Governor to release the funds.

Mayor Hanks thanked Village Clerk Williams for setting up the Manufacturing Jobs training program. Please pass out the flyers.

Village Clerk Williams also put the following information out about voting:

March 23rd- first day of early voting

April 2nd – last day for mail ballot applications (including military and overseas)

April 4th- last day of early voting and grace period registration and early voting

April 6th- the last day mail in ballots can be postmarked

April 7th- Election Day

The Sauk Village Fire Department is hosting their pancake breakfast with the Easter Bunny on Sunday, March 29th from 8am -1pm.

Mayor Hanks stated he has a fairly good relationship with most department heads. Based on Trustee Burgess' recommendation, department heads meetings will be scheduled after normal business hours.

The Mostaciolli Dinner will be held Sunday, March 19th at the Community Center from 2pm- 6pm. The cost is \$5.00. Proceeds will go towards a mission trip for Tabitha Anderson and Rebecca Anderson.

10. Adjournment

Mayor Hanks asked for a motion to adjourn. The motion was made by Trustee Washington and seconded by Trustee Poskin.

All Ayes

The meeting was adjourned at 9:30 pm.

Mayor David Hanks

Village Clerk Debra L. Williams

MINUTES OF THE **SPECIAL MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **MARCH 17, 2015.**

1. Roll Call

Mayor Hanks called the meeting to order at 6:32 pm.

On roll call:

Present: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Absent: None

2. Recess to Executive Session

A. Discussion of Personnel Matters and Update of Pending Litigation, Collective Bargaining Matters, Real Estate, Employment and Compensation if needed (5ILCS) 120/2 (C)(1) (2015)

Mayor Hanks asked for a motion to recess to executive session. The motion was made by Trustee Myers and seconded by Trustee Washington.

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

The meeting was recessed to executive session at 6:32 pm.

3. Reconvene Special Meeting

Mayor Hanks asked for a motion to reconvene the meeting.

The motion was made by Trustee Poskin and seconded by Trustee Williams.

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

The meeting was reconvened at 6:44 pm.

4. Adjournment

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Poskin and seconded by Trustee Williams.

All Ayes

Meeting was adjourned at 6:45 pm.

Mayor David Hanks

Village Clerk Debra L. Williams

MINUTES OF THE SPECIAL MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER MARCH 23, 2015.

1. Roll Call

Mayor Hanks called the meeting to order at 6:03 pm.

On roll call:

Present: Trustees Burgess, Myers, Poskin, Washington and Williams

Absent: Trustee Morden (Enters the meeting at 6:08 pm)

2. An Ordinance Abating Taxes for General Obligation Tax Increment Refunding Bonds, Series 2002A, and General Obligation Capital Appreciation Bonds (Tax Increment Alternative Revenue Source), Series 2002B, of the Village of Sauk Village, Cook and Will Counties, Illinois

3. An Ordinance Abating a Tax for General Obligation Tax Increment Bonds (Alternative Revenue Source), Series 2008, of the Village of Sauk Village, Cook and Will Counties, Illinois

4. An Ordinance Abating a Tax for General Obligation Tax Increment Bonds (Alternate Revenue Source), Series 2009, of the Village of Sauk Village, Cook and Will Counties, Illinois

Kane, McKenna representative Mary Thompson reviewed the annual bond abatements. The 2007 A, B and C bonds will be levied again this year in August or September. These ordinances need to be sent to Cook County prior to April 1, 2015.

5. Public Comment

All questions and comments must be directed to Mayor Hanks. Each speaker will be given three minutes to comment on agenda items only. Each speaker will be allowed one opportunity to speak.

Judy Cast asked for clarification on items 2-4.

Larry Stewart asked for clarification for the need of the special meeting. Mary Thompson said she needed to be present to answer questions regarding the abatements and was unable to reschedule the next day. If the bond abatements are not received by Cook County the village will be fined.

Trustee Washington stated special meetings are in the budget.

Mayor Hanks stated an executive session was already scheduled for tonight; the abatements were included.

6. Recess to Executive Session

A. Discussion of Personnel Matters and Update of Pending Litigation, Collective Bargaining Matters, Real Estate, Employment and Compensation if needed (5ILCS) 120/2 (C)(1) (2015)

Mayor Hanks asked for a motion to recess to executive session. The motion was made by Trustee Washington and seconded by Trustee Poskin.

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

The meeting was recessed to executive session at 6:13 pm.

7. Reconvene Special Meeting

Mayor Hanks asked for a motion to reconvene the meeting.

The motion to reconvene was made by Trustee Poskin and seconded by Trustee Morden.

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

The meeting was reconvened at 8:26 pm.

8. Adjournment

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Morden and seconded by Trustee Myers.

All Ayes

Meeting was adjourned at 8:26 pm.

Mayor David Hanks

Village Clerk Debra L. Williams

MINUTES OF THE **REGULAR MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **MARCH 24, 2015.**

1. CALL TO ORDER

Mayor Hanks called the meeting to order at 7:02 pm.

A. Pledge of Allegiance

Mayor Hanks lead those assembled in the Pledge of Allegiance.

B. Roll call

Present: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Absent: None

Trustee Burgess made a motion to table agenda items 7D, E and F until the next Committee meeting. There was no second to the motion.

Motion failed

2. PUBLIC COMMENT

A. Public Comment- All questions and comments must be directed to the Mayor. Each speaker will be given three minutes to comment on agenda items only. Each speaker will be allowed one opportunity to speak.

Judy Cast commented on agenda items 7D, E and F

Larry Stewart commented on agenda items 7D, E and F

Jan Clark commented on agenda items 7D, E and F

(Mayor Hanks addressed these concerns later in the meeting.)

3. REPORTS OF OFFICERS

A. Mayor's Report- Mayor David Hanks

Mayor Hanks presented a check in the amount of \$1,692.32 from Utility Service Partners for line warranties to Finance Director Rao. Mayor Hanks read the Collector's Report for December 2014 and January 2015. Mayor Hanks invited everyone to attend the Pancake Breakfast with the Easter Bunny at the Fire Station on Sunday morning from 8am- 1pm.

B. Village Clerk- Mrs. Debbie Williams

Village Clerk Williams announced there will be no meeting on Tuesday, March 31st (fifth Tuesday). The next scheduled meeting of the Mayor and Board of Trustees is scheduled for Tuesday, April 21st. A Special Meeting will be called on Tuesday, April 14, 2015 at 7pm for Student Government Day; this was the only date that was convenient for the school. Election Day is April 7th. Early voting has started at various Cook County locations including Lynwood Senior Center. Registration and voting can take place at these Early Voting locations only. Two forms of ID are required; one must show the current address. Additional election information is available at www.saukvillage.org or www.cookcountyclerk.com and through Sauk Village email alerts. The latest edition of the Sauk Talk contains bios of candidates for trustees and school board and more election information. The Sauk Talk is available at www.saukvillage.org.

Village Clerk Williams met with representatives from the American Cancer Society and will continue to work as the village liaison with that group. The American Cancer Society Relay for Life will take place on May 15th. Volunteers are needed; start a relay team, join the relay committee or volunteer the day of the event. The Manufacturing Jobs Workshop will be held in the boardroom on Thursday, March 26th at 10 am. Please pass this information on. Last year's event was well attended. Economic Interest Statements are due May 1st from everyone who received an email or notice in the mail. Two Easter Egg hunts are scheduled for Saturday, April

4th. Sauk Village Church of God's Easter Egg Hunt is scheduled for 2-4pm. There will 15,000 eggs, 6 bikes and 100 baskets to give away. Parks and Recreation will report on their event. Pass the word on.

There is a long time in between meetings. Village Clerk Williams stated her door is always open to answer any questions or address concerns from residents. It is important that residents get the correct information.

C. Village Treasurer – Mr. Jim Griegel- Absent- No report

D. Village Attorney - Odelson & Sterk, LTD- No report

E. Village Engineer – Mr. Jim Czarnik- Absent- No report

4. REPORTS OF TRUSTEES AND BOARD COMMITTEES

A. Parks and Recreation Committee- Trustee Poskin

Trustee Poskin reported the next Parks and Recreation meeting is scheduled for April 2nd at 7:00 pm at the Community Center; planning summer events is on the agenda. The Easter Egg Hunt will take place from noon until 2pm at the Community Center on Saturday, April 4th. There will be pony rides, face painting, egg hunt, magician, Shriners clown and pictures with the Easter Bunny.

B. Beautification Committee- Mayor Hanks

Mayor Hanks reported the Beautification Committee met on March 18th to discuss the upcoming Sauk Village Community Clean Sweep and Annual Community Yard Sale events. The Sauk Village Community Clean Sweep will take place on May 16th and 18th from 9a- 1pm behind the Village Hall. Public buildings and village access roadways are on the radar for the anti-litter campaign. Volunteers are needed. The Annual Community Yard Sale will take place on June 13th from 8am- 3pm across from Do It Best Hardware.

The committee also approved the purchase of the 2015 Hootsie Awards. Judging will take place in July. Awards will be given out in August.

The next Beautification Committee meeting is scheduled for April 15, 2015 at 7pm in the Village Hall.

C. Ordinance Review Committee- Trustee Myers

Trustee Myers stated the Ordinance Review Committee will meet this week. The Local Debt Recovery Committee is waiting for additional information from the State Comptroller. Five hundred test records are waiting to be released after the information is received from the state.

D. Intergovernmental Relations Committee- Trustee Burgess- No report

E. Neighborhood Watch Committee- Trustee Washington

Trustee Washington announced the Neighborhood Watch Committee meets the 2nd Monday of every month at the Fire Station at 6:30 pm- pre-meeting/ 7:00- 8:30 pm meeting. Block Club Captains are needed.

F. Public Relations/ Community Outreach Partnership Committees – Trustee Williams

Trustee Williams reported Student Government Day is April 14th. All reports are due by Friday. Schedules for the department heads were placed in the mailboxes. Vehicles and personnel are always needed to transport the students throughout the day. Please arrive at 6:00 pm for pictures.

COP-There was no COP meeting due the 6pm executive session meeting.

5. REPORTS OF DEPARTMENTS, COMMITTEES & COMMISSIONS

A. Fire Department/ 911 Committee- Chief Stoffregen

Chief Stoffregen invited everyone to the Pancake Breakfast with the Easter Bunny this Sunday at the Fire Station from 8a – 1pm. The cost is \$5.00 for adults and \$4.00 for children 11 and under. Bring your camera to take pictures.

B. Police Department-Chief Holevis- No report

C. Public Works Department- Mr. Weller- No report

D. Administrative Services Director- Ms. Jasinski

Director Jasinski gave an update on two businesses located at 21700 Mark Collins Drive. Pratt Industries will occupy 150,000 square feet of the building and Warehouse Specialties will occupy 156,000 square feet. One half of the building will remain vacant.

E. Finance Director- Mr. Rao

The final audit is under review and will be released soon. The TIF report should be completed by the end of the first week of April.

F. Sauk Village Homeland Security Agency-Mr. Johnson- No report

G. Human Relations Commission- Commissioner Steve Shymkus

Commissioner Shymkus stated there is still a vacancy in the Human Relations Commission. Please send letters of interest to Mayor Hanks detailing your interest. Today is the deadline for the Diversity Dinner. Flyers are available in the back of the room. The next meeting is scheduled for Monday, April 6th at 7pm in the Village Hall.

H. Housing Commission- Mr. Holcomb- No report

I. Senior Committee-Ms. Langston

Chairperson Rose Langston reported the 7th Annual Chili Cook Off ,which is not a fund raiser, was very successful, many thanks to all the participants. Our thanks to Flora Haynes for the line dance instructions and the wonderful music entertainment by The Morgan Family, Larry Long, Kim and Rich Alyea. Many thanks to our wonderful volunteers (four US Bank employees), Nadine Morgan, Ed Shankel, Chris Turner and committee members (Bob Ketcham, Rose Langston, Floyd Morgan, Delores Randall and Bev Sterrett) who worked so hard to make it possible. Thank you to our judges (Mayor David Hanks, Sharon Nowak, Barb Dorman, and Donna from US Bank), nine chefs (1st place GiGi Austin, 2nd place Jessie Boswell, George Kololaski, Rose Langston, Jean Long, Les Morgan, Nadine Morgan, 3rd place Shirley Rowley and Chris Turner). Congratulations to all the door prize winners and 50/50 raffle winner Chris Turner who graciously donated more than half of the winnings back to the committee.

Just a clarification of an individual not authorized to speak for the senior committee last Wednesday evening. No changes are made without a vote of the committee. All committee sponsored events are with the approval of the committee as a whole. We do not have a sub-committee as stated. Documents and minutes are provided to each committee member monthly. Senior Center policy since day one prohibits political and religious information and/or discussion. The senior committee is a working committee that provides activities and information to all our village seniors. A volunteer (committee member) is not to seek credit or bragging rights and be inconsiderate of fellow workers (by sitting around and leaving early when there is work to be done). We have a very diverse committee and respect our policies as stated in the rental agreement.

The three village sponsored senior organization are looking for Seniors fifty and older. The Sunday Fun Club, Monday Sunshiners and Wednesday Leisure Timers. SV Blue Grass provides bluegrass, country and gospel music every Sunday (except on Easter) from 6:00-10:00 p.m., and the 'Silver Sneaker' classes every Tuesday at 10:00 a.m. and at 11:15 a.m. The open senior activity is every second and fourth Friday from 12:00-3:00 p.m. The paperback book exchange program continues to be very successful, thank you to all our continuous book donors and participants. Blood pressure screening will resume on Monday, April 6th from 1-2 p.m. in the Senior Center office for all village residents and employees. The next senior movie 'The Best Exotic Marigold Hotel' is scheduled on Monday, April 13th at 12:30 p.m. at the McConathy library. Blood pressure screening will precede the movie. The last Bloom Township Senior Community

Luncheon for the season 'Spring Fling' featuring The Inconito's on Thursday, April 16th at Glenwoodie Golf, Glenwood. Limited tickets are on sale at the township office through April 9th unless they are sold out. Other programs includes: 2015 trips to Brookfield Zoo, Adler Planetarium, Shedd Aquarium, and Botanic Garden; basic line dance classes (4 week session for \$8.00); Wednesday and Friday chair exercise; FREE Legal Assistance; Blood pressure screening; AARP Smart driving courses; health insurance assistance, especially with Medicare Part D; income tax preparation (by appointment) and low cost Senior Wheels transportation (708-754-8200). Walkers are available from the loan closet. Call the Bloom Township Senior Dept. 708-754-9400 ext. 244 for additional information and/or services. The Golden Agers at Jones Memorial Community Center next meeting is on Wednesday, April 15th – social hour at 10:00 a.m., meeting at 10:30 a.m. and lunch at 11:30 a.m. Annual dues are \$5.00 and \$5.00 for lunch. Call for info and/or reservation (708) 757-5395. Exercise your rights! Vote Tuesday, April 7th. The next Senior Committee meeting will be on Thursday, April 9th at 5:00 p.m.

6. Consent Agenda

- A. Motion to Approve Regular Board Meeting minutes of February 24, 2015**
- B. Motion to direct Public Works Director Weller to submit agreement to bid for salt supply**
- C. Addendum to an agreement by and between the State of Illinois/ Department of Transportation and the Village of Sauk Village – Resurfacing of FAP Route 332, Illinois Route 394 at Sauk Trail to include installation of Sauk Village Pre-Emption equipment at the traffic signal**
- D. Motion to Approve An Ordinance Abating Taxes for General Obligation Tax Increment Refunding Bonds, Series 2002A, and General Obligation Capital Appreciation Bonds (Tax Increment Alternative Revenue Source), Series 2002B, of the Village of Sauk Village, Cook and Will Counties, Illinois**
- E. Motion to Approve An Ordinance Abating a Tax for General Obligation Tax Increment Bonds (Alternative Revenue Source), Series 2008, of the Village of Sauk Village, Cook and Will Counties, Illinois**
- F. Motion to Approve An Ordinance Abating a Tax for General Obligation Tax Increment Bonds (Alternate Revenue Source), Series 2009, of the Village of Sauk Village, Cook and Will Counties, Illinois**

Mayor Hanks asked for any objections to the consent agenda.

Hearing None- Mayor Hanks asked for a motion to approve the consent agenda.

The motion to approve was made by Trustee Morden and seconded by Trustee Myers.

On roll call

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

7. New Business

A. Motion to Approve Accounts Payable and Disbursements for March 11, 2015 through March 24, 2015

Mayor Hanks asked for a motion to approve the Accounts Payable and Disbursements for March 11, 2015 through March 24, 2015.

The motion to approve the Accounts Payable was made by Trustee Morden and seconded by Trustee Williams.

On roll call

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

B. Motion to Approve Committee Meeting minutes of February 17, 2015

Mayor Hanks asked for a motion to approve Committee Meeting minutes of February 17, 2015.

The motion to approve the Accounts Payable was made by Trustee Poskin and seconded by Trustee Myers.

On roll call

Ayes: Trustees Burgess, Morden, Myers, Poskin and Washington

Nays: None

Abstain: Trustee Williams

Motion carried

C. Motion to Approve an Ordinance adding sections to Chapter 74 (Traffic and Vehicles) of the Village Code for the Village of Sauk Village, Cook and Will Counties, IL (Truck Permitting)

Mayor Hanks asked for a motion to approve an ordinance adding sections to Chapter 74 (Traffic and Vehicles) of the Village Code for the Village of Sauk Village, Cook and Will Counties, IL (Truck Permitting).

The motion to approve was made by Trustee Morden and seconded by Trustee Myers

On roll call

Ayes: Trustees Morden, Myers, Poskin, Washington and Williams

Nays: Trustee Burgess

Motion carried

D. Motion to Approve an Ordinance Creating the position of Village Administrator

Mayor Hanks asked for a motion to approve an ordinance creating the position of Village Administrator.

The motion to approve was made by Trustee Poskin and seconded by Trustee Myers. Trustee Burgess asked for the financials on the salary for this position.

Trustee Williams stated that a resident told her the department heads feel threatened and harassed. Trustee Williams stated no department heads have reached out to her. Trustee Williams asked anyone who has a concern to reach out to her or another board member.

On roll call

Ayes: Trustees Morden, Myers, Poskin, Washington and Williams

Nays: Trustee Burgess

Motion carried

E. Motion to Approve an Ordinance Creating the position of Director of Public Safety

Mayor Hanks asked for a motion to approve an ordinance creating the position of Director of Public Safety.

The motion to approve was made by Trustee Poskin and seconded by Trustee Myers. Trustee Burgess asked for the financials on where the salary for this position will come from.

On roll call

Ayes: Trustees Morden, Myers, Poskin, Washington and Williams

Nays: Trustee Burgess

Motion carried

F. Motion to Approve the Appointment to the position of Village Administrator and Director of Public Safety

Mayor Hanks asked for a motion to approve the appointment to the position of Village Administrator and Director of Public Safety. Mayor Hanks asked the board to approve the appointment of JW Fairman to the positions of Village Administrator and Director of Public Safety. Trustee Burgess asked for the financials on the salary for this position. Trustee Burgess stated he is questioning the financials, not the individual. The individual's credentials looks very great.

The motion to approve was made by Trustee Poskin and seconded by Trustee Williams.

On roll call

Ayes: Trustees Morden, Myers, Poskin, Washington and Williams

Nays: Trustee Burgess

Motion carried

Mayor Hanks introduced JW Fairman and asked Village Attorney McGrath to provide a synopsis of information from his resume. JW has extensive work experience that is detailed in his resume which will be made available to the public.

JW Fairman has over 30 years extensive experience in Administration, fiscal growth and cost containment. JW was noted for unprecedented fiscal achievements while acting as the executive manager for the California penal system. JW was responsible for budget surpluses each year of up to \$3 million dollars, labor expenses were maintained 10% below the norm. JW is a pioneer in the corrective penal solution for staffing, an expert in expense controls and service provisions which is now followed in all correction facilities throughout the United States. JW has a strong history of leadership and strategic planning which includes human resource improvements and efficiency, responsible for directing the recruitment and cross training of over 1,200 members of his staff for a start up organization, managed and operated a budget of over \$90 million dollars and proposed legislation which improved fiscal management and operations that was passed and provided leadership for operation technical and funding.

Chief Holevis tendered a copy of a letter of his retirement effective immediately on Sunday, March 29, 2015. Mayor Hanks accepted Chief Holevis' retirement and thanked him for his years of service.

8. MISCELLANEOUS COMMENTS FROM THE MAYOR AND BOARD OF TRUSTEES

Trustee Myers thanked everyone for supporting the girls on their mission trip.

Trustee Morden stated applications for the 2015 undergraduate scholarships from the Illinois Legislation Black Caucus are available on the back table. The final draft of the Aqua Express Carwash was given to Mayor Hanks and Mohan Rao.

Trustee Poskin thanked everyone who worked with the craft show; it was a great success. Flyers are available for the Easter Egg hunt.

Trustee Washington stated the Mostaciolli Dinner was a great event; she enjoyed speaking with the girls about their upcoming mission trip. Trustee Washington also enjoyed supporting the craft show; great turnout and reasonably priced. Trustee Washington stated it was a pleasure working with Chief Holevis on the Neighborhood Watch and thanked him for his input. Trustee Washington welcomed JW Fairman to Sauk Village. A Meet and Greet should be scheduled soon.

Trustee Burgess reported the next Town Hall meeting is scheduled for April 15th at 7pm in the Village Hall. Trustee Burgess stated it was a pleasure knowing and working with Chief Holevis and wished him well in his retirement. Trustee Burgess wished JW Fairman well; there is a lot of work ahead of him.

Mayor Hanks stated there is a lot of misleading and false information out there (online). Please contact the Mayor or the board if you have any questions. Mayor Hanks stated they are working on the budget. Money is there for the new position. The \$700,000.00 aging report includes invoices that have been turned into the IEPA awaiting payment to be released for work being done on the wells. The invoices still appear on the aging report even if the funds are coming from the IEPA. The aging report was over \$1.5 million dollars over a year ago. This administration has worked hard to bring the aging report numbers down. The short term goal is to see a surplus in the aging report. Changes have been made in positions during Mayor Hanks' administration. Chief Holevis was one of those changes. There will be a loss with the retirement of Chief Holevis; he has done a great job of fighting crime. He has developed a heritage under his administration as Chief, including bringing the people responsible for certain instances (murders) to justice. Mayor Hanks stood behind him and continues to stand behind him as he retires after many years of service and wished and him and his family the best.

The board took flack when they hired a Chief and Deputy Chief back into the department. Sometimes change is hard to swallow but change is good. The individual appointed tonight has a wealth of knowledge and qualifications that will help us make the steps to continue to move Sauk Village forward. The village was set up to have a full time Village Manager with a part time board and Mayor. The board will review the budget after Student Government Day with special meetings. This is a worst case scenario budget that includes proposed cuts from the Governor and continuing to pay off the aging report. Please talk to the Mayor and board if you have any questions.

9. ADJOURNMENT

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Morden and seconded by Trustee Washington.

All Ayes

The meeting was adjourned at 7:55 pm.

Mayor David Hanks

Village Clerk Debra L. Williams

SPECIAL MEETING
SAUK VILLAGE BOARD MEETING AGENDA
STUDENT GOVERNMENT DAY
TUESDAY, APRIL 14, 2015 – 7:00 P.M.
Sauk Village Municipal Center – 21801 Torrence Avenue

Public Relations Chair Trustee Williams thanked everyone for attending and supporting the 40th Anniversary of Student Government Day and the upcoming Student Government Day dinner.

1. Call to Order

Mayor Davon Martin called to order.

1a. Pledge of Allegiance

Mayor Martin led the Pledge of Allegiance.

1b. Roll call

Mayor Martin asked for roll call.

Village Clerk Ballard:

On roll call:

Present: Hale (Burgess), Cervantes (Morden), Grethey (Myers), Calhoun (Poskin), Fraction (Washington), Gardner (Williams)

Absent: None

2. Reports of Officers

a. Mayor's Report – Mayor Davon Martin (Mayor David Hanks)

Last week Sauk Village elected two new members to our board. I would like to take this time to welcome newly elected Cecial Tate and Kelvin Jones and congratulate them and Trustee Derrick Burgess. I look forward to working with each and every board member as we continue to move the Sauk Village forward.

I would also like to take this time to thank Trustees John Poskin and Jeff Morden for their years of service. They both worked very hard to make a positive impact on our community. They will be missed!

Lastly, please join us on Tuesday, May 5th from 5pm – 7pm in the board room as we welcome the newest member of our staff, J W Fairman. J W Fairman will assume the duties of Village Administrator and Public Safety Officer.

Please reach out to JW and our board members with your questions or concerns. It is our pleasure to serve all of the residents in our community.

1) Transportation Liaison- Jacqueline Cervantes (Trustee Morden)

The Illinois 394 and Sauk Trail project is still on target to start in April 2015 for the upgrade to that intersection. There will be ongoing traffic congestion at US 30 and the Canadian National railroad crossing in Lynwood during their construction project.

Please exercise extreme caution while driving in the construction zone and pay close attention to the workers that are out there.

b. Village Clerk – Antonio Ballard- (Mrs. Debbie Williams)

The unofficial results of the April 7th Consolidated election are:

Cecial Tate	402
Jeffrey Morden	330
Gary Holcomb	273
Derrick Burgess	497
Kelvin Jones	397
John Poskin	294
Write Ins	3

The newly elected board members will be sworn in during the May 12th board meeting.

We encourage everyone to enroll in the Sauk Village Email Alerts.

The free email alerts have been useful in supplying information on local events, emergency closings, election information and more.

SUBSCRIBE TO SAUK VILLAGE EMAIL ALERTS NOW at www.saukville.org.

Village Stickers will be on sale May 1st. Passenger stickers remain at \$30.00 and trucks remain at \$48.00. There is one \$20.00 senior discount per household.

Your current village sticker expires on June 30th.

You must purchase and display your new village sticker by midnight on June 30th.

We are pleased to announce that this year's village sticker was designed by Nina Eskew – King as part of our 2nd annual village sticker drawing contest for grades 3-7. Our second place winner was Kalea Thomas. The third through fifth place winners were recognized last month. We would like to take this time to recognize Nina and Kalea for a great job. Please step forward.

c. Village Treasurer – Jeffrey Scott (Mr. James Griegel)

The Village Treasurer serves as supervisor of the Treasurer's office. The Treasurer is also a member of the Police and Fire Pension Board; serving as custodian of Municipal funds/Maintaining and Monitoring Policemen and Firemen's Pension Fund investments.

The Fire Pension Board will meet 3pm and the Police Pension Board will meet at 4pm on April 16, 2015.

d. Village Attorney – Timothy Felton (Attorney Mike McGrath)

The Village Attorneys are hired by the Mayor and Board of Trustees and their primary responsibility is to advise the Village regarding the legality of its actions. The Village Attorneys also attend the Village Board meetings and answer any legal questions which arise. Prior to all Board meetings, the Village Attorney works with Village Officials regarding the preparation of the meeting agenda and the preparation of any formal actions which will be taken at the meeting. This may include the drafting of ordinances, resolutions and policies. The Attorneys also advise the Mayor and Board of Trustees regarding the appropriate procedures for conducting Board meetings and how to legally carry out Village business.

The Village Attorneys also work with the Mayor and Trustees regarding the drafting and negotiating of contracts for services, real estate and goods. These contracts include agreements with employees as well as contracts with companies which provide services to the Village, such as garbage disposal, landscaping and construction.

Additionally, the Village Attorney advises and defends the Village regarding any pending or active lawsuits. These lawsuits include those filed against the Village and lawsuits filed by the Village. For example, the Village Attorney is updating the Village tonight regarding a dismissal notice that was entered by the Illinois Equal Employment Opportunity Commission regarding charges filed by a former Village employee. The EEOC determined that the Village had not violated any statutes or laws and therefore, closed its file. This represents the latest legal victory for the Village.

e. Village Engineer- Lauren Tabor (Mr. Jim Czarnik)

I would like to update the Board on the status of the Water Treatment Plant Improvement Project. As you might recall, the purpose of this project is to install new treatment equipment to remove vinyl chloride from the Village's water supply, and to make a number of improvements to the Village's two water treatment plants. The project started last spring, and will be completed by spring of this year. The project is being financed by a loan from the Illinois Environmental Protection Agency. We are hopeful that the State of Illinois will honor their promise to forgive the loan, which will save Sauk Village 4.9 million dollars.

The following is a summary of the water treatment plant improvements project status:

- Electrical work has been completed to permanently connect the air strippers.
- Demolition of the existing iron filters has been completed. New iron filters have been installed and new media has been placed. Installation of filter piping has begun.
- The interior walls of the filter building have been painted.

- A new overhead door has been installed on filter building.
- New unit heaters have been installed in the pump station and filter building.
- A new generator pad has been installed.

3. Reports of Trustees and Board Committees

a. Parks and Recreation- Trustee Jaquaz Calhoun (Trustee Poskin)

We had a great event with the Easter Egg Hunt last Saturday. I would like to thank the PLAN and my committee as well as those who helped with the event. We had a great time. I am happy to report that the Community Center painting has been completed. After raising \$500.00 from the craft show, we have purchased a new stove and microwave for the Community Center.

b. Beautification Committee- Patricia Johnson (Linda Todd)

The Beautification Committee will be having the Sauk Village Community Clean Sweep May 16th & 18th 2015 from 9:00AM until 1:00PM behind Village Hall. We will be forming task units to target choice locations for our anti-litter clean up. If you are unable to attend this event but would like to form a neighborhood Adopt-A-Block clean up, those efforts would be welcomed and appreciated too. Also we will be hosting our Annual Community Yard Sale June 13, 2015 from 8:00 AM until 3:00 PM. Our next meeting will be held April 15th, 2015 7:00 PM at the Village Hall. We are looking for new committee members as well as volunteers.

c. Ordinance Review Committee – Trustee Alex Grethey (Trustee Myers)

The ordinance committee is a group made up of residents that meet to discuss new ideas for ordinances and review old ordinances. If someone has an issue they think should become an ordinance in Sauk Village they should submit to the committee. I will bring it up before the committee. We will review it and discuss it and decide if an ordinance should be created, and if so how it should be worded. We then present it to the Village Board for review, if they agree that it should become an ordinance we send it to the attorneys. They will review it to make sure we are not going against any state statutes. They will put it into ordinance form and submit it back to us. The board of trustees will review the draft. If there are no corrections it will be placed on the agenda to be voted on at the next board meeting. In recent years we have created ordinances for playing in the streets, saggy pants, vicious dogs, and parental responsibility. We also review the code book to find laws that are not relevant anymore, or need to be changed. We are always looking for new people to become part of the ordinance committee and for new ideas. If anyone wants to look up an ordinance they are printed on the village website. Remember it takes all of us working together to make an ordinance work.

d. Intergovernmental Relations Committee- Trustee Keith Hale (Trustee Burgess)

The Intergovernmental Relations Committee is charged with the task of reaching out to local, regional and state levels of government and agencies for events, programs and services designed provide families with much needed assistance.

Our mission is to keep our residents informed of upcoming events and programs being offered by Health and Human Services, Housing Services as well as Employment and Training Services just to name a few. On February 5th, IGRC hosted the CEDA Home Energy Bill Payment Assistance event to help families struggling to pay their winter utility bills.

Last September, the IGRC along with Bloom Township and Cook County Assessor offices hosted a Property Tax Appeal event to assist homeowners seeking property tax relief.

e. Neighborhood Watch Comm/ Senior Comm- Trustee Michael Fraction (Trustee Washington)

Reminder our Committee meets the 2nd Monday of every month. Our next meeting will be on Monday, May 4, 2015. We conduct our monthly meetings at the Fire Station located at 1802 222nd Street, Sauk Village, IL, at 6:30 p.m. All are invited to attend. Light Refreshments served. Come and hear informative information and updates for Sauk Village.

If you are interested in being a Block Club Captain or you know someone on your block that you think may be interested, please feel free to give me their information. I would like to encourage the residents of Sauk Village to participate in our "Light up the Neighborhood Campaign" by turning on your front and back porch lights from 7:00 p.m. to 6:00 a.m. daily.

We are in the final phase of our NO BULLYING and NO TEXTING while driving campaign. If you would like to take the pledge, Contact me at Village Hall directly, (708) 753-5130.

f. Public Relations Committee/ Community Outreach Partnership Committee – Trustee Samone Gardner (Trustee Williams)

The Public Relations committee is a vital committee to Sauk Village. This committee is responsible for ensuring that information is provided to the community as a whole. With the information provided from other committees and organizations, we create the bi-monthly newsletter called the Sauk Talk as well updated the village website.

The Public Relations committee has been busy these past months preparing for the Village Sticker contest and Student Government Day. This year's essay topic was about Bullying. We felt that was unfortunately, a very relevant topic for our 8th graders. The responses we received were thought provoking and real. We appreciate that our essay winners were so open and honest.

We would like to take this opportunity to thank all of our sponsor and volunteers for helping us with this event. Without this assistance, events like this would not be possible. We are happy to be a part of the event and especially happy that the Village of Sauk Village has been continuing this tradition for 40 years. Through multiple administrations and even more elected officials, this very important tradition has endured!

We ask that you stay and join us for a Cake reception in honor of our 8th grade winners immediately following the meeting. Also, in honor of the 40th anniversary, we are having a Student Government Day dinner on April 30th 2015 in the Senior Center. Again, this dinner would not have been possible without the generous donations from our sponsors!!! Each student will receive a free ticket plus an additional free ticket to be used for a parent or guardian. We encourage all to attend, the ticket price will be 10.00 dollars. If you would like to participate, please see Trustee Williams or Village Clerk Williams after the meeting.

The Community Outreach Partnership committee, formally the Police Alliance Committee, is one of the newest committees in Sauk Village. The primary focus of this committee is to become a liaison for the different departments, the village administration and the Village residents.

We have discussed many ways to do this. We have hosted meet and greets with the Police Department and hope to do more in the future with the Police Department as well as all of the other Village departments.

Our primary focus right now is preparing for National Nights Out. This national event is designed to encourage community residents to get out of their homes and meet with other community members. Many towns across America hold events to encourage getting to know your neighbors as well as educational seminars in ways to keep your home safe.

NNO is held on the first Tuesday in August. That date this year is August 4th 2015. We are busy planning for this event. If you would like to be a part of this, please contact Trustee Williams or Village Clerk Williams for more information.

4. Reports of Departments, Committees and Commissions

a. Fire Department / 911 Board – Fire Chief Paige Hardy (Fire Chief Stoffregen)

911 Communications Center

Sauk Village Police Department has hired 3 new dispatchers as of January 2015. These 3 dispatchers are in the training process of learning how to become effective and efficient 911 dispatchers.

My Fire Department report to you this evening will include status of equipment, training and recruitment.

Equipment

Through our preventative maintenance program, we have been able to keep repair costs on Fire Department vehicles and equipment to a minimum. Our dedication to this program has kept our equipment in excellent working condition.

Training

Our weekly Tuesday night training continues to provide ongoing classroom lectures as well as extensive hands on training. Participation has been very good. We also continue to train with firefighters from the surrounding towns in an effort to promote continued support and excellent working relationships. We also have several firefighters continuing their education and development through college course study.

Recruitment

Word of mouth has historically been our greatest recruitment tool. We're looking for Sauk Village residents who want to do something positive for themselves and our community. Interested persons should contact Assistant Chief Myers for more details.

Over the past four weeks, the fire department responded to 44 calls. The fire department responded to 6 vehicle fires, 12 fire alarms, 6 medical assist, 9 CO alarms, 2 stove fires, 1 truck fire, 1 electrical fire, 4 gas leaks, 2 brush fires, and 1 smoke scare.

b. Police Department –Police Chief Catia Lewis (Deputy Police Chief Sailsbery)

The Sauk Village Police Department would like to request assistance with the annual Cop on Top program being held on Friday May 29, 2015, starting at 5:00 am and ending at 2:00 pm. Cop on Top will be at our very own Sauk Village Dunkin Donuts. We would like to request assistance from the following groups and organizations.

- ESDA
- Sauk Village Fire Department
- COP organization
- PLAN organization
- Neighborhood Watch Organization
- Any other group or organization wishing to assist is strongly invited
- This event will not be possible without assistance

The Sauk Village Police Department would like to congratulate Detective Robert Grossman, Retired Chief of Police Tim Holevis, Retired Detective Terry Cates, and Deputy Chief of Police Rebecca Sailsbery who were all instrumental in the investigation, arrest, and conviction of Gerald Nelson for first degree murder in the death of his five year old son. Great job officers.

c. Director of Public Works Department –Keith Hale (Mr.Weller)

The first scheduled street sweeping for 2015 began on Monday April 13th. Residents are reminded that local ordinance prohibits parking on the streets between the hours of 7:00 A.M. and 3:30 P.M. during the day of your garbage pickup. Please help keep our town clean and safe.

The first scheduled hydrant flush will be on the south side of town. This area is located south of Sauk Trail & west of Torrence extending to Deer Creek. Flushing will begin at 11:00 P.M. on May 4th and will continue through the morning of May 5th until the area has been completed. Resident should refrain from washing light colors for 24 to 36 hours after flushing.

d. Director of Administrative Services – Amonni Sims (Ms. Jasinski)

Administration Department/Zoning & Building

The Administration Department is responsible for determining water consumption and creating combined water, sewer and garbage bills.

The department monitors the reception of payments for water bills, village stickers, animal tags and other daily revenue. Accounts payable, accounts receivable and payroll also fall under this department.

This department also issues and monitors building permits, business and contractors licenses, health inspections, Code Enforcement and Zoning within the Village.

e. Finance Director –Disonta Rutledge (Mr. Rao)

The Finance Department is responsible for maintaining day to day activities of collecting, recording, and depositing into the bank funds received by the Municipal Government. The department is also responsible to prepare, manage, and maintain the budget of the Government as well as all Public Liability Insurance and Worker’s Compensation Insurance (Risk Management). Finance department also ensures that the Audit of the Municipality’s Accounting records is done in a timely fashion. Any other reporting that are required by the Municipality is also carried out by the department.

f. Director of Homeland Security –Torain Travis (Art Johnson)

It’s that time of year again when severe weather is on the horizon. Preparing for severe thunderstorms, tornadoes and floods will not only benefit you during the spring and summer months, but all year round. In fact, almost half of all tornadoes reported in Illinois the past three years (2012-14) have occurred in fall or winter! We typically see the “peak” of severe weather season from April through June; however recent weather events have proven that we need to be “Weather Ready” in Illinois the entire year.

Before Severe Weather hits, you should know the terms you will hear this year:

o **Severe Thunderstorm Watch:** This means severe thunderstorms are possible in or near your area. Stay alert for the latest weather information. Be prepared to take shelter.

o **Severe Thunderstorm Warning:** This means severe thunderstorms will be approaching or are occurring. Severe thunderstorms produce damaging wind in excess of 60 mph and/or hail measuring one inch in diameter or larger. Seek safe shelter.

o **Significant Weather Advisory:** This means strong thunderstorms with wind gusts of 40 to 55 mph and/or hail measuring less than one inch in diameter will be approaching or are occurring.

o **Tornado Watch:** This means tornadoes are possible near your area. Stay alert for the latest weather information. Be prepared to take shelter. If you live in a mobile home, this is the time to move to a more substantial structure. If you see any rotating funnel-shaped clouds, report them immediately by telephone to your local emergency management or law enforcement agency.

o **Tornado Warning:** This means a tornado has been sighted by someone or indicated by weather radar. The storms may also produce damaging winds in excess of 60 mph and/or hail one inch or larger. Take shelter immediately. Turn on a battery-operated radio or television and wait for updated information for your area.

Also, remember that the First Tuesday of Every Month the Village tests the Weather Sirens at 10:00 am. If you would like more information on how to prepare your home and family for when Severe Weather hits, please speak to the Sauk Village Emergency Management Agency.

g. Human Relations Commission- Catia Lewis (Steve Shymkus)

The purpose of the Human Relations Commission is to promote and encourage diverse and equal opportunity participation in all areas of municipal influence. Although we do not set policy, we weigh in and make recommendations on current policies.

The Human Relations Commission meets once a month, nominates officers as Chairman, Vice-Chairman, Secretary, and Treasurer from candidates recommended to and appointed by the Mayor. Agendas are set and meeting minutes are documented.

The April 6, 2015 meeting was cancelled due to lack of quorum. The next scheduled meeting is on Monday, May 4, 2015 at 7pm.

h. Senior Committee – Michael Fraction (Rose Langston)

The Senior Committee oversees the Senior Center where three senior clubs (SV Fun Club, Leisure Timers and Sunshiners), Ceramics Group, SV Blue Grass and BMW Cross Roads (motorcycle group) hold their meetings. The Committee acts as a liaison between the various groups and the Village Board. We also provide activities for all village seniors (age 50 plus) regardless of senior club membership at a nominal cost. Monthly FREE Blood Pressure Screening program is provided for all village residents (not just seniors) and village employees in the Senior Center office.

Blood pressure screening is also provided at the monthly Monday senior movie. FREE movies are shown on the second Monday monthly with refreshments provided by our co-sponsor, McConathy Public Library. Quarterly we have a speaker and the library provides a delicious luncheon prior to the movie. We have a very successful honor system 'paperback book exchange' program with donations provided by various individuals in the Senior Center. There are a few large print books available. Last year, the senior committee introduced a 'Silver Sneaker' program with an added class early this year every Tuesday morning in the Senior Center. An 'open senior social activity' program every second and fourth Friday from 12:00-4:00 p.m. began last fall. Seniors meet at the Senior Center socializing with conversation, various games, etc. and sharing snacks. Our recent 7th annual 'Senior Chili Cook-off' last month was a success. The '12th Annual Senior Spaghetti Dinner' will be held on a Saturday in October (firm date to be announced). Cost for our quarterly events are very reasonable and includes door prizes and entertainment. Senior committee members are all volunteers and very dedicated to serving our senior population.

i. Housing Commission- Malik Tidwell (Gary Holcomb)

The Housing Commission was scheduled to start the first phase of the teardown and removal of vacant homes in the village on May 1st. On March 4, 2015 we were informed that there had been a freeze placed on all grant project funding until further notice by Governor Rauner, and that our project was one of many that has been placed on hold. The housing commission will keep the board advised of any changes made as to this project as we feel this is vital to the village in moving forward.

5. Consent Agenda

There is no consent agenda

6. New Business

a. Motion to Approve Special Meeting minutes- March 10, 2015

Mayor Martin (Hanks) asked for a motion to approve.

Trustee Hale (Burgess): So Moved

Trustee Cervantes (Morden): Second

On roll call:

Ayes: Hale (Burgess), Cervantes (Morden), Grethey (Myers), Calhoun (Poskin), Fraction (Washington), Gardner (Williams)

Nays: None

Motion carried

b. Motion to Approve Special Meeting minutes- March 17, 2015

Mayor Martin (Hanks) asked for a motion to approve.

Trustee Grethey (Myers): So Moved

Trustee Calhoun (Poskin): Second

On roll call:

Ayes: Hale (Burgess), Cervantes (Morden), Grethey (Myers), Calhoun (Poskin), Fraction (Washington), Gardner (Williams)

Nays: None

Motion carried

c. Motion to Approve Special Meeting minutes- March 23, 2015

Mayor Martin (Hanks) asked for a motion to approve.

Trustee Fraction (Washington): So Moved

Trustee Gardner (Williams): Second

On roll call:

Ayes: Hale (Burgess), Cervantes (Morden), Grethey (Myers), Calhoun (Poskin), Fraction (Washington), Gardner (Williams)

Nays: None

Motion Carried

d. Approval of Accounts Payables and Disbursements for March 25, 2015 through April 14, 2015.

Mayor Martin (Hanks) asked for a motion to approve.

Trustee Hale (Burgess): So Moved

Trustee Cervantes (Morden): Second

On roll call:

Ayes: Hale (Burgess), Cervantes (Morden), Grethey (Myers), Calhoun (Poskin), Fraction (Washington), Gardner (Williams)

Nays: None

Motion carried

e. Motion to Approve Special Meeting minutes – March 3, 2015 (Water Presentation)

Mayor Martin (Hanks) asked for a motion to approve.

Trustee Grethey (Myers): So Moved

Trustee Calhoun (Poskin): Second

On roll call:

Ayes: Hale (Burgess), Cervantes (Morden), Grethey (Myers), Calhoun (Poskin) and Gardner (Williams)

Abstain: Fraction (Washington)

Nays: None

Motion carried

7. Miscellaneous Comments from the Mayor and Board of Trustees

Mayor Hanks thanked everyone for participating in the 40th Anniversary of Student Government Day and asked for a round of applause for the students. The students acted in the official capacity of the elected officials and voted on over \$508,000.00 of Accounts Payable and Disbursements.

Mayor Hanks recognized former Mayor Ed Paesel, former Trustee Joe Wiszowaty, former Finance Director Bev Sterrett, former Fire Chief Travis Thornhill, School Superintendent Donna Leak, School Board President Sharon Davenport and Vice- President Tammy Jones and Board Members Garrett and Green, School Principal Patterson and teachers Mrs. O'Hare, Miss Palmer and Miss Conroy. Mayor Hanks acknowledged the relationship the village board hopes to continue with the schools.

Mayor Hanks reported the passing of former employee Robert Stearns and thanked his wife Barbara Stearns for all of the work he did in the village.

Village Clerk Williams reported Former Mayor Paesel started Student Government Day forty years ago and the tradition has been maintained through several administrations. The students did a great job! Former 1988 Student Government Day Winner- Mark Grethey was recognized. Mark's son Alex carried on the tradition tonight as a current participant.

Village Clerk Williams reminded everyone to stop by for refreshments in the Senior Center after the meeting. The Student Government Day Dinner is scheduled for April 30th in the Senior Center. Each student will be given two free tickets. Additional tickets will be available for \$10.00 each.

Trustee Williams stated the students were great and asked the students to applaud the teachers and the parents who supported them. Trustee Williams encouraged everyone to come out to the dinner and take lots of pictures tonight.

Trustee Burgess congratulated the students and thanked Trustee Williams for the effort taken to put the event together. Trustee Burgess invited everyone to attend the Town Hall meeting on Wednesday, April 15th at 7:00 pm.

8. Adjournment

Mayor Martin (Hanks) asked for a motion to adjourn.

Trustee Fraction (Washington): So Moved

Trustee Gardner (Williams) Second

On roll call:

Ayes: Hale (Burgess), Cervantes (Morden), Grethey (Myers), Calhoun (Poskin) and Gardner (Williams)

Abstain: Fraction (Washington)

Nays: None

Motion carried

The meeting was adjourned at 7:50 pm.

Mayor David Hanks

Village Clerk Debra L. Williams

A brief history of Student Government Day in Sauk Village

The original concept for “a Youth Day in the Village, where the young people would take over the positions of the Village Officials for one day” was introduced on September 10, 1974 by then Trustee Edward Paesel. Trustee Paesel was an educator with strong ties with the youth of Sauk Village. Mayor Roger Theisen stated that he would work on this with Trustee Charlie Collins.

By October 22, 1974, Trustee Paesel arranged for a meeting with School Superintendent Adams to discuss the proposed Youth Day. At the November 12, 1974 meeting of the Village Board of Trustees, Trustee Paesel “reported that he had met with Superintendent Adams regarding the proposed Youth Day in Sauk Village, a tentative date of February 25, 1975 had been selected and the students would be selected by an essay contest. Soon after this, the “Youth Day” was renamed “Student Government Day”.

On January 14, 1975, the Board of Trustees approved the program for Student Government Day as well as the method to be used to select the essay contest winners. Friday, January 31, 1975 at noon was the deadline for the first Essay Contest. Paesel had ordered the certificates for the winners and had to explain that the dinner for the winning contestants sponsored by the Kiwanis Club would need to be postponed from March 3 to March 10 of 1975 due to the fact that the Rickover eighth graders would be on their planned trip to Springfield, Illinois at the time.

On February 11, 1975, Trustee Paesel announced that the first Sauk Village Student Government Day would be held on Tuesday, February 25, 1975. All of the essays had been scored and letters were being sent to the winners.

On February 25, 1975, Mayor Roger Theisen introduced the first winners for Student Government Day.

Brenda Willett – Mayor – St. James School

Diane Curtis – Village Administrator – Rickover School

Linda Saubert – Village Clerk – St. James School

Kimberly Vittorelli – Trustee – Rickover School

Eva Kotecki – Trustee – Rickover School

Lillian Christensen – Trustee – Rickover School

Bob McGrath – Trustee – St. James School

Denise Booth – Trustee – Rickover School

Fran McClain – Trustee – Rickover School

Christopher Rohaly – Treasurer – St. James School

Mary Jo Gastonguay – Fire Chief – Rickover School

Lori Borkstrom – Police Chief – Rickover School

Roseann Munoz – Superintendent of Public Works – St. James School

On April 14, 2015, we celebrated the 40th Anniversary of Student Government Day. We congratulate all of the students who have served as Village Officials for the day over the last thirty-nine years and welcomed our 40th Anniversary Officials today. The students will be treated to a “day of fun” on Thursday, April 16th which will include bowling and lunch. Our 40th Anniversary Dinner will be held on April 30, 2015 at the Sauk Village Senior Center. Please contact Village Clerk Debbie Williams or Trustee Rosie Williams at 708/ 753-5121 for ticket information.

MINUTES OF THE **SPECIAL MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **APRIL 15, 2015.**

1. Roll Call

Mayor Hanks called the meeting to order at 6:03 pm.

On roll call:

Present: Trustees Burgess, Morden, Myers, Poskin and Williams

Absent: Trustee Washington (entered the meeting at 6:04 pm)

2. Recess to Executive Session

A. Discussion of Personnel Matters and Update of Pending Litigation, Collective Bargaining Matters, Real Estate, Employment and Compensation if needed (5ILCS) 120/2 (C)(1) (2015)

Mayor Hanks asked for a motion to recess to executive session. The motion was made by Trustee Williams and seconded by Trustee Myers.

Trustee Burgess asked to include the newly elected trustees in the executive session. Mayor Hanks refused due to the fact the newly elected officials have not been sworn in yet.

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

The meeting was recessed to executive session at 6:04 pm.

3. Reconvene Special Meeting

Mayor Hanks asked for a motion to reconvene. The motion was made by Trustee Poskin and seconded by Trustee Williams.

Ayes: Trustees Myers, Poskin, Washington and Williams

Nays: None

Absent: Trustees Burgess and Morden

The meeting was reconvened at 8:27 pm.

4. Adjournment

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Washington and seconded by Trustee Myers.

All Ayes

Meeting was adjourned at 8:27 pm.

Mayor David Hanks

Village Clerk Debra L. Williams

MINUTES OF THE **SPECIAL MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **APRIL 20, 2015.**

1. Roll Call

Mayor Hanks called the meeting to order at 6:08 pm.

On roll call:

Present: Trustees Burgess, Myers, Poskin and Williams

Absent: Trustees Morden and Washington (entered the meeting immediately after roll call)

Also Present: Director Kevin Weller- Public Works

Chief Al Stoffregen- Fire Department

Director Art Johnson- Homeland Security/ ESDA

Director Mohan Rao- Administration- Finance and Code

Absent: Deputy Chief Rebecca Sailsbery- Police Department

Mayor Hanks stated the proposed budget is bare boned and includes the cuts proposed by Governor Rauner; the village stands to lose almost \$1 million dollars in funding.

2. Budget Review- Fiscal Year 2015- 2016

Discussion was held between the mayor, trustees and department heads to make recommendations and revisions to the draft budget.

Additional discussion was held on the budget review for Administration including Elected Officials and Parks and Recreation.

The draft budget will be revised based on the recommendations discussed. Copies will be available before the final budget review meeting scheduled for 6:00 pm on Wednesday, April 22, 2015.

Discussion scheduled for final budget review on April 22, 2015 includes TIF's, Debt Service, Motor Fuel Tax Fund and Utility Fund.

3. Adjournment

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Washington and seconded by Trustee Williams.

All Ayes

Meeting was adjourned at 9:20 pm.

Mayor David Hanks

Village Clerk Debra L. Williams

MINUTES OF THE **COMMITTEE OF THE WHOLE MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL **APRIL 21, 2015.**

1. Call to Order

A. Roll Call

Mayor Hanks called the meeting to order at 7:02 pm.

On roll call:

Present: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Absent: None

Mayor Hanks read a prepared statement that stated it was no secret that Sauk Village had been working on cost cutting initiatives given the Village's current finances, along with decreased revenues proposed from the State of Illinois.

The Village began negotiations with the FOP and the Village's dispatch bargaining unit within the past couple of months. A full cost analysis of the Village's dispatch center was completed and the yearly costs are as follows:

- **Labor-** Wages \$298,000 Overtime \$54,000
- **Health insurance-** \$100,00
- **Social Security/IMRF-** \$76,000
- **Workers compensation coverage-** \$9,000
- **Consultant fees-** Attorney fees (negotiations, grievances, litigation) \$7,500
- **Uniform allowance-** \$3,150

Total projected yearly costs to run the dispatch center this year would have exceeded \$600,000.00.

This cost did not account for:

- **Overhead/Equipment Upgrade-** \$500,000 (federal mandate). Equipment is near the end of its useful life- replacement is \$1.5 - \$2 million.
- **Future increases-** wages, insurance etc. 2%-7% annually.
Their costs were discussed with the Village board. The Village board requested comparison costs of contracting out the Village's dispatch services. When the board reviewed the costs, the entire board (from Trustee Burgess through Trustee Williams), all agreed contracting out was the direction the Village had to go. By contracting out we eliminate wages, overtime, healthcare, and retirement contributions the Village currently makes. This means an immediate savings of approximately \$300,000 per year.

Because the village was in the midst of negotiations, we could not speak publicly about possibly outsourcing our dispatch services. Moreover, we had to give the union and its members an opportunity to meet or beat the savings the Village would see if it privatized its dispatch center. After meeting with the union, the union was unable to meet or beat the savings the Village presented to them.

I want to be clear, on behalf of myself and the board, this move is no way a reflection on the work performed by our dispatchers or them individually. This was purely a financial decision and had nothing to do with our dispatchers' abilities or work performed over the years. In fact, we have advised the FOP we will do whatever we can in finding them work with other dispatch centers. Yesterday, we informed the FOP that two out of three dispatch presenters had openings for our dispatchers.

The village will receive professional dispatch service with whichever company the village decides to sign on with. With the advancement of technology, many communities are moving in this direction. No longer do municipalities need its own dispatch center or have a dispatch center within its municipal boundaries. Dispatch centers are essentially high tech call centers that can be located anywhere without a reduction in response time to those in need.

Again, this is purely a financial decision. This will save the Village approximately \$300,000 a year, over \$1.5million in 5 years, and \$3 million in over ten years.

We will now hear from three dispatch centers that provided quotes to the village; Lynwood, Bud's and Kurtz. Presenters will be heard one at a time while the other two are outside of the meeting room.

2. Bud's Ambulance Service Dispatch Proposal- Jack Daley- President

Also present: Ron Robertson – Director of Operations

Tom Whapple- Business Partner

Discussion was held on the proposal provided by Bud's Ambulance Service/ Dispatch

Jack Daley provided background and reference information on their dispatch services. Bud's has worked with Sauk Village for many years providing ambulance service. Bud's has been dispatching for the Village of Dolton for over 11 years and recently was extended for two years. Dolton also chose to outsource their dispatch for financial reasons. Bud's provides the manpower to their facility; there have been no problems. Dispatching will be moved by June 1st to the Bud's Ambulance facility in Dolton. All personnel are EMT Certified trained people. All ambulance and dispatch service employees will be completely certified in all law enforcement, LEADS and emergency management protocol required by the state. The new center will be complaint with all new mandates including Next Gen.

Bud's can staff the Sauk Village dispatch on May 1st until after the ICC approval is received and a transfer can be arranged to the new Bud's facilities. Overflow calls can be handled by the ambulance service.

Bud's will provide 2 dispatchers- 1 fire and 1 police (plus a 3rd if needed.) There will be a flat rate for the first two years and beyond. (Flat rate not disclosed)

Sauk Village employees can apply and work within their environment. Bud's will take over the CAD system. Sauk Village and Bud's will keep their operating licenses. Bud's will use the same software Sauk Village currently uses. Mayor Hanks stated Sauk Village needs several upgrades to the system. The New World System is at 7.0 (Sauk Village) and should be at 12.0 (Bud's). Records will still be handled in Sauk Village.

3. Central Dispatch Proposal- (Lynwood)- Deneen Pikowitz- 911 Supervisor

Also present: Deputy Police Chief Terry Shubert

Discussion was held on the proposal provided by Central Dispatch – (Lynwood).

Deneen provided background information and a power point presentation. Central Dispatch currently provides joint dispatch services for Police, Fire, ESDA, EMS and Public Works for Lynwood, East Hazel Crest (since 1999) and Thornton (since 1993) and back up dispatch service for Lansing Police and Fire Department (since 2012) and co- back up dispatch center for ECOM. Central has three part time dispatchers and five of the ten full time staff members are certified trained officers. Training takes place in house. All necessary state certifications must be met. Police Department ride a longs are required for newly trained dispatchers. Fire Department is optional. The power point presentation included pictures of the radio room including the monitors used to view into the cells that house prisoners at the various locations. Prisoners can be held at the Lynwood station.

The dispatch service operates at the Cook County 800 mega hertz system. Central is the primary answering center for three municipalities and the primary LEADS terminal for four police departments. Current members are in the MABAS 24 group. There are four consoles and two fulltime operators on at all times. One dedicated operator will be assigned to Sauk Village.

Total combined calls for service in 2014- 31, 424. Total expenditures for 2014- \$890,000.00. The Emergency 911 board consists of Police, Fire and ESDA representatives and a rotating citizen (2 year term) from each municipality and the 911 supervisor.

The proposal was based on call volume of 18,000 provided by the village attorney.

Proposal # 1- \$216,000.00 annually or \$21,667.00 per month for year one.

Proposal # 2- \$280,000.00 annually or \$23,344.00 per month for year one.

Additional discussion was held on required and optional equipment, video camera and software upgrades, maintenance costs, call times and benefits of membership advantages, including savings on employee's salaries, benefits, discipline issues and ICC filing- start up and annual.

There is a 3% annual increase. A five year contract is available. Lynwood is considering moving the dispatch center to second floor of the Lynwood Senior Center. A Capital Improvement Fund is being considered.

The formula after year one will include operating costs shared between all participating towns. The Capital Improvement Fund and the 911 text messaging mandate will also be shared between all participating towns.

Central can take over Sauk Village dispatch service May 1st and will hire Sauk Village employees if they meet the employment requirements.

4. Kurtz Dispatch Proposal- Tom Vanna- Kurtz-President

Also present: Jerry Corrigan- Cal Comm-Technical

Heidi Hermes- Kurtz Chief Operating Officer

Sue Stacey- Kurtz Dispatch Supervisor

Discussion was held on the proposal provided by Kurtz Dispatch.

President Tom Vanna provided a power point presentation which included background information on Kurtz Municipal Dispatch Services. Kurtz has been operating since 1977 and employs 750 people in six states. Kurtz provides private ambulance and critical care services. Kurtz has three dispatch centers up and running and staffs 265 municipal fire departments in Illinois and Wisconsin. Kurtz also provides other EMS, fire and industrial consulting and staffing services. Kurtz is partnering with CalComm to propose providing dispatch services in the new state of the art CalComm facility.

Jerry Corrigan stated Calumet Park dispatched through Blue Island. Blue Island could not afford to finance the upgrades needed to their outdated equipment and to comply with the 911 text messaging mandate.

Calumet Park funded the new state of the art CalComm Dispatch Center which will include the latest Motorola radio system and video matrix system.

The American Disabilities Act is requiring text to 911 messaging be installed in all dispatch centers by July 1st. CalComm will be the first dispatch center to provide the 911 text messaging capabilities. Eight consoles will provide dispatch services to multiple towns with cost sharing for all towns involved. Discussion was held on the capabilities of the CAD system including data bases and any possible add ons like mapping and GPS. Records can be run on the same system. Administrative and 911 calls can be answered. The AirBus system is the next generation 911 system. Firehouse notification system includes remote access to the fire department. The physical security of the building was discussed. The building is locked 24 hours a day and includes 32 cameras, bullet proof lobby, multiple doors with key cards, FM 190 standards (withstands 190 mile p/h wind), redundant heating and air condition systems, battery back-ups to all systems and a diesel generator that will run for two weeks.

A full time administrator and dispatch supervisor will oversee operations.

The all inclusive fee includes staff, equipment, operations, management and facilities. Kurtz will provide \$15 million in liability coverage. Calumet Park will provide \$10 million dollars in liability coverage.

Extensive pre-employment testing, LEADS and other law enforcement and medical certifications are required of all employees.

There are no upgrade or maintenance fees. Calumet Park Mayor Denson has extended a \$100,000.00 credit to be used toward upgrading equipment in police vehicles (roughly four months of service).

A flat fee is proposed that will charge only actual costs. Renewals sixty days prior will not exceed 3%. Costs can be lowered as more communities come on. Employee salaries and benefits were discussed.

Kurtz can staff the Sauk Village dispatch as of May 1st until the ICC approval within a minimum of six weeks. Sauk Village employees will be given the opportunity to apply for employment and will be given preferential hiring based on their time and commitment to the village to staff Sauk Village and will be considered to fill positions at CalComm. Local employees are always preferable. Sauk Village employees can also apply at two other Kurtz dispatch centers providing they pass the background check and have the required certifications.

5. Public Comment

All questions and comments must be directed to Mayor Hanks. Each speaker will be given three minutes to comment on the topic(s) of their choice. Each speaker will be allowed one opportunity to speak.

Sharon Davenport asked if any changes are expected to the 911 system that will affect the schools. Mayor Hanks stated three dispatch centers presented proposals. No change is expected. The chosen dispatch center will work from Sauk Village for the first 6-8 weeks.

Lincoln Meadows resident Debra Johnson asked who owns the entry way at Lincoln Meadows and the farmland property. The weeds need to be taken care of. Mayor Hanks asked to meet with the resident after the meeting.

Larry Stewart does not see the cost savings in outsourcing the dispatch center.

Jan Clark commented on the letter to the union rep written by the mayor and asked when the board voted to fire

the dispatch employees, if an agreement is in place for 911 services as of today and if Mr. Fairman's contract has been seen by the board.

Mayor Hanks stated union negotiations started three months ago. Last month the union was given the information the village had and was given the opportunity to either meet or beat the cost of providing dispatch service. Multiple meetings were held in executive session discussing union negotiations. The attorneys represent the village in negotiations. The village terminated the contract after the union could not beat the cost savings of over \$300,000.00. Three dispatch centers made proposals tonight; there are no signed agreements with any companies as of today. Mr. Fairman's contract has been seen by the board. Mayor Hanks asked to meet with Ms. Clark if she has any additional questions.

Bernice Brewer Houston questioned the dispatch equipment and 911 bond, appointing Rebecca Sailsbery as Police Chief to save money and pass the money saved on to the Parks and Recreation Department.

Mayor Hanks stated our equipment is outdated and several versions behind. Upgrading our current equipment could cost between \$1.5 and \$2 million dollars in addition to unfunded state mandates. Deputy Chief Sailsbery is the highest ranking officer in the department and will remain in that position. Budget review is in process to evaluate the cost of dispatch versus the cost of outsourcing. The decision to outsource is purely financial and has nothing to do with their job performance.

Judy Cast commented on the Kurtz presentation, Chicago Heights security personnel used for Enbridge pipeline and JW Fairman's position as Public Safety Director.

Mayor Hanks reiterated the reason the dispatch contract was not renewed was financial and not related to job performance. Enbridge is responsible for hiring their own security. Mayor Hanks stated he did not know what he did to offend former Chief Holevis; it was not his intention and apologizes if he did offend him. Mayor Hanks has worked with Tim Holevis for many years and did try talking to him. The position of Police Chief is still in the budget.

Pat Couch asked if passing the 911 referendum would have kept the dispatchers in place. Mayor Hanks stated he did not know if that would have helped.

Barb Stearns agrees the dispatch should be outsourced. Our equipment is outdated. Barb stated she has had good and bad experiences calling Sauk Village dispatch during the past year due to the recent illness of her husband. It is for the benefit of the residents and the public safety officers. Call centers can be located anywhere and provide the service while keeping the costs down. Barb thanked all emergency service people who helped her husband through the emergencies.

John Hinko stated the Mayor and the board have to do what they have to do to save money.

6. Miscellaneous Business

Comments from the Trustees

Trustee Washington stated the Neighborhood Watch Committee meets the second Monday of every month at 7:00 pm at the Fire Station. Block Club Captains are always needed. The No Bullying and No Texting While Driving campaigns have been extended. A Junior Neighborhood Watch program will begin this summer.

7. Adjournment

Mayor Hanks asked for a motion to adjourn. The motion was made by Trustee Morden and seconded by Trustee Williams.

All Ayes

The meeting was adjourned at 9:15 pm.

Mayor David Hanks

MINUTES OF THE **SPECIAL MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **APRIL 22, 2015.**

1. Roll Call

Mayor Hanks called the meeting to order at 6:08 pm.

On roll call:

Present: Trustees Burgess, Morden, Poskin, Washington and Williams

Absent: Trustees Myers (entered the meeting at 6:35 pm)

2. Additional Budget Review

Discussion was held on the remaining budget items including Municipal Audits, Liability Insurance, 911 Fund, Grants, Utility Tax Fund, Police and Fire Pensions, Debt Services, General Fund and Fire Fund.

3. Adjournment

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Morden and seconded by Trustee Washington.

All Ayes

Meeting was adjourned at 7:37 pm.

Mayor David Hanks

Village Clerk Debra L. Williams

MINUTES OF THE **REGULAR MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **APRIL 28, 2015.**

1. CALL TO ORDER

Mayor Hanks called the meeting to order at 8:00 pm.

A. Pledge of Allegiance

Mayor Hanks lead those assembled in the Pledge of Allegiance.

B. Roll call

Present: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Absent: None

2. PUBLIC COMMENT

A. Public Comment- All questions and comments must be directed to the Mayor. Each speaker will be given three minutes to comment on agenda items only. Each speaker will be allowed one opportunity to speak.

Judy Cast commented on the dispatch center proposals and the appointment and contract of a Public Safety Director.

Mayor Hanks stated the board was aware of what was going on. Three dispatch centers made proposals last week; there is a vote on the agenda tonight. Mayor Hanks has been asking the board for cost savings initiatives. The village negotiated in good faith with the union. The union was asked to meet or beat the price of outsourcing the dispatch. They could not do that. The cost savings for year one - \$300,000.00, \$1.5 million dollars in five years and over \$3 million dollars over ten years. The village is offering a severance package and is trying to find jobs for the dispatchers. Mayor Hanks suggested the residents reach out to the Governor regarding the proposed loss of revenue for Sauk Village totaling over \$1 million dollars this year.

Mary Klopp asked when the dispatchers will be dismissed.

Mayor Hanks stated the contract ends April 30th at midnight. There will be a smooth transition with whatever company the board approves tonight.

Jan Clark questioned the vote to approve the new dispatch center. Mayor Hanks reiterated the vote takes place tonight.

3. REPORTS OF OFFICERS

A. Mayor's Report- Mayor David Hanks

Bid Opening- 2015 CDBG/MFT Resurfacing Project

D Construction \$466,320.55

K Five Construction \$495,555.55

Gallagher Asphalt \$440,590.20

Iroquois Paving \$457,269.90

GA Paving, LLC \$452,827.80

All bids were turned over to Village Engineer Czarnik for further review and recommendations.

Mayor Hanks read the Collectors Reports for the months of March and February 2015.

B. Village Clerk- Mrs. Debbie Williams

Village Clerk Williams reported there is a list available with contact information for our state legislatures. Please write a letter expressing your concern about the proposed cuts in funding. Two letters received from residents will be hand delivered to the Governor when Mayor Hanks, Village Clerk Williams and possibly Trustee Morden visit Springfield tomorrow. Strassburg Elementary students would like to tour the Fire Department, Police Department and Village Hall during the weeks of May. The budget hearing notice for 6:00 pm on May 5th has been posted. Village stickers are on sale May 1st. The village sticker was designed by Rickover 7th Grade student Nina Eskew-King. Great job Nina!

Village Clerk Williams will continue to work with representatives from the American Cancer Society.. The American Cancer Society Relay for Life will take place on May 15th. Volunteers are needed; start a relay team, join the relay committee or volunteer the day of the event. Economic Interest Statements are due May 1st from everyone who received an email or notice on the mail.

Village Clerk Williams stated her door is always open to answer any questions or address concerns from residents. It is important that residents get the correct information.

C. Village Treasurer – Mr. Jim Griegel- Absent- No report

D. Village Attorney - Odelson & Sterk, LTD- No report

E. Village Engineer – Mr. Jim Czarnik

Village Engineer Czarnik stated final testing will take place on wells one and two very soon. Once final repairs, testing and electrical work is complete they will be brought back on line. The completion deadline for the water treatment project is this month; everything is on target to meet that deadline.

4. REPORTS OF TRUSTEES AND BOARD COMMITTEES

A. Parks and Recreation Committee- Trustee Poskin

Trustee Poskin reported Public Works has completed the painting in the Community Center. The new stove and microwave have been installed. The next Parks and Recreation meeting is scheduled for May 6th at 7:00 pm at the Community Center.

B. Beautification Committee- Mayor Hanks

Mayor Hanks reported the Beautification Committee is hosting the Sauk Village Community Clean Sweep on May 16th and 18th from 9a- 1pm behind the Village Hall. Public buildings and village access roadways are on the radar for the anti-litter campaign. The 2015 Hootsie Awards are in. Judging will take place in July. Awards will be given out in August. This year the committee is giving out 125 awards. The focus at the beginning of the year was to unclutter the landscaping at the Police Department. A big thank you to Public Works for completing this project. The committee is sending out thank you notes to businesses that are cleaning up their property (Marathon and Hometown Gyros). The Beautification Committee meets the 3rd Wednesday of the month. The next meeting is scheduled for May 20, 2015 at 7pm in the Village Hall.

C. Ordinance Review Committee- Trustee Myers- No report

D. Intergovernmental Relations Committee- Trustee Burgess

Trustee Burgess reported the next Intergovernmental Relations Committee meeting is scheduled for May 7th at 7pm in the Village Hall.

E. Neighborhood Watch Committee- Trustee Washington

Trustee Washington announced the No Bullying and No Texting while Driving campaigns should be ending at the end of the school year. Trustee Washington encouraged everyone to turn on their front and back lights at night. Neighborhood Watch Committee meets the 2nd Monday of every month at the Fire Station at 6:30 pm- pre-meeting/ 7:00- 8:30 pm meeting. Block Club Captains are needed. The Junior Neighborhood Watch is in the beginning stages for Junior High and High School students. The next meeting is scheduled for May 11th. Concealed and Carry laws will be discussed at the meeting.

F. Public Relations/ Community Outreach Partnership Committees – Trustee Williams

Trustee Williams reported Student Government Day was a great success. Trustee Williams thanked everyone who helped and supported the event. Trustee Williams announced with great sadness that the 40th Anniversary Student Government Day Dinner is cancelled due to the lack of response by the students, elected officials and department heads.

COP-No report.

5. REPORTS OF DEPARTMENTS, COMMITTEES & COMMISSIONS

A. Fire Department/ 911 Committee- Chief Stoffregen

Chief Stoffregen reported the Fire Department responded to 41 calls over the last 5 weeks including 9 vehicle accidents, 8 fire alarms, 6 medical assists, 4 CO alarms, 2 stove fires, 1 vehicle fire, 5 brush fires, 1 shed fire, 1 light pole on fire, 1 child locked in vehicle and 3 assist other agencies.

B. Police Department-Deputy Chief Sailsbery

Deputy Chief Sailsbery reported the Police Department handled 722 calls for service during the date of April 14-28th which included the arrest of 5 juveniles, 11 adults transferred to the adult detention facilities, 17 adults were bonded out, 61 traffic tickets issued, 25 warning tickets issued, prostitution sting that resulted in the arrest of 7 alleged prostitutes, 5 cars towed and 1 felony heroin arrest. The department is working with the state fire marshal on two cases, gang task force and on a case involving an aggravated battery to an infant. Two loaded handguns and 60 grams of cannabis were retrieved during a traffic stop. Deputy Chief Sailsbery thanked the Beautification Committee for the amazing job they have done.

C. Public Works Department- Mr. Weller- Absent- No report

D. Administrative Services Director- Ms. Jasinski

E. Finance Director- Mr. Rao

Finance Director Rao provided an update on the DCEO reporting. Finance Director Rao reported TIF administrative costs in the amount of \$250,000.00. The 2014-2015 audit will begin in May.

F. Sauk Village Homeland Security Agency-Mr. Johnson

Director Johnson reported over the past 5 weeks ESDA responded to 47 calls including 7 vehicle accidents, 8 fire alarms, 15 school patrols, 3 CO alarms, 2 stove fires, 5 brush fires, 2 assists other agencies, 1 child locked in the vehicle, 1 light pole on fire, 1 disabled semi, 1 shed fire and 1 car fire. The Cook County Mitigation plan has been approved and adopted for Sauk Village through September 26, 2019 which will qualify Sauk Village for full funding.

G. Human Relations Commission- Commissioner Frank Williams

Commissioner Williams reported the Human Relations Commission met at a Diversity Dinner at the First Baptist Church in University Park on April 23rd. We had a great time discussing race and diversity with people from other areas. Sauk Village would like to host a Diversity Dinner next April. The Human Relations Committee will be holding a potluck Diversity Dinner in July. Everyone is welcome to attend.

The next meeting is scheduled for Monday, May 4th at 7pm in the Village Hall.

1) Motion to Approve Human Relations Commission Appointment

Mayor Hanks asked for a motion to approve the appointment of Human Relations Commissioner Latonya West. The motion to approve was made by Trustee Washington and seconded by Trustee Williams.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

H. Housing Commission- Mr. Holcomb

Commissioner Holcomb reported the Housing Commission will meet Thursday, April 30th at 7pm in the Village Hall.

I. Senior Committee-Ms. Langston – Absent (report read by Village Clerk Debbie Williams)

Reminder to sign up for the Mon., May 11 movie 'Ghostbuster' – American Cancer speaker at 11:30 a.m. - BP screening - pizza party lunch at 12:00 p.m. with movie at 12:30 p.m. at McConathy Library Call 757-4771. Lunch is provided by the library.

President Obama signed a mandate for Medicare to use an ID# instead of SSN within the next four years.

The cost for the change will be \$320 million.

BP screening Monday, May 4th 1-2 p.m. in the Senior Center office.

Silver Sneaker continues every Tues. morning

6. Consent Agenda

A. Motion to Approve and Release Executive Session Meeting Minutes of March 10, 2015

B. Motion to Approve and Release Executive Session Meeting Minutes of March 17, 2015

Mayor Hanks asked for any objections to the consent agenda.

Hearing None- Mayor Hanks asked for a motion to approve the consent agenda.

The motion to approve was made by Trustee Myers and seconded by Trustee Poskin.

On roll call

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

7. New Business

A. Motion to Approve Accounts Payables and Disbursements for April 15, 2015 through April 28, 2015

Mayor Hanks asked for a motion to approve the Accounts Payable and Disbursements for April 15, 2015 through April 28, 2015.

The motion to approve the Accounts Payable was made by Trustee Williams and seconded by Trustee Myers. Trustee Burgess asked for an update on available funds.

On roll call

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

B. Motion to Approve Committee Meeting minutes of March 3, 2015

Mayor Hanks asked for a motion to approve Committee Meeting minutes of March 3, 2015.

The motion to approve the Accounts Payable was made by Trustee Morden and seconded by Trustee Myers.

On roll call

Ayes: Trustees Burgess, Morden, Myers, Poskin and Washington

Nays: None

Abstain: Trustee Williams

Motion carried

C. Motion to Approve and Release Executive Session Meeting Minutes of March 3, 2015

Mayor Hanks asked for a motion to approve and release the Executive Session Meeting minutes of March 3, 2015.

The motion to approve was made by Trustee Poskin and seconded by Trustee Myers.

On roll call

Ayes: Trustees Burgess, Morden, Myers, Poskin and Washington

Nays: None

Abstain: Trustee Williams

Motion carried

D. Motion to Release Executive Session Minutes - January 7, 2015

Mayor Hanks asked for a motion to approve and release the Executive Session Meeting minutes of January 7, 2015.

The motion to approve the Accounts Payable was made by Trustee Morden and seconded by Trustee Washington.

On roll call

Ayes: Trustees Burgess, Morden, Poskin, Washington and Williams

Nays: None

Abstain: Trustee Myers

Motion carried

E. Motion to Release Executive Session Minutes - January 27, 2015

Mayor Hanks asked for a motion to approve Executive Session Meeting minutes of January 27, 2015.

The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

On roll call

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

F. Motion to Release Executive Session Minutes –February 3, 2015

Mayor Hanks asked for a motion to approve Executive Session Meeting minutes of February 3, 2015.

The motion to approve was made by Trustee Poskin and seconded by Trustee Washington.

On roll call

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

G. Motion to Release Executive Session Minutes – February 17, 2015

Mayor Hanks asked for a motion to approve Executive Session Meeting minutes of February 17, 2015.

The motion to approve was made by Trustee Washington and seconded by Trustee Morden.

On roll call

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

H. Motion to approve tentative termination of agreement with Illinois Fraternal Order of Police Labor Council and the Village of Sauk Village Telecommunicators

Mayor Hanks asked for a motion to approve the tentative termination of agreement with Illinois Fraternal Order of Police Labor Council and the Village of Sauk Village Telecommunicators.

The motion to approve was made by Trustee Poskin and seconded by Trustee Washington.

Trustee Williams asked when the negotiations began with the TCO's. Village Attorney McGrath stated communications began within the past two months.

Trustee Williams asked if there was union representation at all meetings. Village Attorney McGrath stated yes there was.

Trustee Williams asked when the union was asked to cut their costs or meet or beat the proposed costs. Village Attorney McGrath stated the first meeting.

Trustee Williams asked when the village negotiators were notified that the union could not lower their budget. Village Attorney McGrath responded within the past month the union stated they could not reduce their labor costs to meet the savings of outside dispatch centers; that did not even count the updates for mandated text messaging and upgrades to the system and the equipment totaling \$1.5- \$2 million dollars.

Trustee Williams asked when the letter went out to give notice to the union that the contract would be terminated. Village Attorney McGrath stated the letter went out April 13th.

Trustee Williams reviewed the above timeline and discussions held with the union during that timeline. Village Attorney McGrath stated the last proposal received by the union was a wage freeze which did not represent any type of reduction or cost savings initiative. The entire board decided to go this route after discussing all of this information thoroughly in executive session.

Trustee Williams stated she asked these questions to clarify the answer that was given to a resident. Trustee Williams stated false information is out there stating contrary to what actually took place. Trustee Williams asked if any trustee or anyone involved with the union negotiations did not agree with the facts stated here to contact the board as soon as possible.

Village Attorney McGrath stated there has been no written agreement with any outside dispatch center. Proposals have been under review for the past six weeks. Three dispatch centers were asked to provide

proposals at last week's committee meeting. This was not a ruse but rather a genuine request for all three to present to the board and residents. All three companies should be commended on their presentations. There have been no proposals signed.

On roll call

Ayes: Trustees Morden, Myers, Poskin, Washington and Williams

Nays: Trustee Burgess

Motion carried

I. Motion to Approve a contract with a Dispatch Center to provide dispatch services to the Village of Sauk Village

Mayor Hanks asked for a motion to approve a contract with a Dispatch Center to provide dispatch services to the Village of Sauk Village.

Trustee Poskin made a motion to approve Kurtz Dispatch to provide dispatch service to the Village of Sauk Village.

There was no second to the motion.

Motion failed

Mayor Hanks restated the motion to approve a contract with a Dispatch Center to provide dispatch services to the Village of Sauk Village.

Trustee Burgess moved to accept Central Dispatch to provide dispatch services to the Village of Sauk Village.

There was no second to the motion.

Motion failed

Mayor Hanks asked for a motion to recess to executive session.

Discussion of Personnel Matters and Update of Pending Litigation, Collective Bargaining Matters, Real Estate, Employment and Compensation if needed (5ILCS) 120/2 (C)(1) (2015)

Trustee Williams clarified the motion to move item 8 up in the agenda.

Trustee Poskin made the motion to recess. Trustee Myers seconded the motion to recess to executive session.

On roll call

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

Meeting recessed to executive session at 8:56 pm.

Motion to reconvene

Mayor Hanks asked for a motion to reconvene. The motion was made by Trustee Morden and seconded by Trustee Myers.

The meeting was reconvened at 9:07 pm.

Mayor Hanks restated the motion to approve a contract with a Dispatch Center to provide dispatch services to the Village of Sauk Village.

Trustee Poskin moved to accept Kurtz Dispatch to provide dispatch services to the Village of Sauk Village. The motion was seconded by Trustee Myers.

On roll call

Ayes: Trustees Morden, Myers, Poskin and Washington

Nays: Trustee Burgess and Trustee Williams

Motion carried

Trustee Burgess stated the department heads should have been included in the decision process.

J. Motion to Approve an amendment to the employment contract for J.W. Fairman

Mayor Hanks asked for a motion to approve an amendment to the employment contract for J.W. Fairman.

The motion to approve was made by Trustee Myers and seconded by Trustee Williams.

Trustee Burgess stated there was no contract voted on previously to amend.

On roll call

Ayes: Trustees Morden, Myers, Poskin, Washington and Williams

Nays: Trustee Burgess

Motion carried

K. Motion to approve the boundary agreement with Crete

Mayor Hanks asked for a motion to table the boundary agreement with Crete.

The motion to table was made by Trustee Morden and seconded by Trustee Myers.

On roll call

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

8. Motion to recess to Executive Session

Discussion of Personnel Matters and Update of Pending Litigation, Collective Bargaining Matters, Real Estate, Employment and Compensation if needed (5ILCS) 120/2 (C)(1) (2015)

(Moved up in agenda)

9. Motion to reconvene

(Moved up in the agenda)

10. Miscellaneous Comments from the Mayor and Board of Trustees

Trustee Washington congratulated Latonya West on her appointment to the Human Relations Commission. The Human Relation Committee meets the first Monday of every month in the Village Hall. Trustee Washington invited everyone to attend the Neighborhood Watch meetings on the second Monday of every month in the Fire Station. Applications are being accepted for the Junior Neighborhood Watch for Junior High and High School students.

Trustee Burgess stated a letter of no confidence from the FOP Lodge # 234 dated April 20, 2015 was put in every trustee's mailbox. The letter was not signed. Trustee Burgess started to read the letter. Village Attorney Mike McGrath recommended that Trustee Burgess do not read the letter. The letter is executive session material and could involve threatening and pending litigation. Trustee Burgess stated the residents are entitled to hear the contents of the letter. Trustee Burgess referred to a letter of no confidence referring to former Mayor Towers that was read in an open board meeting in the past. Village Attorney McGrath stated that letter was signed; this is an unsigned letter from the FOP and restated his advice not to read the letter due to the fact that it could jeopardize the village's legal position. Trustee Burgess stated he will take the Village Attorney's advice and not read the letter at an open board meeting but will read it at his Town Hall meeting and will share the letter with anyone who wishes to see it after the meeting.

Trustee Williams stated the residents already have a copy of the letter and it is already posted on Facebook. The letter is unsigned but it is addressed to the Mayor, Board of Trustees and Residents. If the FOP did not write the letter they should probably look into this.

Trustee Burgess addressed a representative (Mr. Stomper) from the FOP that was present in the meeting who stated that the letter was voted on by a majority of the lodge members; the letter is genuine. Trustee Williams stated based on that information the steps discussed in executive session should go forward.

Trustee Burgess read the no confidence letter in its entirety.

Mayor Hanks asked for a consensus from the board for authorization to sue FOP and Mr. Stomper. The majority of the board consented and authorized litigation to begin with the FOP and Mr. Stomper. The letter and the issues with the letter were discussed in executive session. It was also mentioned that Trustee Burgess had an original copy and a time stamped copy; all other board members had a time stamped copy in their box. This

action has caused a war and a divide between the administration and police department. Trustee Williams asked the attorney what can happen if one trustee does not work with what the rest of the board decides.

11. Adjournment

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Poskin and seconded by Trustee Williams.

All Ayes

The meeting was adjourned at 9:28 pm.

Mayor David Hanks

Village Clerk Debra L. Williams

MINUTES OF THE **SPECIAL MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **APRIL 28, 2015.**

1. Roll Call

Mayor Hanks called the meeting to order at 6:03 pm.

On roll call:

Present: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Absent: None

2. Recess to Executive Session

A. Discussion of Personnel Matters and Update of Pending Litigation, Collective Bargaining Matters, Real Estate, Employment and Compensation if needed (5ILCS) 120/2 (C)(1) (2015)

Mayor Hanks asked for a motion to recess to executive session. The motion was made by Trustee Morden and seconded by Trustee Washington.

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

The meeting was recessed to executive session at 6:04 pm.

3. Reconvene Special Meeting

Mayor Hanks called for roll call to reconvene.

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

The meeting was reconvened at 7:52 pm.

4. Adjournment

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Poskin and seconded by Trustee Williams.

All Ayes

Meeting was adjourned at 7:52 pm.

Mayor David Hanks

Village Clerk Debra L. Williams

MINUTES OF THE **SPECIAL MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **MAY 5, 2015.**

1. Roll Call

Mayor Hanks called the meeting to order at 6:07 pm.

On roll call:

Present: Trustees Burgess, Myers, Morden, Poskin, Washington and Williams

Absent: None

2. 2015-2016 Budget Hearing

The 2015-2016 budget hearing notice was posted and a copy of the budget has been available for public review. The board made final comments before opening the floor to public participation.

3. Public Participation

Questions, comments and recommendations were made by Bernice Houston and Francine Anderson before Mayor Hanks asked for a motion to recess this special meeting and begin the Committee Meeting that was scheduled for 7:00 pm.

Trustee Washington motioned to recess. Trustee Myers seconded the motion.

The majority of the board agreed to recess over the disruption of the audience.

The meeting was recessed at 8:23 pm.

Mayor Hanks asked for motion to reconvene after a five minute break at the conclusion of the Committee Meeting and after the altercation in the audience was quieted.

The motion to reconvene was made Trustee Williams and seconded by Trustee Myers.

On roll call:

Present: Trustees Myers, Morden, Poskin, Washington and Williams

Absent: Trustee Burgess (entered the meeting at 9:55 pm)

The meeting was reconvened at 9:53 pm.

Public Participation – Continued

Additional comments and recommendation were made by Francine Anderson, Judy Cast and Joe Wiszowaty.

Discussion was held and issues were addressed by Mayor Hanks, trustees and Finance Director Mohan Rao.

Mayor Hanks thanked everyone for their input. Additional review and consideration of the comments and recommendations made during public participation will be taken into account before the final budget is presented.

4. Adjournment

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Washington and seconded by Trustee Burgess.

All Ayes

Meeting was adjourned at 9:37 pm.

Mayor David Hanks

Village Clerk Debra L. Williams

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER MAY 5, 2015.

1. Call to Order

A. Roll Call

Mayor Hanks called the meeting to order at 8:25 pm.

On roll call:

Present: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Absent: None

2. A Resolution of the Village of Sauk Village, Cook and Will Counties, Illinois supporting the renewal of a Class 8 Real Estate Tax Assessment Classification for 22500 Sauk Point Drive

Mayor Hanks stated Wille Brothers is requesting a renewal of the 2004 Class 8 real estate tax assessment classification. The resolution will be passed on to Cook County after board approval. Wille Brothers is located in TIF 2. Trustee Burgess stated the Class 8 will allow them to pay fewer taxes and asked what Wille Brothers has given the village in the last 11 years. Mayor Hanks stated the village receives TIF administration fees and it is in the village's best interest to keep the business in Sauk Village; tax incentives are needed to keep businesses in Sauk Village. Trustee Burgess asked Finance Director Rao to provide a breakdown on what fees the business pays to Sauk Village.

3. Discussion of Tax Incentive-10 Surreybrook Plaza

Ms. Gina McNeil stated she previously rented the property listed above for use as a daycare center. Ms. McNeil is interested in purchasing the property and renovating the premises in and around the building in order to reopen the daycare center. Ms. McNeil requested the board's support for a tax incentive prior to the purchase of the property. It was the consensus of the board to direct the Village Attorney to follow up with the resolution to support the tax incentive.

4. Cost Savings Initiatives- None

5. Public Comment

All questions and comments must be directed to Mayor Hanks. Each speaker will be given three minutes to comment on the topic(s) of their choice. Each speaker will be allowed one opportunity to speak.

Francine Anderson questioned the cost savings initiatives in place including outsourcing the dispatch and hiring part time police officers and commented on the budget.

Mayor Hanks stated the Local Debt Recovery program will soon be in place to collect past due tickets that have been unpaid for over 6 years totaling almost \$800,000.00. Trustee Morden brought truck enforcement in to provide revenue. Sauk Village will save approximately \$300,000.00 per year using joint dispatch. Part time officers and records clerks, auxiliary officers and one full time officer are included in the budget. The budget is based on projections. The aging report has been reduced from \$1.9 million dollars when he first took office and is now \$450,000.00. This is a bare boned / worst case scenario budget. The governor's proposed 50% cut of LGDF funds is included in the budget. Mayor Hanks and the State Representatives are asking for funds to be released. The grant awarded to the village to pay off the IEPA low interest loan needs to be released by the governor. The \$335,000.00 annual payment is included in the budget until those funds are released. Trustee Poskin worked hard to fundraise to keep programs and fireworks for two years. Trustees Myers and Morden worked to fundraise to keep the parade going. Cost savings have to continue. Trustees need to look for cost savings initiatives and run with the ideas.

Jan Clark asked if ABF Freight is located in Sauk Village and if they pay for village stickers. Jan discussed the insurance coverage for the dispatchers. Mayor Hanks stated anything south of Route 30 is in Sauk Village. Dispatchers received 3 months insurance coverage.

Bernice Brewer asked about costs associated with cross training and commented on budget items. Mayor Hanks stated there will be cross training due to the lean staff. Coverage is needed in all departments in case of absences. Contractor payments are received from the IEPA and are included as revenue on the budget. Some grant money has been received for fire hydrants. The village is waiting for the additional money to be released. Unemployment insurance is needed in case the dispatchers do not find other employment.

Debra Robinson stated she is waiting for an answer on who is responsible to maintain the entranceway to Lincoln Meadows. Mayor Hanks stated Code Director Sherry Jasinski is reaching out to the developer and checking to see if the village is responsible for the property.

The village will maintain it if it is village property or citations will be issued if it is not village property.

Pamela and Steven Jackson inquired about the costs of home inspections and certifications and the contractor

requirements.

Rachel Lupian discussed the conditions of the equipment at Murphy Park and asked about tree limb pick up. Mayor Hanks stated this is the final week for tree limb pick up. Branches must be out by May 10th. Trustee Poskin will follow up on Murphy Park.

Judy Cast stated background checks are expected on volunteers and asked about background checks, certifications and the dispatchers training. Judy commented on hiring new people, the condition of the ESDA building and past due bills. Mayor Hanks stated the dispatchers are Kurtz employees and have the necessary certifications. Restructuring is needed. Putting the right people in the right place will help to get things done. Audits from 2009 to present have been completed within the past two and a half years. Some bills remain on the aging report until payments are made from outside litigation attorneys and sources of contractor's payments. Research is being done on invoices that were not approved prior to purchases. Department heads need to contact Mayor Hanks or JW Fairman before work gets done. Work has been done that may have been covered under insurance.

Pat Couch commented on a post on social media and stated her facts.

Mayor Hanks stated there are many lies on social media that gives the village a black eye.

Steve Shymkus stated the Human Relations Commission position has been filled by Latonya West. The next Human Relations Commission meeting will be held on Monday, June 1st at 7pm. The Diversity Dinner is scheduled for July.

Bernadine Hopkins questioned the lack of dispatcher's presence, what positions the dispatchers were offered and making public comment more resident friendly.

Mayor Hanks stated Kurtz dispatchers are present in the dispatch center. There will be phones in the hallways to communicate. The union was given the opportunity to meet or beat the cost savings of almost 50% that is realized by outsourcing; they could not do it. Trustees and department heads are available at meetings, by phone, etc... JW Fairman is available during the day to handle issues. Dispatchers were offered jobs by Kurtz and Lynwood and possibly Bud's; they declined. The village will continue to try to find employment for the dispatchers.

6. Miscellaneous Business-Comments from the Trustees

Trustee Williams stated 6 pm meetings do not work if it pertains to items like the budget. They should be on a different day. Two residents spoke for over an hour each and interfered with another scheduled meeting.

Trustee Burgess stated the budget has not been passed. Tonight is for discussion only. The Intergovernmental Relations Committee will meet Thursday, May 7th at 7pm at the Village Hall.

Trustee Washington stated the Neighborhood Watch Committee meets the second Monday of every month at the Fire Station at 7pm. New block club captains are encouraged. The Junior Neighborhood Watch program will be opened up to Rickover Junior High and Bloom Trail students. Trustee Washington has spoken with superintendents of both schools.

Trustee Washington stated she has been told by many from outside Sauk Village that having a Village Administrator is needed to help write grants and handle day to day issues. The lobbyist is no longer working for Sauk Village. A meet and greet should be scheduled to introduce JW Fairman to the community. Trustee Washington stated she has also been a victim of social media. She does not lie when she speaks to residents or writes something she distributes.

Trustee Myers will check on the Lincoln Meadows property. Please call the police department if you see speeding cars.

Mayor Hanks reported meeting with the Governor, Lt. Governor, Senators, State Reps, Directors of IDOT, House Majority Leader and several Mayors last Wednesday while in Springfield for Lobby Day. Village Clerk Williams also attended with a group of students and the Democratic Women of the South Suburbs. Releasing LGDF funds, pension reform, gambling, etc... were among the topics discussed. May will be a busy month. Volunteers will be needed. Happy Mother's Day to all mothers. Village Clean Up takes place on May 16th and 18th from 9am- 1 pm throughout the village focusing on the main areas. Memorial Service will take place at the Village Hall Veteran's Memorial at 11:00 am on May 25th. The Blue Ribbon Walk will start at noon at the Fire Station on Saturday, May 30th and proceed to the Police Department. Refreshments will be served behind the Village Hall after the walk. Blue ribbons will be hung on trees to honor our first responders. If you cannot attend the walk please place a blue ribbon on your tree to show your support. Our first responders walk into an emergency while everyone else walks out.

7. Motion to recess to Executive Session - None

Discussion of Personnel Matters and Update of Pending Litigation, Collective Bargaining Matters, Real Estate, Employment and Compensation if needed (5ILCS) 120/2 (C)(1) (2015)

8. Motion to reconvene- None

9. Adjournment

Mayor Hanks asked for a motion to adjourn. The motion was made by Trustee Washington and seconded by Trustee Burgess.

All Ayes. The meeting was adjourned at 9:37 pm.

Mayor David Hanks

MINUTES OF THE **REGULAR MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **MAY 12, 2015.**

1. CALL TO ORDER

Mayor Hanks called the meeting to order at 7:03 pm.

A. Pledge of Allegiance

Mayor Hanks lead those assembled in the Pledge of Allegiance.

B. Roll call

Present: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Absent: None

2. PUBLIC COMMENT

A. Public Comment- All questions and comments must be directed to the Mayor. Each speaker will be given three minutes to comment on agenda items only. Each speaker will be allowed one opportunity to speak.

Mayor Hanks stated there have been complaints about heckling in the audience. Please be respectful of the person who is at the podium and who has the floor.

Judy Cast commented on the revised budget, appropriations and the Crete Boundary Agreement.

Mayor Hanks stated the error pointed out at the last budget hearing was resolved. According to the Governor's office, the 2015 Local Government Distributive Funds have been left fully intact increasing revenue by \$290,682.00. This was also confirmed by the IML and SSMMA. The grants under Parks and Recreation now show both the income and expense.

Additional changes to the proposed budget include:

Three part time records clerks were budgeted for- adjusted to two (one clerk has already found a job- saving the village \$18,909.00)

Village Administrator's salary was removed from payroll & salaries and moved to contractual services- at a savings of \$7,650.00 (the administrator will not take advantage of the insurance benefits).

Temporarily holding off hiring auxillary officers- \$86,241.00 savings.

The final budget brought before the board is balanced with no deficit or surplus.

Mayor Hanks stated the agreement with Crete states that they will not go further north than Steger Road and not encroach on Sauk Village property with future annexation. There may be future agreements with Crete.

Item F allows for the appropriation of the funds allocated in the budget.

Jan Clark questioned the Parks and Recreation grant. Mayor Hanks stated the \$335,000.00 grants are expected. The amount of \$335,000.00 is listed under both income and expenses under Parks and Recreation. This is an anticipated grant; no expenses will occur until the funds are received.

3. REPORTS OF OFFICERS

A. Mayor's Report- Mayor David Hanks

Mayor Hanks reported construction is beginning at Sauk Trail and I-394 to create additional turning lanes. The final draft of the budget was been presented for board review allowing for suggestions and changes prior to being presented for approval on this agenda.

The Memorial Day celebration will take place on Monday, May 25th at 11:00 am at the Veteran's Memorial located at the Village Hall to honor our vets. The Blue Ribbon Walk to honor First Responders will take place on Saturday, May 30th with registration starting at the Fire Station at 11:00 am, walk beginning at noon and ending at the Police Department. Refreshments will be served. Blue Ribbons will be hung throughout the village to show support. Residents are also encouraged to hang blue ribbons on their trees.

1) Proclamation- A.B.A.T.E. -Motorcycle Awareness

Mayor Hanks read a proclamation regarding motorcycle awareness, education and safety in our village and state.

B. Village Clerk- Mrs. Debbie Williams

Village Clerk Williams reminded everyone to use their microphones and keep cell phones on vibrate or off per the request of fellow residents. Thanks to the American Cancer Society for attending the senior luncheon at the McConathy Public Library and bringing lots of valuable information for cancer survivors and their families.

Relay for Life will take place this weekend at the Bloom Trail field house starting at 6pm Friday, May 15th. There will be tail gaiting in the parking lot from 5pm-7pm, 6pm dinner – free to cancer survivors and one guest in their honor, 7:30 opening ceremony, luminaria ceremony at 9pm and activities from 9pm- 5:30 am in the field house. Volunteers are needed. Everyone is welcome including cancer patients, cancer survivors and those who support the cause.

Village Clerk Williams has provided information for the newly elected officials workshops taking place on May 28th, June 6th and June 25th; all newly elected officials and seasoned officials are welcome to attend.

Village Clerk Williams stated it has been her honor and pleasure to work with Trustee Jeff Morden and Trustee John Poskin- two of the hardest working trustees that will be missed. Thank you for your service. Great job!

C. Village Treasurer – Mr. Jim Griegel- No report

D. Village Attorney - Odelson & Sterk, LTD- No report

E. Village Engineer – Mr. Jim Czarnik

Village Engineer Czarnik reported:

Water Treatment Plant Improvements Project –

Water Treatment Plant 2 all work is complete.

Water Treatment Project 1: All the interior piping in the Filter Building has been painted. The contractor is addressing the items on the punch list. As soon as two consecutive samples pass on the air strippers, Water Treatment Plant 1 will be substantially complete, submitted for the IEPA operating permit, and brought online.

2015 MFT/CDBG Road Resurfacing Project-

Robinson Engineering has reviewed the bids for the 2015 road resurfacing project opened at the last board meeting. The low bid furnished by Gallagher Asphalt was in order and is approximately 4% lower than the engineer's estimated construction cost. Therefore, Robinson Engineering recommends awarding the contract to Gallagher Asphalt in the amount of \$440,590.20. This item is on the consent agenda tonight, and should be approved. Village Engineer Czarnik estimates that construction will begin in July and should be completed by September.

F. Village Administrator/ Director of Public Safety- JW Fairman, Jr.

Administrator Fairman stated he has been working with department heads on getting information before the board in a timely manner. The Kurtz dispatch center has provided flyers in the back of the room that provides information on how dialing 9-1-1 from a cell phone could direct the call to the nearest cell tower and not the local dispatch center. It is always best to use a landline if available. Village Administrator Fairman is available Monday through Friday during business hours to answer your questions or bring your comments or suggestions. Residents can also contact JW Fairman through email on the website- www.saukvillage.org.

4. REPORTS OF TRUSTEES AND BOARD COMMITTEES

A. Parks and Recreation Committee- Trustee Poskin- No report

B. Beautification Committee- Mayor Hanks

Mayor Hanks reported the Beautification Committee is hosting the Sauk Village Community Clean Sweep on May 16th and 18th from 9a- 1pm behind the Village Hall. If you are unable to attend please consider cleaning up around your home and any vacant properties near you.

The Beautification Committee meets the 3rd Wednesday of the month. The next meeting is scheduled for May 20, 2015 at 7pm in the Village Hall. The committee is always looking for volunteers and new members.

C. Ordinance Review Committee- Trustee Myers

Trustee Myers reported the Ordinance Review Committee will meet Thursday, May 14th at 7pm in the Village Hall. The Local Debt Recovery Committee is working to collect old debts due to the village in the amount of \$825,850.00. These debts are the result of unpaid tickets, water bills, etc... The Illinois Comptroller's office is finalizing the paperwork. Vehicles can be booted; revenue can be seized from income tax refunds, etc... Trustee Myers reported Deputy Chief Sailsbery gave a great presentation at the Neighborhood Watch meeting on Monday with approximately 40 residents in attendance. Trustee Myers thanked Trustee Poskin and Trustee Morden for challenging him through the years. Take Care!

D. Intergovernmental Relations Committee- Trustee Burgess

Trustee Burgess reported the Department of Commerce and Economic Opportunity (DCEO) is working to accelerate the application, scoring and schedules and announce the final designation for the enterprise zones by the end of the summer. Up to 49 enterprise zones can be approved in 2015. Other zones can be designated in 2016 through 2020. Commonwealth Edison has filed with the Illinois Commerce Commission the annual update. Delivery rates could be decreased due to a performance based formula rate starting in January 2016. The next Intergovernmental Relations Committee meeting is scheduled for June 4th at 7pm in the Village Hall. Notice will be given if that date changes.

E. Neighborhood Watch Committee- Trustee Washington

Trustee Washington also thanked Deputy Chief Sailsbery and Dr. Stroud for attending the Neighborhood Watch Meeting on Monday and speaking on Concealed Carry and body cameras. The Neighborhood Watch Committee will be working on obtaining body cameras for the officers. Trustee Washington thanked the block captains and committee members for their hard work.

The Junior Neighborhood Watch for Junior High and High School students has the support of school principals and superintendents.

The No Bullying and No Texting while Driving campaigns should be ending at the end of the school year.

Neighborhood Watch decals are available on the back table.

Trustee Washington encouraged everyone to turn on their front and back lights at night.

F. Public Relations/ Community Outreach Partnership Committees – Trustee Williams

Trustee Williams reported both committees will be meeting later this month to discuss the transition on how to move forward. The meeting date will be announced.

5. REPORTS OF DEPARTMENTS, COMMITTEES & COMMISSIONS

A. Fire Department/ 911 Committee- Chief Stoffregen

Chief Stoffregen reported the Fire Department responded to 21 calls over the last 2 weeks including 3 vehicle accidents, 4 fire alarms, 1 CO alarm, 3 structure fires, 1 gunshot victim, 1 steam from hot water heater, 1 vehicle vs. pedestrian, 1 missing child, 1 odor investigation, 1 gas leak and 4 assist other agencies.

B. Police Department-Deputy Chief Sailsbery

Deputy Chief Sailsbery reported the Police Department handled 682 calls for service during the dates of April 28th through May 12th which included one homicide investigation- still ongoing, 1 home invasion, 27 felony adults for aggravated battery and disorderly conduct, arrest of 10 juveniles ranging from resisting arrest to mob action, 27 traffic citations and 30 warnings were issued.

C. Public Works Department- Mr. Weller

Public Works Director Weller reported street light repairs and replacements ongoing: 50 new heads up, 3 repairs and 1 wire replacement. Two fire hydrants were prepped- 217th Pl and Gailine Ave. and 2036 218th Pl. Ash tree removal started- Of the 490 ash trees in the village approximately 100 have been removed. Twenty were removed in the last 30 days and 12 trees trimmed at that location. Regular branch pick up started May 4th – all branches had to be out by May 10th. Working on the south side; east side is complete. Continuing day to day regular operations and emergencies. Work continues inside and outside of Police, Fire and Public Works

Departments including maintenance and upgrades. Pothole complaints are being addressed. All potholes will be repaired as time allows. Twelve damaged delineators will be replaced after the pipeline project is completed. Water Department- jetted 22 B Boxes, 16 shut offs and 6 added to dig list. Called in emergency digs and repairs at 8 locations. Garbage pickup and grass cutting continues on village owned properties. Please do not throw garbage in the streets. A total of 22 cuts completed this season; total locations 29 regular, 20 general, water ways and fields. Public Works needs more staff.

Additional discussion-Ash trees will be cut down but a stump remover will need to be rented at a later date. The cost of \$150-\$200 per tree for replacement is not available. Residents can plant their own trees – see Public Works for direction. Donated trees will be handled by Public Works.

Marquee placement- village sanctioned events and public works maintenance announcements are a priority. There are often multiple events happening at the same time so the marquee days are shared.

D. Administrative Services Director- Ms. Jasinski

Director Jasinski reported village stickers are now on sale and must be displayed by midnight June 30th. Passenger plates are \$30.00, truck plates are \$48.00 and there is one senior discount (62 years plus) allowed per home. Animal tags are still on sale- \$10.00 if the pet is spayed or neutered, \$25.00 if not. Forms for the marquees are available at the front desk. The Village Hall will be closed on Monday, May 25th in observance of Memorial Day.

E. Finance Director- Mr. Rao-No report

F. Sauk Village Homeland Security Agency-Mr. Johnson

Director Johnson reported over the past 2 weeks ESDA responded to responded to 21 calls including 4 vehicle accidents, 3 fire alarms, 4 school patrols, 1 CO alarm, 1 odor investigation, 1 missing child, 1 gas leak, 3 structure fires, 1 gunshot victim, 1 smoke from hot water heater and 1 vehicle vs. pedestrian.

G. Human Relations Commission- Commissioner Steve Shymkus

Commissioner Williams reported the Human Relations Commission will be hosting a potluck Diversity Dinner in July. Everyone is welcome to attend.

The next meeting is scheduled for Monday, June 1st at 7pm in the Village Hall.

H. Housing Commission- Mr. Holcomb- Absent- No report

I. Senior Committee-Ms. Langston

A very informative presentation by the American Cancer Society, blood pressure screening, a delicious lunch provided by the McConathy Library and the movie 'Ghostbuster' was enjoyed by all on Monday. We had the privilege of JW Fairman joining our meeting and speaking to the seniors. JW took notes of some of the seniors concerns and invited them to contact him of any future concerns and/or issues.

Silver Sneaker continues every Tues. morning, the 10:00 a.m. class is on strength and the 11:15 a.m. class is on relaxation. There is no cost to Silver Sneaker members and only \$2.00 per class for non-members. However, for both classes cost is only \$3.00.

The paperback book exchange is still going strong. Hard covered books are being donated to McConathy to make room for the many, many paperback book donations. Only large print hard covered books are welcome. Bloom Township continues to offer yoga, line dancing, chair exercises and much more. The township annual senior picnic is on Thurs., Aug. 6th and tickets will be available July 1st. Senior Wheels provides an inexpensive transportation within the township and some medical facility out of township. Call 708-754-8200 the day before requesting transportation and for scheduled information. For additional information, call 708-754-9400. The three senior organizations meeting in the Senior Center welcomes seniors 50 years young and older. See posted calendar for dates and times. The Senior Committee will not meet this Thursday due to a lack of quorum.

6. Consent Agenda

A. Motion to Approve Board Meeting Minutes - March 10, 2015

B. Motion to Approve Committee Meeting Minutes- March 17, 2015

C. Motion to Approve Executive Session Meeting Minutes- March 23, 2015

D. Motion to Approve Board Meeting Minutes – March 24, 2015

E. Motion to Approve Bid Award for 2015 CDBG/MFT Resurfacing Project

Mayor Hanks asked for any objections to the consent agenda.

Hearing None- Mayor Hanks asked for a motion to approve the consent agenda.

The motion to approve was made by Trustee Washington and seconded by Trustee Myers

On roll call

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

7. New Business

A. Motion to Approve Accounts Payables and Disbursements for April 28, 2015 through May 12, 2015

Mayor Hanks asked for a motion to approve the Accounts Payable and Disbursements for April 28, 2015 through May 12, 2015.

The motion to approve the Accounts Payable was made by Trustee Morden and seconded by Trustee Washington.

On roll call

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

B. Motion to Approve the boundary agreement between the Village of Sauk Village and the Village of Crete

Mayor Hanks asked for a motion to approve the boundary agreement between the Village of Sauk Village and the Village of Crete.

The motion to approve was made by Trustee Washington and seconded by Trustee Williams.

Trustee Burgess asked to table this item until a letter is received by Crete stating they will not encroach on our property north of Steger Road. Village Attorney McGrath stated that is stated in the boundary agreement.

Mayor Hanks stated the letter was given to the board previously.

Trustee Morden agreed to table this item waiting for additional information.

Trustees Washington and Williams rescinded their motions.

Trustee Burgess made a motion to table this item. Trustee Myers seconded the motion.

Trustee Williams stated the letter was received previously and asked for it to be sent by email this time to all board members.

On roll call

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion to table carried

C. Motion to Approve a Resolution of the Village of Sauk Village, Cook and Will Counties, Illinois supporting the Renewal of a Class 8 Real Estate Tax Assessment Classification for 22500 Sauk Pointe Drive –(Wille Bros.)

Mayor Hanks asked for a motion to approve a Resolution of the Village of Sauk Village, Cook and Will Counties, Illinois supporting the Renewal of a Class 8 Real Estate Tax Assessment Classification for 22500 Sauk Pointe Drive –(Wille Bros.)

The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

On roll call

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

D. Motion to Approve a Resolution Approving a Class 8 Real Estate Tax Assessment Classification for the Occupation of Abandoned Property in the Village of Sauk Village, Cook and Will Counties, Illinois (10 Surreybrook Plaza)

Mayor Hanks asked for a motion to approve a Resolution Approving a Class 8 Real Estate Tax Assessment Classification for the Occupation of Abandoned Property in the Village of Sauk Village, Cook and Will Counties, Illinois (10 Surreybrook Plaza)

Village Attorney McGrath asked that the motion be amended to state “contingent upon the transfer of title to the petitioner- Gina McNeil”.

The amended motion to approve was made by Trustee Poskin and seconded by Trustee Morden.

On roll call

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

E. Motion to Approve 2015-2016 Sauk Village Budget

F. Motion to Approve an Ordinance making Appropriations for all corporate purposes for the Village of Sauk Village, Counties of Cook and Will, State of Illinois, for the 05/01/2015- 04/30/2016 Fiscal Year

Mayor Hanks asked for a motion to approve the 2015-2016 Sauk Village Budget.

Trustee Burgess made a motion to table items 7 E and 7F. The motion to table was seconded by Trustee Washington.

On roll call

Ayes: Trustees Burgess, Myers, Washington and Williams

Nays: Trustees Morden and Poskin

Motion carried

8. Motion recess to Executive Session- None

9. Motion to reconvene- None

10. Miscellaneous Comments from the Mayor and Board of Trustees

Trustee Williams said good-bye to Trustees Morden and Poskin and thanked them for their service. Trustee Williams also welcomed the newly elected trustees and looks forward to working with them both. Trustee Williams stated there has been a lot of back and forth between board members and audience members and heckling from the audience. This has gotten out of hand. We may not always agree with each other but please be respectful of others. If there is a lack of decorum among the board or residents, a recess needs to be called until there is decorum, or she will leave the meeting.

Trustee Myers looks for the fighting and division to stop as the new trustees come on board. We are all one- we need to work together to bring the village back on its feet. We are all tired of the fighting back and forth.

Trustee Morden reported construction has begun on Illinois 394 and Sauk Trail. Trustee Morden followed up on past concerns regarding Wille Bros. by meeting with the Manager and Head Operations Manager. It was confirmed that there were no village stickers on the cement trucks. They have assured that stickers will be purchased going forward. Trustee Morden stated that serving the residents of Sauk Village has been a high time of his life. He thanked everyone and respects everyone who agreed with him and those that came to him in

disagreement. Trustee Morden stated he would not take one day back. He is proud of how the mayor, fellow board of trustees and department heads worked together. He thanked each of them, as well as, our vendors Odelson & Sterk and Robinson Engineering, personally stating that it was an honor to work with them. Trustee Morden thanked the residents for giving him the opportunity and for giving the newly elected trustees the opportunity. Trustee Morden thanked his wife for her constant support and encouragement. Trustee Morden will continue to work and support Sauk Village.

Trustee Poskin stated it has been a pleasure and a great opportunity to work with the board and the employees of Sauk Village and wished the new board good luck in the future.

Trustee Washington thanked JW Fairman and Mayor Hanks for attending the Neighborhood Watch Committee meeting. Trustee Washington stated she came on board the same time as Trustee Morden and she has enjoyed working with him and learning with him at the IML. Trustee Washington stated he was nice and articulate.

Trustee Washington stated Trustee Poskin was also very nice and a pleasure to work with. Both trustees were always helpful and will be missed; we may not have always agreed but we were professional and courteous to each other. Trustee Washington stated she is looking forward to the same relationship with the new trustees coming on board.

Trustee Burgess asked for the budget to be placed on the next Committee meeting agenda for discussion.

Trustee Burgess thanked Trustee Morden and Trustee Poskin for their dedication. Trustee Burgess stated they made the sacrifices and have shown that they actually cared by taking time from their families to make sure the village moved forward. Trustee Burgess stated he appreciated each of them, thanked them for everything they have done and looks forward to working with them in the future.

Mayor Hanks said goodbye and thank you to Trustee Morden and Trustee Poskin who were both very instrumental in the last two years, especially when it came to the parades, fireworks and the parks. Mayor Hanks looks forward to seeing them stay involved in the village and sharing their expertise.

Elections are over, put the political differences aside and let the healing begin. The one common goal is the residents of Sauk Village. We will not always agree. It is not wrong to disagree but don't be disagreeable.

Welcome to the newly elected trustees as they come on board and thank you to departing trustees.

11. Adjourn – Sine Di

Mayor Hanks asked for a motion to adjourn Sine Di. The motion to adjourn was made by Trustee Morden and seconded by Trustee Williams.

All Ayes

The meeting was adjourned Sine Di at 8:09 pm.

1. Call to Order- New Board

Mayor Hanks called the meeting of the new board to order at 8:10 pm

A. Swear in Newly Elected Trustees

Mayor Hanks asked the newly elected trustees to step forward. Village Clerk Williams administered the oath of office to Trustee Kelvin Jones and Trustee Cecial Tates.

Mayor Hanks asked for roll call.

Village Clerk Williams called the roll:

Present: Trustees Burgess, Jones, Myers, Tates, Washington and Williams

Absent: None

2. Mayoral Appointments

Mayor Hanks stated committee appointments will be done differently than in the past. Each board committee will have a Trustee Chair and a Trustee Co-chair.

Community/ Public Relations Committee-	Chair: Trustee Williams	Co-chair: Trustee Burgess
Public Safety/ Ordinance Review Committee-	Chair: Trustee Myers	Co-chair: Trustee Tate
Neighborhood Watch Committee-	Chair: Trustee Washington	Co-chair : Trustee Myers
Parks and Recreation Committee-	Chair: Trustee Jones	Co-chair : Trustee Washington
Public Works/ Lake Michigan Water Comm-	Chair: Trustee Burgess	Co-chair: Trustee Jones
Budget and Finance Committee	Chair: Trustee Tate	Co-chair: Trustee Williams

3. Miscellaneous Comments from the Mayor and Board of Trustees

Trustee Tate thanked his family for staying behind him during the whole process and the village residents who put him up there. Trustee Tate stated the decisions he makes as trustee will be in the best interest of all Sauk Village residents.

Trustee Jones thanked everyone for coming out and thanked his wife for putting up with everything they have been through. Trustee Jones stated it has been a great experience and he has met a lot of new friends. Trustee Jones stated he is proud to represent the village, thanked everyone again and stated he is ready to go to work. Trustee Burgess addressed the mayor, board of trustees and former village officials in a prepared statement thanking everyone for the opportunity to serve the village in his third term as trustee. Trustee Burgess thanked his wife, Juanita, and their family and friends for their support during this election and throughout his time on the village board. Trustee Burgess stated he is humbled and honored to serve and looks forward to making our village even better. Trustee Burgess remains to be committed to all of the people of Sauk Village. The residents want the board to work together and conduct business in the open. Trustee Burgess commented on the village’s financial condition, services provided to the residents and employees.

Mayor Hanks again welcomed the newly elected trustees and looks forward to working with each of them. Residents did come out to the forums and based on their discussions the new committees were formed. As we go into the next two years, the board is looking to be very transparent. The additional cuts the board is looking to make to balance the budget will require going back to the department heads and seeing where else they can make cuts in their departments.

4. Adjournment

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Burgess and seconded by Trustee Williams.

All Ayes

The meeting was adjourned at 8:20 pm.

Trustee Burgess stated a reception is now being held in the Senior Center.

Mayor David Hanks

Village Clerk Debra L. Williams

MINUTES OF THE **SPECIAL MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **MAY 12, 2015.**

1. Roll Call

Mayor Hanks called the meeting to order at 6:07 pm.

On roll call:

Present: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Absent: None

2. Motion to Recess to Executive Session

A. Discussion of Personnel Matters and Update of Pending Litigation, Collective Bargaining Matters, Real Estate, Employment and Compensation if needed (5ILCS) 120/2 (C)(1) (2014)

Mayor Hanks asked for a motion to adjourn to executive session.

The motion was made by Trustee Washington and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

The meeting was recessed to executive session at 6:07 pm.

3. Motion to Reconvene

Mayor Hanks asked for a motion to reconvene.

The motion was made by Trustee Morden and seconded by Trustee Williams.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

The meeting was reconvened at 6:54 pm.

4. Adjournment

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Poskin and seconded by Trustee Williams.

All Ayes

Meeting was adjourned at 6:56 pm.

Mayor David Hanks

Village Clerk Debra L. Williams

MINUTES OF THE **SPECIAL MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **MAY 12, 2015.**

1. Roll Call

Mayor Hanks called the meeting to order at 6:07 pm.

On roll call:

Present: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Absent: None

2. Motion to Recess to Executive Session

A. Discussion of Personnel Matters and Update of Pending Litigation, Collective Bargaining Matters, Real Estate, Employment and Compensation if needed (5ILCS) 120/2 (C)(1) (2014)

Mayor Hanks asked for a motion to adjourn to executive session.

The motion was made by Trustee Washington and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

The meeting was recessed to executive session at 6:07 pm.

3. Motion to Reconvene

Mayor Hanks asked for a motion to reconvene.

The motion was made by Trustee Morden and seconded by Trustee Williams.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

The meeting was reconvened at 6:54 pm.

4. Adjournment

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Poskin and seconded by Trustee Williams.

All Ayes

Meeting was adjourned at 6:56 pm.

Mayor David Hanks

Village Clerk Debra L. Williams

MINUTES OF THE **SPECIAL MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **MAY 16, 2015.**

1. Roll Call

Mayor Hanks called the meeting to order at 10:03 am.

On roll call:

Present: Trustees Burgess, Jones, Myers, Tate, Washington and Williams

Absent: None

2. Final Budget Review

Discussion included-

Trustee Burgess provided a revised version of the final budget.

Mayor Hanks stated SSMMA and the Governor's office have confirmed the Local Debt Government Funds for 2015 will not be withheld; 2016 funds may be cut by 50%.

Mayor Hanks suggested the board consider turning the billing back over to the garbage collection service.

Anticipated grants included throughout the budget are earmarked for specific allocations. No expenses will occur until the confirmation of grant funds is received.

Budgets are based on projected income. Revenue received versus expenditures needs to be reviewed quarterly and presented to the board by the new Budget & Finance Committee. Sauk Village has always depended on the Water Fund for emergencies. Money transferred from the Water Fund is paid back when tax money is received. Tax money is received twice a year. In past administrations, a \$500,000.00 loan (or less) was taken out once a year which included principal and interest payments. Borrowing from the water fund saves the fees and is allowed by State Statute.

The fiscal year started May 1st. Budget hearings have been held, revisions were made based on discussions held at the meetings and the final budget was presented to the board. The budget is on the agenda for approval. Amendments can be made within the budget year if needed. Future board discussion is required to determine the expectation of the Budget & Finance Committee and how often the budget review should take place throughout the year. Recommendations should be submitted to the Budget and Finance Committee.

3. Motion to Approve 2015-2016 Sauk Village Budget

Trustee Williams made the motion to approve the 2015-2016 Sauk Village Budget as submitted and suggested passing the budget off to the Budget and Finance Committee if the motion fails.

Trustee Myers seconded the motion.

On roll call:

Ayes: Trustee Myers, Washington and Williams

Nays: Trustees Burgess, Jones and Tate

Mayor Hanks breaks the tie with a vote of "Aye"

Motion carried

4. Motion to Approve an Ordinance making Appropriations for all corporate purposes for the Village of Sauk Village, Counties of Cook and Will, State of Illinois, for the 05/01/2015- 04/30/2016 Fiscal Year

Mayor Hanks asked for a motion to approve an Ordinance making Appropriations for all Corporate Purposes for the Village of Sauk Village, Counties of Cook and Will, State of Illinois, for the 05/01/2015- 04/30/2016 Fiscal Year. (in the amount of \$17,098,467.74)

The motion was made by Trustee Washington and seconded by Trustee Williams.

Trustee Williams asked for more information on who will be included in the Budget and Finance Committee meetings and what the vision is for all of the committees recently formed by Mayor Hanks. Mayor Hanks stated he is asking all trustees to work together.

(Note: Trustee Tate was appointed as chair of the Budget and Finance Committee. Trustee Williams was appointed as Co-chair.)

On roll call:

Ayes: Trustee Myers, Washington and Williams

Nays: Trustees Burgess, Jones and Tate

Mayor Hanks breaks the tie with a vote of "Aye"

Motion carried

5. Adjournment

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Washington and seconded by Trustee Williams.

All Ayes

Meeting was adjourned at 11:43 am.

Mayor David Hanks

Village Clerk Debra L. Williams

MINUTES OF THE **REGULAR MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **MAY 26, 2015.**

1. CALL TO ORDER

Trustee Williams called the meeting to order at 7:03 pm.

Trustee Myers made a motion to appoint Trustee Williams as Mayor ProTem in the absence of Mayor Hanks. The motion was seconded by Trustee Washington.

On roll call:

Ayes: Trustees Burgess, Jones, Myers, Bates, Washington and Williams

Nays: None

Motion carried

A. Pledge of Allegiance

Mayor Pro Tem Williams lead those assembled in the Pledge of Allegiance.

B. Roll call

Present: Trustees Burgess, Jones, Myers, Bates, Washington and Williams

Absent: None

2. PUBLIC COMMENT

A. Public Comment- All questions and comments must be directed to the Mayor. Each speaker will be given three minutes to comment on agenda items only. Each speaker will be allowed one opportunity to speak. None

Public comments not on the agenda are not included in the minutes. Committee meetings allow comments on all topics. All comments given to Mayor Pro Tem Williams will be given to Mayor Hanks.

3. REPORTS OF OFFICERS

A. Mayor's Report- Mayor David Hanks- Absent-No report

B. Village Clerk- Mrs. Debbie Williams

Village Clerk Williams thanked the Beautification Committee and Public Works Department for doing such a great job on the Veteran's Memorial. The Veteran's Memorial Day celebration was a great event. The public comment ordinance is available for public inspection. Mayor Pro Tem Williams and the board have no intention to be rude by following the ordinance.

C. Village Treasurer – Mr. Jim Griegel- Absent- No report

D. Village Attorney - Odelson & Sterk, LTD- No report

E. Village Engineer – Mr. Jim Czarnik- No report

F. Village Administrator/ Director of Public Safety- JW Fairman, Jr.

JW Fairman stated he and his assistant are working with enhancing the economic development and speaking with a developer who worked with a previous administration. The developers are looking for political stability and elected officials who are in agreement when it comes to economic development. The developers are concerned about the Sauk Village face book page showing instability and the government's reluctance to pursue the Illinana expressway and embrace the Peotone airport. Website crime statistics are also a factor. JW recommended stability between the elected officials and face book and lower the crime rate. Trustee Burgess asked how you deter negativity on face book and how do you stop crime; he would like to meet with the investors and ask what they recommend. Trustee Washington agreed that people are deterred from moving their

business and their families to Sauk Village because of what they read on face book. Trustee Washington stated if they had integrity and morals to stop and not hide behind fake names, flowers, etc... but try to build the community up we could get economic development in the village. Developers have told her the same thing; board and community stability is important.

4. REPORTS OF TRUSTEES AND BOARD COMMITTEES

A. Beautification Committee- Mayor Hanks- Absent- Report read by Mayor ProTem Williams

Mayor Pro Tem Williams reported the Beautification Committee thanked the volunteers who came out on May 16th and 18th to pick up the litter around the village and the weeding to get the Adopt a Spot sites ready for planting. All spots have been adopted; the adopters will be announced at a later date. The Community Yard Sale will take place on June 13, 2015 from 8am-3pm across from Do it Best Hardware at Sauk Trail and Prairie Avenue. Flyers are available at Village Hall, US Bank, the library and throughout the village. Please submit your applications as soon as possible. Volunteers and new committee members are always welcome. The Beautification Committee meets the third Wednesday of every month at 7pm at the Village Hall.

B. Parks and Recreation Committee- Trustee Jones

Trustee Jones stated the Parks and Recreation Committee will meet June 4th at 7pm in the Community Center. Trustee Jones and Co Trustee Washington are working on the parade and the fireworks; more details to come.

C. Budget and Finance Committee- Trustee Tates

Trustee Tates stated he is putting materials together on how to operate this new formed committee. Trustee Tates is asking for five residents to serve on this committee. Provide contact information and suggestions to Trustee Tates.

D. Public Safety/Ordinance Review Committee- Trustee Myers

Trustee Myers stated the Local Debt Recovery Committee will meet Thursday at 10 am at the Village Hall. The Ordinance Review Committee will meet June 11th at 7pm at the Village Hall. Trustee Myers invited everyone to attend next week's Neighborhood Watch Committee. The Public Safety Committee is still in formation.

E. Public Works/ Lake Michigan Water /Intergovernmental Relations Committee- Trustee Burgess

Trustee Burgess reported the Public Works/ Lake Michigan Water /Intergovernmental Relations Committee scheduled for the first Thursday of the month at 7pm in the Village Hall. The combination of committees and the mission statement will be on the agenda.

F. Neighborhood Watch Committee- Trustee Washington

Trustee Washington announced the Junior Neighborhood Watch for Junior High and High School students will kick off at the June 8th meeting. The Junior Neighborhood Watch will run from June through August with a celebration. Both Superintendents Navarre and Leak are on board.

G. Community/Public Relations/ Community Outreach Partnership Committees – Trustee Williams

Trustee Williams reported the Community/ Public Relations/ Community Outreach Partnership Committee will meet Thursday, May 28th at 5pm to discuss assisting in the May 30th Blue Ribbon Walk and a new name for the committee. Registration for the Blue Ribbon Walk will begin at 11:00 am at the Fire Station and the walk to the Police Station will begin at noon. Blue ribbons will be placed throughout the village in honor of police and first responders throughout the country. The walk will conclude behind the Village Hall. Refreshments will be served. If you are unable to join the walk please display a blue ribbon to show your support. Volunteers are needed 10am – 12pm- see Village Clerk Williams.

5. REPORTS OF DEPARTMENTS, COMMITTEES & COMMISSIONS

A. Fire Department/ 911 Committee- Chief Stoffregen

Chief Stoffregen reported the Fire Department responded to 14 calls over the last 2 weeks including 6 fire alarms, 2 medical assists, 1 truck fire, 2 structure fires, 1 wash down, 1 child locked in vehicle and 1 assist other agency. Chief Stoffregen reminded everyone not to leave their kids and pets in the car during the warm weather.

Chief Stoffregen stated there was fire at the old Keg's liquor store. The fire is still under investigation by the State Fire Marshall.

B. Police Department-Deputy Chief Sailsbery

Deputy Chief Sailsbery reported the Police Department handled 724 calls for service during the past two weeks which including 23 arrests. Traffic arrests included 3 suspended with no priors, 2 no valid license, 1 DUI, 1 felony driving while suspended/ revoked, 14 regular citations and 28 written warnings. Misdemeanor and felony arrests included one juvenile who was transported to the detention center, 1 felony possession of controlled substance, 1 endangering the life of a child, 1 felony reckless discharge of a firearm, 1 criminal trespass, 1 theft under \$300.00, 1 domestic battery, 1 robbery, 1 homicide arrest charged with first degree murder, two out of state warrants and two disorderly conducts. Cop on Top takes place this Friday from 5am- 2pm at Dunkin Donuts weather permitting. Free donut coupons will be passed out while raising funds for Special Olympics. Deputy Chief Sailsbery asked for the name of the website where the crime statistics came from. JW Fairman stated the site is areavibe.com. Trustee Washington asked if can someone else is in the car can drive the car when the driver causes the car to be towed. Deputy Chief Sailsbery stated it is policy and procedure to tow the car but it is at the discretion of the officer.

C. Public Works Department- Mr. Weller

Public Works Director Weller reported regular branch pick up started May 4th and is $\frac{3}{4}$ completed. All branches had to be out by May 10th. Do not put more branches out. Grass cutting continues- weather permitting. Continuing day to day regular operations and emergencies. Police Department -addressing small car issues. Helping Beautification committee address landscaping around the Village Hall. Landscaping is completed outside of Police Departments and memorial. Pothole complaints are being addressed. All potholes will be repaired as time and weather allows. Hydrant flushing begins on the east side of town on June 2nd. Water Department- day to day schedule; working on shut off list. Garbage clean up and grass cutting continues on village owned properties. Thanks to the Beautification Committee for the annual clean up. The street sweeper will be out off and on until June when a regular schedule will continue. Trustee Washington asked if young residents can do community service to help Public Works. Director Weller stated there are no supplies available for that.

D. Administrative Services Director- Ms. Jasinski

Director Jasinski reported 86 grass tickets, 29 parking tickets and 9 inoperable auto tickets, 9 no certificate of occupancies, and three property maintenance tickets were written during the month of May. Please do not cut grass into the streets; it goes down storm sewers. A couple of small businesses still have not renewed their licenses. Vehicle stickers are on sale; \$30.00 for passenger- \$48.00 for a truck. There is one \$20.00 senior discount per household. They must be displayed on your vehicle July 1st.

E. Finance Director- Mr. Rao

Finance Director Rao stated the 2014-2015 audit has begun. Director Rao met with the Comptroller's office regarding the local debt recovery program. The village has been assigned a number to go ahead with the debt submittal. Several debts have been submitted. Going forward there should be revenue from this program.

F. Sauk Village Homeland Security Agency-Mr. Johnson

Director Johnson reported over the past 2 weeks ESDA responded to 10 calls including 1 child locked in car, 2 fire alarms, 1 school patrol, 2 structure fires, 1 hazmat spill, 1 medical assist, 1 assist other agency and 1 power outage. Security was provided for the fire scene for 2 $\frac{1}{2}$ days for the ATF. Rickover's graduation takes place on Thursday evening. Torrence Avenue traffic will be heavy from 6pm -8pm. Trustee Tate stated there is an overlap of response from both the Fire Department and ESDA. Director Johnson stated ESDA responds to everything the Fire Department responds to except ambulance assists. ESDA makes sure the police and fire personnel are safe while they are working; patrol the scene while they work. ESDA also does school patrols.

Deputy Chief Sailsbery stated she was not notified about the graduation. Village Clerk Williams stated it is the school's responsibility to set security up for their events. Notification was sent out late this year.

G. Human Relations Commission- Commissioner Steve Shymkus

Commissioner Shymkus reported the next Human Relations Commission meeting is scheduled for Monday, June 1st at 7pm in the Village Hall Conference Room. The Human Relations Commission will be finalizing plans for a potluck Diversity Dinner that will take place in mid- July. Everyone is welcome to attend.

H. Housing Commission- Mr. Holcomb- No report

I. Senior Committee-Ms. Langston –Absent-Village Clerk Williams read the Senior Committee report

The Silver Sneaker classes have been canceled for two weeks and will resume Tuesday, June 9th at 10:00 a.m. and 11:15 a.m. Instructor Bev Sterrett will be out of town to help her daughter and new grandson Henry Jose Hong. There is no cost to Silver Sneaker members and only \$2.00 per class for non-members. However, for both classes cost is only \$3.00.

All donated paperback books have been filed and the program has many participants. The hard covered books are being donated to McConathy Library to make room for the many, many paperback book donations. Only large print hard covered books are welcome.

Bloom Township annual senior picnic is on Thurs., Aug. 6th and tickets for \$3.00 (each) will be available July 1st. Senior Wheels provides an inexpensive transportation within the township and some medical facility out of township. Call 708-754-8200 the day before requesting transportation and for scheduled information. For additional information, call 708-754-9400

The three senior organizations meeting in the Senior Center welcomes seniors 50 years young and older. See posted calendar for dates and times.

McConathy Library is requesting plastic caps and clean plastic bags for the community garden bench. See posted flyers for details.

The next Senior Committee meeting will be on Thursday, June 11th at 5:00 p.m.

6. Consent Agenda

A. Motion to Approve Special Meeting Minutes – April 15, 2015

B. Motion to Approve Special Meeting Minutes – Budget Review #1 -April 20, 2015

C. Motion to Approve Committee Meeting Minutes- April 21, 2015

D. Motion to Approve Special Meeting Minutes – Budget Review #2 -April 22, 2015

E. Motion to Approve Board Meeting Minutes – April 28, 2015

Mayor Pro Tem Williams asked for any objections to the consent agenda.

Trustee Burgess commented the newer trustees were not present during the meetings listed on the consent agenda. Village Attorney McGrath stated the new trustees will abstain; abstentions go with the majority. Mayor ProTem Williams asked for a motion to approve the consent agenda.

The motion to approve was made by Trustee Washington and seconded by Trustee Myers.

On roll call

Ayes: Trustees Burgess, Myers, Washington and Williams

Nays: None

Abstain: Trustees Jones and Tates

Motion carried

7. New Business

A. Motion to Approve Accounts Payables and Disbursements for May 13, 2015 through May 26, 2015

Mayor ProTem Williams asked for a motion to approve the Accounts Payable and Disbursements for May 13, 2015 through May 26, 2015.

The motion to approve the Accounts Payable was made by Trustee Myers and seconded by Trustee Washington.

Trustee Burgess questioned the auditor's expense for including the Police and Fire Pension Fund in the reissued final 2013-14 audit. The Police and Fire Pension board did not provide the audit information in time for the audit.

Trustee Tates questioned hand written checks detailed in the Accounts Payable that were issued prior to Board approval. Mayor ProTem Williams stated that there are instances where payments need to be made prior to the next board meeting. Finance Director Rao has been directed to make those payments and submit the expenses on the next Accounts Payable. Mayor Pro Tem Williams suggested that maybe something Trustee Tates may want to look in to as chair of the Finance Committee. Finance Director Rao stated payments are made for critical expenses that must be paid but have to wait until funds are available, such as insurance payments. Trustee Tates questioned the cost difference between leasing and purchasing copiers. Finance Director Rao stated the lease includes maintenance and supplies. Trustee Tates questioned the expenses for the Water Treatment Project. Payments made to Allen Mack & Sons are paid by the IEPA loan.

On roll call

Ayes: Trustees Burgess, Jones, Myers, Tates, Washington and Williams

Nays: None

Motion carried

B. Motion to Approve a Resolution Approving a Class 8 Real Estate Tax Assessment Classification for the Occupation of Abandoned Property in the Village of Sauk Village, Cook and Will Counties, Illinois (10 Surreybrook Plaza)

Mayor ProTem Williams asked for a motion to approve a Resolution Approving a Class 8 Real Estate Tax Assessment Classification for the Occupation of Abandoned Property in the Village of Sauk Village, Cook and Will Counties, Illinois (10 Surreybrook Plaza) .

The motion to approve was made by Trustee Myers and seconded by Trustee Washington.

On roll call

Ayes: Trustees Burgess, Jones, Myers, Tates, Washington and Williams

Nays: None

Motion carried

8. Miscellaneous Comments from the Mayor and Board of Trustees

Trustee Burgess requested the review of the ordinance regarding questions and comments from the audience to include open comments at any meeting. Trustee Burgess questioned if there was a sweep of the village, the cost and who authorized the expense. JW Fairman will direct Mayor Hanks to address this matter.

Trustee Washington met with Trustee Jones regarding the layout for the parade and the fireworks and encouraged everyone to get involved. Trustees Jones and Washington need to know who is participating. Vendors are also encouraged to set up afterward. Trustee Washington was glad to be a part of the Memorial Day event.

Trustee Williams reminded everyone of the Blue Ribbon Walk, Cop on Top and \$.31 Scoop Night (now \$1.31). Chief Stoffregen stated the Fire Department will be there raising money for Burn Camp.

Advance Auto is hosting a car show on Saturday, May 30th from 5pm-8pm. Awards will be given for Best of Show, Oldest Car and Mayor's Choice. The latest "What's Happening" is available on the back table.

Trustee Washington questioned the blue ribbons. Village Clerk Williams asked for volunteers to attend the Public Relations Committee meeting on Thursday and meet on Friday from 10am-12pm to create and hang the ribbons on trees throughout the village. Ribbons will be available for residents who want to hang them on their trees. Trustee Washington asked if driving is allowed. Director Johnson said walkers only due to the structure of the lane closures and the personnel available. If you are not able to walk- post a sign along Sauk Trail or meet up at the Village Hall afterwards.

Trustee Tates stated he will hold his comments for Mayor Hanks. Mayor Pro Tem Williams stated all comments directed to the Mayor will be passed on to him.

9. Adjournment

Mayor ProTem Williams asked for a motion to adjourn. The motion to adjourn was made by Trustee Washington and seconded by Trustee Myers.

All Ayes

The meeting was adjourned at 8:07 pm.

Mayor ProTem Williams

Village Clerk Debra L. Williams

MINUTES OF THE **COMMITTEE OF THE WHOLE MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL **JUNE 2, 2015.**

1. Call to Order

A. Roll Call

Mayor Pro Tem Williams called the meeting to order at 7:02 pm in the absence of Mayor Hanks.

On roll call:

Present: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Absent: Trustee None

2. July 4th Parade and Fireworks

Trustee Jones reported the parade will take place on July 4th; details are being worked out. Fireworks are scheduled for Friday, July 3rd; funds are already available.

3. Intergovernmental Agreement by and between the Village of Calumet Park and the Village of Sauk Village for the Provision of Emergency Response Communications and Dispatching Service

Discussion was held on the content of the agreement which appeared to be incomplete. This item was tabled for further research. The complete agreement will be placed in the mailboxes on Friday.

4. Cost Savings Initiatives

Trustee Jones stated that he felt the cuts have all been made, stop cutting services to the residents. Trustee Jones suggested we work together to keep residents in the village.

Trustee Burgess asked JW Fairman for information on the US Investigations expense for surveillance equipment. JW Fairman stated the mayor would need to respond.

Trustee Tate requested a cost comparison of all rented and leased equipment including maintenance fees.

Trustee Tate questioned the reason why the Pension reporting was not included in the audit causing additional costs to add it later.

5. Recess to Executive Session

A. Discussion of Personnel Matters and Update of Pending Litigation, Collective Bargaining Matters, Real Estate, Employment and Compensation if needed (SILCS) 120/2 (C)(1) (2015)

Mayor Pro Tem Williams asked for a motion to recess to executive session. The motion was made by Trustee Washington and seconded by Trustee Myers.

Trustee Tate asked why the board was going into executive session without the mayor present. Mayor Pro Tem Williams stated matters of threatening litigation and real estate need to be addressed.

On roll call:

Ayes: Trustees Burgess, Jones, Myers, Tate, Washington and Williams

Nays: None

The meeting recessed to executive session at 7:28 pm.

6. Reconvene Committee Meeting

Mayor Pro Tem Williams asked for a motion to reconvene. The motion was made by Trustee Burgess and seconded by Trustee Washington.

On roll call:

Ayes: Trustees Burgess, Jones, Myers, Tates, Washington and Williams

Nays: None

The meeting was reconvened at 8:13 pm.

7. Public Comment

All questions and comments must be directed to Mayor Hanks. Each speaker will be given three minutes to comment on the topic(s) of their choice. Each speaker will be allowed one opportunity to speak.

Mayor Pro Tem Williams stated she will record all questions and concerns and pass them on to Mayor Hanks. Marva Campbell- Pruitt questioned the new committee structure and payments to trustees for the meetings and whether policy is being followed with regards to the public posting of executive session tapes and takings bids before allocating and awarding contracts.

Mayor Pro Tem Williams stated she gets paid for one meeting a month regardless of how many meetings she attends as chair or co-chair.

Deborah Baxter discussed issues she had with the bread distribution that takes place in the Community Center specifically times they operate and handling bread without gloves on. Mayor Pro Tem Williams asked Ms. Baxter to provide her contact information after the meeting.

Larry Stewart stated the board needs to step up and answer questions mentioned and the lack of a chairman on the Senior Committee and Housing Commission.

Bernice Brewer questioned the cost of the fireworks and what fund it will be paid from, the CN fund allocations and previously discussed cost savings initiatives and insurance payment. Ms. Brewer also questioned JW Fairman's salary, his roles and responsibilities and why he can't answer questions for the mayor. Mayor Pro Tem Williams stated she will pass these concerns on to the mayor and ask him to verify where the \$6,000.00 fireworks allocation came from. Trustee Burgess stated there is additional research needed before allocation of CN funds can be finalized.

Mrs. Gaines complimented Public Works for cutting down the trees and mulching the branches and stated the youth group performed very well last week. Mrs. Gaines stated her issues with the dispatch center, grass not being cut on vacant property, the purchase of surveillance equipment and asked if there is an ordinance in place regarding motorized bikes.

Mr. Harris addressed his concerns with the Code Enforcement Department. Mayor Pro Tem Williams asked Mr. Harris to leave his contact information with her or Mr. Fairman.

Carol Marnell thanked Public Works Director Kevin Weller for picking up the lockers that were donated to the Parks and Recreation Committee.

James Harvey stated concerns about kids walking in the street and curfew ordinances not being enforced.

Judy Cast commented on board spending, dispatch employee insurance, stated residents deserve answers and supports DC Salsbery for Police Chief.

8. Miscellaneous Business

Comments from the Trustees

Trustee Burgess requested the Village Attorney amend the public comment ordinance to include comments on any subject at every meeting. Trustee Tates agreed and suggested also amending the three minute time limit to five minutes. Discussion was held on the possible amendments to the public comment ordinance. Mayor Pro Tem Williams stated the same discussions were held when the public comment ordinance was first drafted. Additional discussion was held on whether the ordinance should be on the committee agenda for discussion before the attorneys or the Ordinance Review Committee are asked to draft the ordinance or if the final draft of the ordinance should appear on the Board Meeting agenda for approval. Board consensus was that public comment will appear on the next Committee Meeting in order to direct the Ordinance Review of the amendments required.

Trustee Burgess stated the Intergovernmental Relations Committee will meet on Thursday, June 4th at 7pm at the Village Hall to discuss the mission of the committee. The Public Works / Lake Michigan Water Committee will meet at 7:30 to create a mission statement. Contact Trustee Burgess with a quick summary of why you are interested in being a part of the committee.

Trustee Tate requested a copy of the organizational chart of the village and asked what direction the mayor is giving to the department heads. Trustee Tate drafted a policy which includes getting approvals before fund allocation. Trustee Tate asked to have the policy on the board agenda for approval. Village Clerk Williams stated the procedure is to review documents at the Committee Meeting, allow public comment on the matter and then add the item to the Board Meeting agenda for consideration. Mayor ProTem Williams directed Village Clerk Williams to add the draft policy to the agenda and board packets.

Trustee Jones reported the next Parks and Recreation Committee meeting is scheduled for Thursday, June 4th at 7pm. Volunteers and ideas are needed.

Village Clerk Williams asked the trustees to email the date and times of their meetings. Once the dates are established they will be included on the village calendar. Committees must post their agendas at least 48 hours in advance.

Trustee Washington attended the last choir concert at Strassburg School. The students did a great job and there was also a farewell to their principal Dr. Linda Johnson who retires at the end of June. The Neighborhood Watch Committee meeting is scheduled for Monday, June 8th at 7pm at the Fire Station. The Junior Neighborhood Watch participants from Rickover Junior High and Bloom Trail High School will be present to get their assignments for June, July, August and September. There will also be information on Concealed Carry classes. Trustee Washington stated she only gets paid for one committee no matter how many committee meetings she attends. Trustee Washington commented on the loose dogs in the village.

Trustee Myers reported the Ordinance Review Committee will meet Thursday, June 11th at 7pm. Three proposed ordinances will be reviewed. Please report suspicious juvenile activity to the authorities.

Trustee Williams reported the Public Relations Committee meeting is rescheduled until next week. Time and date not yet determined. Sauk Talks are on the back table.

9. Adjournment

Mayor ProTem Williams asked for a motion to adjourn. The motion was made by Trustee Burgess and seconded by Trustee Washington.

All Ayes

The meeting was adjourned at 9:18 pm.

Mayor ProTem Williams

Village Clerk Debra L. Williams

MINUTES OF THE **REGULAR MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **JUNE 9, 2015.**

1. CALL TO ORDER

Mayor Hanks called the meeting to order at 7:07 pm.

A. Pledge of Allegiance

Mayor Hanks lead those assembled in the Pledge of Allegiance.

B. Roll call

Present: Trustees Burgess, Jones, Myers, Tate, Washington and Williams

Absent: None

2. PUBLIC COMMENT-None

A. Public Comment- All questions and comments must be directed to the Mayor. Each speaker will be given three minutes to comment on agenda items only. Each speaker will be allowed one opportunity to speak.

Trustee Tate made a motion to suspend the rules with regards to Public Comment. Trustee Jones seconded the motion. Mayor Hanks discussed the Public Comment ordinance currently in place.

On roll call:

Ayes: Trustees Burgess, Jones and Tate

Nays: Trustees Myers, Washington and Williams

Tie Breaker- Mayor Hanks

Motion Carried

3. REPORTS OF OFFICERS

A. Mayor's Report- Mayor David Hanks

Mayor Hanks reported Meet the Mayor is scheduled for Saturday, June 13th at 9am in the Village Hall. Sauk Village received a certificate from USAgain for Sustainability- (Recycling) Textiles- 26,824 lbs. collected, water saved- 37,553,600 gallons of water, 154 cubic yards of land space saved and CO2 emissions 187,768 lbs. prevented.

B. Village Clerk- Mrs. Debbie Williams

Village Clerk Williams stated a memo was presented to all trustees and committee chairs with information on how to complete the Open Meetings Act training. Everyone needs to complete the training as soon as possible; please provide the certificate of completion to the Village Clerk. All meeting agendas must be posted with 48 hours prior to the meeting and must include the date, location, time and purpose of the meeting. All committees must post their own agendas, maintain their own minutes and turn both the agendas and the minutes in to the Village Clerk at the end of the year. Committees must keep copies of the meeting minutes available if needed to respond to FOIA. Village Board meeting agendas are posted at the Village Hall, village website and the library no less than 48 hours prior to the meeting. In the event that Board meetings are called, cancelled or the time changes, those notices will also be available in these locations.

C. Village Treasurer – Mr. Jim Griegel- Absent- No report

D. Village Attorney - Odelson & Sterk, LTD- Mike McGrath

Village Attorney McGrath stated notice was sent by email to all trustees regarding a recent opinion from the Attorney General's office regarding the Open Meetings Act. Village Attorney McGrath reported Village Attorney Frazier sent over a rough draft of an Intergovernmental Agreement between Sauk Village and Calumet Park last week regarding the dispatch center. Some provisions need to be worked out; please provide comments and questions to Attorney McGrath as soon as possible. Attorney McGrath recommended not agreeing to the insurance provision listed in the agreement. Attorney McGrath will research the liability provision and who represents CalComm. The transfer to CalComm Dispatch has been delayed due to issues with Calumet Park's

vendors. The July 1st opening has been delayed until after August 1st. Kurtz will continue to dispatch from our center until the transfer is complete. Trustee Burgess did not want to provide comments on a rough draft of the agreement and chooses to wait until the final draft of the agreement is presented. Mayor Hanks asked all trustees to provide comments to the Village Attorney as soon as possible. All recommendations discussed tonight will be researched and included in the final draft. Trustee Washington stated she and Trustee Myers have never had a scheduling conflict but Trustee Myers does need to leave the meeting during fire calls.

SIDE DISCUSSION- PROPOSED, CALLED AND SCHEDULED MEETINGS WILL BE POSTED IN THE VILLAGE HALL, LIBRARY, WEBSITE AND PLACED IN THE TRUSTEES BOXES AS NEEDED. MEETINGS ARE NOT OFFICIAL UNTIL OFFICIAL NOTICE HAS BEEN POSTED.

E. Village Engineer – Mr. Jim Czarnik

This year's road resurfacing project is starting tomorrow. Concrete work will start first, followed by asphalt removal and replacement. The CN Committee (Trustee Burgess and Williams) will be meeting tomorrow to discuss the railroad noise and safety mitigation rebate program. Robinson Engineering has created a draft application package for residents to submit to the Village for improvements such as fencing, trees, and windows. The committee should be ready to formally present the program at the next board meeting. Trustee Williams stated she was unaware of the meeting. Trustee Burgess stated he would inform Trustee Williams of the developments. Mayor Hanks stated both trustees need to be present at each committee meeting. Meetings should be scheduled when convenient for both trustees.

F. Village Administrator/ Director of Public Safety- JW Fairman, Jr.

Village Administrator Fairman reported meeting with Village Engineer Czarnik to discuss grants the village may apply for and the likelihood of receiving these grants. A department head meeting was held; expenditures will be reviewed monthly for each department. The applications for Chief of Police are due June 15th; 19 applications have been received to date. Trustees Williams and Tate and JW Fairman will review these applications and submit recommendations to Mayor Hanks for final review. Mayor Hanks will present an applicant to the board for approval. Village Administrator Fairman is working with Director Weller on a village auction and on improving the sound system in the boardroom.

Side discussion- JW Fairman is allowed to respond to individuals in some cases; some circumstances may require additional review or input from others. Trustee Burgess questioned a recent invoice and asked for an executive session to discuss personnel and threatening litigation.

4. REPORTS OF TRUSTEES AND BOARD COMMITTEES

A. Beautification Committee- Mayor Hanks

Mayor Hanks reported the Beautification Committee is hosting the Annual Yard Sale on Saturday, June 13th from 8am- 3pm across from Do It Best on Sauk Trail. Set up for vendors is 7am. Spots are still available. Hot dogs, chips, water and custard from Culver's will be available for sale. Rain date is June 20th; there will be a special meeting on Wednesday, June 10th to finalize the details. The next meeting is scheduled for June 17, 2015 at 7pm in the Village Hall. The committee is always looking for volunteers and new committee members.

B. Parks and Recreation Committee- Trustee Jones

Trustee Jones stated he has not received business cards, badge or a commission card. Trustee Jones purchased his own business cards. Arrangements need to be made to get the keys to Community Center after the dispatch center is closed. Ed Sullivan reported there will be no summer baseball due to the lack of participation from kids or parents. Summer and fall basketball programs are available. Parents need to sign kids up and participate. Ed Sullivan will be posting a banner at Title Max. Registration will be held at the Community Center for 7-15 year old boys and girls. The \$70.00 registration fee will include all supplies, uniforms, referees, trophies and end of the year banquet. Kids will be free at the banquet. Parents will be charged \$20.00. Candy sales can offset up to \$30.00 of the fee. The village insurance will cover the program. Background checks will be required of all managers and coaches and will be provided by the village. Director Jasinski stated the business

cards were ordered immediately. Calls have been made to check the status. Badges and commission cards are also being updated.

C. Budget and Finance Committee- Trustee Tates

Trustee Tates reported the Budget and Finance Committee met on June 4th and decided on every third Thursday at 6pm as their regularly scheduled meeting date and time. Trustee Tates will address concerns with Finance Director Rao. Trustee Tates would like department heads to meet with the committee to explain an overview of their departments and review the proposed draft policies with all department heads.

Mayor Hanks requested information on who is on the committee. Committees consist of the two trustees; The Finance Director and Village Administrator may also be included. Village residents cannot sit on the committee; personnel information may be disclosed. Additional discussion was held on village policies and procedures.

D. Public Safety/ Ordinance Review Committee- Trustee Myers

Trustee Myers stated a Public Safety/ Ordinance Review Committee Meeting is scheduled for Thursday, June 11th at 7pm. The committee was asked to combine both public safety and ordinance review. Trustee Myers requested input from the department heads of what was discussed in the village public safety meetings.

E. Public Works/ Lake Michigan Water /Intergovernmental Relations Committee- Trustee Burgess

Trustee Burgess reported the committee along with the Intergovernmental Relations Committee met last week. Discussion was held to shorten the name to Public Service Committee. Trustee Burgess will meet with Public Works Director Weller to address the inquiries and concerns the residents have regarding the public water system and Public Works department overall. Trustee Burgess read the committee's mission statement and asked to have the committee codified as a standing committee at the next board meeting. A list of committee members will be provided to the Village Clerk. Mayor Hanks stated committees are appointed by the Mayor with specific guidelines. Mayor Hanks stated two trustees have reached out to him. Mayor Hanks and Trustee Burgess were unable to connect. Mayor Hanks read the responsibilities of the Public Works/ Lake Michigan Water Committee which includes researching obtaining Lake Michigan water in Sauk Village. Trustee Burgess stated Lake Michigan water is a dead subject. Trustee Burgess would like to visit the wells and work along with the Public Works Departments, enhance what they are trying to do and bring recommendations back to the board. The mission statement and the responsibilities of the committee were similar with some exceptions. Mayor Hanks will provide the committee guidelines to the trustees. Intergovernmental Relations Committee meetings are scheduled for the third Wednesday of the month from 6-7pm in the Village Hall. The Public Works/ Lake Michigan Water Committee will follow and meet from 7pm-8pm.

F. Neighborhood Watch Committee- Trustee Washington

Trustee Washington announced the Junior Neighborhood Watch has begun. Trustee Washington is looking for more Junior High and High School students to participate through September. Information about the Junior Neighborhood Watch has been provided to the trustees. The Junior Neighborhood Watch will be supervised. The Neighborhood Watch will be present at the parade; everyone is invited to walk with the committee wearing blue jeans and a red top. The No Bullying campaign is over. Students were concerned about their safety if their names are posted. The names will not be posted.

Additional discussion: Village Attorney McGrath will check on the liability for both the basketball and Junior Neighborhood Watch programs.

Department Heads were notified of the fireworks and the parade. Mayor Hanks told the department heads to ask the Village Administrator if they need anything.

G. Community/ Public Relations/ Community Outreach Partnership Committees – Trustee Williams

Trustee Williams reported the committee met two weeks ago to plan for the Blue Ribbon Walk. Trustee Williams thanked everyone who volunteered to make the ribbons and who walked. The committees also talked about combining and shortening the name while still doing what they do to serve the village. The next meeting is scheduled for Wednesday, June 17th at 5:30 pm. National Night Out will be discussed. Deputy Chief Sailsbery was invited to attend or meet separately with Trustee Williams.

5. REPORTS OF DEPARTMENTS, COMMITTEES & COMMISSIONS

A. Fire Department/ 911 Committee- Chief Stoffregen

Chief Stoffregen reported the Fire Department responded to 30 calls over the last 2 weeks including 2 vehicle accidents, 12 fire alarms, 2 medical assists, 1 smoke in building, 1 structure fire, 2 garbage fires, 1 kids trapped in room, 1 structure fire, 1 smoke scare, 1 wash down, 1 person locked in vehicle, 1 truck fire, 1 vehicle fire, 1 child's finger stuck, 2 gas leaks and 1 assist other agency. Chief Stoffregen verified Trustee Myers was working on the fireworks paperwork and asked Trustee Jones for written direction on the parade.

B. Police Department-Deputy Chief Sailsbery

Deputy Chief Sailsbery reported the Police Department handled 691 calls for service from May 26 to June 9, 2015 which included the arrest of 7 juvenile arrests (4 aggravated battery, 1 discharge of a firearm, 1 bomb threat to Rickover Junior High School), 51 adult arrest (5 in-state warrants, 1 out of state warrants, 3 endangering the life of a child, 2 public indecency- sexual penetration 2 residential burglary, 1 stalking and 1 resisting) and 21 tickets written for various traffic offenses including 1 DUI , 2 driving while suspended-revoked and 2 going around the school and bus. A second prostitution sting was conducted; 14 arrests for prostitution including 1- 15 year old runaway who was turned over the Illinois Department of Children and Family Services where they ran away and may have returned to the streets. Five individuals were charged with pimping. 1 resisting arrest, prostituting and endangering a child and 1 active felony warrant. Deputy Chief Sailsbery thanked PLAN, Trustee Derrick Burgess, Trustee Cecial Tate, Village Clerk Debbie Williams, citizen Frank Williams and Ms. Klopp and everyone who came out to support the 2015 Cop on Top. Even with low traffic and bad weather over \$1,500.00 was collected. Deputy Chief Sailsbery thanked Sgt. Mieszczyk and Investigator Grossman who ran this morning in the Torch Run for Sauk Village for Special Olympics. Deputy Chief Sailsbery thanked the investigation division who worked on the 2008 murder case of Brashai Griffin. Timothy Easley was charged and convicted of sexual assault and murder and sentenced to 75 years in prison. Brashai Griffin was a Sauk Village resident. Information on the Free Women's self defense class at Polaris Martial Arts in Crete will be eblasted. Anyone interested in attending must be over 13 years old and must contact the school directly.708/672-0500.

C. Public Works Department- Director Weller

Public Works Director Weller reported street light repairs and replacements ongoing: 20 new heads up; removed pole damaged in an accident – 22132 Torrence Ave. Regular spring branch pick up is complete. All branches must be removed or face a ticket. There will be branch pick up after storms.

Village Hall – hot water pump needs to be replaced; on order. Police Departments- new ceiling tile will be replaced after leak repairs/ test. Roofer needed to recheck leaks at the Community Center.

Pothole complaints are being addressed. All potholes will be repaired as time and weather allows. Water Department- Day to day schedule and emergency calls. Two water main breaks- Sauk Trail Car Wash and 1816 222nd Street, 2 B Box emergency jets, 1 emergency B Box dig; running water and performing final weeks to the system. Garbage pickup and grass cutting continues on village owned properties. Hydrant flushing- East side completed – no problems. Street sweeper- June 8th until completed. Six streets will be repaired this year.

Administrator Fairman is working with Director Weller on getting the cost for calls to alert residents (robo calls) in an emergency. Trustee Washington asked about illuminating the street signs. Mayor Hanks stated Sauk Village may already be in line to receive the illuminated signs when construction occurs on the state roads. Trustee Tate will check on grants for the signs. Trustee Jones questioned the condensation on the basketball court. Director Weller will check on the thermostat.

D. Administrative Services Director- Director Jasinski

Director Jasinski stated 155 grass tickets have been written by a staff of one code officer. Tickets for vacant houses are written to the owner of record. Director Jasinski discussed a resident's complaint; under no circumstances is the name of the complainant revealed. Village stickers are due to be displayed on vehicles by midnight June 30th. Prices will double on July 1st. Six hundred car stickers and 100 truck stickers have been sold to date.

E. Finance Director- Director Rao- Absent- No report

F. Sauk Village Homeland Security Agency-Amon Darnall

Director Johnson reported over the past 2 weeks ESDA responded to 14 calls including 2 vehicle accidents, 5 fire alarms, 1 CO alarms, 1 child's finger stuck, 1 child trapped in the room, 1 smoke in the building, 1 assist other agency, 1 garbage fire and 1 leak.

G. Human Relations Commission- Commissioner Steve Shymkus

Commissioner Shymkus invited everyone to attend the potluck Diversity Dinner on Friday, July, 24th. There will be good food and discussions on topics pertaining to diversity. The next Human Relations Commission meeting is scheduled for Monday, July 6th at 7pm in the Village Hall.

H. Housing Commission- Commissioner Gary Holcomb- No report

Commissioner Holcomb reported the Housing Commission will meet Thursday, April 30th at 7pm in the Village Hall.

I. Senior Committee- Chairperson Rose Langston

The Silver Sneaker classes resumed today, June 9th at 10:00 a.m. and 11:15 a.m. . There is no cost to Silver Sneaker members and only \$2.00 per class for non-members. However, for both classes cost is only \$3.00. Our paperback book program has been very successful, thanks to our continuous donors. The hard covered books are being donated to McConathy Library to make room for the many, many paperback book donations. Only large print hard covered books are welcome.

Bloom Township annual senior picnic is on Thurs., Aug. 6th and tickets for \$3.00 (each) will be available July 1st. The township offers many programs for all youths and seniors. Senior Wheels provides inexpensive transportation within the township and some medical facilities out of the township. Call 708-754-8200 the day before requesting transportation and for scheduled information. For additional information, call 708-754-9400 The Chicago Heights Café at 1601 Chicago Rd., is the closet CNN (Community Nutrition Network) to Sauk Village. Affordable meals (partially funded by Age Option) are served Monday through Friday at 11:30 a.m. CNN provides meals to seniors 60 years and older; cost is a \$2.00 donation (\$2.50 cost at other CNNs). The café hours are 8:00 a.m.- 1:00 p.m., bingo at 10:30 a.m. For additional information call (708) 756-5350 Tara Passmore, site manager

The three senior organizations meeting in the Senior Center welcomes seniors 50 years young and older. See posted calendar for dates and times.

McConathy Library is requesting plastic caps and clean plastic bags for the community garden bench. See posted flyers for details.

The next Senior Committee meeting will be this Thursday, June 11th at 5:00 p.m.

6. New Business

A. Motion to Approve Accounts Payables and Disbursements for May 27, 2015 through June 9, 2015

Mayor Hanks asked for a motion to approve the Accounts Payable and Disbursements for May 27, 2015 through June 9, 2015.

There was no Accounts Payable presented to the board for this period.

Additional discussion- Payroll is approved by the budget. Other financial issues need to be addressed to Finance Director Rao who is out ill.

B. Motion to Approve Crete Boundary Agreement

Mayor Hanks asked for a motion to approve the Crete Boundary Agreement. The motion to approve was made by Trustee Williams and seconded by Trustee Washington.

On roll call:

Ayes: Trustees Burgess, Jones, Myers, Tates, Washington and Williams

Nays: None

Motion carried

C. Motion to Approve Special Meeting Minutes- April 14, 2015 (Student Government Day)

Mayor Hanks asked for a motion to approve the Special Meeting Minutes- April 14, 2015 (Student Government Day).

The motion to approve was made by Trustee Williams and seconded by Trustee Washington.

On roll call:

Ayes: Trustees Burgess, Myers, Washington and Williams

Nays: None

Abstain: Trustees Jones and Tate

Motion carried

7. Motion to Recess to Executive Session

Mayor Hanks asked for a motion to recess to executive session for personnel, threatening litigation and real estate. The motion to approve was made by Trustee Burgess and seconded by Trustee Washington.

On roll call:

Ayes: Trustees Burgess, Jones, Myers, Tate, Washington and Williams

Nays: None

Motion carried

The meeting was adjourned to executive session at 8:45 pm.

8. Motion to Reconvene

Mayor Hanks asked for a motion to reconvene. The motion to reconvene was made by Trustee Burgess and seconded by Trustee Washington.

On roll call:

Ayes: Trustees Burgess, Jones, Myers, Tate and Washington

Nays: None

Absent: Trustee Williams

Motion carried

The meeting was reconvened at 9:48 pm.

9. Miscellaneous Comments from the Mayor and Board of Trustees

Trustee Tate thanked Sherry Jasinski and Trustee Burgess for the orientation and Sherry Jasinski, Mike Bartnicki and Village Clerk Williams for helping him get the necessary information following his being sworn in. Trustee Tate acknowledged Deputy Chief Sailsbery for applying for a grant that was received from the Illinois Liquor Control Commission. Trustee Tate also acknowledged Director Jasinski and how well she handled a recent water related issue with a resident; however, the computer she is using needs to be replaced. Trustee Tate discussed the need to prioritize the repair and installation of fire hydrants in light of recent safety issues.

Mayor Hanks stated he was unaware of recent issues addressed by Trustee Tate and requested JW Fairman bring in Chief Stoffregen the next morning to bring him up to speed. Mutual aid agreements are in place with nearby communities that provide water tankers immediately when there is a fire. Fire hydrants are replaced as funds become available including a grant that was frozen by the Governor that allowed for the purchase of more fire hydrants. As money is being released hydrants have been purchased. Fire hydrants have been a priority of the past two years. The City of Chicago has a rule- as long as one fire hydrant works per street – that is good. Sauk Village started with making sure at least one fire hydrant was working per street and then explored other areas and prioritized parts replacements and easy fixes first. Weekend overtime has been approved to get the fire hydrants repaired and installed without interfering with day to day operations. Hydrants may break when trying to open them; Public Works is called out immediately when that happens to verify what needs to be done. Prioritizing has been done, things are in place and the department head has been notified to keep the Mayor informed about hydrant issues. Safety is a key issue that Mayor Hanks makes a priority. A pumper comes from another community immediately; a second pumper is on standby at the firehouse for every fire since 2009. A third pumper is available if needed. Steps have been put in place and issues discussed by Trustee Tate will be investigated. Mayor Hanks stated reports of broken hydrants are not always true. It was reported that there were broken hydrants in Candlelight. Inspections made the day after a recent fire show all fire hydrants in working order. The issue with the Fire Department not having a longer wrench to open hydrants was rectified immediately. The older hydrants have issues with the stem snapping; that is easily repairable. Hydrant testing is

being conducted again this week. The amount of broken hydrants has been reduced from 19% to approximately 9%.

Trustee Jones is meeting with the director of the Bengals Football program at the registration tomorrow at 425 S. Halsted in Chicago Heights. The director may also walk in the parade.

Trustee Washington stated ID badges will be provided for the Junior Neighborhood Watch participants and asked that the trustees are emailed or called when expenditures are made.

Trustee Burgess stated the next Town Hall meeting will be held on Wednesday, June 17th at 7pm. Trustee Burgess requested questions and comments from the audience be included on the next agenda to allow public comment on any subject at all meetings.

10. Adjournment

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Washington and seconded by Trustee Jones.

All Ayes

The meeting was adjourned at 10:05 pm.

Mayor David Hanks

Village Clerk Debra L. Williams

MINUTES OF THE **REGULAR MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **JUNE 23, 2015.**

1. CALL TO ORDER

Mayor Hanks called the meeting to order at 7:00 pm.

A. Pledge of Allegiance

Mayor Hanks lead those assembled in the Pledge of Allegiance.

B. Roll call

Present: Trustees Burgess, Jones, Myers, Tate, Washington and Williams

Absent: None

2. PUBLIC COMMENT-None

A. Public Comment- All questions and comments must be directed to the Mayor. Each speaker will be given three minutes to comment on agenda items only. Each speaker will be allowed one opportunity to speak.

Trustee Tate made a motion to suspend the rules with regards to Public Comment tonight. Trustee Burgess seconded the motion.

On roll call:

Ayes: Trustees Burgess, Jones, Washington and Tate

Nays: Trustees Myers and Williams

Motion Carried

Trustee Williams asked for a clarification of the suspension of the rules requested by Trustee Tate. Trustee Tate requested the suspension of the rules to allow 5 minutes rather than 3 minutes. Trustee Williams clarified that the suspension only applies to the time limit. Trustee Tate confirmed. Trustee Williams stated the previous motion needs to be restated to specifically state what exactly is being suspended.

Trustee Williams restated the motion to suspend the rules for tonight's meeting to allow public comment for five minutes rather than three minutes on agenda items only. The motion was seconded by Trustee Jones. Trustee Washington asked for clarification again- Five minutes on agenda items only.

On roll call:

Ayes: Trustees Burgess, Jones, Myers, Tate, Washington and Williams

Nays: None

Motion Carried

There was no public comment.

3. REPORTS OF OFFICERS

A. Mayor's Report- Mayor David Hanks

Recognition- Fire Department / Captain Russell Staley- Retirement

Mayor Hanks read a letter of recognition for Captain Russell Staley on his retirement from the Sauk Village Fire Department after 25 years of service. (See attached) Captain Staley was also given a watch in recognition of his service and a plaque and retirement badge from Chief Stoffregen and the Sauk Village Fire Department. Great job Russell! Enjoy your retirement.

Mayor Hanks stated a new business opened at 7 Surreybrook Plaza. Bella's Nutrition Club. Check it out. Herbalife is on sale. State Representative Thaddeus Jones will have a constituent's table at the Village Hall on July 16th from 10am –noon. Mayor Hanks responded to a recent question about driving motorized vehicles on the sidewalk. Section 74-100 states it is unlawful to use, operate or be in control of motorized vehicles, motorized assisted skateboards, skates, scooters, bikes, mini bikes on any street, alley, bike path, public way or any village property.

Concealed carry classes will be offered at the Village Hall. The first class is scheduled for June 27th and July 11th starting at 9:00 am at the Village Hall. The second class is scheduled for July 25th and August 1st also starting at 9am. Other classes and training for security guards are also offered.

B. Village Clerk- Mrs. Debbie Williams

Village Clerk Williams stated she was pleased to announce three summer workers will be starting on Thursday in the Village Hall answering phones and helping where needed. Village Clerk Williams invited any organization or group wanting to participate in the August 4th National Night Out needs make contact as soon as possible. A flyer is in process to advertise the event. There is no board meeting scheduled for Tuesday, June 30th. The village board does not meet on the fifth Tuesday of the month unless a Special Meeting is called. All recently formed committees need to send an email with the date and time of their meetings to be posted on the July village calendar. Sauk Talk articles must also be submitted electronically by June 30th. See Trustee Williams or Village Clerk Williams for more information on the calendar and Sauk Talk.

C. Village Treasurer – Mr. Jim Griegel- Absent- No report

D. Village Attorney - Odelson & Sterk, LTD- Matt Byrne- No report

Trustee Burgess asked Village Attorney Byrne to provide information on the Calumet Park attorney. Attorney Byrne will ask attorney McGrath to respond to that inquiry.

E. Village Engineer – Mr. Jim Czarnik

Village Engineer Czarnik provided the following reports:

Railroad Safety and Noise Mitigation Program: Met with the committee and staff before the board meeting. Further developed the procedures for the application process. These procedures will be presented to the board for approval before rolling it out to the residents.

Road resurfacing project: Concrete work should finish this week. The road resurfacing will begin next week.

F. Village Administrator/ Director of Public Safety- JW Fairman, Jr.

Village Administrator Fairman reported the Village Attorney has informed him that recently appointed committees were not approved by the board and may be invalid; they are in the process of reviewing the ordinance pertaining to the committees and will submit their recommendations for board review. The village has received 25 applications for the position of Chief of Police. The reviewing process has begun. Trustees Bates and Williams will review the applications and provide recommendation. Administrator Fairman is working with Chief Stoffregen to review ESDA operations, costs and responses to fire calls. Any suggested policy changes will be brought to the board. The ordinance pertaining to the response to false alarms is also under review. Vehicles and other property are being assessed for possible auction. Additional review is being conducted on commercial vehicles not displaying village stickers and implementing truck enforcement. Deputy Chief Sailsbery stated three officers are certified to do truck enforcement. One officer has already written 18 citations with \$7,860.00 in fines being assessed since June 15th. The program needs to generate enough revenue to keep the officer. Tickets are handled in Markham. Sauk Village receives a percentage.

4. REPORTS OF TRUSTEES AND BOARD COMMITTEES

A. Beautification Committee- Mayor Hanks

Mayor Hanks reported the Beautification Committee hosted the Annual Yard Sale on Saturday, June 13th despite the heavy downpour the night before. The committee would like to thank Culvers, Calumet Bakery and Dunkin Donuts for their generous donations and the volunteers who made the event successful. Proceeds will be used for projects around the village. Judging for Hootsie Awards will start July 18th. Awards will be given in August. The Beautification Committee is always looking for volunteers and new committee members. The committee meets on the 3rd Wednesday of each month at 7pm in the Village Hall. The next meeting is scheduled for July 15th.

B. Parks and Recreation Committee- Trustee Jones

Trustee Jones reported fireworks will be on July 3rd and the parade will be held on July 4th. Parade lineup begins at 11:30am behind Popeye's and the parade begins at 1pm and ends at the Village Hall. Trustee Jones thanked his awesome volunteers. The next Parks and Recreation meeting is scheduled for 7pm July 2nd in the Village Hall conference room. Slots are available for food and non food vendors to set up after the parade before the Village Hall. Trustee Myers stated the paperwork for the fireworks is almost complete.

C. Budget and Finance Committee- Trustee Tates- No report

D. Public Safety/ Ordinance Review Committee- Trustee Myers

Trustee Myers stated Sauk Village has received a number to move forward with debt collection as part of the Debt Collection program. Approximately \$17,000.00 has been turned over to the Comptroller's office for collection efforts to begin. The next meeting of the Debt Recovery Program will be Thursday, June 25th at 10 am in the conference room.

E. Public Works/ Lake Michigan Water /Intergovernmental Relations Committee- Trustee Burgess

Trustee Burgess reported the committee shortened the name to Public Service Committee. There will still be an Intergovernmental Relation Committee. Meetings will be held the second Wednesday of the month. The Intergovernmental Relation Committee will meet July 8th at 6pm. The Public Service Committee will meet from 7pm-8pm. Everyone is invited to participate and provide input.

F. Neighborhood Watch Committee- Trustee Washington

Trustee Washington announced the Neighborhood Watch will be present at the parade; everyone is invited to walk with the committee wearing blue jeans and a red top. The next Neighborhood Watch meeting will be held on Monday, July 13th at the fire station.

G. Community/ Public Relations/ Community Outreach Partnership Committees – Trustee Williams

Trustee Williams reported the committee also met to discuss National Night Out and the changing the name to combine two committees. The next meeting is scheduled for Wednesday, July 1st at 5:30 pm. National Night Out and suggested names will be discussed. Trustee Williams stated every year the event grows. Department heads and committees are encouraged to bring some ideas. Vendors are welcome. The Beautification Committee will be selling walking tacos. The K9 demonstration and the Fire Department car demolition demonstration were a big hit last year. Trustee Williams will be working with Deputy Chief Sailsbery on other ideas. Contact Trustee Williams or Village Clerk Williams for additional information.

5. REPORTS OF DEPARTMENTS, COMMITTEES & COMMISSIONS

A. Fire Department/ 911 Committee- Chief Stoffregen

Chief Stoffregen reported the Fire Department responded to 15 calls over the last 2 weeks including 2 vehicle accidents, 4 fire alarms, 1 medical assist, 1 structure fire rekindled, 2 structure fires, 1 smoke scare, 1 weather watch, and 1 CO alarm. Chief Stoffregen reported he would like to set the record straight. All fire hydrants in Candlelight are working; some were fixed last year after a couple of fires. Candlelight is a mobile park that must follow state regulations and they do. Hydrants can only be fixed as money becomes available. Two tankers are in place from neighboring towns at all fire scenes; one at the scene and one at the station for standby. The Fire Department is a paid on call department. Fire personnel report to the fire station first and dress at the scene. Chief Stoffregen reported to Trustee Myers that all paperwork for the fireworks is at the fire station.

B. Police Department-Deputy Chief Sailsbery

Deputy Chief Sailsbery reported the Police Department handled 766 calls for service from June 9 to June 23, 2015 which included the arrest of 3 juvenile arrests, 29 adult arrests, 4 vehicles towed (\$4,600.00 in administrative fees), 18 citations for truck enforcement (\$7,600.00 in fees assessed), 12 reported burglaries and 1 home invasion on Peterson where offenders forced entry, the victim was struck and sustained injuries and property was taken without the victim's consent. The victim was transported to the hospitals by Bud's ambulance. Deputy Chief Sailsbery thanked Sgt. Evans who came in on his own time and sat with the victim. Free board up service was provided by Rich Construction. A neighbor has ordered a screen door for the home and is soliciting funds to pay for it. Coal City sustained damage resulting from a tornado last night; homes were leveled and people were trapped in the rubble. The Mobile Field Force Team has been activated. Two Sauk Village officers are assigned to the Mobile Field Force Team. Two officers will work a midnight shift to help the first responders. Fireworks are illegal in Illinois. Leave the fireworks to the professionals. Trustee Burgess

stated donations are being accepted from 9am – 4:30pm at St. James Church for the family that suffered a tragedy in Candlelight. Trustee Washington asked for an update on the investigation of the home invasions on Peterson and stated it is imperative that block captains are available to cover every block. Neighbors need to let their block captains know any details. Deputy Chief Sailsbery reported three people are under suspicion. Half of the 12 burglaries took place on Peterson; there are special details placed in that area. Deputy Chief Sailsbery stated the Police Department would like to meet with the Peterson Avenue block captains.

C. Public Works Department- Director Weller- Absent- No report

D. Administrative Services Director- Director Jasinski

Director Jasinski stated village stickers are due to be displayed on vehicles by midnight June 30th. The cost is \$30.00 for a car and \$48.00 for a truck; prices will double on July 1st. Fines start at \$100.00. One senior or disabled sticker discount is allowed per household. The Village Hall will be closed July 3rd for the holiday. In the last 23 days the Code Department wrote 80 grass tickets, 12 parking tickets, 4 property maintenance tickets, 3 inoperable autos, 3 no certificate of occupancy, 2 water service required and 4 nuisance tickets.

E. Finance Director- Director Rao

Director Rao stated a report has been filed for the EEN Funds. The quarterly DCEO report has also been filed awaiting the balance of grant reimbursements from the State; the remaining grants were terminated and were not re-appropriated. The auditors are waiting for the final paperwork, including all pension fund audits, to complete the current audit. The auditors will be working on the final audit within ten days.

F. Sauk Village Homeland Security Agency-Amon Darnall

Director Johnson reported over the past 2 weeks ESDA responded to 14 calls including 2 vehicle accidents, 4 fire alarms, 1 CO alarms, 1 shooting incident, 2 assist other agencies, 1 weather watch, 2 structure fires and 1 rekindled fire.

G. Human Relations Commission- Commissioner Steve Shymkus

Commissioner Shymkus invited everyone to attend the potluck Diversity Dinner on Friday, July, 24th at 6:30 pm. Everyone is asked to bring a side dish. The next Human Relations Commission meeting is scheduled for Monday, July 6th at 7pm in the Village Hall.

H. Housing Commission- Commissioner Gary Holcomb- No report

I. Senior Committee- Chairperson Rose Langston

The committee sponsored Silver Sneaker classes are held every Tuesday morning at 10:00 a.m. and 11:15 a.m. It is FREE to Silver Sneaker members and only \$2.00 per class for non-members. However, for both classes cost is only \$3.00. Monday, July 6th is the next blood pressure screening in the Senior Center office from 1-2 p.m. The program is open to all village residents and village employees. On the second Monday, July 13th BP screening precedes the 12:30 p.m. monthly movie 'Still Alice' at the McConathy Library. An ice cream social will be provided by the library; for reservation call 708-757-4771.

The paperback book program continues to be very successful. Many thanks to volunteer Nadine Morgan for assisting in filing the donated paperbacks. The hard covered books are being donated to McConathy Library to make room for the paperback book donations. Only large print hard covered books are welcome.

Bloom Township annual senior picnic tickets for Thursday, Aug. 6th will be available July 1st for \$3.00. Senior Wheels will be available to provide transportation for township seniors to the picnic. Call 708-754-8200 a day or two to arrange for transportation. For additional information on the various senior programs, call 708-754-9400.

The Chicago Heights Café at 1601 Chicago Rd. is the closest CNN (Community Nutrition Network) to Sauk Village. Affordable meals (partially funded by Age Option) are served Monday through Friday at 11:30 a.m. CNN provides meals to seniors 60 years and older, cost is a \$2.00 donation (\$2.50 cost at other CNNs). The café hours are 8:00 a.m. - 1:00 p.m., bingo at 10:30 a.m. For additional information call (708) 756-5350 Tara Passmore, site manager.

The three senior organizations meeting in the Senior Center welcome seniors 50 years young and older. See posted calendar for dates and times.

McConathy Library is requesting plastic caps and clean plastic bags for the community garden bench. See posted flyers for details.

As of 7:30 p.m., committee member (Larry Stewart) resigned from the senior committee. Therefore, this Friday's (June 26th) Open Senior Activity Day is canceled.

There are a few vacancies on the committee; interest village seniors may submit their letters to me. This committee is not a social committee but a working committee. The next Senior Committee meeting will be Thursday, July 9th at 5:00 p.m.

Trustee Washington asked for clarification on the submission of applications and the terms. Chair Langston stated all applications must be submitted to her. New bylaws are being considered. There are no terms at this time.

6. New Business

A. Motion to Approve Accounts Payables and Disbursements for May 27, 2015 through June 23, 2015

Mayor Hanks asked for a motion to approve the Accounts Payable and Disbursements for May 27, 2015 through June 23, 2015.

The motion to approve was made by Trustee Williams and seconded by Trustee Washington.

After further discussion and clarification of several of the items on the Accounts Payables, the motion was rescinded by both Trustee Williams and Trustee Washington and the motion was restated to remove \$46,453.28 in legal fees for further clarification from the attorney per Trustee Burgess and amend the Accounts Payable to the amount of \$745,968.87. Trustee Williams asked Finance Director Rao to provide all trustees a copy of the October 2014 invoice #14947 Trustee Burgess is referring to and all responses of clarification. Trustee Myers suggested the Finance Committee look into the matter. Mayor Hanks stated the Accounts Payable report has been in the trustee's boxes since Friday; please contact JW Fairman for information. These questions and supporting documents could have been provided before the meeting.

The motion to approve the amended Accounts Payable was made by Trustee Williams and seconded by Trustee Washington.

On roll call:

Ayes: Trustees Burgess, Jones, Myers, Tate, Washington and Williams

Nays: None

Motion carried

B. Motion to Approve Regular Board Meeting Minutes- April 28, 2015

Mayor Hanks asked for a motion to approve the Regular Board Meeting Minutes- April 28, 2015.

The motion to approve was made by Trustee Williams and seconded by Trustee Washington.

On roll call:

Ayes: Trustees Burgess, Myers, Washington and Williams

Nays: None

Abstain: Trustees Jones and Tate

Motion carried

C. Motion to Approve Special Meeting Minutes- May 5, 2015

Mayor Hanks asked for a motion to approve the Special Meeting Minutes- May 5, 2015

The motion to approve was made by Trustee Williams and seconded by Trustee Washington.

On roll call:

Ayes: Trustees Myers, Washington and Williams

Nays: Trustee Burgess

Abstain: Trustees Jones and Tate

Motion carried

D. Motion to Approve Committee Meeting Minutes- May 5, 2015

Mayor Hanks asked for a motion to approve the Committee Meeting Minutes- May 5, 2015

The motion to approve was made by Trustee Washington and seconded by Trustee Williams.

On roll call:

Ayes: Trustees Burgess, Myers, Washington and Williams
Nays: None
Abstain: Trustees Jones and Tates
Motion carried

E. Motion to Approve Special Meeting Minutes- May 12, 2015

Mayor Hanks asked for a motion to approve the Special Meeting Minutes- May 12, 2015
The motion to approve was made by Trustee Washington and seconded by Trustee Williams.
On roll call:
Ayes: Trustees Burgess, Myers, Washington and Williams
Nays: None
Abstain: Trustees Jones and Tates
Motion carried

F. Motion to Approve a letter of support for Chicago Tactical Gun Shop and Range

Mayor Hanks asked for a motion to approve a letter of support for Chicago Tactical Gun Shop and Range.
Trustee Tates stated he will vote no due to the fact the business has not provided information on how Sauk Village will benefit overall; most of all financially.
The motion to approve was made by Trustee Williams and seconded by Trustee Myers.
On roll call:
Ayes: Trustees Myers, Washington and Williams
Nays: Trustees Burgess, Jones and Tates
Mayor Hanks breaks the tie with a vote of "Aye"
Motion carried

G. Motion to Approve a Resolution for Construction on State Highway

Mayor Hanks asked for a motion to approve a Resolution for Construction on State Highway.
The motion to approve was made by Trustee Williams and seconded by Trustee Myers.
On roll call:
Ayes: Trustees Burgess, Jones, Myers, Tates, Washington and Williams
Nays: None
Motion carried

H. Motion to Approve an Agreement with CAPERS to provide software for dispatch services

Mayor Hanks asked for a motion to approve an agreement with CAPERS to provide software for dispatch services. Trustee Burgess asked where the money will come from for items H, I and J.
Mayor Hanks stated expenses were expected for upgrades to software and equipment with any dispatch center that was chosen. CalComm was the only joint dispatch center that agreed to help pay for the upgrades.
CalComm is providing the first four months of service for free (\$100,000.00). The department heads will agree that upgrades are needed for the software and equipment; the village is responsible to give the employees what they need to do their job. Trustee Burgess asked for clarification on the placement of the computers. Mayor Hanks stated Gerald Pyke made a presentation last week that detailed how many desktops were going to the Police, Fire and ESDA departments and laptops to the vehicles. Trustee Tates asked if this item went out for bid. Mayor Hanks stated it was also discussed last week that Gerald Pyke researched the purchases and got the best possible prices. Additional discussion was held on the purchases of H, I and J.
The motion to approve was made by Trustee Williams and seconded by Trustee Washington.
On roll call:
Ayes: Trustees Myers, Washington and Williams
Nays: Trustees Burgess, Jones and Tates
Mayor Hanks breaks the tie with a vote of "Aye"
Motion carried

I. Motion to Approve purchase of DELL Computers for dispatch services

Mayor Hanks asked for a motion to approve DELL Computers for dispatch services.
The motion to approve was made by Trustee Williams and seconded by Trustee Myers.
Trustee Jones asked why Gerald did not provide invoices and options to the board. Mayor Hanks stated Gerald has been working with the village for many years, knows the financial state of the village and thoroughly researched the equipment that is needed, along with a sergeant from the Police Department. Deputy Chief

Sailsbery confirmed that there was a specific time frame involved and Sergeant Mieszczak, who is very computer savvy, accompanied Gerald to ensure that the best equipment was purchased at the best price. Mayor Hanks stated the departments are working with equipment that is nine years old. The new equipment is modern and efficient. Deputy Chief Sailsbery stated the computers and the software must be set in motion before the transfer goes through and in order to provide dispatch services. Training must also be scheduled. Trustee Williams stated the process has already been started and the software and equipment will help the employees do their job. Mayor Hanks stated it is for the safety of the residents and employees to provide the Police, Fire and ESDA departments with the right equipment to do their jobs. Additional discussion was held on the equipment and how it will be paid for. Trustee Burgess stated CalComm said that our equipment was compatible to their equipment. Mayor Hanks clarified that all three dispatch centers stated that upgrades to the software and equipment would be needed. None of the dispatch centers could even enter the Police Department until there was an agreement. CalComm made it clear that they would come and evaluate our needs and compatibility and provide the \$100,000.00 credit towards the upgrades. The other two dispatch centers offered no credit; all expenses would be out of pocket. Deputy Chief Sailsbery clarified that the radios are compatible but not the software.

On roll call:

Ayes: Trustees Myers, Washington and Williams

Nays: Trustees Burgess, Jones and Tate

Mayor Hanks breaks the tie with a vote of "Aye"

Motion carried

J. Motion to Approve M RUGGED Laptops for dispatch services

Mayor Hanks asked for a motion to approve M RUGGED Laptops for dispatch services

The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

Trustee Tate questioned if there was a bid process. Mayor Hanks reiterated that there was extensive research done which included police personnel. These laptops will be installed in the police, fire and ESDA vehicles.

On roll call:

Ayes: Trustees Myers, Washington and Williams

Nays: Trustees Burgess, Jones and Tate

Mayor Hanks breaks the tie with a vote of "Aye"

Motion carried

K. Motion to Approve an agreement with Chicago Communication for equipment necessary to connect Sauk Village to CalComm Dispatch Service

L. Motion to review an Intergovernmental Agreement by and between the Village of Calumet Park and the Village of Sauk Village for the Provision of Emergency Response Communications and Dispatching Services

Mayor Hanks asked for a motion to table both items K and L.

The motion to table was made by Trustee Williams and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Jones, Myers, Tate, Washington and Williams

Nays: Trustees

Motion carried

7. Miscellaneous Comments from the Mayor and Board of Trustees

Trustee Tate asked for the site information for the E911 mandate and the village's liability for the Neighborhood Watch program. Mayor Hanks stated he will follow up on those issues. Trustee Myers stated to the best of his knowledge any village sanctioned committee's events are covered.

Trustee Jones reminded everyone of the 4th of July parade and July 3rd fireworks.

Trustee Jones commented on the safety of kids around the detention center.

Trustee Washington stated that various fundraisers will be held to raise funds for the second Back to School event. Trustee Washington thanked everyone who helped last year. All money will be placed in the General Fund until a bank account can be opened for Neighborhood Watch. The Neighborhood Watch committee would like to sell refreshments in the hall during meetings which has been done by other committees. Mayor Hanks encouraged the sale of refreshments for fundraisers.

Trustee Burgess restated his concerns of how the software and equipment will be paid for and the need to receive information and communicate timely.

Mayor Hanks stated there has been great dialogue. We are looking at the safety of the residents and the employees. It was known that there would be initial costs associated with the joint dispatch center but there will end up being a cost savings of over \$300,000.00 per year. Going with CalComm we are getting the first \$100,000.00 credited towards equipment and software. Mayor Hanks asked all trustees to check their mailboxes and read the material and ask questions of the department heads and Village Administrator Fairman before the meeting. Mayor Hanks also asked the new trustees to take advantage of the newly elected trainings available in order to avoid making mistake that happened tonight, such as, when and how to make a motion, Roberts Rule of Order and information on the Open Meetings Act. The village will pay for training if it is still available. Trustee Washington asked for clarification if three trustees are allowed to meet in one place and discuss village business. Mayor Hanks stated that is a violation of the Open Meetings Act.

8. Adjournment

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Williams and seconded by Trustee Washington.

All Ayes

The meeting was adjourned at 8:55 pm.

Mayor David Hanks

Village Clerk Debra L. Williams

MINUTES OF THE **COMMITTEE OF THE WHOLE MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL **JULY 21, 2015.**

1. Call to Order

A. Roll Call

Mayor Hanks called the meeting to order at 7:32 pm.

On roll call:

Present: Trustees Burgess, Jones, Myers, Tate, Washington and Williams

Absent: None

2. Bud's Ambulance Renewal Proposal

The board reviewed the renewal proposal for Bud's Ambulance service that provided costs for -

2015-2016 \$5902.00 per month

2016-2017 \$5902.00 per month

2017-2018 \$6,020.00 per month

Two paramedics or one paramedic and one EMT will continue to respond to all calls. An advanced life support ambulance is guaranteed with at least one paramedic on board. A back up ambulance is moved up when needed. The monthly cost stays the same regardless of the amount of calls. There have been no other changes to the previous contract. The previous contract expired and automatically renewed July 15, 2015. This item will be included on the next board agenda for consideration.

3. MWRD – FREE Rain Barrel program

Village Clerk Williams presented a Resolution and an Intergovernmental Agreement that is required to participate in the Free Rain Barrel Program provided by the Metropolitan Water Reclamation District. Village Clerk Williams met with the President of the MWRD in order to obtain information on providing this service to residents that includes up to four free rain barrels (blue, terra cotta, grey and black) at no cost in order to promote water conservation. The program has been very well received; over 100 households have already signed up. A vendor will be chosen by the MWRD to deliver the rain barrels within possibly four to six weeks after the paperwork is approved by the board and reviewed by the MWRD. The MWRD is preparing literature to present to residents and is looking for 50% compliance. Register through the Clerk's office. Registration forms and a sample of the rain barrel are available at the Village Hall. Additional discussion was held on the rain barrel program and the Intergovernmental Agreement. The MWRD is responsible for the distribution of the rain barrels by using an outside vendor at no cost. Village Clerk Williams stated there will be a lot of follow up required to participate in the program and to ensure the residents are aware of the rules and regulations. Campus type facilities like the churches, library, businesses and apartment buildings must file on their own. Questions should be directed to Village Clerk Williams. This item will be placed on the next agenda for consideration.

6. Public Comment (Moved up in the agenda)

All questions and comments must be directed to Mayor Hanks. Each speaker will be given three minutes to comment on the topic(s) of their choice. Each speaker will be allowed one opportunity to speak.

Bernice Brewer discussed the No Cash Bids, detention pond and fire hydrants. Mayor Hanks discussed the rules for public comment for the benefit of the residents that were unaware of the procedure.

Mayor Hanks stated there are responses to Foia requests by Ms. Brewer being researched that will address the answers to the questions on the fire hydrants and a press release is in process. The properties can be a benefit to the village for a small cost and reiterated the discussion held earlier. The detention pond has been around for many years. Putting a fence around the detention pond will create an eyesore.

Tammy Jones and Steve Shymkus commented on the rain barrels. There is currently no ordinance. The rain barrels are to be used to conserve water. There is mosquito netting on the cover.

Bernadine asked about rules for the senior building and what dictates what type of service you receive. Mayor Hanks stated Bud's is equipped with advanced life support equipment with paramedics and EMT's on board. The representative from Bud's is on hand to answer all questions.

Judy Cast commented on dispatch services and equipment and the plan for the no cash bid properties.

Public comment became disruptive and poured into the hallway. The police were called to break up the disruption.

Jan Clark commented on public comment and the authority of the trustees.

Mayor Hanks stated his job is to keep order and decorum at the meetings and to follow local ordinances and policies and state statute. There are no rules on how questions should be answered or time limits for public comment. Everyone will not always agree with the answers. There is no debate during public comment. Disruptive residents will be asked to sit down until they calm down. Village Managers always directed department heads to answer questions and give reports. Information should be given to all trustees not just one. Discussion was held on Capers and Kurtz prior to board approval. Real Estate is discussed in executive session. The No Cash Bid properties have been reviewed and discussed several times since February before it was presented for approval. Potential plans were discussed. Not all committees and commissions have trustees sitting as the chair.

Laura Miller discussed the disrespect at board meetings and attendance at village prayer meetings

Frank Harvey stated police officers should be present at board meetings to prevent the fighting. Mayor Hanks stated police officers should not be needed at board meetings; it is sad and unacceptable for adults to argue and fight. Order and decorum must be maintained at the meetings.

Rose Langston stated Public Works Director Weller should not be needed at trustee committee meetings.

Information is available if needed. The Friday senior open activity meetings will now meet from 12:30 pm – 3:30 pm. Rules are in place- no politics or religion. People can find out what is happening at the Town Hall meetings and Meet the Mayor.

4. Recess to Executive Session

A. Discussion of Personnel Matters and Update of Pending Litigation, Collective Bargaining Matters, Real Estate, Employment and Compensation if needed (5ILCS) 120/2 (C)(1) (2015)

Trustee Myers motioned that the meeting be recessed to executive session. There was no recess due to no second to the motion.

Pat Couch discussed village prayer meetings and chairs and co chairs of village committees.

The disruption continued in the hallway making it difficult to continue the meeting.

Mayor Hanks asked for a motion to recess to executive session. Trustee Williams voiced concerns about going into executive session with the commotion going on that included calling three police officers into the building to escort people out. There is too much tension in the board room and the board is going behind closed doors. Trustee Williams asked to adjourn the meeting.

Mayor Hanks stated a few that want to disturb the meeting and keep business from getting done should not dictate how the meeting should be run. Outbursts continued from the audience as Trustee Williams continued to ask for an adjournment. Trustee Williams will not participate in the circus. There was no second to adjourn.

Mayor Hanks restated the request for a motion to recess to executive session. Trustee Myers made the motion to recess. The motion was seconded by Trustee Washington.

On roll call:

Ayes: Trustees Burgess, Jones, Myers, Tate and Washington

Nays: Trustee Williams

Motion carried

The meeting recessed to executive session at 8:33 pm.

5. Reconvene Committee Meeting

Mayor Hanks called the meeting to order at 9:23 pm.

On roll call:

Present: Trustees Burgess, Jones, Myers, Tate and Washington

Absent: Trustee Williams

The meeting was reconvened at 9:23 pm.

7. Miscellaneous Business

Comments from the Trustees

Trustee Myers cautioned everyone to be careful in the extreme heat. Call the fire department if assistance is needed.

Trustee Tate commented on a program for medical assistance for Veterans. Another flyer asks for contact information for Vets. Veterans will be invited to the Veteran's Day event. Trustee Tate asked why the stone that is a tribute to the vets is in the back of the building and not in front in a place of honor.

Trustee Jones mentioned a steel lock box is available for the Community Center at a cost of approximately \$25.00. Mayor Hanks directed Trustee Jones to speak with JW Fairman about the purchase and installation of the lock box. Trustee Jones stated the next Parks and Recreation meeting is scheduled for August 6th at 7pm in the Community Center.

Trustee Washington thanked everyone who helped with the first of three Tag Days including committee members, Trustee Williams and Trustee Jones and his wife. Over \$474.00 was collected. One resident donated a bling book bag to raffle; \$70.00 has already been raised. The goal is over 200 book bags to be distributed. The next Human Relations Commission Diversity Dinner is Friday, July 24th. There is a HRC special meeting at 7pm this Thursday. The event is free. Trustee Washington attended the Ford Heights senior event. A grant for seniors provides services. See Trustee Washington for more details.

Trustee Burgess appreciates the help from Trustee Tate on the Veteran's Day celebration. The date will be announced. Trustee Burgess stated the next Town Hall meeting is scheduled for 7pm on August 12th. The Do it Best Hardware is closing. The clearance sale is going on now. Sorry to see it go. Trustee Burgess commented on the Winpak expansion and how the impact money will help with bond payments.

Mayor Hanks stated the construction of the 345,000 square foot building will begin in February 2016. The new building is larger than the current building. This expansion will also bring approximately 150 jobs to the village. Village residents will be encouraged to apply. The village engineers and the MWRD are working very closely with Winpak on the major undertaking. Meet the Mayor will be moved to the first Saturday in August (August 1st).

Trustee Jones stated the village needs to work with the schools. The schools are losing students. It is affecting the community. We need to encourage residents to stay.

8. Adjournment

Mayor Hanks asked for a motion to adjourn. The motion was made by Trustee Washington and seconded by Trustee Myers.

All Ayes

The meeting was adjourned at 9:40 pm.

Mayor David Hanks

Village Clerk Debra L. Williams

MINUTES OF THE **SPECIAL MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **JULY 21, 2015.**

1. Roll Call

Mayor Hanks called the meeting to order at 5:04 pm.

On roll call:

Present: Trustees Burgess, Jones, Myers, Tate, Washington and Williams

Absent: None

Also present: Village Attorneys Felecia Frazier (left the meeting at 5:50 pm) and Mike McGrath

Trustee Burgess asked to add Items 5B -Discussion of Standing Committees- Public Works, Finance and Lake Michigan Water Committees added to this agenda with no further action take. 5C- Public Comment-amendment (amend to include discussion of public comment to include any items at board or committee meetings and 5D- Public Comment- amendment (amend time period from 3 to 5 minutes) to the agenda. The motion was seconded by Trustee Washington. Trustee Williams stated this type of motion is usually made at the committee meeting agenda not the special meeting. Trustee Burgess stated these items were requested to be placed on previous agendas. Trustee Myers agreed this was requested previously. Mayor Hanks stated this is a special called meeting and these committees appointed by the mayor are not included on the agenda; he is not prepared to present information on the committees, however, there is a motion and a second on the floor.

On roll call:

Ayes: Trustees Burgess, Jones, Myers, Tate, Washington and Williams

Nays: None

Motion carried

Village Clerk Williams asked for clarification that items 5b, 5c and 5d will be placed under item 5 that refers to air strippers. Clarification- That was how the motion was stated and approved.

2. Review an Intergovernmental Agreement by and between the Village of Calumet Park and the Village of Sauk Village for the Provision of Emergency Response Communications and Dispatching Services

Village Attorney Felecia Frazier met with Trustee Burgess previously to address his concerns and concerns from other board members. All of the suggested changes have been made to the agreement. Further review and discussion of the Intergovernmental Agreement was held. It was determined that items 7 g and h would be removed from the agreement (typos).

3. Review a Resolution of the Village of Sauk Village, Cook County, Illinois, authorizing a County of Cook No Cash Bid Program application to secure Tax Certificates of Purchase for the for the Nonpayment of Real Estate Taxes on certain parcels of Real Estate Property (3 PINS)

Discussion was held on the three PINS included in the No Cash Bid Program that include the old Hometown Gyros, and former Laundromat and Dry Cleaners (Sauk Trail) properties. Mayor Hanks stated the village could take possession of these properties to either sell them, demolish them through a Cook County program or use

the buildings for village related business, such as, office space for Code, Homeland Security, after school programs, etc... depending on the condition of the properties and any costs involved. Cook County offers free demolition services. Village Attorney McGrath stated the board has had this information for months; deadline to apply for these properties is the next day. Mayor Hanks stated the board has been reviewing the properties since February. The entire process takes about one year. The village can withdraw the application for any of these properties prior to submitting the application or at any time during the process after the application is turned into Cook County. There is no guarantee the village will receive these properties; the back taxes can be paid or another party may have picked them up. Further research and ball park figures on demolition, rehabbing and possibly selling these properties is needed.

4. Review a Resolution of the Village of Sauk Village, Cook County, Illinois, authorizing a County of Cook No Cash Bid Program application to secure Tax Certificates of Purchase for the for the Nonpayment of Real Estate Taxes on certain parcels of Real Estate Property (11 PINS)

Discussion was held on the eleven PINS included in the No Cash Bid Program. These properties are all vacant land along Carol Avenue and could be sold to a developer or used for village related purposes, such as, parks and recreation facilities like a baseball or soccer field.

A letter dated July 15, 2015 was prepared by Village Attorney Elizabeth Shine and distributed to all board members that stated the approximate cost to acquire all 14 properties is \$16,900.00 plus the regular billing rate to prepare, research and facilitate the resolutions up to this point. A breakdown of fees was also presented to the board that includes costs for following through on all properties. Properties can be removed at any time. Village Attorney McGrath stated he previously advised the board the cost could run about \$2,500.00- \$3,500.00 per PIN. This estimated cost is significantly less.

5. Review agreement for the sale of Used Air Strippers in the amount of \$25,000.00

Mayor Hanks stated the temporary air strippers were purchased from Schrader. Schrader is no longer in business to honor a previous agreement to buy the air strippers back. After reaching out to other possible buyers, it is determined that the offer from Clean Harbors to purchase the used air strippers for the amount of \$25,000.00 is the best offer. Mayor Hanks recommended the \$25,000.00 be used to purchase approximately 10 more fire hydrants. Village Attorney McGrath recalled the IEPA imposed the installation of the air strippers in Sauk Village with Dale Schrader. The original purchase price was approximately \$100,000.00. Dale Schrader offered to buy them back for \$50,000.00 after the wells were repaired. Dale Schrader is no longer in business. Several contacts were made to sell the air strippers.

5B. Discussion on Public Works, Finance and Lake Michigan Water Committees

Trustee Burgess asked what needs to be done move forward with these committees. Mayor Hanks stated because these committees were not sanctioned by the board a complete policy from the mayor needs to be presented to the board for review. No meetings should be held until the board reviews the policy. Discussion was held on documents previously provided by the Village Manager and Trustee Tates that have not been reviewed by the trustees. Trustee Williams stated there was no communication between her and the chair of the Budget and Finance Committee prior to a document coming from that committee. A policy does need to be established. Mayor Hanks stated the meetings must be posted according to the Open Meetings Act and both

trustees (Chair and Co-Chair) must attend. The trustees need to work together to schedule the meetings at a time that is convenient for both of them.

Trustee Burgess stated Mayor Hanks appointed these committees and should place them on the next agenda to be voted on. Additional discussion was held on employees attending committee meetings and trustees communicating with department heads, the need to respect your fellow chair person and the need to move forward with these committees. Mayor Hanks stated all issues should be brought to the attention of the Village Administrator instead of taking department heads away from performing their jobs.

5C. Discussion to amend public comment to include any topic at any meeting held

5D. Discussion to amend public comment from 3 minute time limit to 5 minutes

Trustee Burgess asked for the attorneys to draw up an amendment to the Public Comment ordinance to include open discussion on any topic at any meeting and to extend the time to five minutes for the next meeting. Trustee Myers stated the Ordinance Review Committee will follow the direction of the board. Discussion was held on the proposed amendments. Mayor Hanks stated the ordinance prepared by the attorneys will be presented to the Ordinance Review Committee prior to being presented to the board for review.

Trustee Burgess readdressed the matter of getting the committees approved in order to move on. Trustee Burgess asked for a consensus of the board to instruct the Village Clerk to place the approval of the committees on the next agenda. Trustee Williams suggested scheduling a 6pm Special Meeting next week in order to discuss recommendations to move forward. Trustee Burgess stated no further discussion is needed. The majority of the board agreed by consensus to place the approval of the Budget and Finance Committee and the Public Works and Lake Michigan Water Committee (renamed as Public Services) as sanctioned committees on the next agenda.

6. Motion to Approve an Intergovernmental Agreement by and between the Village of Calumet Park and the Village of Sauk Village for the Provision of Emergency Response Communications and Dispatching Services

Mayor Hanks asked for a motion to approve an Intergovernmental Agreement by and between the Village of Calumet Park and the Village of Sauk Village for the Provision of Emergency Response Communications and Dispatching Services. Trustee Burgess asked that items 7 g and h be removed from the agreement as discussed.

The motion was made by Trustee Williams and seconded by Trustee Myers.

Ayes: Trustees Burgess, Jones, Myers, Tate, Washington and Williams

Nays: None

Motion carried

7. Motion to Approve a Resolution of the Village of Sauk Village, Cook County, Illinois, authorizing a County of Cook No Cash Bid Program application to secure Tax Certificates of Purchase for the for the Nonpayment of Real Estate Taxes on certain parcels of Real Estate Property (3 PINS)

Mayor Hanks asked for a motion to approve a resolution of the Village of Sauk Village, Cook County, Illinois, authorizing a County of Cook No Cash Bid Program application to secure Tax Certificates of Purchase for the for the Nonpayment of Real Estate Taxes on certain parcels of Real Estate Property (3 PINS).

The motion was made by Trustee Williams and seconded by Trustee Washington.

Ayes: Trustees Myers, Washington and Williams

Nays: Trustees Burgess, Jones and Tate

Mayor Hanks- Aye

Motion carried

8. Motion to Approve a Resolution of the Village of Sauk Village, Cook County, Illinois, authorizing County of Cook No Cash Bid Program application to secure Tax Certificates of Purchase for the Nonpayment of Real Estate Taxes on certain parcels of Real Estate Property (11 PINS)

Mayor Hanks asked for a motion to approve a resolution of the Village of Sauk Village, Cook County, Illinois, authorizing County of Cook No Cash Bid Program application to secure Tax Certificates of Purchase for the Nonpayment of Real Estate Taxes on certain parcels of Real Estate Property (11 PINS).

The motion was made by Trustee Williams and seconded by Trustee Washington. Previous discussion was reiterated.

Ayes: Trustees Jones, Myers, Washington and Williams

Nays: Trustee Burgess and Tate

Motion carried

9. Motion to Approve Sale of Used Air Strippers in the amount of \$25,000.00

Mayor Hanks asked for a motion to approve the sale of Used Air Strippers in the amount of \$25,000.00 (to be used for the purchase of fire hydrants).

The motion was made by Trustee Washington and seconded by Trustee Myers.

Ayes: Trustees Burgess, Jones, Myers, Tate, Washington, Williams

Nays: None

Motion carried

10. Motion to Recess to Executive Session - None

11. Reconvene Committee Meeting- None

12. Adjournment

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Williams and seconded by Trustee Myers.

All Ayes

Meeting was adjourned at 7:23 pm.

Mayor David Hanks

Village Clerk Debra L. Williams

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER JULY 28, 2015.

1. CALL TO ORDER

Mayor Hanks called the meeting to order at 8:15 pm. (Started late due to the special meeting)

A. Pledge of Allegiance

Mayor Hanks lead those assembled in the Pledge of Allegiance.

B. Roll call

Present: Trustees Burgess, Jones, Myers, Tate, Washington and Williams

Absent: None

2. PUBLIC COMMENT

A. Public Comment- All questions and comments must be directed to the Mayor. Each speaker will be given three minutes to comment on agenda items only. Each speaker will be allowed one opportunity to speak.

Frank Harvey inquired about the trustee's pay for meetings.

Bernice Brewer inquired about the contractor's payment from the IEPA loan and the payments for JW Fairman and Reed Paxton.

Mary Klopp inquired about agenda posting and committee appointments.

Judy Cast commented on Accounts Payable.

Mayor Hanks responded to these inquiries.

3. REPORTS OF OFFICERS

A. Mayor's Report- Mayor David Hanks

1) Proclamation – National Night Out

Mayor Hanks read a proclamation for National Night Out which is scheduled for August 4th.

B. Village Clerk- Mrs. Debbie Williams

Village Clerk Williams thanked Director Kevin Weller for getting the speakers installed in the board room. Everyone must still speak into the microphone in order for them to be effective. Village Clerk Williams stated she attended the CSED Quarterly Economic Development meeting last Friday. The Housing Commission, Trustees Burgess and Tate and JW Fairman were also in attendance. The Human Relations Diversity Dinner was a huge success. Flyers for National Night Out are on the back table. Several activities have been added this year. This is a great event that brings the community out. See Village Clerk Debbie Williams, Deputy Chief Sailsbery or Chief Stoffregen for additional information. Open Meetings Act reminders were sent to all department heads, trustees and committee chairs. All committees must post their own agendas 48 hours prior to their meeting stating the date, time, location and what will be discussed. Agendas should be posted at the location where the meeting is taking place. It is important to note that three trustees meeting to discuss business is a violation of the Open Meetings Act unless there a notice posted that a meeting is taking place. For example, at various committee meetings, such as Housing Commission and the Lake Michigan Water Committee, it is acceptable because proper notice has been posted. All board meeting agendas are posted at the Village Hall no less than 48 hours prior to meeting. Agendas are also posted by other individuals at the McConathy Public Library and the village website. If anyone notices that an agenda is not posted at either location please notify the Village Clerk immediately to rectify that situation.

C. Village Treasurer – Mr. Jim Griegel- Absent- No report

D. Village Attorney - Odelson & Sterk, LTD- Mike Mc Grath-No report

E. Village Engineer – Mr. Jim Czarnik

Village Engineer Czarnik reported the 2015 MFT Resurfacing Project is complete. Sauk Village is not on the list for CDBG funding in 2016. Fewer projects are being funded. Engineer Czarnik will contact the Deputy Director or more information. The Water Treatment Plant Project is complete except for a few remaining items.

F. Village Administrator/ Director of Public Safety- JW Fairman, Jr.

Administrator Fairman reported on agencies, including Cook County, set to assist with grass cutting and taking care of abandoned properties. FOP negotiations will begin soon.

4. REPORTS OF TRUSTEES AND BOARD COMMITTEES

A. Beautification Committee- Mayor Hanks

Mayor Hanks stated the Beautification Committee has started judging for the 2015 Hootsie Awards. Awards will be given out in the next two weeks, including 123 awards to homeowners and two business awards. The committee will be selling walking tacos at National Night Out on August 4th. The next Beautification Committee meeting is scheduled for August 19th at 7pm in the Village Hall. The committee is always looking for volunteers and committee members.

B. Parks and Recreation Committee- Trustee Jones

Trustee Jones stated the Parks and Recreation Committee is always looking for volunteers and new ideas. Contact Trustee Jones if you have any suggestions to bring the community together. The next Parks and Recreation committee meeting is August 6th at 7pm in the Community Center.

C. Public Safety/Ordinance Review Committee- Trustee Myers

Trustee Myers stated the Ordinance Review Committee met last week. Discussion was held on the fireworks ordinance. The ordinance states you should not have them but it does not state you can't light them. Police department personnel have provided the committee suggestions. Further research will be done to mirror the state law that prohibits fireworks in Illinois. A couple of officers inquired about the overweight truck ordinance. Deputy Chief Sailsbery stated any officers can write a citation for overweight vehicles. Deputy Chief Sailsbery will share all information provided with the officers on where the vehicles are located.

D. Neighborhood Watch Committee- Trustee Washington

Trustee Washington announced the Back to School Book Bag and Safety Rally is in full swing. Flyers are on the back table. Book bags will be passed out on Monday, August 17th. Two out of three tag days have been held. Trustee Washington thanked everyone for their help. The last tag day is scheduled for August 4th from 7am-11am and 4pm – 7pm. Volunteers are needed. The next Neighborhood Watch meeting is scheduled for August 10th at 6:30pm in the Fire Station. Thanks to all who donated supplies and the Bling Book Bag to raffle off as a fundraiser. There is a limit to two book bags per household.

E. Community/Public Relations/ Community Outreach Partnership Committees – Trustee Williams

Trustee Williams reported the Public Relations Committee will meet Wednesday, August 12th at 5pm in the Village Hall. Trustee Williams enjoyed the Diversity Dinner. Each table had a topic and a time limit – people moved from table to table. Trustee Williams suggested the Public Relations Committee work on a brunch with a similar format that would include a trustee at each table that could inform residents about their committees and encourage suggestions and volunteers. Trustee Williams passed on some suggestions that were discussed to Trustee Jones on youth programs and how providing incentives for volunteers may encourage more participation.

Trustee Williams inquired about volunteering at the Corn and Dog Roast. Trustee Jones stated he is shooting for Saturday, September 5th.

5. REPORTS OF DEPARTMENTS, COMMITTEES & COMMISSIONS

A. Fire Department/ 911 Committee- Chief Stoffregen-Absent

B. Police Department-Deputy Chief Sailsbery

Deputy Chief Sailsbery reported the Police Department handled 1,522 calls for service from June 28th to present which included 19 adults transported to the adult detention center, 9 juvenile arrests- 2 transported to the juvenile detention center, 182 traffic stops resulting in 83 traffic citations, 17 various types of burglaries reported, 4 arrest for burglaries- 2 adults/ 2 juveniles, 2 search warrants issued- 1 cultivating marijuana in the back yard/ 1 vicious dog, 81 total arrests. The truck enforcement officer issued 20 citations with an estimated \$23,400.00 in fines assessed. A prostitution sting was conducted on July 3rd resulting in 22 arrests for prostitution and pimping, 12 vehicles were towed and 1 warrant served, 3 guns seized/ felony arrests. The bounce house has been secured for National Night Out. Deputy Chief Sailsbery stated parent volunteers require a background check. Background checks cost about \$45.00 but the cost for volunteers and staff are absorbed by the village. There is a fee being considered for others not associated with village events. Officers are working with Kurtz dispatchers to get familiar with procedures in records before the dispatchers leave the station on August 4th. Each trustee has a packet providing cost savings initiatives that includes three policy changes readjusting management rights.

Discussion was held on altering schedules, hours they are already paid for, resulting in 270 hours recouped annually and require officers to return to duty after court, if time from the 3 hours of allotted pay is still available after the court call could result in 894 hours of officers back in patrol. Deputy Chief Sailsbery stated this is a work in progress that includes discussion with union stewards. Truck enforcement fines will not be recouped until the next court call. Officers need to be rotated due to an officer out on injury which may affect truck enforcement.

C. Public Works Department- Mr. Weller- Absent – report read by JW Fairman

Administrator Fairman reported the public works staff is down to 9 employees that are responsible for grass cutting, street lights, etc... There will be some relief from the Cook County program. Administrator Fairman reported former Mayor Paesel stated the department consisted of 16 staff members in the past.

D. Administrative Services Director- Ms. Jasinski- Absent

E. Finance Director- Mr. Rao

Finance Director Rao reported the \$25,000.00 grant for fire hydrant repairs and the \$50,000.00 for B boxes and fire hydrants have been terminated due to budget cuts. Partial amounts of the grants have been received.

Director Rao stated the 2014-2015 audit is 90% completed. The Police Pension Board reporting is due to be received by August 15th. The final audit should be completed by September 15th. The Treasurer's report will be presented after the budget is loaded into the system. Three months of financial reports will be available for review by August 1st.

F. Sauk Village Homeland Security Agency-Mr. Johnson - Absent

G. Human Relations Commission- Commissioner Steve Shymkus

Commissioner Shymkus reported the Human Relations Commission held the 2nd Annual Diversity Dinner last Friday. Commissioner Shymkus thanked everyone who participated, brought food and volunteered. The topics of discussion were diversity, ethnicity, private identity, public safety and their impact on the community. A variety of discussions were held without the bias of politics. Everyone enjoyed the dinner. The commission's goal is to bring the community together and discuss issues and diversity at events like these in the future.

The next Human Relations Commission meeting is scheduled for Monday, August 3rd at 7pm in the Village Hall Conference Room.

H. Housing Commission- Mr. Gary Holcomb

Commissioner Holcomb reported the next Housing Commission meeting will be held on Thursday, August 13th at 7 pm in the Village Hall boardroom.

I. Senior Committee- Rose Langston

Senior Chair Langston reported Monday, August 3rd is the next blood pressure screening in the Senior Center office from 1-2 p.m. The program is open to all village residents and village employees. On the second Monday, August 10th BP screening precedes the 12:30 p.m. monthly movie 'Arsenic and Old Lace' at the McConathy Library. Light refreshment will be provided by the library and/or you may bring a brown bag lunch. The committee sponsors the Silver Sneaker classes held every Tuesday mornings at 10:00 a.m. and 11:15 a.m. It is FREE to Silver Sneaker members and only \$2.00 per class for non-members. However, for both classes cost is only \$3.00. Our paperback book program continues to be very successful. We thank the many donates of paperbacks. The hard covered books are being donated to McConathy Library to make room for the paperback book donations. Only large print hard covered books are welcome. Bloom Township annual senior picnic is on Thursday, August 6th at Veterans Memorial Park, 19101 Halsted St., Glenwood. The picnic is from 10:00 a.m. until 3:00 p.m. Information from senior service providers is from 9:00 – 11:00 a.m. Advanced tickets are on sale for \$3.00. Cost is \$4.00 the day of the picnic. Senior Wheels will provide township senior free ride to the picnic. Call 708-754-8200 a day or two to arrange for transportation. For additional information on the various senior programs, call 708-754-9400. Ext 244. The CNN (Community Nutrition Network) provides affordable meals for seniors age 60 plus years, spouse may be any age. Chicago Heights Café at 1601 Chicago Rd., is the closet location to Sauk Village. The meals are partially funded by Age Option and are served Monday through Friday at 11:30 a.m. Cost varies from \$2.00 to \$2.50 donation. The Chicago Heights Café hours are 8:00 a.m.- 1:00 p.m., bingo at 10:30 a.m. For additional information call (708) 756-5350 Tara Passmore, Chicago Heights site manager. The three senior organizations meeting on Sunday, Monday and Wednesday in the Senior Center welcomes seniors 50 years young and older. Annual dues, varies for each group. See posted calendar for dates and times. The committee sponsors an Open Senior Activity day on the 2nd and 4th Fridays from 12:30-3:30 p.m. Argumentative discussion will not be tolerated, or you may be asked to leave during this social time. Various games are available or you may bring your own games.

6. Consent Agenda

A. Motion to Approve Regular Board Meeting Minutes- May 12, 2015

B. Motion to Approve Special Meeting Minutes- May 16, 2015- Budget

C. Motion to Approve Committee Meeting Minutes- June 2, 2015

D. Motion to Approve Regular Board Meeting Minutes- June 9, 2015

E. Motion to Approve Committee Meeting Minutes- June 16, 2015

F. Motion to Approve Regular Board Meeting Minutes- June 23, 2015

G. Motion to Approve Budget and Finance Committee, Public Works/ Lake Michigan Water Committee and Intergovernmental Relations Committee as sanctioned Sauk Village committees

H. Motion to Approve Bud's Ambulance Renewal for the three year term starting July 15, 2015 and ending May 15, 2015

I. Motion to Approve a Resolution Authorizing the execution of an Intergovernmental Agreement with MWRD for the Distribution of Rain Barrels

J. Motion to Approve an Intergovernmental Agreement by and Between Sauk Village and the Metropolitan Water Reclamation District of Greater Chicago for the distribution of Rain Barrels

Mayor Hanks asked for any objections to the consent agenda.

Hearing None- Mayor Hanks asked for a motion to approve the consent agenda.

The motion to approve was made by Trustee Williams and seconded by Trustee Washington.

On roll call

Ayes: Trustees Burgess, Jones, Myers, Washington and Williams

Nays: Trustee Tates

Motion carried

Discussion was held on consent agendas. A “no” vote is “no” for all items on the consent agenda.

7. New Business

A. Motion to Approve Accounts Payables and Disbursements for June 24, 2015 through July 28, 2015

Mayor Hanks asked for a motion to approve the Accounts Payable and Disbursements for June 24, 2015 through July 28, 2015.

The motion to approve the Accounts Payable was made by Trustee Williams and seconded by Trustee Myers. Discussion was held on various items on the Accounts Payable prior to approval. Several items will need additional research.

On roll call

Ayes: Trustees Burgess, Jones, Myers, Tate, Washington and Williams

Nays: None

Motion carried

8. Motion to Recess to Executive Session with action to be taken- None

A. Discussion of Personnel Matters and Update of Pending Litigation, Collective Bargaining Matters, Real Estate, Employment and Compensation if needed

(5ILCS) 120/2 (C)(1) (2015)

9. Motion to Reconvene- None

10. Miscellaneous Comments from the Mayor and Board of Trustees

Trustee Williams restated that it should be added to the ordinance that chairs must post their own agendas. Trustee Washington spoke about the success of the Diversity Dinner and the lack of unity and respect in the meetings and Facebook posts.

Trustee Burgess asked for clarification on items 6I and 6J.

11. Adjournment

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Williams and seconded by Trustee Washington.

All Ayes

The meeting was adjourned at 9:30 pm.

Mayor David Hanks

Village Clerk Debra L. Williams

MINUTES OF THE **SPECIAL MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **JULY 28, 2015.**

1. Roll Call

Mayor Hanks called the meeting to order at 5:04 pm.

On roll call:

Present: Trustees Burgess, Jones, Myers, Tate, Washington and Williams

Absent: None

2. New MWRD (Metropolitan Water Reclamation District) regulations for infiltration and inflow control- Village Engineer Jim Czarnik

The entire presentation for the new MWRD regulations for infiltration and inflow control will be maintained as part of the permanent record including the Short Term Requirements and developing a long term plan- see attached.

3. Railroad Noise and Safety Mitigation Program- Village Engineer Jim Czarnik

Final review was conducted on the Railroad Noise and Safety Mitigation Program application. The packet of information including the introduction letter, outline and program requirements will be sent to each applicable Peterson Avenue addresses (21510-21396 Peterson) as well as the Candlelight Village property management office. Peterson Avenue property owners may apply for up to \$3,325.00 for qualifying improvements. Candlelight Village may apply for up to \$130,000.00 for qualifying improvements.

A copy of the entire packet is attached as part of the permanent record.

4. Review Public Works/ Lake Michigan Water Committee

5. Review Budget and Finance Committee

Discussion was held on sanctioning the proposed standing committees, how this affects the committees currently in place (Public Relations, Beautification, Neighborhood Watch, etc...) and changing the name of the Public Works/ Lake Michigan Committee. Trustee Burgess asked to change the name of the committee to Public Works Committee stating Lake Michigan Water is a dead issue.

Mayor Hanks proposed an ordinance amending procedures for all standing committees including:

Budget & Finance

Public Works

Neighborhood Watch

Public Safety and Ordinance Review

Housing, Parks and Community Relations

Parks and Recreation

Two trustees will be appointed on each standing committee. Each standing committee can have their separate subcommittees.

Mayor Hanks will review the recommendations from the trustees and present a revised ordinance amendment at the August 3, 2015 Special Meeting.

6. Motion to Recess to Executive Session – None

7. Reconvene Committee Meeting- None

8. Adjournment

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Williams and seconded by Trustee Washington.

All Ayes

Meeting was adjourned at 8:12 pm.

Mayor David Hanks

Village Clerk Debra L. Williams

INFILTRATION/INFLOW CONTROL PROGRAM (IICP) attached

INFILTRATION/INFLOW CONTROL PROGRAM (IICP)

SHORT TERM REQUIREMENTS

IDENTIFY HIGH RISK PUBLIC SANITARY SEWERS

All high risk public sanitary sewers shall be identified by July 2015. Public sanitary sewers in the following areas are considered high risk:

- Areas with known Sanitary Sewer Overflows (SSOs)
- Areas with known Basement Backups (BBs)
- Sub-basins known to surcharge
- Areas with known excessive wet weather flows (peaking factors of 4 or greater)
- Areas with known excessive lift station pumpage
- Areas with known system deficiencies that could result in system failure

ASSESS CONDITIONS OF HIGH RISK PUBLIC SANITARY SEWERS

Condition assessments of all initially identified high risk public sanitary sewers are required to be completed by July 2019 to identify high priority deficiencies. Condition assessments must include at least 10% of the sanitary sewer system. Recent documented condition assessments can be used as credit toward this requirement.

Condition assessment methods that are mandatory under the short term requirements include:

- Televising
- Manhole inspections
- Lift station inspections
- Smoke testing
- Dyed water testing
- External property inspections

Additional condition assessment methods that are encouraged by MWRD, but not mandatory, include:

- Building inspections
- Flow monitoring
- Electro scanning
- Blockage detection

CORRECT HIGH PRIORITY DEFICIENCIES

All high priority deficiencies identified by the condition assessment that can be easily corrected and have a low cost of correction, such as downspout connections and broken or missing cleanout caps, are required to be corrected within one (1) year of identification.

If high priority deficiencies are identified that cannot be immediately, easily, or inexpensively addressed, a Capital Improvement Plan (CIP) must be developed to correct them. Correction of high priority deficiencies listed in the CIP, such as sanitary sewer and manhole rehabilitation, must begin within three (3) years of identification of the deficiency.

High priority deficiencies include:

- Defects defined as NASSCO-compliant Code 4 or 5
- Direct and indirect illegal connections
- Connections that allow groundwater or storm water to enter the sanitary sewer
- Defects that have a high likelihood of collapse or blockage if not rehabilitated

DEVELOP PRIVATE SECTOR PROGRAM

A Private Sector Program (PSP) must be developed by July 2019 to address the removal of high-cost sources of I/I on private property. The PSP shall include the enactment of ordinances, resolutions, bylaws, access agreements, etc. that allow the municipality to address deficiencies on private property. Examples of high-cost sources of I/I on private property include:

- Driveway drains
- Foundation drains
- Window well drains
- Area drains
- Defective/leaking service laterals
- Combination sump pumps

DEVELOP LONG TERM O&M PROGRAM

A Long Term O&M Program shall be developed by July 2019 that includes the following elements:

- Sewer System Management
- Sewer System Map
- Sewer System Inspection
- Sewer System Maintenance
- Sewer System Rehabilitation
- Sewer System Capacity Evaluation
- Material and Equipment
- Capital Improvement Program (CIP)
- Private Sector Program (PSP)
- Funding Plan

MINUTES OF THE **SPECIAL MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **AUGUST 3, 2015.**

1. Roll Call

Mayor Hanks called the meeting to order at 6:00 pm.

On roll call:

Present: Trustees Burgess, Jones, Myers, Tate, Washington and Williams

Absent: None

Also present: Village Attorney McGrath

2. Review Request for Class 8 Application for 1-8 Surreybrook Plaza

Jack Lieser expressed interest in purchasing 1-8 Surreybrook Plaza. The purchase is contingent upon the board's support of a Class 8 Application for Surreybrook Plaza. Mr. Lieser is planning upgrades to the parking lot and the lighting in addition to adding new tenants. The consensus of the board was to move forward with the Class 8 Resolution for approval on next week's agenda.

3. Review an Ordinance Amending Chapter 2 "Administration" of the Municipal Code of the Village Sauk Village, Cook and Will Counties

Mayor Hanks stated he took the recommendations of the trustees and revised the ordinance amending Chapter 2 "Administration" of the Municipal Code of the Village of Sauk Village. Each committee will consist of two trustees and one liaison if needed. There will be a trustee chair and a trustee co – chair. Both trustees must be in attendance and must agree on information reported to the board. Subcommittees can be formed consisting of one trustee as chair and residents and committee members. The language in the ordinance will be changed to state that the clerk will be notified in writing once a year of the date and times of the meetings and notified in advance of any changes. The chair of each committee is responsible for preparing and posting the agenda.

4. Motion to Approve an Ordinance Amending Chapter 2 "Administration" of the Municipal Code of the Village of Sauk Village, Cook and Will Counties

Mayor Hanks asked for a motion to approve an Ordinance Amending Chapter 2 "Administration" of the Municipal Code of the Village of Sauk Village, Cook and Will Counties to include the language as revised above regarding agenda posting.

The motion to approve was made by Trustee Williams and seconded by Trustee Myers

On roll call:

Ayes: Trustees Burgess, Jones, Myers, Washington and Williams

Nays: Trustee Tate

Motion carried

5. Mayoral Committee Appointments

Mayor Hanks asked for a motion to approve the committee appointments of:

Budget, Finance and Community Relations	Trustee Williams – Chair	Trustee Tates- Vice-Chair
Public Works- Public Works	Trustee Burgess- Chair	Trustee Jones- Vice-Chair
Public Safety and Ordinance Review	Trustee Myers- Chair	Trustee Williams- Vice-Chair
Neighborhood Watch	Trustee Washington- Chair	Trustee Myers- Vice- Chair
Housing and Intergovernmental	Trustee Tates- Chair	Trustee Burgess- Vice- Chair
Parks and Recreation	Trustee Jones- Chair	Trustee Washington- Vice- Chair

The motion to approve was made by Trustee Williams and seconded by Trustee Washington. Additional discussion was held for the purpose of clarification- Permission must be received from Village Administrator Fairman in advance for staff to attend the meetings unless they come on their own. Employee’s schedules can be rearranged if needed.

On roll call:

Ayes: Trustees Burgess, Jones, Myers, Washington and Williams

Nays: Trustee Tates

Motion carried

6. Motion to Recess to Executive Session

Mayor Hanks asked for a motion to recess to executive session. The motion was made by Trustee Williams and seconded by Trustee Washington.

All Ayes

Motion carried

The meeting was recessed to executive session at 6:42 pm.

7. Reconvene

Mayor Hanks asked for a motion to reconvene the special meeting. The motion was made by Trustee Williams and seconded by Trustee Washington.

The meeting was reconvened at 7:20 pm

8. Adjournment

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Williams and seconded by Trustee Washington.

All Ayes

Meeting was adjourned at 7:20 pm.

Mayor David Hanks

Village Clerk Debra L. Williams

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER AUGUST 11, 2015.

1. CALL TO ORDER

Mayor Hanks called the meeting to order at 7:12 pm.

A. Pledge of Allegiance

Mayor Hanks lead those assembled in the Pledge of Allegiance.

B. Roll call

Present: Trustees Burgess, Jones, Tate, Washington and Williams

Absent: Trustee Myers

Trustee Tate made a motion to suspend the rules to allow a five minute time limit for public comment.

The motion was seconded by Trustee Burgess.

On roll call

Ayes: Trustees Burgess, Jones, Tate and Washington

Nays: Trustee Williams

Absent: Trustee Myers

Motion carried

2. PUBLIC COMMENT- None

A. Public Comment- All questions and comments must be directed to the Mayor. Each speaker will be given three minutes (amended by vote- five minutes) to comment on agenda items only. Each speaker will be allowed one opportunity to speak.

3. REPORTS OF OFFICERS

A. Mayor's Report- Mayor David Hanks

Mayor Hanks stated the IEPA has forgiven \$650,000.00 of the \$4.68 million loan used for water infrastructure improvements to wells 1, 2 and 3. Mayor Hanks thanked Finance Director Mohan Rao, our State Representatives and other representatives in Springfield.

The village will continue to pursue the grant Governor Quinn presented to Sauk Village.

B. Village Clerk- Mrs. Debbie Williams

Village Clerk Williams thanked everyone who attended National Night Out. Attendance grows every year. Village Clerk Williams thanked the Police, Fire and ESDA Departments for their participation and the Public Works Department for setting up and cleaning up for the event. National Night out 2016 is August 2, 2016. All departments are encouraged to start planning now. Village Clerk Williams thanked David Chick for providing DJ service free of charge, Deputy Chief Sailsbery for donating the bounce house and Smoothie King and the Beautification for providing refreshments for sale. More thanks to the officer that volunteered to get tased, Monica Ciarlo for CPR instruction, Sauk Village Church of God for free water and freeze pops and the American Cancer Association, Advanced Auto and US Investigations for the information they shared. Thanks to Mayor Hanks, Jessica Morden and Dave Lyle for raising \$80.00 by sitting in the dunk tank and Pat Couch for matching the \$80.00 to go towards the Fire Department's annual goal for Burn Camp. The rain barrel program is very popular. There is plenty of time to register. The Emergency Identification Program will roll out soon. Applications are available to register residents who are disabled or have special needs that will notify the 911 dispatch center and emergency personnel when a call is received. The Veteran's Memorial brick program is back. Bricks cost \$40.00 per brick. Mayor Hanks thanked everyone for participating and stated National Night Out was a great event and thanked Pat Couch for her match for Burn Camp.

C. Village Treasurer – Mr. Jim Griegel- Absent- No report

D. Village Attorney - Odelson & Sterk, LTD- Matt Byrne-No report

E. Village Engineer – Mr. Jim Czarnik-Absent

F. Village Administrator/ Director of Public Safety- JW Fairman, Jr.

Director Fairman is working with Village Engineer Jim Czarnik, Village Clerk Williams, Finance Director Rao and CMAP on a grant to develop a 10 year comprehensive plan.

4. REPORTS OF TRUSTEES AND BOARD COMMITTEES

A. Parks and Recreation Committee- Trustee Jones

Trustee Jones thanked the Parks and Recreation Committee members for planning the September 12th Corn and Dog Roast beginning at 1pm behind the Village Hall.

B. Public Works Committee- Trustee Burgess

Trustee Burgess stated the Public Works Committee will not meet this month but will meet every 2nd Thursday beginning September 9th at 7pm at the Village Hall. Anyone interested in joining the committee should send a letter of intent to Trustee Burgess. A tour of the Public Works facility will be planned in the near future. Trustee Burgess asked for clarification on how the Housing Committee will work with the Housing Commission. Mayor Hanks stated the committee will work in collaboration with the Housing Commission.

C. Housing and Intergovernmental Committee- Trustee Tate

Trustee Tate thanked all first responders for participating in National Night Out. The Housing and Intergovernmental Committee has not met and is still in the information gathering stage. Trustee Tate reported on information regarding foreclosure and stabilizing our neighborhoods. Round two applications for first time home buyers and veterans to receive up to \$7,500.00 in assistance are available. This program started last week; applications are due by September 25th. Trustees Tate and Burgess will try to put a program together regarding this opportunity prior to September 25th. Sauk Village will benefit from this program. Trustee Burgess added the income limit cannot exceed \$106,000.00 for a family of three or more.

D. Public Safety/Ordinance Review Committee- Trustee Myers- Absent- No report

E. Neighborhood Watch Committee- Trustee Washington

Trustee Washington thanked all of the residents who supported the three successful Neighborhood Watch tag days and for the supplies donated. Donations are still being accepted through Friday at 5pm. Volunteers are needed Friday at 7pm at the Village Hall to help fill the book bags and Saturday at 4pm to help shop for more supplies. Doors will open promptly at 5:30. The Back to School Safety Rally and Book Bag Giveaway program will start at 6pm. Bloom Trail Superintendent Dr. Navarre and District 168 Superintendent Dr. Leak, Rickover Principal Dr. Graham, representatives from the Sauk Village Police Department and a special guest will be present. Please share the information with kids in your neighborhood. It is rewarding to see the residents come together to pass out 200-250 book bags to the kids.

E. Budget, Finance and Community Relations Committees – Trustee Williams

Trustee Williams reported the Budget, Finance and Community Relations Committee has not met yet. Trustee Williams asked to speak with Administrator Fairman and Trustee Tate after the meeting to establish a date that works for everyone. The Public Relations Committee meeting has been rescheduled to Wednesday, August 17th at 5pm in the Village Hall.

5. REPORTS OF DEPARTMENTS, COMMITTEES & COMMISSIONS

A. Fire Department/ 911 Committee- Chief Stoffregen

Chief Stoffregen reported the Fire Department responded to 17 calls in the past two weeks- 7 fire alarms, 1 medical assist, 1 dryer fire, 1 small child stuck in a car, 2 vehicle fires, 1 gas leak, 1 blown transformer and 1 man down. Chief Stoffregen stated the money raised for burn camp is donated in October. The annual goal is \$2,000.00; funds raised to date – approximately \$1,500.00. Chief Stoffregen stated they enjoyed National Night Out and they look forward to next year.

B. Police Department-Deputy Chief Sailsbery- Absent- No report

C. Public Works Department- Mr. Weller

Public Works Director Weller reported on several light repairs and the installation of 120 new heads. Some of the major issues concerning light repairs include bad light connectors, Com Ed connections and underground faults. Day to day operations include special event prep, job direction changes, vendor calling and addressing public complaints. Several repairs to buildings including small plumbing jobs and repairs to HVAC in board room, new hot water tank, HVAC repair in basement and calling vendors for quotes on front door upgrades and various other repairs to the Police Department. Pothole repairs ongoing; 7 tons already used. Daily water schedule also includes emergency calls; water main breaks (14 for the year) and working on the shut off list (north side 90% completed). Extra garbage sweeps necessary due to excessive grass and debris in the streets. Grass cutting ongoing- 49 village owned properties averages 400 cuts per year. Working on detention ponds slowly as they dry out so they won't be damaged. Continuing to cut home lots. Hydrant flushing continues. Next regular street sweep is scheduled for August 10th or when personnel are available. Work is ongoing to repair and replace hydrants; 58 were reported out of service. Ash tree removal- 38 removed and 24 miscellaneous trees trimmed around location; working after hours to remove hazards. Storm branch pick up continues when staff is available. Regular branch pick up begins September 1st. All branches must be out by September 13th. When the section is complete they will not return. Tickets may be issued if branches are left out after the last pick up. Miscellaneous repairs made to vehicles and equipment including winter equipment to be rehabbed or repaired. Trustee Burgess thanked Kevin Weller for the report and acknowledged the lack of personnel. Trustee Burgess inquired if the new asphalt in front of the car lot on Sauk Trail is code. Mayor Hanks stated the State put the asphalt in from Cornell Ave to Harper Ave. This will be wheel chair accessible. South Suburban Mayors and Managers Association is working on a step grant that includes an intergovernmental agreement between Sauk Village, Steger, Cook County and the State to complete the project up to Cottage Grove Avenue and turn up to Mary Byrne Drive; this will provide a bike path. The work being done starts and stops on State property. Sauk Village may have to apply for funds to complete the path after the work is completed by the State. Trustee Washington asked Director Weller to research the Neighborhood Watch sign that is missing from the corner of 394 and Sauk Trail. Trustee Tate asked if something is in place regarding reimbursement from vehicle owners for damage to fire hydrants. Director Weller stated that is usually covered by their insurance.

D. Administrative Services Director- Ms. Jasinski

Director Jasinski reported yard waste stickers are now available for sale at the Village Hall for \$2.25 each. Director Jasinski will provide a code report of the outcome of the monthly code department court call to dispute erroneous information.

The July 2nd court docket included 126 tickets- 7 liable, 2 not guilty- 117 found in default due to failure to appear.

The August 6th court docket included 123 tickets- 10 liable, 5 not guilty, 6 continuances and 102 found in default due to failure to appear. The Police Department had 30 tickets on the court docket- no one showed up.

From July 1st to July 31st – 193 tickets were written for various offenses such as grass and property maintenance. Trustee Burgess asked for an update on whether the new daycare center installed a sprinkler system. Director Jasinski stated the inspection service signed off and the sign permit is paid. The business license will

be issued once the health department signs off. The village cannot ask them to install a sprinkler system because it is an existing building. A good fire alarm system was installed and approved by the Fire Department. Trustee Burgess inquired about the status of the daycare center in Surreybrook Plaza. Director Jasinski stated a license has been issued; she is waiting for the purchase deal to go through.

E. Finance Director- Mr. Rao

The second installment of the tax levy has been received. Approximately \$600,000.00 has been collected to date. The audit should be completed soon; we are still waiting for the Police and Fire Pension audit report. Update on the Debt Recovery Program- 1,108 records turned in to the Comptroller's office amounting to \$180,000.00 in revenue. Financial reports for May, June and July will be completed by August 21st. The Treasurer's Report will be completed by the end of September. The MFT audit will be completed in September. The Illinois Department of Transportation is requesting specific information for the report.

F. Sauk Village Homeland Security Agency-Mr. Darnall

Director Darnall reported ESDA responded to 12 calls in the past two weeks- 5 fire alarms, 1 child locked in a vehicle, 1 blown transformer, 1 assist other agency, 1 gas leak, 1 dryer fire, 1 vehicle fire and 1 wires down.

G. Beautification Committee- Mayor Hanks

Mayor Hanks reported the walking tacos were a huge success thanks to all of the volunteers. The Beautification Committee is always looking for new members and volunteers. The next Beautification Committee meeting is scheduled for August 19th at 7pm in the Village Hall.

H. Human Relations Commission- Commissioner Steve Shymkus

Commissioner Shymkus reported the next Human Relations Commission meeting is scheduled for Wednesday, September 9th at 7pm in the Village Hall.

I. Housing Commission- Mr. Gary Holcomb

Commissioner Holcomb reported the next Housing Commission meeting will be held on Thursday, August 13th at 7 pm in the Village Hall.

J. Senior Committee- Rose Langston

Senior Chair Langston reported on a variety of services and programs for senior residents including the calendar of events for senior activities. Check out www.saukvillage.org for the full calendar. The free paperback book program is ongoing. Rose has a box of school supplies to donate. The next Senior Committee meeting is scheduled for Thursday, August 13th at 7pm.

6. New Business

A. Motion to Approve Accounts Payables and Disbursements for July 29, 2015 through August 11, 2015

Mayor Hanks asked for a motion to approve the Accounts Payable and Disbursements for July 29, 2015 through August 11, 2015.

The motion to approve the Accounts Payable was made by Trustee Williams and seconded by Trustee Washington.

Discussion was held on various items on the Accounts Payable prior to approval. Some items will need additional research.

On roll call

Ayes: Trustees Burgess, Jones, Tate, Washington and Williams

Nays: None

Absent: Trustee Myers

Motion carried

B. Motion to Approve a Resolution in Support of a Class 8 Application for 1-8 Surreybrook Plaza
Mayor Hanks asked for a motion to approve a resolution in Support of a Class 8 Application for 1-8 Surreybrook Plaza.

The motion to approve was made by Trustee Williams and seconded by Trustee Burgess.

On roll call

Ayes: Trustees Burgess, Jones, Tate, Washington and Williams

Nays: None

Absent: Trustee Myers

Motion carried

C. Motion to Approve Assignment Agreement between the Cook County Sheriff and Sauk Village

Mayor Hanks asked for a motion to approve an Assignment Agreement between the Cook County Sheriff and Sauk Village.

The motion to approve was made by Trustee Williams and seconded by Trustee Washington.

On roll call

Ayes: Trustees Burgess, Jones, Tate, Washington and Williams

Nays: None

Absent: Trustee Myers

Motion carried

D. Motion to Approve an Ordinance pertaining to the Assignment Agreement between the Cook County Sheriff and Sauk Village

Mayor Hanks asked for a motion to approve an Ordinance pertaining to the Assignment Agreement between the Cook County Sheriff and Sauk Village.

The motion to approve was made by Trustee Washington and seconded by Trustee Williams.

On roll call

Ayes: Trustees Burgess, Jones, Washington and Williams

Nays: Trustee Tate

Absent: Trustee Myers

Motion carried

E. Motion to Approve Regular Board Meeting Minutes- June 9, 2015

Mayor Hanks asked for a motion to approve Regular Board Meeting Minutes- June 9, 2015.

The motion to approve was made by Trustee Williams and seconded by Trustee Washington.

On roll call

Ayes: Trustees Burgess, Jones, Tate, Washington and Williams

Nays: None

Absent: Trustee Myers

Motion carried

F. Motion to Approve Regular Board Meeting Minutes- June 23, 2015

Mayor Hanks asked for a motion to approve Regular Board Meeting Minutes- June 23, 2015.

The motion to approve was made by Trustee Williams and seconded by Trustee Washington.

On roll call

Ayes: Trustees Burgess, Jones, Tate, Washington and Williams

Nays: None

Absent: Trustee Myers

Motion carried

G. Motion to Approve and Hold Executive Session Minutes-April 15, 2015

Mayor Hanks asked for a motion to approve and hold Executive Session Minutes-April 15, 2015.

The motion to approve was made by Trustee Williams and seconded by Trustee Washington.

On roll call

Ayes: Trustees Burgess, Washington and Williams

Nays: None

Abstain: Trustee Jones and Tate

Absent: Trustee Myers

Motion carried

H. Motion to Approve and Hold Executive Session Minutes-April 28, 2015 #1

Mayor Hanks asked for a motion to approve and hold Executive Session Minutes-April 28, 2015 #1.

The motion to approve was made by Trustee Williams and seconded by Trustee Washington.

On roll call

Ayes: Trustees Burgess, Washington and Williams

Nays: None

Abstain: Trustee Jones and Tate

Absent: Trustee Myers

Motion carried

I. Motion to Approve and Hold Executive Session Minutes-April 28, 2015 #2

Mayor Hanks asked for a motion to approve and hold Executive Session Minutes-April 28, 2015 #2.

The motion to approve was made by Trustee Williams and seconded by Trustee Washington.

On roll call

Ayes: Trustees Burgess, Washington and Williams

Nays: None

Abstain: Trustee Jones and Tate

Absent: Trustee Myers

Motion carried

7. Motion to Recess to Executive Session with action to be taken

A. Discussion of Personnel Matters and Update of Pending Litigation, Collective Bargaining Matters, Real Estate, Employment and Compensation if needed (5ILCS) 120/2 (C)(1) (2015)

Mayor Hanks asked for a motion to recess to Executive Session with action to be taken.

The motion to recess was made by Trustee Burgess and seconded by Trustee Washington.

On roll call

Ayes: Trustees Burgess, Jones, Tate, Washington and Williams

Nays: None

Absent: Trustee Myers

Motion carried

Meeting was recessed to executive session at 8:35 pm.

8. Motion to Reconvene

Mayor Hanks asked for a motion to reconvene.

The motion to reconvene was made by Trustee Burgess and seconded by Trustee Jones.

On roll call

Ayes: Trustees Burgess, Jones, Tate, Washington and Williams

Nays: None

Absent: Trustee Myers

Motion carried

9. Miscellaneous Comments from the Mayor and Board of Trustees – None

10. Adjournment

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Washington and seconded by Trustee Williams.

All Ayes

The meeting was adjourned at 9:52 pm.

Mayor David Hanks

Village Clerk Debra L. Williams

MINUTES OF THE **SPECIAL MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL **AUGUST 11, 2015.**

1. Call to Order

A. Roll Call

Mayor Hanks called the meeting to order at 6:32 pm.

On roll call:

Present: Trustees Burgess, Jones, Myers, Tate and Williams

Absent: Trustees Myers and Washington (Washington entered the meeting at 6:45 pm)

2. Review Assignment Agreement between the Cook County Sheriff and Sauk Village

3. Review an Ordinance pertaining to the Assignment Agreement between the Cook County Sheriff and Sauk Village and demolition procedures

Discussion was held on the agreement between the Cook County Sheriff and Sauk Village pertaining to authorizing the Sheriff's use of SWAP (Sheriff's Work Alternative Program) and RENEW (Restoring Neighborhoods Workforce) to enter upon private property for the removal of nuisance greenery, garbage, debris and graffiti and for the enclosure or demolition of certain vacant properties at no cost to the village. Sauk Village authorizes the Sheriff to file liens for the work completed by RENEW and SWAP. Housing Commissioner Holcomb stated there are 325 qualifying properties which have received numerous citations without owner response.

The following properties are suggested as a starting point and presented for board determination based on the fact they have been burned down or are a major health and safety concern:

1625 215 th Place	21537 Olivia Ave
1621 215 th Place	1804 215 th Place
2108 222 nd Place	1830 215 th Place
21636 Peterson Ave	21734 Peterson Ave

Discussion was held on the ordinance pertaining to this agreement that details the scope and terms of the project. These items will be presented to the board for consideration and approval at the 7:00 pm regular board meeting.

4. Adjournment

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Williams and seconded by Trustee Tate.

All Ayes

The meeting was adjourned at 7:11 pm.

Mayor David Hanks

Village Clerk Debra L. Williams

MINUTES OF THE **COMMITTEE OF THE WHOLE MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL **AUGUST 18, 2015.**

1. Call to Order

A. Roll Call

In the Mayor's absence, Mayor Pro Tem Williams called the meeting to order at 7:00 pm.

On roll call:

Present: Trustees Burgess, Jones, Myers, Tate, Washington and Williams

Absent: None

2. Review Preliminary Services Engineering Agreement for Federal Participation

3. Review Public Agency Agreement for Federal Participation (BLR 05310)-(Sauk Trail at Mark Collins)

Discussion was held on the above agreements regarding an ongoing project that was previously approved as a collaborative effort between the Illinois Department of Transportation and the Village of Sauk Village. Finance Director Rao will be asked to provide additional information with regards to project financing prior to placing this item on the next board agenda for approval. Trustees were asked to review the information in their packets prior to the meeting so pertinent information can be readily available for discussion.

4. Review suggestions to amend Public Comment Ordinance 11-024

Discussion held on suggestions to amend Public Comment Ordinance 11-024 included extending public comment from 3-5 minutes, opening public comment to any subject at both regular board and committee meetings, establishing a time limit for public comment, maintaining order and decorum during public comment and using a suggestion box. Recommendations were passed on to the Ordinance Review Committee for further discussion and will be presented to the board at a later date for review.

5. Public Comment

All questions and comments must be directed to Mayor Hanks. Each speaker will be given three minutes to comment on the topic(s) of their choice. Each speaker will be allowed one opportunity to speak.

Mayor Pro Tem Williams stated all questions will be given to Mayor Hanks to review.

Tammy Jones commented on the road construction on 223rd St. The repairs are still ongoing.

Bernice Brewer commented on the IDOT project and public comment.

James Harvey commented on broken street lights at 223rd Place and Brookwood Avenue and 224th St.

Jan Clark commented on public comment.

Ed Shankel commented on public comment and the use of microphones.

Rose Langston stated the September 14th senior movie at the library will be "Branigan". Blood Pressure screening will take place at 11:30 am. Reservations are now being taken for the luncheon preceding the movie at noon. Call 708/757-4771. The Catholic Charities speaker will discuss Medicare fraud. Rose commented on public comment.

Pat Couch commented on public comment.

Larry Stewart commented on water bill notations.

6. Miscellaneous Business

Comments from the Trustees

Trustee Myers commented on the Neighborhood Watch Safety Rally and Book Bag giveaway. It was great. Over 250 kids received book bags. The Ordinance Review Committee will bring a revised public comment ordinance back to the board for review.

Trustee Washington stated last night was a great time to see the faces on the kids and parents. Trustee Washington thanked her committee and block club captains, Jeremiah Johnson and Mrs. Patterson from District

168, and Dr. Navarre from Bloom Trail, Officer Morris and everyone for their support and participation. Various tag days and fundraisers netted a total of \$2,325.12.

Trustee Jones reported the Corn and Dog Roast will take place on September 12th from 1pm-5pm behind the Village Hall.

Trustee Tate reported on materials available for disabled American Veterans.

Trustee Burgess commented on the Friday senior activity group and other issues with the seniors. The next Town Hall meeting will be held Wednesday, August 19th at 7pm in the Village Hall. A surprise is planned.

Trustee Williams reported the Public Relations Committee meeting is scheduled for Wednesday, August 19th at 5pm. All questions from the audience will be passed on to the mayor. Trustee Williams commented on the public comment discussion. Trustee Williams stated Gospel Fest is cancelled. Rev. Bill Hall will be available at the site for prayer.

Trustee Washington commented on water bill announcements and agenda structure.

Trustee Tate commented on public comment.

7. Adjournment

Mayor Hanks asked for a motion to adjourn. The motion was made by Trustee Burgess and seconded by Trustee Jones.

All Ayes

The meeting was adjourned at 8:50 pm.

Mayor Pro Tem Rosie Williams

Village Clerk Debra L. Williams

MINUTES OF THE **SPECIAL MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL **AUGUST 25, 2015.**

1. Call to Order

A. Roll Call

Mayor Hanks called the meeting to order at 5:02 pm.

On roll call:

Present: Trustees Burgess, Jones, Myers, Tates and Williams

Absent: Trustee Washington (entered at executive session)

2. Review Village of Sauk Village Noise and Mitigation Measures Applications- Peterson Avenue and Candlelight Village

Village Engineer Jim Czarnik presented the current application for properties involved in the Noise and Mitigation Measures. The property owners can select the improvements they would like. The village will reimburse after the work is completed. An updated list of contractors is available at the Village Hall. A list of current Sauk Village approved contractors is included in the application packet. There will be only one opportunity for funding. A total of \$242,000.00 is available in the CN Noise Mitigation Fund to be split between applicable Candlelight Village and Peterson Avenue properties. Homeowners will be responsible for the cost of estimates. Inspection fees will be paid by the village out of the CN funds.

A public meeting will be held on September 22, 2015.

The application deadline is November 3, 2015.

The improvements must be completed by July 3, 2016.

The revised application is on the agenda for approval.

3. Motion to Recess to Executive Session

A. Discussion of Personnel Matters and Update of Pending Litigation, Collective Bargaining Matters, Real Estate, Employment and Compensation if needed (5ILCS) 120/2 (C)(1) (2015)

Mayor Hanks asked for a motion to recess to executive session. The motion was made by Trustee Williams and seconded by Trustee Myers.

All Ayes

The meeting recessed to executive session at 5:09 pm.

4. Motion to Reconvene

Mayor Hanks asked for a motion to reconvene. The motion was made by Trustee Williams and seconded by Trustee Myers.

On roll call:

Present: Trustees Burgess, Jones, Myers, Tates, Washington and Williams

Absent: None

The meeting was reconvened at 7:35 pm.

5. Adjournment

Mayor

Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Washington and seconded by Trustee Williams.

All Ayes

The meeting was adjourned at 7:35 pm.

Mayor David Hanks

Village Clerk Debra L. Williams

MINUTES OF THE **SPECIAL MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL **SEPTEMBER 15, 2015.**

1. Call to Order

A. Roll Call

Mayor Hanks called the meeting to order at 5:02 pm.

On roll call:

Present: Trustees Burgess, Jones, Myers, Tate and Williams

Absent: Trustee Washington (entered at executive session)

2. Motion to Recess to Executive Session

A. Discussion of Personnel Matters and Update of Pending Litigation, Collective Bargaining Matters, Real Estate, Employment and Compensation if needed (SILCS) 120/2 (C)(1) (2015)

Mayor Hanks asked for a motion to recess to executive session. The motion was made by Trustee Williams and seconded by Trustee Myers.

All Ayes

The meeting recessed to executive session at 5:32 pm.

3. Motion to Reconvene

Mayor Hanks asked for a motion to reconvene. The motion was made by Trustee Williams and seconded by Trustee Burgess.

On roll call:

Present: Trustees Burgess, Jones, Myers, Tate, Washington and Williams

Absent: None

The meeting was reconvened at 7:12 pm.

5. Adjournment

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Williams and seconded by Trustee Washington.

All Ayes

The meeting was adjourned at 7:12 pm.

Mayor David Hanks

Village Clerk Debra L. Williams

MINUTES OF THE **COMMITTEE OF THE WHOLE MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL **SEPTEMBER 15, 2015.**

1. Call to Order

A. Roll Call

Mayor Hanks called the meeting to order at 7:12 pm.

On roll call:

Present: Trustees Burgess, Jones, Tate, Washington and Williams

Absent: Trustee Myers (entered the meeting at 7:15 pm)

2. Update of ongoing IDOT projects- Baxter & Woodman- Tom Slattery

Tom Slattery reviewed ongoing IDOT projects starting with the new traffic signal at 394 and Mark Collins Drive. South Suburban Mayors and Managers (SSMMA) approved funds for the traffic signal in 2013. There is currently an engineering agreement for board approval for the design work for this project. The project will be funded by SSMMA STP funds (80%) and local funds (20%) paid by TIF funds. Construction should begin in 2017. Sauk Village will pay the upfront costs and be reimbursed up to 80% from SSMMA as work progresses.

The traffic signal for Winpak Way is 100% reimbursable.

The IDOT intersection improvements at 394 and Sauk Trail, including the dual turning lane, traffic signals and bike path that will run from Cottage Grove into the village, were also discussed during that same time. Cook County, Steger and Sauk Village will participate in this project that will be paid by CMAP funds (federal funds processed by the state) -80% and local funds- 20% provided by Cook County. Sauk Village originally agreed to a cost of \$8,600.00 for the shared use bike path prior to Cook County agreeing to pay the entire 20% local match. The bike path will eventually extend south from Bloom Trail High School to Mary Byrne Drive.

The shared use asphalt bike path is designed by IDOT engineers and is typical for IDOT projects. The WinPak expansion is moving along.

3. US Investigations

US Investigations representative John Howard led a discussion explaining the benefits of US Investigations and Protection Bureau being in Sauk Village. Mr. Howard commended the Mayor and Trustees on live radio recently and spoke very positively about Sauk Village. USI serves as an investigation and review board for several towns coast to coast. US Investigations is in the process of building a \$7 million dollar training facility in University Park using live ammunition and virtual system not using live ammunition for federal, state and local law enforcement officials. Sauk Village police and fire personnel will have use of the facility. US Investigations is collaborating with Sauk Village to conduct concealed carry training classes in Sauk Village and is providing 25% of the proceeds to the village. An open ended agreement exists with US Investigations and the Village of Sauk Village. The classes have not yet been heavily marketed. Feedback from participants has been positive. John Howard continued to answer various inquiries from the board.

4. Review Rain Barrel Ordinance

Trustee Tate was concerned with an ordinance being developed after orders were taken for the rain barrels. Village Clerk Williams stated a resident suggested an ordinance for resident compliance that would refer to the maintenance and proper use of the rain barrels. The Intergovernmental Agreement and ordering the barrels is the beginning of a long, complex process that will require follow through. The ordinance is being presented for review by the board. Trustee Tate stated residents can deny delivery if they don't want to comply with the ordinance. The ordinance may be given to residents before they receive their barrels, however, the rain barrel delivery is delayed. The Metropolitan Water Reclamation District is in the process of looking for a new vendor to make the rain barrels. Trustee Myers stated the Code Committee and the garbage collection company also have concerns. Terms of the ordinance were reviewed. Fines are identical to what is already in place. Mayor

Hanks asked for any recommended changes. Hearing none- this item will be placed on the next agenda for approval.

5. Review Public Comment Ordinance

Trustee Myers stated the Public Comment Ordinance is still under review by the committee and the attorneys. Suggestions proposed by Trustee Tate were taken into consideration while preparing the draft ordinance. Discussion was held on extending public comment to 5 minutes on any subject at board and committee meetings, how to handle residents that are disruptive or will not relinquish the floor and clarification on answering the questions presented. The ordinance will be sent back to the Ordinance Review Committee for further consideration.

6. Public Comment

All questions and comments must be directed to Mayor Hanks. Each speaker will be given three minutes to comment on the topic(s) of their choice. Each speaker will be allowed one opportunity to speak.

Bernice Brewer commented on public comment and US Investigations.

Larry Stewart commented on the success of the Corn and Dog Roast and commented on various committees.

Mary Klopp commented on US Investigations and the Corn and Dog Roast.

Mr. Cockrell commented on necessary sidewalk and pothole repairs

Bernadine Hopkins commented on necessary sinkhole repairs.

Wise Guys owner Rachel Towns commented on the request for a liquor license.

Nate Griffin commented on the Senior Relaxation group meetings.

Judy Cast commented on US Investigations, Wise Guys liquor license request, the Corn and Dog Roast and Police Department vehicles.

Danny Hammond complimented the Police Department for doing a great job of notifying him timely relative to a recent fire in his establishment.

Mayor Hanks addressed the concerns of the residents.

7. Miscellaneous Business

Comments from the Trustees

Trustee Williams referred to a letter received by all board members requesting a meeting with the board.

Trustee Burgess commented on the same request, the success of the Corn and Dog Roast and the Town Hall Meeting scheduled for September 16th at 7pm.

Trustee Tate requested an organizational chart, the mandate of the dispatch center, a key to the boardroom, an expense report, aging report and the budget and expense report. Mayor Hanks stated several of these reports have been given to the whole board and/or is readily available on line.

Trustee Jones stated 126 ears of corn and 123 hot dogs were sold at the Corn and Dog roast. The corn won.

Trustee Jones thanked his committee and volunteers for their help with the event. Trustee Jones commented on the October 30th Halloween Bash and Trunk or Treat after the costume walk, the Open House for kids and adults on September 26th from 12:00 pm- 2:00 pm to introduce activities that are available including the basketball program that is coming soon. Trustee Jones is researching installing a lock box for the Community Center.

Trustee Washington commented on the success of the book bag giveaway and the hard work of the Neighborhood Watch Committee. Trustee Washington stated she works well with Parks and Recreation Chair Trustee Jones and commented on respect. Trustee Washington acknowledged the passing of Human Relations Commissioner Deb Davis and asked for prayers for the family.

Trustee Myers commended Trustee Jones on the success of the Corn and Dog Roast. Trustee Myers asked if any liquor licenses were available in Sauk Village. Mayor Hanks stated none are available.

Village Clerk Williams stated Advance Auto is hosting an Auto Show from 12-4:00 pm on this Saturday and Sunday. Vendors will be on hand.

Mayor Hanks stated condolences for the family of Deb Davis. Two openings are available on the Human Relations Commission. Send letters of interest to Mayor Hanks. Mayor Hanks stated US Investigations and the

concealed classes are a service to the residents. Staff is also using their services. Space is made available for those who provide service to our residents. Mayor Hanks stated the Firemen's Mostaciolli Dinner is October 3rd, Senior Spaghetti Dinner is October 10th and the 3rd Annual resource Fair is November 5th. The American Red Cross will install free smoke detectors on September 26th. Mayor Hanks also reported the rain barrel program and the Memorial Brick programs are ongoing, 911 dispatch center is fully operational including the free emergency identification sticker program and reminded everyone to sign up for free Sauk Village email alerts at www.saukvillage.org. We need to work hard to maintain order and decorum.

8. Adjournment

Mayor Hanks asked for a motion to adjourn. The motion was made by Trustee Burgess and seconded by Trustee Williams.

All Ayes

The meeting was adjourned at 9:43 pm.

Mayor David Hanks

Village Clerk Debra L. Williams

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER SEPTEMBER 22, 2015.

1. CALL TO ORDER

Mayor Hanks called the meeting to order at 7:02 pm.

A. Pledge of Allegiance

Mayor Hanks lead those assembled in the Pledge of Allegiance.

B. Roll call

Present: Trustees Burgess, Jones, Tates, Washington and Williams

Absent: Trustee Myers

Trustee Tates made a motion to suspend the rules to allow a five minute time limit for public comment.

The motion was seconded by Trustee Burgess.

On roll call

Ayes: Trustees Burgess, Jones, Myers, Tates and Washington

Nays: Trustee Williams

Motion carried

2. PUBLIC COMMENT- None

A. Public Comment- All questions and comments must be directed to the Mayor. Each speaker will be given three minutes (extended to five per motion) to comment on agenda items only. Each speaker will be allowed one opportunity to speak.

3. REPORTS OF OFFICERS

A. Mayor's Report- Mayor David Hanks

Mayor Hanks read the Collector's Reports for May, June and July and provided an update of information received from the International Municipal League Conference attended by several board members. Mayor Hanks met with various vendors that will be invited to present in the next few months. The IML Conference is very educational to new trustees and a great refresher for seasoned board members.

B. Village Clerk- Mrs. Debbie Williams

Village Clerk Williams reported the latest version of What's Happening is on the back table and encouraged everyone to register for Sauk Village email alerts. Scheduled events include: October 3rd – Firemen's Association Mostaciolli Dinner 4-8pm at the fire station, October 10th – Senior Spaghetti Dinner, November 5th noon to 4pm in the Senior Center and the 3rd Annual Sauk Village Resource Fair- 3-8pm in the Municipal Center. Rain barrel registration in ongoing. Delivery could take place in October. It was suggested by a resident and the Code Department that an ordinance be adopted by the board for the maintenance of the rain barrels. The ordinance will be presented to the board for approval soon. The Veteran's Memorial brick program is back. A minimum amount of applications is needed before the order can be placed. The American Red Cross is partnering with the Sauk Village Fire department to provide free smoke alarms to residents. The smoke alarms have a 10 year guarantee and include free installation. Registration forms are available. The Free Emergency Alert Identification Sticker program is also being introduced through the new 911 dispatch center beginning October 1st. Applications are available to provide emergency and special need information that dispatch can share with first responders when a call comes in from your home. Yard waste stickers and blue recycling bags are available at the front desk. Contact Village Clerk Williams for additional information.

Village Clerk Debbie Williams provided an update on the IML Conference. Retail Strategies, Two Way Communications and Jack Automated Kiosk will be presenting in the future.

C. Village Treasurer – Mr. Jim Griegel- Absent- No report

D. Village Attorney - Odelson & Sterk, LTD- Mike McGrath-No report

E. Village Engineer – Mr. Jim Czarnik (Jim Czarnik provided the report below at the special hearing conducted in the Senior Center at 7:00 pm)

Report for the Village’s Railroad Noise and Safety Mitigation Program public meeting.

Sauk Village entered into an agreement with Grand Trunk Railroad. Part of the agreement provided funds to minimize noise and address safety concerns. This funding is only for those properties immediately adjacent to the railroad tracks, which includes a section of Peterson Avenue and Candlelight Village. All those eligible for funding were mailed application packets.

Eligible residents can receive a maximum of \$3,300 for improvements.

The owner of Candlelight Village can receive a maximum of \$122,000 for improvements.

Funding can be used for:

1. Safety fencing: wood, PVC, or brick
2. Trees (not ash)
3. Window replacement – windows that deaden noise for those windows facing the railroad

there are a number of requirements to receive funding, which are listed in the packets that were mailed out.

Village Engineer Czarnik asked residents that were present who have questions concerning the program to follow him to the conference room to continue the discussion.

F. Village Administrator/ Director of Public Safety- JW Fairman, Jr.

Director Fairman provided an update from the IML. Quarterly budget reviews are being conducted with department heads. Director Fairman is working with Police Chief Kowalski to review various department policies. Enbridge Pipeline is providing scholarships through Prairie State College for Sauk Village and Crete students interested in studying engineering. Director Fairman reported on a program to help with vacant houses and can also help to locate homes that are not paying a water bill.

Mayor Hanks thanked JW Fairman for attending the presentation at Prairie State College where a check was presented for the students.

4. REPORTS OF TRUSTEES AND BOARD COMMITTEES

A. Beautification Committee- Mayor Hanks

Mayor Hanks read the Beautification Committee report. The committee is finalizing plans for the Fall Cleanup. Donations received were used to purchase four butterfly bushes for the Veteran’s Memorial. Additional planting will be done at the site next spring. The next Beautification Committee meeting is scheduled for Wednesday, September 23rd at 10:00 am at the Village Hall. The committee is always looking for more committee members and volunteers.

B. Parks and Recreation Committee- Trustee Jones

Trustee Jones reported the lock box is operating at the Community Center; there needs to be more communication about getting key access. Trustee Jones provided an update on the IML Conference and mentioned ideas for updating Parks and Recreation equipment in a 4-5 year plan and exploring available grants. Free Open House for the Community Center is scheduled for Saturday, September 26th from 12pm-2pm for ages 7-13. Light refreshments will be served. Parents and kids can see what is available, share their ideas and sign up for basketball, etc...Village Clerk Williams suggested a program available to get a bench by collecting plastic caps. Trustee Myers recommended researching a Justice Grant.

C. Public Works Committee- Trustee Burgess

Trustees Burgess and Jones met with Public Works Director Weller to discuss the needs of the department. A list will be presented to the board for review. There is an opening for one additional staff member since one

employee left. Part time employees are also being considered. A tour of the distribution center is planned for the future. Next month's meeting will include a second meeting for the residents. All are welcome.

D. Housing and Intergovernmental Committee- Trustee Tates

Trustees Tates and Burgess met earlier in the month. Residents were also in attendance. A First Time Homebuyer's Assistance Seminar is planned for the future. Information will be disseminated through the schools. Trustees Tates and Burgess met with Bloom Township about available programs. Bloom Township will sponsor a utility assistance program on September 29th at 9am at 425 S. Halsted. Flyers are available that detail the requirements. Trustee Burgess stated funds are limited. First come- first served. Trustees Tates and Burgess are in the planning stage for the Intergovernmental Committee.

Trustee Burgess stated the Village Clerk sent packets to eligible homeowners that qualify for noise abatement assistance. The meeting for the homeowners is currently taking place in the Senior Center. Village Clerk Williams invited Trustee Tates to include the Homebuyer's Assistance Program in the November 5th Resource Fair.

E. Public Safety/Ordinance Review Committee- Trustee Myers

Trustee Myers reported the Public Comment Ordinance will be given to the Ordinance Review Committee for review and resubmitted to the board for approval. Trustee Myers asked for an update on the tires on the police department vehicles. Chief Kowalski reported working with Director Weller on inspecting the vehicles and will report back to the board. Trustee Myers stated a confirmed tornado touchdown occurred on Friday. The siren automatically is sent throughout the entire area. That siren means take cover- there has been a confirmed siting and equipment will be on the streets. Please be careful not to tie up the emergency lines with non emergency calls. Contact the Fire Department directly. 708/758-2225.

Mayor Hanks stated public comment was discussed at the IML. Trustee Williams can share the information and the comments from other elected officials in the sessions.

F. Neighborhood Watch Committee- Trustee Washington

Trustee Washington reported the Neighborhood Watch Committee met last week. Block Captains provided information on what is happening on their blocks. New Block Captains are also welcome. Community Service workers are encouraged to work with the committee. Trustee Washington provided an update on the IML and the networking experience. Trustee Washington gathered information for Trustee Myers on Fire Equipment. Trustee Washington thanked the committee and Trustee Myers for making the grid to help the block captains. Chief Kowalski will be the guest at the next Neighborhood Watch meeting. Trustee Washington welcomed Chief Kowalski and stated the swearing in should have been public.

G. Budget, Finance and Community Relations Committees – Trustee Williams

Trustee Williams reported the Public Relations Committee met to discuss the Sauk Talk and Student Government Day. Trustee Williams stated board members were notified that the Sauk Talk would be mailed this time and should be arriving in mailboxes starting today. The Community Outreach Partnership Committee will be meeting soon with Police Chief Kowalski. Trustee Williams provided an update on IML and requested being placed on the next agenda to discuss some of the issues discussed. The IML app is available that includes all documentation from all sessions. One session in particular should also appear on the internet. Trustee Williams suggested contacting Comcast about taping village board meetings for placement on Channel three and the website. As of January 31st, all municipalities will be expected to consolidate 911 centers and possibly consolidating towns in order to save resources and money. Trustee Williams mentioned vendors interested in presenting to the board including Aqua and Restore Board up Services. Additional comments on Aqua included the new buyback program, current personnel involved and who they service. Aqua could appear on a future agenda. Mayor Hanks stated it would be good for the board to hear their presentation but there are concerns such as they take over our entire water department and set the rates for our residents.

5. REPORTS OF DEPARTMENTS, COMMITTEES & COMMISSIONS

A. Fire Department/ 911 Committee- Chief Stoffregen

Chief Stoffregen reported over the past 2 weeks, the fire department responded to 20 calls. The fire department responded to 7 fire alarms, 1 odor investigation, 1 structure fire, 1 electrical fire, 1 ceiling collapsed, 3 vehicle accidents, 2 gas leaks, 1 assist other agency, 2 CO alarms, and 1 weather detail. Chief Stoffregen thanked everyone for their help and support at the annual golf outing. Proceeds were used to send \$1,000.00 to Boot Camp and sent two firefighters to Fire College. The Fire Department will host an Open House/ Mostacioli Dinner on October 3rd at the Fire Station from 4-8 pm. The cost is \$5.00 for adults and \$4.00 for kids. Prizes and fire prevention literature will be available. Chief Stoffregen encouraged everyone to sign up for free smoke alarms. The American Red Cross must install the smoke alarms. First install date is Saturday, September 26th. Future install dates will be announced. Applications are in the back. Chief Stoffregen also encouraged everyone to clean their furnaces and change their batteries in the smoke detectors. Chief Stoffregen welcomed Chief Kowalski and stated his door is always open to help. Trustee Tates asked about ESDA responding to Fire calls. Chief Stoffregen stated they are protection and traffic control.

B. Police Department-Police Chief Kowalski

Chief Kowalski reported during the time period of September 7th and September 21st the Police Department made 7 felony arrests and 6 misdemeanor arrests. Two cases are pending for lab analysis. Software package is still down so no additional stats are available. Chief Kowalski noted one successful taser incident that took place per approved protocol that did result in finding a weapon. A second incident involved an individual barricading himself in a house. Neighbors were notified and Wagoner School was put on lockdown. South Suburban Emergency Response Team was called out. Trustees were notified about both events. ESDA did a fantastic job helping. The individual did have a Crown Point warrant and was arrested without incident. Sauk Village served charges and will the prisoner will be extradited. Sauk Village is participating in a DEA Drug Take Back Program and will serve as a collection point Saturday, September 26 from 10am and 2pm at the Village Hall. Old, unwanted prescription drugs (pills and patches only) will be collected. The press release and contact information is available on the website. DEA will rally on October 2nd to drop off the drugs for proper disposal.

C. Public Works Department- Director Weller-Absent – No report

D. Administrative Services Director- Director Jasinski

Director Jasinski reported the State Comptroller program is up and running. Wages are being garnished for tickets owed to the village from 2014. The October court docket includes 223 tickets. The garbage company is making changes and asked to have cans placed with wheels turned away from the street. Director Jasinski stated Sue will be in charge during her absence until October 6th and also asked Village Clerk Williams to place information about the sirens on the website and eblast. Director Jasinski stated she is inundated with FOIA requests and will need to meet with the attorney and JW Fairman. Some requests ask for year's worth of information and the office is short staffed. One request took over 1 week to obtain all of the information. Mayor Hanks stated additional help may need to be brought in to assist with the FOIA's.

Chief Stoffregen will provide alarm information.

Trustee Burgess inquired about the new daycare center. Trustee Myers stated the Fire Department, State Fire Marshall and the Department of Public Health and Human Service Department all signed off. There is an elaborate alarm system installed. Sprinkler systems and safety issues were discussed.

E. Finance Director-Director Rao

Director Rao reported the August financials and the 2014-2015 audit should be completed soon; we are still waiting for the Police and Fire Pension audit report. The Comptroller's Office will hold the Local Debt Recovery funds for a 60 day lag time to allow for protests. Director Rao reported on attending the Enterprise Zone Hearing. The Enterprise Zone is scheduled to expire in 2019. Trustee Burgess commented on

the accounts receivable statement submitted by Director Rao, the Police and Fire Pension Audit delaying the village audit and the need to restore the bond rating. The village has no power over the Police and Fire Pension Board. Mayor Hanks instructed Director Rao to withhold their money until a budget is in place.

F. Sauk Village Homeland Security Agency-Assistant Director Darnall

Director Darnall reported over the past 2 weeks, the ESDA responded to 11 calls. The ESDA department responded to 3 fire alarms, 3 CO alarms, 2 vehicle accidents, 1 Smoke investigation, 1 flow alarm and 1 structure fire.

G. Human Relations Commission- Commissioner Frank Williams

Commissioner Williams reported the Human Relations Commission meetings will resume in January. There are two vacancies on the commission. Please submit a letter of interest to Mayor Hanks.

H. Housing Commission- Mr. Gary Holcomb

Commissioner Holcomb reported the next Housing Commission meeting will be held on Friday, September 25th in the Village Hall. Commissioner Holcomb reported on 402 vacant homes-322 are derelict the remaining homes are maintained by the bank. Sherriff Dart's office and Cook County is working with the village to locate property owners so tickets can be issued. Nine homes are in the process of being torn down.

I. Senior Committee- Rose Langston

The Senior Committee members have \$5.00 advanced tickets for the 12th Annual Senior Spaghetti Dinner Saturday, October 10, 2015 from 1:00-4:00 p.m. See posted flyers for details. Frank Williams and Steve Shymkus are coordinators this Friday and every 2nd and 4th Friday of the Open Senior Activity. We have various games available and seniors may bring their own if desired. Silver Sneakers fitness classes (10:00 & 11:15 a.m.) continues every Tuesday. Bloom Township Senior Community Lunch program resumes Thursday, October 15, 2015. Ticket sale deadline is October 9th, unless sold-out. Appointment is needed for Flu shot in mid-October. Open enrollment/re-enrollment period for Medicare Part D Medicare is from October 15th through December 7th. Counseling is available Monday through Thursday from 9:00 a.m. to 3:00 p.m. on first come first served basis. For appointments and/or additional information call 708-754-9400 ext. 244. The next committee meeting is scheduled for Thursday, October 8th.

6. New Business

A. Motion to Approve Accounts Payable and Disbursements for August 26, 2015 through September 22, 2015

Mayor Hanks asked for a motion to approve the Accounts Payable and Disbursements for August 26, 2015 through September 22, 2015.

The motion to approve the Accounts Payable was made by Trustee Williams and seconded by Trustee Myers. Discussion was held on various items on the Accounts Payable prior to approval. Some items will need additional research.

On roll call

Ayes: Trustees Burgess, Jones, Myers, Tate, Washington and Williams

Nays: None

Motion carried

B. Motion to Approve and Hold Executive Session Meeting Minutes - July 21, 2015

Mayor Hanks asked for a motion to approve and hold Executive Session Meeting Minutes- July 21, 2015.

The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

On roll call

Ayes: Trustees Burgess, Jones, Myers, Tate and Washington

Nays: None

Abstain: Trustee Williams

Motion carried

7. Consent Agenda

A. Motion to Approve Committee Meeting Minutes – July 21, 2015

B. Motion to Approve Special Meeting Minutes- July 21, 2015

C. Motion to Approve Special Meeting Minutes- July 28, 2015

D. Motion to Approve Regular Board Meeting Minutes- July 28, 2015

E. Motion to Approve Special Meeting Minutes- August 3, 2015

F. Motion to Approve Executive Session Meeting Minutes- August 3, 2015

G. Motion to Approve Preliminary Services Engineering Agreement for Federal Participation

H. Motion to Approve Public Agency Agreement for Federal Participation (BLR 05310)

The motion to approve the amended consent agenda with item 7f tabled (per Trustee Burgess) was made by Trustee Williams and seconded by Trustee Myers.

On roll call

Ayes: Trustees Burgess, Jones, Myers, Tate, Washington and Williams

Nays: None

Motion carried

8. Miscellaneous Comments from the Mayor and Board of Trustees

Trustee Tate commented on the letter to the Illinois Commerce Commission that refers to the back -up services in Blue Island. Village Attorney McGrath stated a back up is necessary. Chief Stoffregen stated the back -up system is in Chicago Heights for Sauk Village and Blue Island for Calumet Park. Corrected paperwork is in process.

Trustee Jones reported the next Parks and Recreation Committee meeting is scheduled for October 1st. Trustee Jones asked about storm damage/ tree limb pickup.

Trustee Washington commented on the social media session at the IML and the lies and distortions on Facebook.

Trustee Burgess commented on the networking at IML with other elected officials and talked about how all municipalities are hurting for money, TIF information and FOIA update. Trustee Burgess commented on the attorney bills, Deb Davis' passing and the swearing of Police Kowalski and welcomed him to Sauk Village. Trustee Tate commented on adding Ed Sullivan on the next agenda to present a rose bush program for the Veteran's Memorial.

Mayor Hanks stated there are two openings on the Human Relations Commission. Send resumes or letters of intent to his attention to the Village Hall. Mayor Hanks commented on a task force being headed up by the Lt. Governor. The Lt. Governor mentioned consolidation in her speech at the IML. Consolidation has been discussed for several years. Consolidation of agencies and municipalities is under discussion. The consolidation of Ford Heights and Chicago Heights is already on the floor. There is no approved budget in Springfield and won't be for some time.

9. Adjournment

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Williams and seconded by Trustee Jones.

All Ayes

The meeting was adjourned at 9:15 pm.

Mayor David Hanks

Village Clerk Debra L. Williams

MINUTES OF THE **COMMITTEE OF THE WHOLE MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL **OCTOBER 6, 2015.**

1. Call to Order

A. Roll Call

Mayor Hanks called the meeting to order at 7:02 pm.

On roll call:

Present: Trustees Burgess, Jones, Myers, Tate, Washington and Williams

Absent: None

2. Fire Truck Revolving Loan Program- Loan Agreement- Chief Stoffregen

Chief Stoffregen reported on applying for a loan through the State Fire Marshall's office to replace the current 21 year old fire truck. The last \$77,000.00 payment on the current truck will be made this year. The letter of acceptance was received in the amount of \$350,000.00 with zero percent interest to be paid back in 20 years (approximately \$17,500.00 annually to start in November 2016). The last ISO (Insurance) rating was a 4 (very good rating). Improvements to the tower and infrastructure and the purchase of the pumper tanker may help to improve the rating to a 3. The pumper would also allow 2,200 additional gallons of water to help with MABAS callouts to neighboring towns.). Chief Stoffregen asked for a consensus of the board to allow the mayor to sign the documents that can be hand delivered to the State Fire Marshall in Springfield when he will also be meeting with vendors during the upcoming Fire Conference taking place October 12-14th.

Trustee Burgess thanked Chief Stoffregen for his efforts. Discussion was held on timelines and the need to call special meetings rather than call for consensus. The majority of the board gave consensus for the mayor to proceed with signing the documents. Trustee Burgess stated he is on board with the purchase but not with the process. Mayor Hanks stated no purchase will be made until the board reviews and approves the purchase at a later date. This item will appear on the October 13th agenda for approval.

3. International Warehouse, Inc. – Jesse McGhee

Jesse McGhee and his team presented a proposal on a plan to bring an intermodal yard to Sauk Village. Tselane Morgan-Hatter explained how South Suburban Land Bank Development Authority works to bring a level of stability to the housing and commercial sectors in the south suburban communities. Sauk Village is a member of the SSLBD. The McGhee family has over 30 years experience in construction, truck hauling and container storage businesses. The McGhee family is interested in bringing a trans loading and storage facility to the south suburbs. The corridor of I-394 and Sauk Trail is being considered due to the access to rail, interstate and highway access and cost effective land. The 88 acres of land considered reaches to the railways to the north and west to Behr Paint. The property is in a TIF and Enterprise Zone that includes a rail spur and plans for a second spur in the future. Further discussion was held on the benefits the facility could bring to Sauk Village and the transportation industry by providing storage, warehousing goods and 50-60 jobs. This proposal is an introduction only. Additional information on land use, purchase or donation, permits and fees, expected revenue for the village, amount of money in the TIF, value of the property, wetlands and the current truck enforcement program, etc... require further research. A financial plan, maps, drawings, etc... will be presented to the board in the near future if the village shows interest in the plan. Board members were encouraged to ask questions and seek further information from the village manager before the next presentation.

4. Sauk Village Adopt a Rose Bush Program- Veteran's Memorial

Trustee Tate asked Ed Sullivan to bring this program to the board. Ed Sullivan proposed that people will purchase their own rose bushes through Jackson and Perkins and plant them along the Memorial Walk. Everyone will be responsible for maintaining their own rosebush. Ed Sullivan will assist if needed. Further discussion was held on the cost, maintenance and liability and others that may be involved with the rose bushes. Forty two rose bushes can be placed around the Memorial. Brick owners would get the first option to purchase

the rose bushes. Ed Sullivan will take the responsibility of ordering and distributing the rose bushes after payment is made to Trustee Tates. Board members will review the packet and revisit this matter in the future.

5. Public Comment

All questions and comments must be directed to Mayor Hanks. Each speaker will be given three minutes to comment on the topic(s) of their choice. Each speaker will be allowed one opportunity to speak.

Bernice Brewer commented on board review before voting and stated questions for the trucking company.

Mayor Hanks stated the first step is an introduction only. Village Manager Fairman will address all questions and concerns pertaining to the trucking company. A lot more research and additional steps will be completed to determine if the project is feasible.

Reverend Bill Hall explained the relationship between the churches and community and the need to cancel Gospel Fest this year. Rev. Hall also asked for permission to use or rent the Community Center on Saturday, November 21st for a Thanksgiving cake and coffee fellowship open to the entire community. Mayor Hanks asked Trustee Jones to follow up.

Ed Sullivan expressed difficulty in getting programs together in the Parks and Recreation Committee- particularly basketball. Mayor Hanks asked Trustee Jones to follow up.

Jacque' Glaze inquired about the maintenance of the Lincoln- Lansing Drainage ditch, Sauk Village officers not responding to Cook County calls, gun shots in the area and how the court handles cases. Mayor Hanks referred Jacque' to provide information to Chief Kowalski to follow up. Lincoln- Lansing is a separate taxing body. Administrator Fairman and Director Fairman can follow up on the ditch.

Rose Langston announced Open Senior Activities on Friday, October 9th from 12:30 – 3pm. Tickets for the October 7th Senior Spaghetti Dinner are still available- cost \$5.00 in advance and \$6.00 at the door. Rose stated out of towners are trying to set up during Open Senior Activities.

Judy Cast commented on the need to get answers and FOIA requests.

6. Miscellaneous Business

Comments from the Trustees

Trustee Williams reported the Sauk Village Resource Fair is scheduled for November 5th from 3-8pm in the Village Hall. Rain barrels should be delivered in approximately 3 weeks. Memorial bricks are on sale. See the Village Clerk for details. The Sheriff's Youth Service Department is looking for students who have 100 hours or more of volunteer service from September 1, 2013 – August 31, 2015 for consideration for the Sheriff's Gold Medal of Honor Award. Deadline for applications is October 26th. Contact the Village Clerk for more details. Trustee Williams was a past recipient.

The Community Outreach Partnership Committee met with Chief Kowalski today. The committee is planning a December meet and greet and working with the Village Clerk on the Share the Warmth Coat Drive and the Carols, Cocoa & More event. Donations of non-perishable food items and toys or monetary donations are appreciated. Shop with a Cop is coming back. Trustee Williams is working with Officer Morris to shop with 3 students from each class from kindergarten through 8th grade. Students will be chosen by the school. The Police Association has donated \$1,000.00 to the cause. The Community Outreach Partnership Committee will double that amount by fundraising. Candy will be on sale soon and a casino trip is planned for November. Chief Kowalski is working on all programs with the committee.

Trustee Burgess announced the Veteran's program and luncheon will take place on November 11th at 11:00 am, Trustee Burgess is working on a wish list with Public Works Director Kevin Weller.

Trustee Myers stated the Ordinance Review Committee will meet Thursday, October 8th at 7:00 pm to review several ordinances. Revenue is coming in from the Local Debt Recovery Program. A report should be available by next week.

Trustee Washington reported the Neighborhood Watch Committee meets the second Monday of every month. Two guest speakers are scheduled for October 12th. One speaker will present residential camera installation and Police Chief Kowalski will attend. Trustee Washington commented on the cancellation of Gospel Fest and the program planned for the Community Center. Trustee Washington commended the Parks and Recreation Committee on the Open Gym and stated she had a great time.

Trustee Jones stated Trunk or Treat will take place October 31st from 1-4pm at the Community Center. Prizes will be awarded for best costume and best pet costume. Trick or treating will take place in the village from 4-6 pm.

Trustee Tate commented on the tabling and further review of the attorney's bills. The \$1,275.00 error was found and corrected. Trustee Tate commented on the content and the cost of mailing of the Sauk Talk. Trustee Williams stated the Sauk Talk has not been mailed out since 2009. A consensus of the board agreed to the cost of the current Sauk Talk. Trustee Williams stated the Sauk Talk is under used. All trustees are not utilizing the Sauk Talk to provide information to the residents. Information must be submitted electronically to Trustee Williams or the Village Clerk by the deadline. All content is placed in the Sauk Talk as is. One Sauk Talk every two years is allowed to have political information. Emails were sent to inform the board of the process of mailing the Sauk Talk and no concerns were voiced.

Mayor Hanks announced the Sauk Village Community Fall Clean Sweep is scheduled for October 17th from 9:30 am-1:00 pm. The Beautification Committee and volunteers will meet behind the Village Hall. Details will be assigned. Residents are encouraged to pick up in their area. Neighborhood Housing Services, Inc. will host their Free Fall Homeowner's Check Up from 9am-1pm at South Suburban College in South Holland. Information is available in the Village Hall and at www.nhschicago.org listing documents needed for mortgage modifications, mortgage reviews and encouraging home ownership. Meet the Mayor is scheduled for Saturday, October 10th from 9am-11am in the Village Hall. Information from the IML Conference will be shared. Information will continue to be shared in the Sauk Talk. Financial information and facts about the village need to be shared with residents. Mayor Hanks asked for an update on committee meetings. Trustee Williams stated scheduling conflicts with co-chair Tate, the Finance Director and Village Manager have prevented the committee from meeting. Mayor Hanks stated the Budget and Finance Committee may have been able to review the attorney's bill if they had met.

7. Adjournment

Mayor Hanks asked for a motion to adjourn. The motion was made by Trustee Washington and seconded by Trustee Williams.

All Ayes

The meeting was adjourned at 9:55 pm.

Mayor David Hanks

Village Clerk Debra L. Williams

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER OCTOBER 13, 2015.

1. CALL TO ORDER

Mayor Hanks called the meeting to order at 7:02 pm.

A. Pledge of Allegiance

Mayor Hanks lead those assembled in the Pledge of Allegiance.

B. Roll call

Present: Trustees Burgess, Jones, Myers, Tate, Washington and Williams

Absent: None

2. PUBLIC COMMENT- None

A. Public Comment- All questions and comments must be directed to the Mayor. Each speaker will be given three minutes to comment on agenda items only. Each speaker will be allowed one opportunity to speak.

3. REPORTS OF OFFICERS

A. Mayor's Report- Mayor David Hanks

Mayor Hanks reported working with Winpak on the new expansion. A press release will follow in the near future.

B. Village Clerk- Mrs. Debbie Williams

Village Clerk Williams reported on the 3rd Annual Sauk Village Resource Fair- 3-8pm in the Municipal Center. Presenters include:

ComEd's Smart Ideas energy savings program offering tips, tools and rebates to save money and energy

NHS Housing Services- foreclosure intervention, home buyer's education and affordable funding and financial coaching

Cook County Health- Family planning for HIV, AIDS and County Care

Bloom Township- Utility bill assistance and youth and senior resources

American Red Cross- Free smoke alarm installation

Illinois State Treasurer's Office- I Cash Program

Aunt Martha's Healthy Start Outreach

Get Covered Illinois- Make an appointment for assistance with open enrollment for Medicaid or Affordable Care Act

South Suburban Housing Center-Fair Housing – Lending Assistance Programs and counseling, inclusive community grants

Kelly Services- job opportunities

Special Presentation- 6pm – Renter's Rights in Foreclosure

The latest version of What's Happening is on the back table and includes all the Halloween events and times.

Trick or treating in Sauk Village is scheduled for 4-6 pm on October 31st and Trunk or Treats in town are listed.

The Memorial bricks are back on sale. Everyone is encouraged to register for Sauk Village email alerts.

C. Village Treasurer – Mr. Jim Griegel- Absent- No report

D. Village Attorney - Odelson & Sterk, LTD- Mike McGrath-No report

E. Village Engineer – Mr. Jim Czarnik – No report

F. Village Administrator/ Director of Public Safety- JW Fairman, Jr.

Director Fairman reported working with Commissioner Holcomb on identifying vacant houses and helping to locate homes that are not paying a water bill. Trustee Burgess is working on something to clarify the owner/ tenant's responsibility on water bills. Qualifying residents will not receive the noise abatement funding until all past due bills are satisfied. The deadline to submit Noise Abatement applications is November 3rd. All work must be completed by September 2016. Gerald is working on a system to monitor FOIA requests. Director Fairman is working with Police Chief Kowalski and the Chief Judge to review various court issues. The budget review will be conducted with department heads in the next couple of weeks.

4. REPORTS OF TRUSTEES AND BOARD COMMITTEES

A. Beautification Committee- Mayor Hanks

Mayor Hanks read the Beautification Committee report. The committee has scheduled the Annual Fall Cleanup for Saturday, October 17th from 9:30am- 1:00 pm. The committee will focus on village buildings and public access roads. Neighborhood adopt a block clean ups were suggested for those who cannot attend. The next Beautification Committee meeting is scheduled for Wednesday, October 21st at 10:00 am at the Village Hall.

B. Parks and Recreation Committee- Trustee Jones

Trustee Jones reported Trunk or Treat is scheduled for Saturday, October 31st from 1-4pm in the Community Center. The costume parade will begin at 1:00 pm at Rickover Junior High and end at the Community Center. Prizes will be awarded for best costume for kids and pets. All are welcome to attend. Contact Trustee Jones for more information.

C. Public Works Committee- Trustee Burgess

Trustees Burgess will meet with Public Works Director Weller tomorrow to review the water ordinance before bringing it to the Ordinance Review Committee or the board. Trustee Williams and Village Engineer Czarnik will be informed about withholding Noise Mitigation funds until all bills are current. Trustee Burgess reported the Veteran's program will take place on November 11th at 11:00 am. All veterans are welcome and will be honored. A luncheon will follow.

D. Housing and Intergovernmental Committee- Trustee Tates

Trustee Tates reported the Housing Committee met to finalize plans for the Homebuyer's workshop. Trustee Tates stated the mobility rate affects Sauk Village with families moving in and out of the village. The Homebuyer's workshop helps renters become homeowners. There is assistance for down payment and closing costs. The workshop is planned for October 22nd at 6:30 pm at the Village Hall. Commissioner Holcomb gave the committee an informative overview of what the Housing Commission is doing.

E. Public Safety/Ordinance Review Committee- Trustee Myers

Trustee Myers reported working with the Comptroller to recover past due debts from various sources. Notices have been sent and revenue is expected. The Ordinance Review Committee meeting will be rescheduled due to Trustee Myers being called out on a fire call. Three ordinances are being reviewed. Trustee Myers asked for an update on the tires on Police Department vehicles. Trustee Myers is working with Commissioner Holcomb on demolition of vacant homes. Trustee Myers will attend the Illinois Fire Fighter's Association Conference next Wednesday through Monday at no cost to the village.

F. Neighborhood Watch Committee- Trustee Washington

Trustee Washington reported the Neighborhood Watch Committee met last week. Block Captains provided information on what is happening on their blocks. Ms. Clayton presented information of T-shirts for the committee to purchase. Chief Kowalski was the guest speaker and did an outstanding job answering the resident's questions. The November meeting will include a Deputy Registrars class. The December meeting will include the annual Christmas Party.

G. Budget, Finance and Community Relations Committees – Trustee Williams

Trustee Williams asked Trustee Tate, Village Administrator Fairman and Finance Director Rao to notify her if they were available to meet next Tuesday at 4pm to hold a Budget and Finance Meeting. The Community Outreach Partnership Committee is selling candy to raise funds for Shop with a Cop. Shop with a Cop was discontinued six years ago. The Police Association will donate \$1,000.00. Trustee Williams is working with Officer Morris and District 168 for officers to take three students from each grade K-8 to shop with a gift card- the amount depends on the amount of donations (approximately \$75.00).. The school will choose the students. Donation cans will be out. The November 11th Blue Chip Casino Trip will also support Shop with a Cop. The bus will leave from the Village Hall at 12:30 pm and arrive back at 7:30pm. The \$35.00 cost includes transportation, a free lunch buffet and a \$10.00 credit depending on how much you earn on your card. Trustee Williams asked the board members for a donation.

5. REPORTS OF DEPARTMENTS, COMMITTEES & COMMISSIONS

A. Fire Department/ 911 Committee- Chief Stoffregen absent- Trustee Myers read the report

Trustee Myers reported over the past 4 weeks, the fire department responded to 28 calls. The fire department responded to 6 fire alarms, 1 dumpster fire, 1 structure fire, 2 smells of gas, 1 smoke in the house, 5 vehicle accidents, 7 medical assists, 1 assist other agency, 3 rubbish fires and 1 car fire. Chief Stoffregen should be back by Wednesday night.

B. Police Department-Police Chief Kowalski

Chief Kowalski reported during the time period of September 16th and November 12th the Police Department made 5 felony arrests and 10 misdemeanor arrests. The recent radio communication problem was not CalComm's fault. There was a two hour outage. Officer Luke worked out a contingency plan with the Fire Department and CalComm and no calls were missed. Chief Kowalski stated it was his pleasure to attend the Neighborhood Watch. They are a great group. The Police Department will attend the Trunk or Treat. Background investigations are being conducted to hire new officers from the COPS Grant. Recommendations will be given to the Police and Fire Commission. The General Orders for the Police Department are in the process of being updated. Officer Hufnagel and Public Works have worked with Director Rao to get all the cars up to speed. Trustee Burgess stated he appreciated the informative emails Chief Kowalski sends to the board and asked for clarification on the COPS Grant. The grant pays the first three years and the village pays the last two years. Discussion was held on what happens if the officers leave before the end of the term. Trustee Tate stated he has a resource to get rid of the surplus vehicles.

C. Public Works Department- Director Weller

Director Weller reported on street light repairs, day to day operations and emergencies, repairs done at various municipal buildings, pot holes repairs, water main breaks, emergency calls and shut off list completed on the south side. Extra sweeps were started to pick up debris from the streets. The October sweep started October 9th and will continue until completed. Director Weller asked residents to call the police to report illegal dumping and help keep the village clean. Village owned properties are getting cut as well as ditch ways, detention and retention ponds. Hydrant flushing has been rescheduled for later. Hydrant repairs and replacements also are ongoing. Ash tree removals done as customers complain; winter tree removal will follow. Vehicle repair and winter prep for various departments ongoing. Locations have been marked for new main valve EZ insets. Leaf pick up starts November 9th. All leaf debris must be raked to the curb by November 22nd to be picked up. Director Fairman asked for clarification on driveway replacement. Director Weller stated sidewalks should go in first before the driveway to maintain the height balance. Trustee Burgess asked about the hiring process in Public Works. Director Weller stated applications were due Friday. Almost 80 applications have been received to date.

D. Administrative Services Director- Director Jasinski

Director Jasinski reported Code Enforcement has 211 tickets at the October court call – 9 were found not guilty, 21 found liable and 181 guilty for failure to appear. Fines will double. Code Enforcement wrote 270

tickets in September. Sue continues to check the water shut off list for squatters. Director Jasinski is working with the Police Chief to report the squatters. Stickers will be placed on doors of vacant homes to easily identify homes that squatters are using. Trustee Burgess asked for an update on the Fairway Plaza lights and the old restaurant. Director Jasinski stated they were supposed to fix the problems. Tickets will be issued if the problem persists. No word on anyone opening the restaurant but work is being done.

E. Finance Director-Director Rao

Director Rao reported the ICE Grant has been extended to January 2016 to install the remaining street lights. The Treasurer's Report for 2014-2015 is near completion and will be published and submitted to the counties. August and September financials will also be reported soon. The 2014-2015 audit should be completed soon; still waiting for the Police and Fire Pension audit report. The Comptroller's Office will hold the Local Debt Recovery funds for a 60 day lag time to allow for protests before payments could arrive. The bond rating will come back after the last audit is done. Mayor Hanks reported Village Treasurer Griegel stated they are working to get the pension audits done. The audits should be completed by October, 2015 with no penalty with a 60 day extension if needed.

F. Sauk Village Homeland Security Agency-Assistant Director Darnall

Director Darnall reported over the past 2 weeks, the ESDA responded to 16 calls. The ESDA department responded to 4 fire alarms, 3 brush fires, 1 stalled school bus, 1 kitchen fire, 1 assist other agency and 1 smell of gas.

G. Human Relations Commission- Commissioner Williams

Commissioner Williams reported the Human Relations Commission meetings will resume in January. There are two vacancies on the commission. Please submit a letter of interest to Mayor Hanks. Commissioner Williams asked if a donation box can be placed in the hallway to collect new socks for the shelters. Village Clerk Williams stated Director Jasinski is working with her to collect socks for scholarship credit.

H. Housing Commission- Commissioner Holcomb

Commissioner Holcomb reported the Housing Commission has been maintaining 11 properties through the summer months (Cutting the grass). Due to the suspension of Grant Funds by the state we were unable to maintain the 161 properties we cut in 2014. With limited funding the 11 properties were selected near the three schools to provide children with safe passage to and from school. The commission obtained permission in September for a village farmer to cut the fields next to Rickover Jr High as children use the fields as a short cut home and there was a concern by the school district. The commission has been working with the code department, fire department, police department, and public works and selected 9 properties to submit for demolition through the Cook County Sheriff's "RENEW PROGRAM", the paperwork has been submitted and will be scheduled by the Sheriff's Department to start the demolition in the near future. (No date set as the asbestos inspections and reports were completed this past Saturday).

The 2014 cutting expense was over \$48,000 for just 161 properties; to cut the 312 neglected properties presently requiring attention would require more than \$93,000 in funding. Thanks to the efforts of the Public Works department many properties were cut at least once but due to staffing and workload they were limited to what they could do.

Senior Committee- Chairperson Rose Langston

The Senior Committee thanks all the participants for making the 12th Annual Senior Spaghetti Dinner a success. Committee members and all the volunteers worked very hard to make it happen. As always, The Morgan Family provided the wonderful music and Flora Haynes led the line dancers. Congratulations to all the door prize winners, Mary Cunnane (50/50 raffle winner) and Richard Mosley (BBQ set winner). We were very fortunate for a terrific job volunteering job by former committee members - Gary Holcomb, Bob Ketcham and Beverly Sterrett. Other volunteers include Chris Johnson, Nadine Morgan, Heidi Parker, John Poskin, and Chris Turner. Many thanks for the ads to Southland Voice and Steger Memorial Chapel for the tickets. Frank Williams and Steve Shymkus are co-coordinators for the committee's every 2nd and 4th Friday SV Open Senior Activity. We have various games available and seniors may bring their own if desired. The 'Rummykub' game is creating quite a challenge for the participants. Beverly Sterrett continues the Silver

Sneakers fitness classes (10:00 & 11:15 a.m.) every Tuesday. Our paperback book program is thriving with many thanks to recent donors Nancy Baker, Nadine Morgan and Kristie Peckham.

The Bloom Township Senior Community Luncheon is this Thursday, October 15, 2015 at Glenwoodie Golf Club. Tickets were sold-out prior to the deadline. Appointments are being taken Flu shot October 21st and 22nd. Reminder, Open enrollment/re-enrollment period for Medicare Part D Medicare is from October 15th through December 7th. Counseling is available Monday through Thursday from 9:00 a.m. to 3:00 p.m. on first come basis. For appointment and/or additional information, call 708-754-9400 ext. 244.

The choice of our new committee members – Rose Ketcham, Steve Shymkus and Barbara Stearns lived up to my expectation of volunteerism. They are real troopers along with other volunteers and committee members. The Senior Committee's next meeting will be on Thursday, November 12th at 7 p.m.

6. New Business

A. Motion to Approve Accounts Payable and Disbursements for September 23, 2015 through October 13, 2015

Mayor Hanks asked for a motion to approve the Accounts Payable and Disbursements for September 23, 2015 through October 13, 2015.

The motion to approve the Accounts Payable was made by Trustee Williams and seconded by Trustee Myers. Trustee Burgess questioned who approved the hand checks and why the payments were made prior to board approval. Director Rao stated the Mayor approved payment; they were critical payments. Mayor Hanks stated the Accounts Payable was placed in the trustee's boxes on Friday and no questions were asked prior to now. Mayor Hanks stated \$53,971.00 was paid to Allen Mack & Sons from funds the village received from the IEPA. The other items were included in the budget and approved when the budget was approved. Clarification was given on the individual items. Trustee Williams stated payroll and liabilities need to get paid. These questions show the need for a Budget and Finance Committee to meet soon to talk about how to handle immediate checks. The motion to approve and second was rescinded. The amended motion to approve only payroll and liabilities in the amount of \$133,439.23 was by made by Trustee Williams and seconded by Trustee Myers.

On roll call

Ayes: Trustees Burgess, Jones, Myers, Tate, Washington and Williams

Nays: None

Motion carried

B. Motion to Approve Fire Truck Revolving Loan Program- Loan Agreement in the amount of \$350,000.00 with no interest

Mayor Hanks asked for a motion to approve the Fire Truck Revolving Loan Program- Loan Agreement in the amount of \$350,000.00 with no interest.

The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

On roll call

Ayes: Trustees Burgess, Jones, Myers, Tate, Washington and Williams

Nays: None

Motion carried

C. Motion to Approve Special Meeting Minutes- August 11, 2015

Mayor Hanks asked for a motion to approve Special Meeting Minutes- August 11, 2015.

The motion to approve was made by Trustee Williams and Trustee Washington.

On roll call

Ayes: Trustees Burgess, Jones, Myers, Tate, Washington and Williams

Nays: None

Motion carried

D. Motion to Approve Regular Board Meeting Minutes- August 11, 2015

Mayor Hanks asked for a motion to approve Regular Board Meeting Minutes- August 11, 2015.

The motion to approve was made by Trustee Williams and Trustee Washington.

On roll call

Ayes: Trustees Burgess, Jones, Myers, Tates, Washington and Williams

Nays: None

Motion carried

E. Motion to Approve and Hold Executive Session Meeting Minutes – August 11, 2015

Mayor Hanks asked for a motion to approve and hold Executive Session Meeting Minutes- August 11, 2015.

The motion to approve was made by Trustee Williams and Trustee Washington.

On roll call

Ayes: Trustees Burgess, Jones, Myers, Tates, Washington and Williams

Nays: None

Motion carried

F. Motion to Approve Special Meeting Minutes – August 25, 2015

Mayor Hanks asked for a motion to approve Special Meeting Minutes- August 25, 2015.

The motion to approve was made by Trustee Williams and Trustee Myers.

On roll call

Ayes: Trustees Burgess, Jones, Myers, Tates, Washington and Williams

Nays: None

Motion carried

7. Consent Agenda

A. Motion to Approve and Hold Executive Session Meeting Minutes – August 3, 2015 (resubmitted)

B. Motion to Approve Committee Meeting Minutes- August 18, 2015

C. Motion to Approve Executive Session Meeting Minutes- August 25, 2015

The motion to approve the amended consent agenda with item 7c removed (per Trustee Burgess) was made by Trustee Williams and seconded by Trustee Myers.

On roll call

Ayes: Trustees Burgess, Jones, Myers, Tates, Washington and Williams

Nays: None

Motion carried

8. Miscellaneous Comments from the Mayor and Board of Trustees

Trustee Williams reported the Community Outreach Partnership and the Public Relations Commission will work with the Village Clerk on the Carols, Cocoa and More toy drive and food baskets. Donations of non perishable food, toys and monetary donations are greatly appreciated. The committees will also work with the Village Clerk on the Share the Warmth coat drive. Donations of coats, hats, gloves, etc... are greatly appreciated.

Trustee Myers met with Director Fairman, Fire Chief Stoffregen and the pastor and members of the United Church of Christ to review the alarm system per the Mayor's request. It was a great meeting. The system is very elaborate. Mayor Hanks thanked those who attended the meeting.

Trustee Tates stated flyers providing information for the Homeowner's workshop is on the back table. Trustee Tates commented on the timeline of the minutes.

Trustee Jones stated flyers are on the back table for the Trunk or Treat.

Trustee Washington reminded everyone the Deputy Registrar class is scheduled for the November Neighborhood Watch meeting at 6:30pm at the Fire Station.

Trustee Burgess reported the next Town Hall meeting is scheduled for next Wednesday.

Mayor Hanks reported the Mayor's Facebook page has a job opening for the Illinois Toll way. The Illinois Toll way is hiring an Employee Benefits Manager. Congresswoman Kelly is hosting a hiring event on Friday, October 16th at South Suburban College in South Holland. Information from the IML Conference was provided at last week's Meet the Mayor meeting.

9. Adjournment

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Washington and seconded by Trustee Williams.

All Ayes

The meeting was adjourned at 8:40 pm.

Mayor David Hanks

Village Clerk Debra L. Williams

MINUTES OF THE **COMMITTEE OF THE WHOLE MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL **OCTOBER 20, 2015.**

1. Call to Order

A. Roll Call

Mayor Hanks called the meeting to order at 7:17 pm.

On roll call:

Present: Trustees Burgess, Jones, Washington and Williams

Absent: Trustees Myers and Tate (entered the meeting at 7:18 pm)

2. Budget and Finance Committee Update- Trustee Williams

Trustee Williams stated attempts have been made to meet with members of the Budget and Finance committee to address several issues including the need for immediate checks. Co-Chair Tate responded yesterday by email stating he will not be participating in the Budget and Finance Committee at this time. Trustee Williams stated it is unfortunate that the Budget and Finance Committee meeting has been stalled when financial issues could have been resolved. Today's scheduled Budget and Finance Committee meeting could not take place due to Co - Chair Tate declining to participate, however, Trustee Williams did meet with Finance Director Rao and Village Administrator Fairman to seek information. Trustee Williams asked for guidance on how to proceed with the committee without a co-chair.

Discussion was held on issuing immediate checks including payroll and liabilities. Trustee Williams provided an example of a report that will be provided attached to the Accounts Payable when immediate checks are issued. The report will list who the check was issued to, the amount, what account it was charged to, the purpose of the expense, what has been previously approved by the board (by budget or previous agreements) and what is pending board approval. The next page details expenses previously approved by the board.

Example: Allen Mack & Sons - Sauk Village accepted an IEPA loan. Payments to Allen Mack & Sons are paid through the IEPA loan funds; therefore, Allen Mack & Sons payments are preapproved by the board, paid upon receipt and listed on the Accounts Payable as part of the record. This report is important to keep the board informed. Information is available in board packets on Friday. It is the Trustee's responsibility to review the Accounts Payable and ask questions prior to the meeting. It is not fair to expect the Finance Director to be able to answer a battery of questions at the board meeting without the benefit of his files. Trustee Williams asked if it was possible to have the Accounts Payable report available on Thursday by 5pm allowing for board review and giving ample time to answer any questions. Payments for light bills, insurance etc... are expected payments that fall due when money may not always be available at the time. Authority should be given to the Finance Director to determine if immediate payments should be made prior to the next board meeting especially in cases of gas for departments, avoiding additional late charges or service cut offs, etc. There should be limits and the board should be notified. Trustee Myers asked for clarification whether the committee will approve expenses first and allow the board 48 hours to approve. Trustee Williams recommended the Finance Director should email the board and ask for email consensus within 48 hours. A lack of response would be taken as an agreement. Emergency situations over the limits proposed would require approval from certain individuals. Trustee Williams asked for comments on the proposed sample and how to proceed as chair of the Budget & Finance Committee chair. An ordinance approved by the board would specify a policy for everyone to follow.

Mayor Hanks stated all committees were formed with a chair and co-chair. Both should be in attendance in order to meet and make recommendations to present to the entire board. Mayor Hanks asked that the two trustees that were appointed to the Budget and Finance committee get together and schedule a meeting that is at a convenient time for both. Trustee Williams stated she has attempted that but asked if Trustee Tate stands by his email. Trustee Tate stated he stands by his email. Mayor Hanks verified that Trustee Tate has declined to be a part of the Budget and Finance Committee and asked for trustees to contact him if they are interested in co-chairing this committee. Trustee Burgess asked that the name of the account is included in the description- not just the number and asked for clarification on consultant fees versus payroll.

Mayor Hanks stated things will remain the same until an ordinance/ policy is in place. Trustee Jones asked if board consensus is acceptable at this time. Mayor Hanks stated the board has stated they do not want consensus; he will not acknowledge a consensus until a policy is approved by the board with the exception of emergencies

where he may need to contact the board. The board can vote on the 2nd and 4th Tuesday of the month. Trustee Williams stated the entire board did not agree on the stance of consensus voting. Trustee Burgess stated consensus voting may be needed in some cases of immediate checks when money is not available in our accounts and questioned what is considered an immediate need.

Additional discussion was held on past practice on consensus voting and the need to approve immediate payments in between board meetings when money is in place. A policy will be presented for board approval in two weeks that will include the procedure for consensus voting with regards to finances.

3. Review IML Presentation- United We Stand- Trustee Williams

Trustee Williams referred to a session that was presented at the recent Illinois Municipal League Conference. Trustee Williams and Mayor Hanks attended this session. Trustee Williams distributed reference materials that include questions and answers from this session. Materials from all sessions are available on the IML app.

Highlights from this session's materials:

- How to handle members of a legislative body will not follow the rules and disrupts the meeting.
- What can you do with elected officials that keep interrupting each other?
- Can a trustee be entitled to address the Village Board for an unlimited amount of time and on unlimited occasions on the same or different motions? (This has also been asked by audience members. Audience members have commented how board members go on and on about whatever they want to talk about and the audience is restricted.)

No. The board can be sanctioned to time limits and topic limits as long as there is a procedure in place. Trustee Williams asked the Ordinance Review Committee to review this.

- Can an alderman direct or assign municipal employees?

No. Not with the kind of government we have.

- Time limits for board members?

Yes. As long as there is a procedure in place and all trustees get an opportunity to speak.

- How to prevent a board member from repeatedly revisiting an issue that has already been decided.

Board members can call "Point of Order" to try to regain order once an issue has already been discussed and decided and discussion continues.

- What can you do when a board member continually disrupts other board members?
- What can you do when a board member takes over the debate on an agenda item and refuses to let other members speak or give the floor back to the President?

This has happened with both board members and audience members not relinquishing the floor and continuing to interrupt. "Call the question" brings the item to vote.

- Can a member of the public demand an answer from a board member or staff member during public comment?

No. Members of the public have the right to address members of the public body but they have no right to interrogate them. The PAC (Public Access Counselor- Illinois Attorney General's office) has agreed with the recent non-binding opinions.

- Are citizens allowed to speak about every issue at the time it comes before the board.

No. The time for citizen's questions and comments can be limited as long as a rule is fairly implemented and the board has adopted a written policy for public comment.

- Can the public body remove a member of the public from a meeting for being disruptive?

Yes. The Attorney General found no violation of the Open Meetings Act when a public body removed a member of the public for disruptive behavior for a meeting.

- Who is responsible for the minutes?

The clerk is responsible for preparing the minutes but the board has to approve them.

- What if a board will not approve a board member's requested changes to the minutes.

Typically, this is not a problem here. If a certain board member has a problem with what the minutes says and the board does not agree to approve the minutes with that change that is not a violation. There is nothing that says you can require the clerk to change the minutes. The board member can submit a letter of disagreement and asked that it be made part of the permanent record.

- Our meetings routinely last until midnight. Can we have a time limit to our meetings? How can we shorten them?

Discussion has been held during discussion of the public comment ordinance that the board is within their rights to establish a standard ending time for meetings. The IML Handbook that includes tools to run an effective meeting- this would include the use of a consent agenda, effective use of committees and other tips.

- We only have one meeting over the summer and we have bills we receive between meetings that have to be paid before our meeting. Can we authorize our Mayor or Administrator to pay them between meetings? Yes. You can adopt a resolution for routine payment of bills of certain utilities, etc... Be sure you establish a dollar amount and ratify them at your meeting. This pertains to the conversation above. Immediate checks can be written and ratified at the next board meeting.

This session was extremely informational. Everyone can benefit from this information. Trustee Williams encouraged everyone to download the IML app.

4. Public Comment

All questions and comments must be directed to Mayor Hanks. Each speaker will be given three minutes to comment on the topic(s) of their choice. Each speaker will be allowed one opportunity to speak.

Larry Stewart commented on roles and responsibilities of board and staff members and division of the board members.

Ed Sullivan commented on the problems trying to get the basketball program up and running and asked why there is no basketball program in Sauk Village. Mayor Hanks stated it is up to the trustee whether or not to respond. Trustee Jones stated he has spoken with Mr. Sullivan; he is working on a basketball program.

Bernice Brewer commented on a letter submitted by the Senior Relaxation Committee regarding the use of the Senior Center. Mayor Hanks stated he will meet with Ms. Brewer after the meeting.

Frank Harvey commented on how the board handles immediate checks. Mayor Hanks stated Finance Director Rao deals with staff members and vendors. He has the most knowledge of payments made per staff and members requests.

Frank Williams stated you must let the Mayor do his job, follow state and local statutes and board members should read their packets.

Rose Langston thanked Trustee Williams for the budget information and for the IML presentation. All seniors are invited to the Sauk Village Social Activities this Friday from 12:30- 3:30 pm.

5. Miscellaneous Business- Comments from the Trustees

Trustee Williams stated the Blue Chip Casino fundraiser is scheduled for November 11th from 12:30 – 7:30pm. Proceeds will benefit Shop with a Cop. Busses will leave promptly at 12:30 behind the Village Hall.

Registration ends Thursday, November 5th at 5pm. The cost is \$35.00. The Public Relations Committee and the Community Outreach Partnership Committee is working with the Village Clerk on the Holiday Food Basket Collection. Each basket will contain 2 cans of corn, 2 cans of green beans, 1 box of stuffing mix, 1 box of mashed potatoes, 1 box of brownie mix, 1 large can of sweet potatoes and 2 boxes of Jiffy Mix. Donations will be accepted at the Village Hall during normal business hours. The goal is to distribute 50 food baskets at the December 17th Carols, Cocoa and More program on a first come first served basis.

Trustee Burgess stated the Public Works Committee met with the administrator regarding amending Ordinance 94-04- section 2 item D regarding water service. Recommendations will be presented to Trustee Myers and the Ordinance Review Committee. The Public Works Committee meets the second Wednesday of every month at 7pm at the Village Hall. The Intergovernmental Housing Committee is sponsoring a Home Buyer's Workshop at 6:30 pm at the Village Hall on Thursday that includes how to apply for \$7,500.00 in down payment and closing cost assistance. There will be a Veteran's celebration on November 11th at 11:00 am. Veterans are invited to participate in the celebration. A small lunch will be provided. The next Town Hall meeting will take place at 7pm on October 21st at the Village Hall. The tree lighting was placed on the marquee instead of the Town Hall meeting.

Trustee Tate stated flyers about the Housing Workshop were sent to the Village Clerks throughout the South Suburbs. The workshop is available to everyone. Village Clerk Williams asked to have a copy emailed to her to be e-blasted. Trustee Tate reminded everyone to attend the Veteran's celebration and asked everyone to keep Sauk Village veteran Claude Diamond in their prayers. He is under the weather.

Trustee Jones reported the Trick or Treat hours are 4-6pm. The Trunk or Treat is Saturday, October 31st from 1-4pm. Trunks will be decorated and candy will be passed out. The costume parade will start at Rickover Junior High at 1pm and end at the Community Center. Judging will take place for kids and pets costumes. Prizes will be given out. Rickover Junior High will host the 5th Annual Community Fest on Tuesday, November 3rd from 4:30- 6:30 pm. Parks and Recreation will have a table displaying new programs and looking for new ideas.

Trustee Washington stated she never voted against consensus voting and agrees with the need of immediate checks in certain circumstances. Trustee Washington asked for clarification on the Budget and Finance Committee chair appointments; that committee needs to be up and running. Thanks to Trustee Williams on the presentations tonight. The next Neighborhood Watch Committee meeting is scheduled for Monday, November 12th at the Fire Station which includes a Deputy Registrar Class. The Neighborhood Watch Committee will host their annual Christmas Party at their December meeting.

Trustee Myers reported the Ordinance Review Special Committee meeting is scheduled for Thursday at 7pm in the Village Hall. Trustee Myers thanked Trustee Williams for the information and asked Trustee Burgess for a draft of the ordinance amendment to review and represent to the board. The other ordinance under review should be ready soon.

Mayor Hanks commented that information from the training sessions stem from issues within other Illinois municipalities that apply to everyone. Thanks to everyone who participated in the Clean Sweep including members of the Beautification Committee, Housing Commission, State Rep. Elgie Sims and other volunteers. Mayor Hanks was able to get Springfield updates from Rep. Sims while cleaning up around I-394. This year's budget will probably not be readdressed until March 2016. State Reps have been in session nonstop. Two former Governors have asked Governor Rauner to come to the table. The SSMMA update stated several major issues exist with Pension Reform and passing the budget in Springfield. Dunkin Donuts is getting a facelift including a reverse osmosis system. Baskin Robbins was removed because the ice cream was not selling fast enough but smoothies will be available. They will be open tomorrow and will have a Grand Re-opening in November. The next Meet the Mayor is scheduled for November 14th at 9am at the Village Hall. There will be a guest speaker. There will also be something for the Veteran's at that meeting.

6. Adjournment

Mayor Hanks asked for a motion to adjourn. The motion was made by Trustee Washington and seconded by Trustee Williams.

All Ayes

The meeting was adjourned at 8:58 pm.

Mayor David Hanks

Village Clerk Debra L. Williams

MINUTES OF THE **SPECIAL MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL **OCTOBER 20, 2015.**

1. Call to Order

A. Roll Call

Mayor Hanks called the meeting to order at 6:30 pm.

On roll call:

Present: Trustees Burgess, Jones, Myers, Tate, Washington and Williams

Absent: None

2. Motion to Recess to Executive Session

A. Discussion of Personnel Matters and Update of Pending Litigation, Collective Bargaining Matters, Real Estate, Employment and Compensation if needed (5ILCS) 120/2 (C) (1) (2015)

Mayor Hanks asked for a motion to adjourn to executive session. The motion to adjourn was made by Trustee Burgess and seconded by Trustee Williams.

All Ayes

The meeting was adjourned to executive session at 6:31pm.

3. Motion to Reconvene

Mayor Hanks asked for a motion to reconvene. The motion to reconvene was made by Trustee Williams and seconded by Trustee Burgess.

Ayes: Trustees Burgess, Jones, Washington and Williams

Nays: None

Not present: Trustees Myers and Tate

The meeting was reconvened at 7:16 pm.

4. Adjournment

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Washington and seconded by Trustee Williams.

All Ayes

The meeting was adjourned at 7:16 pm.

Mayor David Hanks

Village Clerk Debra L. Williams

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER OCTOBER 27, 2015.

1. CALL TO ORDER

Mayor Hanks called the meeting to order at 7:02 pm.

A. Pledge of Allegiance

Mayor Hanks lead those assembled in the Pledge of Allegiance.

B. Roll call

Present: Trustees Burgess, Jones, Tate, Washington and Williams

Absent: Trustee Myers

2. PUBLIC COMMENT- None

A. Public Comment- All questions and comments must be directed to the Mayor. Each speaker will be given three minutes to comment on agenda items only. Each speaker will be allowed one opportunity to speak.

3. REPORTS OF OFFICERS

A. Mayor's Report- Mayor David Hanks

Mayor Hanks reported working with Winpak and Com Ed on the new expansion and working with Ron Bernardi regarding Village finances. There are a lot of activities planned for Halloween on October 31st starting with Trunk and Treats at Sauk Village Church of God and the parade and Trunk at Treat at the Community Center. Trick or Treat hours are from 4-6 pm. Have a Happy, Safe Halloween.

B. Village Clerk- Mrs. Debbie Williams

Village Clerk Williams reported the rain barrels are in the process of being delivered. There have been some changes to the color and style of the barrels. The MWRD changed vendors after the Intergovernmental Agreement was completed. The rain barrels are free to residents to help conserve water.

The 3rd Annual Sauk Village Resource Fair is scheduled for Thursday, November 3rd from 3-8pm in the Municipal Center. The resources include information on health, housing, energy savings etc... There are flyers in the back of the room. This event is open to all communities.

The boxes for the food and toy drive will be in the hallways starting next week. The box in the hallway now is for sock donations. A resident is collecting new socks for the homeless.

Trustee Myers will be presenting a revised ordinance for the rain barrels next week. The original ordinance was presented before the rain barrel delivery but was held up for further review. Residents will be notified once the ordinance is completed. Due to the recent controversy regarding hand checks, Village Clerk Williams will not sign hand checks until a policy is approved by the board which will hopefully take place soon. There are often times that hand checks are presented for signature that are necessary. There are cases where there are several weeks where the village board does not meet and the expenses occur, particularly with the upcoming holiday meeting schedule.

C. Village Treasurer – Mr. Jim Griegel- Absent- No report

D. Village Attorney - Odelson & Sterk, LTD- Mike McGrath-No report

Trustee Burgess passed out information regarding corporate counsel and asked for a written response in the next thirty days.

E. Village Engineer – Mr. Jim Czarnik

Sauk Village applied to the Chicago Metropolitan Agency for Planning (CMAP) for funding to conduct a new Comprehensive Plan. The Comprehensive Plan would seek to establish guidelines for the future growth and

economic advancement of the community. This plan would encompass areas of interest including land-use patterns, housing conditions, population, roadways, and other infrastructure issues, as well as other important community elements, such as recreational and governmental facilities and services. The Village would expect the Comprehensive Plan to help dictate public policy in regards to economic development, transportation, utilities, land use, recreation, and housing. This would be an update to the Village's last Comprehensive Plan, which was last amended in 1999. Unfortunately, we were informed that the Village did not receive funding for the Comprehensive Plan. Some of the reasons that Sauk Village's application was not approved include:

- 70 applications were submitted, but only 22 were funded
- CMAP chose to fund projects that:
 - Are in future phases of previously approved planning efforts
 - Are projects at a regional scale that involve multiple municipalities
 - Are innovative

Since Sauk Village applied to prepare a Comprehensive Plan, this is not something that fits into the above selection criteria. We had hoped that the Village's lack of financial resources would have improved the Village's chances for funding, but it was not enough of a factor. We are currently in the process of exploring other funding options through Cook County to finance the Comprehensive Plan.

F. Village Administrator/ Director of Public Safety- JW Fairman, Jr.

Director Fairman reported speaking with the administrator of the Noise Mitigation Grant; they are satisfied with the application format and would like to focus on smaller, more specific projects next year. The elephant in the room is blight. JW Fairman is working with the Housing Commission, Reid Paxton and Finance Director Rao on information pertaining to vacant houses, no water accounts (billing) and uniform crime reporting. A vacant home list will be correlated with a uniform crime reporting which will target areas that crime exist with an effort to place officers in these areas to help reduce crime. These statistics affect village revenue. Results are expected as early as the first quarter of 2016.

4. REPORTS OF TRUSTEES AND BOARD COMMITTEES

A. Beautification Committee- Mayor Hanks

Mayor Hanks read the Beautification Committee report. The Beautification Committee would like to thank Bob and Rose Ketchum, Heidi and Edmund Parker, Jack Todd, Traci Witt, Janette Barron and the Boy Scout Troop 152, Mayor Hanks and his children and State Rep Elgie Sims for assisting in the Oct 17th event to clean various locations in the Village. It was a brisk morning but that did not stop our volunteers.

The Committee would also like to thank Trustee Kelvin Jones for collecting scrap and donating the money to the Beautification Committee. The Beautification Committee is looking for volunteers to assist in decorating the Village Hall for Christmas. It will take place on November 29th at 9:30 AM. The next meeting Beautification Committee meeting is scheduled for November 18, 2015 at 10 AM at the Village Hall. The upcoming fundraisers for 2016 will be discussed.

B. Parks and Recreation Committee- Trustee Jones

Trustee Jones stated safety should be first on Halloween and alerted peanut allergies exist. Next year there will be a peanut allergy free zone. Be careful that costumes fit the children properly. Trunk or Treat is scheduled for Saturday, October 31st from 1-4pm in the Community Center. The costume parade will begin at 1:00 pm at Rickover Junior High and end at the Community Center. Parks and Rec will be represented at the 5th Annual Community Fest taking place at Rickover Junior High on Tuesday, November 3rd.

C. Public Works Committee- Trustee Burgess

Trustees Burgess reported the Public Works Committee reviewed Ordinance No. 94-04.

Recommendation:

Amend Sections D and E that refers to the owner or mortgagor's responsibility to pay the water and sewer bills. All bills should be sent to the owner or mortgagor directly. Copies were distributed to the board for review. Trustee Burgess will work with the Ordinance Review Committee before resubmitting this ordinance.

The next Public Works Committee meeting is scheduled for the second Wednesday of the month.

Mayor Hanks asked to verify the State Statues regarding Non Home Rule enforcement.

D. Housing and Intergovernmental Committee- Trustee Tates

Trustee Tates reported the Housing Committee met earlier in the month to finalize plans for the Homebuyer's workshop that took place on October 22nd. The seminar was in two parts and was well attended. Two Indiana participants were interested in receiving information regarding purchasing homes in Sauk Village.

E. Public Safety/Ordinance Review Committee- Trustee Myers- Absent

F. Neighborhood Watch Committee- Trustee Washington

Trustee Washington reported the next Neighborhood Watch Committee meeting is scheduled for November 9th at the Fire Station. The November meeting will include a Deputy Registrars class. The class is free. Please register ahead of time with Trustee Washington.

G. Budget, Finance and Community Relations Committees – Trustee Williams

Trustee Williams stated the Community Outreach Partnership Committee is selling candy to raise funds for Shop with a Cop. Decals are ready to put on cans in various locations to also help fundraising. Trustee Williams is still waiting to get the Budget and Finance Committee formed. A policy needs to be in place soon because meetings are not held every Tuesday through the rest of the year and bills need to get paid.

5. REPORTS OF DEPARTMENTS, COMMITTEES & COMMISSIONS

A. Fire Department/ 911 Committee- Chief Stoffregen

Chief Stoffregen reported over the past 4 weeks, the fire department responded to 20 calls. The fire department responded to 3 fire alarms, 1 dumpster fire, 1 still alarm, 1 smell of gas, 1 assist PD, 3 vehicle accidents, 3 medical assist, 3 assist other agency, 2 CO investigations, 1 odor investigation, and 1 gas leak. Chief Stoffregen verified the Fire Department will be on hand on Halloween night if directed to do so. Mayor Hanks agreed. Chief Stoffregen reported on a fire that took place over the weekend that is still under investigation by the ATF and State Fire Marshall.

B. Police Department-Police Chief Kowalski

Police Chief Kowalski reported the service case summary:

During the period of 10/13/2015 thru 10/26/2015 the Sauk Village Police Department had a total of 11 arrests. Of the arrests reported six were felony arrests and 5 were misdemeanor arrests.

Cases of note: On 10/19/15 there was a report of a Residential Burglary. Arriving Officers obtained information from an anonymous caller that individuals were seen carrying a large flat screen TV in the vicinity of 22400 block Yates. Officers identified the home and found the owner to be cooperative. Three individuals were taken into custody with 2 juveniles being charged with residential burglary and 1 adult charged with possession of stolen property.

On 10/22/15 our officers received a call of a shooting on the 22400 block of Strassburg one subject was reported shot in the lower limb with what appeared to be a non-life threatening wound. Two subjects (1 juvenile) were taken into custody; a third subject was identified but fled the scene. The third subject was arrested 2 days later and charged with aggravated battery with a firearm and aggravated discharge of a weapon. The initial adult arrested was charged with mob action and the juvenile was remanded to the Juvenile Justice Center and charged with aggravated battery with a firearm and aggravated discharge of a weapon.

On 10/24/15 there was an apparent attempted arson in the early morning hours at Levels bar. The fire was struck quickly and the fire department and ATF are investigating. The PD is currently assisting with the investigation.

International Association of Chief of Police Conference (IACP): Chief Kowalski had the honor and pleasure of attending the 2015 IACP conference which was held in Chicago, Illinois at McCormack Place. Chief Kowalski attended many training sessions that he believes can benefit the police department. Chief Kowalski also had an opportunity to meet many of the vendors that we currently engage with and found many more that can be an asset to the department.

On Monday 10/26/15, Chief Kowalski attended the First General Assembly of the IACP and the presentation by FBI Director James Comey. He provided an excellent speech on the issues facing law enforcement today. On Tuesday 10/27/15, Chief Kowalski attended the Second General Assembly and the presentation by President Barack Obama which was very informative. The President outlined his desire to work with the house and senate on criminal justice and gun law reform.

By attending the IACP Annual Conference and Exposition, Chief Kowalski was provided with a great educational program experience which he will use to better the Sauk Village Police Department better serve and protect our citizens.

Trunk or Treat: The Sauk Village Police Department will participate in the upcoming Trunk or Treat program.

New Hire: The Police Department has completed the background investigations on the top candidates of the Police and Fire Commission department eligibility list and made its recommendation to the board. It is anticipated the vacancy for Community Outreach Program Grant will be filled soon.

General Orders/Policy and Procedures Updates: Chief Kowalski will continue to review the General Orders as well as the policies and procedures since the current are outdated to 2005. It is his goal to bring the department's standard to the level of the Commission on Accreditation for Law Enforcement (CALEA). Chief Kowalski is exploring the Lexipol program which updates your general orders and provides daily training to the department and also exploring the best possible solution for the department.

Police Vehicles: Officer Hufnagel continues to coordinate with Public Works Director Kevin Weller on getting the police vehicles serviced.

C. Public Works Department- Director Weller- Absent

D. Administrative Services Director- Director Jasinski

Director Jasinski reported working with Cindy Wagner on comparing vacant home information. An updated list should be available by next week. IT Consultant Pyke is working on a new FOIA sheet to be posted on the website. All FOIA requests and responses will be listed on the website to avoid duplication of requests. Over 250 tickets will be included in the next court call. Sue wrote 141 tickets so far this month. Water bills for the north side will be mailed out on Monday and due November 23rd.

E. Finance Director-Director Rao

Director Rao received an email from the Illinois State Comptroller's office stating \$654.00 in debts have been entered for the Local Debt Recovery Program for the first installment. A Public Meeting is scheduled for October 29th from 9am- 11 am in the Sauk Village board room to discuss expanding the Sauk Village/ Ford Heights Enterprise Zone with Chicago Heights and a list of other communities (approximately 15 communities in all). The meeting is open to all communities. Village Treasurer Griegel stated they are working to get the pension audits done in time for the final reporting. The village was granted a sixty day extension. The audit should be done prior to December 31st deadline. Director Rao stated a transfer from the Water/ Sewer Fund in the amount of \$350,000.00 is needed in order to pay bills. This is the time of year the General Fund usually runs out. There is currently \$170,000.00 in the General Fund. The money will be transferred back once the tax revenue is received. The Treasurer's Report for 2014-2015 is completed and will be published and submitted to the both Cook and Will counties. Trustee Burgess asked for clarification on the memo that referred to Director Rao's recommendation on the \$22,500.00 CAPERS 911 payment and the bond payment and asked how many times a transfer has been made from the water/ sewer fund this year and if a vote is required. Finance Director Rao stated this is the second time this year. Village Attorney McGrath stated a vote is not necessary as long as there is a statement on public record that the transfer is necessary and will be paid back when the funding is received through tax money or other state sources. Mayor Hanks stated the memo stated the \$22,500.00 payment will come from the 911 fund which is separate from the General Fund. The village will pick up the \$75,000.00 bond payment at the end of the year. Trustee Burgess does not agree to this matter without taking a vote. Mayor Hanks stated the bond payment expense will be included on Accounts Payable at the time the payment is to be made. There is no money being taken out at this time. This is all now a matter of record.

F. Sauk Village Homeland Security Agency-Assistant Director Darnall

Director Darnall reported over the past 4 weeks, the ESDA responded to 11 calls. The ESDA department responded to 2 fire alarms, 1 vehicle accident, 1 dumpster fire, 3 CO alarms, 3 school patrols and 1 structure fire. The Police Chief has requested ESDA patrol on Friday, October 30th and Saturday, October 31st from 7 - 11pm. The Parks and Rec Committee has requested patrol during the parade on October 31st.

G. Human Relations Commission- Commissioner Williams- No report

H. Housing Commission- Commissioner Holcomb

Commissioner Holcomb reported the Housing Commission meeting is scheduled for November 12th at 7pm in the Village Hall. Commissioner Holcomb is pleased to report that a project started 3 years ago and that lost all funding in April of this year has turned around. When we were notified in April that no funds would be provided for demolition we decided then that we wouldn't give up. The commission decided to fight back and not let this hold us back. As of year to date the commission has attended over 80 meetings, spent more than 3000 man hours and countless reams of paper and ink to do what everybody tried to stop. With the assistance of many village employees and administrative staff we are finally there. Starting tomorrow morning, the Sherriff's department will begin the demolition of 21636 Peterson then 21638 & 21640 then move to 21734 as the permits were approved late yesterday for these 4 properties. Up front people will complain why not the house by them or this one or that one. It's simple. They all need to understand it cannot happen overnight and there is no way they will see the homes disappear in one motion. The present project if no one interferes with the process will take 2 ½ to 3 years to complete. Many factors come into play on deciding which properties come first i.e. Safety, Hazard, Crime, Fire damaged, etc... People also need to understand there is a cost to tax payers in all this, some things are reimbursed (After paid) for others we have to pay the bill. A good example of this was when Derrick Burgess and Cecial Tates attended a Housing meeting on this project last month and when it was stated that Republic quoted \$800.00 per dumpster plus overweight charge if over 4 tons. Both trustee's said there has to be something that could be worked out with Republic and that they would address it for Housing. The following board meeting, Derrick informed me that he was told that we would be able to get 3 dumpsters per property for \$1,000. Today Kevin made contact with Republic and they told him the 1st dumpster would be \$350.00 and each additional dumpster will be \$325.00 saving us over \$475.00 per dumpster. A real big thank you has to go to the Housing Commissioners, Ed Myers, JW Fairman, Derrick Burgess, Cecial Tates, Kevin, Sherry and Sue for all of the leg work and assistance they provide the Housing Commission on this project.

I. Senior Committee- Chairperson Rose Langston

The Senior Committee's Friday Open Senior Activity will be held on the first and third Fridays in Nov. (6th and 20th) and Dec. (4th and 18th). The 2nd and 4th Fridays will resume in Jan. 2016. Committee members Frank Williams and Steve Shymkus are co-ordinators for the committee's SV Open Senior Activity. We have a variety of games available and seniors may bring their own if desired. The 'Rummykub' game has created quite a challenge for the participants and there is plenty of room for more challengers. Beverly Sterrett continues the Silver Sneakers fitness classes (10:00 & 11:15 a.m.) every Tuesday. The Ceramics Group hours have changed to 8:00 am until 12:30 pm. on Wednesdays. Our paperback book program continues to thrive. The movie co-sponsored with McConathy Library is 'Yours, Mine and Ours' at the library on Monday, Nov. 9th at 12:30 pm. Light refreshment will be served. The next Bloom Township Senior Community Luncheon is on Tuesday, Nov. 10, 2015 at Glenwoodie Golf Club. Tickets deadline is on Nov. 6th unless sold-out. The theme 'Made in The USA' is a tribute to our veterans with patriotic tunes provided by Steve Lydell. Non-perishable food donations for the Christmas Food Basket will be collected at this luncheon. Reminder, Open enrollment/re-enrollment period for Medicare Part D Medicare began October 15th through December 7th. Counseling is available Monday through Thursday from 9:00 a.m. to 3:00 p.m. on first come basis. For appointment and/or additional information, call 708-754-9400 ext. 244. The Senior Committee's next meeting will be on Thursday, November 12th at 7 p.m.

6. New Business

A. Motion to Approve Accounts Payable and Disbursements items that were tabled from the October 13th Accounts Payable on the October 13, 2015 board agenda

Mayor Hanks asked for a motion to approve the Accounts Payable and Disbursements items that were tabled from the October 13th Accounts Payable on the October 13, 2015 board agenda. The motion to approve was made by Trustee Williams and seconded by Trustee Washington. Trustee Burgess stated these are immediate checks that were already paid and sent out. Mayor Hanks stated the board requested additional information on the immediate checks that were presented on October 13th. Trustee Williams provided the requested information and provided a sample of the report that will be provided going forward that will include itemization and what the name of the account the funds will come from. Trustee Williams stated Director Rao verbally stated an explanation for all immediate checks in question at the last meeting. The new format was created per Trustee Burgess' request. The items that were tabled by the board from that meeting are being represented using the new format.

Further discussion was held on the need for immediate checks that are carried to the next Accounts Payable that has always been the practice of the village. Trustee Williams stated this is why a Budget and Finance Committee is needed and a policy needs to be in place immediately. Mayor Hanks stated bills are paid according to budget that has already been approved including payroll and benefits; you can't pick and choose what constitutes an immediate check. If you are going to change past practice a policy needs to be in place.

Trustee Williams called Point of Order and called for a vote. The explanation of the immediate checks was given both verbally and in writing.

On roll call

Ayes: Trustees Washington and Williams

Nays: Trustees Burgess, Jones, Tate

Absent: Trustee Myers

Motion failed

Trustee Williams reiterated the need for a policy immediately.

B. Motion to Approve Accounts Payable and Disbursements for October 14, 2015 through October 27, 2015

Mayor Hanks asked for a motion to approve the Accounts Payable and Disbursements for October 13, 2015 through October 27, 2015.

The motion to approve the Accounts Payable was made by Trustee Washington and seconded by Trustee Williams. Clarification was needed on the expenses for auto repairs, ESDA expenses and the format of the Accounts Payable report.

On roll call

Ayes: Trustees Burgess, Jones, Tate, Washington and Williams

Nays: Trustee Myers

Motion carried

7. Miscellaneous Comments from the Mayor and Board of Trustees

Trustee Williams asked for an update on forming the Budget and Finance Committee. Mayor Hanks will meet with her.

Trustee Tate reported a flyer will be available regarding counseling services for veteran's that will take place in Munster, Indiana on November 7th at Harley Davison. Trustees Tate and Burgess worked with a veteran that has been seeking assistance for a service related disability for 6 years. Trustee Tate suggested suing the VA and spoke with them a couple of times. The VA has since provided a partial payment in the amount of \$4,200.00. This is one success story. Please share the information with Vets once the flyers become available. Trustee Jones reported the next Parks and Recreation committee is scheduled for Thursday at 7pm in the Community Center. A toy giveaway in the Community Center is in the planning stages. A sign-up sheet will be available.

Christmas parade details will be provided at a later date.

Trustee Washington stated the Neighborhood Watch is not the police. The block captains work with the

community. The police protects the community. Be safe and look around your surroundings. Trustee Burgess publicized the Veteran's program that will take place on November 11th at 11:00 am in the Village Hall. Trustee Burgess is working with Trustee Tates. Two guest speakers are attending. The next Public Works meeting is scheduled for Wednesday, November 10th at 7pm. Trustee Tates asked to have Ed Sullivan added to the next agenda to discuss the rose bush program.

Mayor Hanks reported Metra is sponsoring a poster and essay contest for kids K-12. Church of God will host a Trunk and Treat from 11 am- 2pm on Saturday, October 31st. Parks and Rec will host a Trunk and Treat from 1pm-4pm on the same day starting with a costume parade from Rickover to the Community Center at 1pm. Be careful during the Trick or Treat hours from 4-6pm. The next Meet the Mayor is scheduled for Saturday, November 14th from 9am-11 am.

8. Adjournment

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Washington and seconded by Trustee Williams.

All Ayes

The meeting was adjourned at 8:28 pm.

Mayor David Hanks

Village Clerk Debra L. Williams

MINUTES OF THE **SPECIAL MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL **NOVEMBER 3, 2015.**

1. Call to Order

A. Roll Call

Mayor Hanks called the meeting to order at 5:33 pm.

On roll call:

Present: Trustees Burgess, Jones, Myers, Tate, Washington and Williams

Absent: None

2. Review Amended Intergovernmental Agreement Between the Village of Beecher, the City of Chicago Heights, the Village of Crete, the Village of Ford Heights, the Village of South Chicago Heights, the Village of Steger, the County of Cook and the County of Will

3. Review Lincoln & 394 Corridor Enterprise Zone Ordinance

Dave Chandler- Center for Neighborhood Technology and Carl McCormick- Stuttle Group Attorney acting as consultants for the Enterprise Zone application presented the amended Intergovernmental Agreement between the Village of Beecher, the City of Chicago Heights, the Village of Crete, the Village of Ford Heights, the Village of South Chicago Heights, the Village of Steger, the County of Cook and the County of Will and the Lincoln & 394 Corridor Enterprise Zone Ordinance.

Mr. Chandler explained Enterprise Zones are created by State Law. The state concentrates incentives on business development and investment in an Enterprise Zone. Principal benefits could include waiving sales tax on the purchase of materials for new construction, reduction of utility tax and depreciation on investments such as equipment. The current Sauk Village/ Ford Heights Enterprise Zone expires in 2021. The state made a new law a couple of years ago terminating all enterprise zones upon their expiration that required a new application. The South Suburban Mayors and Managers Association coordinated efforts to meet the state's requirements and created the Lincoln & 394 Corridor Enterprise Zone which includes Sauk Village, Ford Heights, Chicago Heights, South Chicago Heights, Beecher, Steger, Olympia Fields, Crete and Glenwood. The new enterprise zones included all of the commercial and industrial areas of all of the municipalities. Last year, the municipalities co-operated to submit an application for these areas. The Department of Commerce and Economic Opportunity (DCEO) looked favorably upon the application. DCEO then made a change in how they interpret clause in the state law by only allowing towns having enterprise zones that expire in less than two years causing the state to set aside the Lincoln & 394 Corridor Enterprise Zone. The Intergovernmental Agreement and Ordinance presented proposes expanding the existing Sauk Village and Ford Heights Enterprise Zone to the enterprise zone as predisposed and including all of the areas of the all the towns proposed in the 2014 application. Economic need must be demonstrated. It is an advantage to apply now; future applications will be increasingly competitive.

Attorney McCormick clarified this is an amendment to an existing zone calling to include other municipalities. All municipalities agreed to the original zone and seem to be prepared to move forward. The Local Labor Market Area is a benefit of the Enterprise Zone that creates jobs close to the community. Additional discussion was held on the benefits and structure of the joint enterprise zone. All municipalities have to pass the same IGA and ordinance in order to proceed. These items will be included on the next board agenda for consideration.

4. Motion to Approve Police and Fire Commission Board Member

Mayor Hanks asked for a motion to approve Patricia Coach to fill the open position of Police and Fire Commission Board Member. The motion to approve was made by Trustee Washington and seconded by Trustee Williams. The mayoral appointment is presented for the approval and the consent of the village board.

On roll call:

Ayes: Trustees Jones, Myers, Washington and Williams

Nays: Trustees Burgess and Tate

Motion Carried

5. Motion to Approve Accounts Payable October 28, 2015- November 3, 2015

Mayor Hanks asked for a motion to approve Accounts Payable October 28, 2015- November 3, 2015.

The motion to approve was made by Trustee Washington and seconded by Trustee Myers.

Clarification was needed on two payable items.

On roll call:

Ayes: Trustees Burgess, Jones, Myers, Washington and Williams

Nays: Trustees Tates

Motion Carried

6. Miscellaneous Comments from the Mayor and Board of Trustees

Trustee Burgess asked for clarification that discussion for the above items will be included in public comments section of the Committee Meeting immediately following the Special Meeting. Mayor Hanks agreed.

Trustee Tates questioned the haste of the appointment of the Police and Fire Commissioner and acknowledge the recent passing of both Ed Milkint and Claude Diamond. Trustee Tates referred to issues of immediate checks. Trustee Williams stated approving a new policy referring to immediate checks should resolve the issue. Trustee Myers inquired about posting an Ordinance Review Special Meeting notice to review some outstanding ordinances.

Mayor Hanks reiterated that Public Comment is open to any item at on the meeting agenda following the Special Meeting. Mayor Hanks commented on the urgency of the Police and Fire Commission. The commission could be presented with a need for immediate action at any time and being a three person board it is important to fill the position quickly. The village sympathizes with the families for their loss. Our prayers are with them. Mayor Hanks stated the majority of the board does not want hand checks or consensus voting, hence the reason for the Accounts Payable tonight. Check signers refuse to sign checks until there is clarification from the board on how to sign payroll, benefits and other immediate needs.

7. Adjournment

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Washington and seconded by Trustee Williams.

All Ayes

The meeting was adjourned at 6:30 pm.

Mayor David Hanks

Village Clerk Debra L. Williams

MINUTES OF THE **COMMITTEE OF THE WHOLE MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL **NOVEMBER 3, 2015.**

1. Call to Order

A. Roll Call

Mayor Hanks called the meeting to order at 7:00 pm.

On roll call:

Present: Trustees Burgess, Jones, Myers, Tate, Washington and Williams

Absent: None

2. Payment Kiosk Online Presentation- Tabled (Cable not functioning)

3. Waive bid process- Fire Truck- Chief Stoffregen

Chief Stoffregen stated the village will receive a \$350,000.00 interest free loan from the state giving the Chief leverage to deal with vendors that are sending in specs now. This will be the first out engine on fires. Chief Stoffregen asked for a no bid clause to negotiate with the vendors. Prices currently range up to \$420,000.00 and as low as \$391,000.00. The \$41,000.00 difference would not be due for 10 months to one year when the truck is delivered. The other fire truck can be sold and proceeds applied to the balance. Any remaining funds after the last payment on the pumper can also be used to make up the difference. The truck committee will review all specs and make a decision. Mayor Hanks signed the loan documentation last month to apply for the loan. The loan has been confirmed. This is the next step. (The board gave consensus).

4. Review Intergovernmental Agreement for the Provision of Environmental Health Services

Mayor Hanks stated this is the annual agreement for the county to do health inspections. The rate is now \$100.00 per inspection. This cost is passed on to the licensee. The rate included in the current ordinance needs to be reviewed and possibly amended. This item will be on the next agenda for approval.

5. Sauk Village- Adopt A Rose Bush Program- Veteran's Memorial- Trustee Tate/ Ed Sullivan

Ed Sullivan readdressed the Adopt a Rose Bush program and asked for any additional questions or concerns. Ed stated he has raised roses and will assist anyone who adopts a rose bush. Discussion was held on the cost and set up of the rose bushes that will be planted by the Veteran's Memorial. There is space for approximately 47 rose bushes. Everyone adopting a rose bush is responsible for maintaining their roses and the weeding at their own expense. Ed offered to help with planting, preening and weeding. Mayor Hanks asked if Ed is working with a committee. The Beautification Committee is not a part of this program and referred him to Trustee Tate. Ed stated the committee at this point is Trustee Tate and himself. Ed stated the rose bushes are offered to everyone that has a brick on the memorial. Discussion was held on the liability the village may face if anyone is hurt or if the rose bushes are harmed. Additional discussion was held on getting a commitment from a committee to take ownership of the program. Mayor Hanks asked what trustees are involved. Ed said Trustee Tate is involved. Mayor Hanks stated he will discuss the matter with Trustee Tate. Ed asked if he should be there when they talk. Ed asked for permission to pass out the information to the Vets at the Veteran's program. It was recommended that the program remain on hold until a committee is in place but the application can be passed out at the Veteran's program with the approval of the trustees in charge.

6. Review Ordinance pertaining to the payment of bills for the remainder of the year- Tabled

7. Budget and Finance Committee Update-Trustee Williams

Trustee Williams met with the Budget and Finance Committee (Administrator Fairman, Director Rao, Trustee Myers and herself) last week to discuss a proposed policy on how to handle the immediate checks. Ways to

solve the issues and concerns from the past were discussed. It was suggested that even if the department heads try to forecast the needs of their departments better there will still be a need to write hand checks.

The committee proposes the following:

\$1.00- \$999.00 – The Finance Director can make that payment and would be responsible to provide a report that will be attached to the Accounts Payable prior to the next Board meeting. The report will show why it was written, who it was written to, the amount and the name and account number of the account it was paid from. Immediate needs include paying a bill to avoid late fees or cancellation, needs for supplies for a department and avoiding legal ramification.

\$1,000.00 - \$9,999.00- The Finance Director can make that payment with the written approval of the Mayor or Village Administrator and would be responsible to provide a report that will be attached to the Accounts Payable prior to the next Board meeting.

\$10,000.00 and above- The Finance Director would need to inform the Mayor and the Village Manager of the need for immediate payment. Should all parties agree the payment is necessary, the Finance Director will email the board with the information of why it was written, who it was written to, the amount and the name and account number of the account it was paid from. It would be the responsibility of the board members to reply via email to the Finance Director within two business days to say yes or no to the payment. No reply would be considered as an abstention vote and would go to the majority. Recent emails to the board have gone unanswered. Emails create a paper necessary paper trail.

Emergency Need- Over \$10,000.00- The Finance Director can make the payment if there is a health or safety risk to our employees or residents (including water main breaks, gas refills, etc...). The Finance Director, Mayor and Village Manager would agree to make the payment and then notify the board. The board will receive the email but there is no timeline for board response needed.

All department heads need to be better about forecasting their needs.

This policy was emailed to the Mayor and Village Administrator after the meeting. Director Fairman suggested the written approval of two from the three – Mayor, Administrator or Finance Chairperson in the category of the \$1,000.00- \$9,999.00 and the emergency need.

Trustee Williams asked board members to review the proposed policy and provide all suggestions and changes by email no later than 5:00 pm Thursday so the final draft can be placed in Friday's packets to be placed on the next board agenda.

Mayor Hanks asked to include the need to make payroll and liability payments. Payroll and liability payments are normally paid on the next Accounts Payable. Additional discussion was held on different case scenarios including making payments to vendors that are reimbursed/ paid by outside sources, such as, Allen Mack and the IEPA loan payment , uniform payments to a new employee, the scavenger bill payment, etc... The importance of emailing the board was reiterated. Chief Kowlaski sets a great example by sending constant emails.

8. Review Rain Barrel Ordinance- Trustee Myers

Trustee Myers stated the rain barrels are being delivered. Changes were made since the last time this ordinance was reviewed by the board. Village Clerk Williams stated most rain barrels have been delivered. The process was delayed because the MWRD changed vendors. The style and colors are different. Volunteers called everyone on the list to check if the rain barrels were received. Most were received and residents were pleased. Some residents did not like to new color or style. The final draft of the ordinance was submitted to the board for

review. The new ordinance applies to the style of the new fixtures that are not really “barrels” but containers that actually fit closer to the home. Downspouts need to be cut to drain into the container. This item will be on the next agenda for approval.

9. Public Comment

All questions and comments must be directed to Mayor Hanks. Each speaker will be given three minutes to comment on the topic(s) of their choice. Each speaker will be allowed one opportunity to speak.

Bernice Brewer stated no public comment from the audience was included on the 5:30 pm agenda and questioned the no bid process. Mayor Hanks stated there were two meetings back to back. Public Comment is included on this agenda and is open to any topic. No vendor has been chosen for the fire truck. This allows the chief an opportunity to negotiate. A five member committee from the fire department will review the specs and bring suggestions to the board.

Rose Langston commented on notifying Public Works about the rosebushes and complimented Trustee Williams and the Budget and Finance Committee for a fine job.

Linda Todd stated the Beautification Committee goes through Kevin Weller before they do anything. Kevin stated he was not contacted about the rosebush program. The Beautification Committee was not approached either. The committee has plans for that area. The dirt is currently not fit for planting. That area also has lots of foot traffic. Ed Sullivan commented that he approached a committee person about the project but did not speak to Kevin about it. The soil is fine if you work with it. Ed will meet with the Beautification Committee if they want to meet.

Judy Cast thanked Mayor Hanks for acknowledging the passing of Ed Milkint and Trustee Jones for the successful Trunk or Treat. Judy was glad to be a part of it. Judy asked for clarification on the finance policy and village spending. Mayor Hanks responded that Trustee Williams is trying to create a policy where everything is clear. Bills are getting paid that are approved by the budget.

Nathan Griffin commented on coming together and asked about rules and regulations for meetings in the Senior Center. Mayor Hanks stated the Senior Committee has passed a new policy. Any organization that wants to use the Senior Center or the Community Center has to pay a fee to rent space. Committee chairs run their committees.

Tammy Wilson questioned on how often the fire hydrants are serviced. A Candlelight resident recently died because of a hydrant out of order. Mayor Hanks stated the fire hydrants are owned by Candlelight Village because they are private property. Candlelight could provide that information. The last report from Candlelight stated all fire hydrants were in working order. Mutual Aid (assistance from other communities) comes to all fires. Pumpers filled with water are dispatched to all scenes. A second pumper from another community sits at the Fire Department in case it is needed. If that pumper is called to the scene, another pumper from a different community takes it place. Sauk Village assists other towns the same way. Assistant Chief Myers checked hydrants in Candlelight and found five out of order. Those hydrants were reported to the State Fire Marshall. It was determined that some hydrants in Candlelight were not in compliance. They can face fines up to \$15,000.00.

Frank Harvey commented on the use of the Senior Center and reported the street lights are still out on the 223rd and Brookwood section. Mayor Hanks stated all old lights are being replaced with new, energy efficient lighting. Kevin will be asked to check on that area.

Clearchie Lawrence commented on the use of the Senior Center. Mayor Hanks stated the committee chairs are responsible for the use of the buildings.

10. Miscellaneous Business

Comments from the Trustees

Trustee Williams stated Sauk Talk articles were due last week. A one week extension will be granted. The casino trip registrations are due Friday. Proceeds will be used for Shop with a Cop. Trustee Burgess stated the Public Works Committee will meet on November 11th at 7:00pm at the Village Hall. The Veteran’s program

will take place on Veteran's Day, November 11th at 11:00 am in the Village Hall. All veterans are invited. There will be a guest speaker from Indianapolis and a reception afterward. The Town Hall Meeting is scheduled for November 18th at 7pm in the Village Hall. Trustee Burgess encouraged the Mayor to intervene with the Senior Committee and the group that wants to meet there-similar to a meeting that was set up in the past with the seniors.

Trustee Bates reported the First Time Homebuyer's workshop went well. Flyers are available for another workshop that will provide pre apprenticeship opportunities and information from companies hiring now. The workshop sponsored by the Cook County Sheriff in conjunction with the Ford Heights Community Service Center and Housing Authority of Cook County will take place on Friday, November 6th from 12pm-4pm. They are expecting 25 individuals that will provide information on training and jobs. The workshop will take place at Phillips School on 13th Place. Trustees Burgess and Bates are looking to try to join forces with Ford Heights. Trustee Jones thanked everyone who helped with the Trunk or Treat program in spite of the weather. The next Parks and Recreation committee meeting is scheduled for Thursday, November 5th at 7:00 pm in the Community Center. Dates will be finalized for the Santa Parade and the Toy Give Away.

Trustee Washington reported the next Neighborhood Watch meeting is scheduled for Monday, November 9th at 7pm at the Fire Station. The Neighborhood Watch will be hosting a Deputy Registrar class. Register ahead of time so a packet will be ready. Trustee Washington stated the Trunk and Treat was well attended and she enjoyed seeing the kids and pets in costume. It is great to see residents like Ed Sullivan work so hard to get involved with the village. There are a lot of organizations in the village that use the Community Center, Village Hall and other buildings on a regular basis. Trustee Washington stated a lot of that is political and asked if they are paying. Any organization using the buildings that are not sanctioned by the village should be paying to use the lights and heat and a fee to use the facility. Trustee Washington is looking for new block captains.

Trustee Myers thanked Trustee Bates and Ed Sullivan for their efforts to improve the memorial. He pledged his help if needed. Mayor Hanks stated he was glad to be a part of the Trunk and Treat and asked if the Mayor or JW could meet with the groups about the use of the buildings. The next Ordinance Review Committee meeting is scheduled for Thursday, November 5th.

Mayor Hanks acknowledge Senator Trotter on his reappointment to the chair of the Illinois State Appropriations Committee. The next Meet the Mayor is scheduled for Saturday, November 14th. Guest speakers will be on hand. The 3rd Annual Resource Fair is scheduled for November 5th from 3-8 pm. Several individuals and group will be on hand including the Puerto Rican Cultural Center, Lawyer's Committee for Better Housing, State Representative Elgie Sims, Aunt Martha's, Com Ed, MWRD, Bloom Township, PACE, I-Cash, South Suburban Housing Center, Walgreen's free flu shot, etc.. Mayor Hanks thanked Village Clerk Williams. This event gets bigger every year.

Mayor Hanks stated he has met with the group a couple of times about the Senior Center and provided action items. There is a new policy the Senior Committee put in place. Everyone answers to the chair of the individual committees when someone wants to use the resources. The chairs have a committee that work with them.

Village Clerk Williams stated the bricks can be placed in the memorial for Memorial Day if the order is placed by Thursday. Applications for free smoke alarms are still available. The next installation date is this Thursday. The rain barrel program ends on Friday.

11. Adjournment

Mayor Hanks asked for a motion to adjourn. The motion was made by Trustee Washington and seconded by Trustee Williams.

All Ayes

The meeting was adjourned at 10:20 pm.

Mayor David Hanks

Village Clerk Debra L. Williams

MINUTES OF THE **SPECIAL MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL **NOVEMBER 10, 2015.**

1. Call to Order

A. Roll Call

Trustee Williams acted as Mayor Pro Tem in the absence of Mayor Hanks. Mayor Pro Tem Williams called the meeting to order at 6:02 pm.

On roll call:

Present: Trustees Burgess, Jones, Myers, Tates, Washington and Williams

Absent: None

2. Review TRF Environmental, Inc. invoice relating to pre-demolition expenses in the amount of \$3,825.00 for 1830 215th Street, Sauk Village, IL

Housing Commissioner Gary Holcomb presented an update on the ongoing demolition process and expenses involved. The total TRF Environmental, Inc. invoice is in the amount of \$5,035.00. The remaining Housing Commission grass cutting funds in the amount of \$1,210.00 will be used to pay for the work to be completed at 1830 215th Street. Commissioner Holcomb requested board approval for the balance of \$3, 035.00 for work to be completed at 2108 222nd Place, Sauk Village. This total amount will be reimbursed upon completion of the demolition of the nine houses currently in the program. All outside legal costs will also be reimbursed by Cook County. Discussion was held on the demolition process including the extreme cost of the dumpsters due to the contents of the vacant properties. Residents are happy to see the demolition. A letter of appreciation will be drafted to thank Republic Services for their assistance with the cost of the dumpsters. This item will be placed on the board meeting agenda for consideration immediately following this meeting.

3. Resolution Urging Illinois State Leaders to release Non-General Fund Revenues Payable to Local Governments

Mayor Pro Tem Williams asked the board to review a resolution urging Illinois State Leaders to release Non-General Fund Revenues Payable to Local Governments and a letter from Mayor Hanks to Governor Rauner. Mayor Hanks is in Springfield where it appears the House is voting to approve the release of funds. Mayor Hanks asked the board to move forward with this process. This item will be placed on the board meeting agenda for consideration immediately following this meeting.

4. Adjournment

Mayor Pro Tem Williams asked for a motion to adjourn. The motion to adjourn was made by Trustee Washington and seconded by Trustee Myers.

All Ayes

The meeting was adjourned at 6:28 pm.

Mayor Pro Tem Rosie L. Williams

Village Clerk Debra L. Williams

MINUTES OF THE **REGULAR MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **NOVEMBER 10, 2015.**

1. CALL TO ORDER

Trustee Williams called the meeting to order at 7:03 pm.

A. Pledge of Allegiance

Boy Scout Troop 152 led those assembled in the Pledge of Allegiance.

B. Roll call

Present: Trustees Burgess, Jones, Myers, Tate, Washington and Williams

Absent: None

Mayor Hanks entered the meeting at 7:45 pm.

Trustee Williams reported Mayor Hanks is enroute from Springfield where the vote was taken to release funds. An email was received from the Mayor stating that the vote was taken after he left. The result of the vote to release funds – 152 Yea 1 Nay 1 Present. Mayor Hanks asked the board to keep item 7F on the agenda. This matter still has to go before the Senate.

Trustee Williams asked for a motion to appoint a Mayor Pro Tem.

Trustee Washington made a motion to appoint Trustee Williams as Mayor ProTem. The motion was seconded by Trustee Myers.

On roll call

Ayes: Trustees Burgess, Jones, Myers, Tate, Washington and Williams

Nays: None

Motion carried

2. PUBLIC COMMENT

A. Public Comment- All questions and comments must be directed to the Mayor. Each speaker will be given three minutes to comment on agenda items only. Each speaker will be allowed one opportunity to speak.

Mayor ProTem Williams stated a comment was made during the Special Meeting that was held immediately before this meeting that there was no public comment on that agenda. Public comment is at the beginning of this agenda and the items discussed during the Special Meeting are included on this agenda and open for discussion.

There were no questions or comments pertaining to agenda items.

3. REPORTS OF OFFICERS

A. Mayor's Report- Mayor Pro Tem Williams

Proclamation- Veteran's Day- November 11, 2015

Proclamation- School Board Member Day-November 15, 2015

Proclamation- National Alzheimer's Disease Awareness Month, 2015

Proclamation- Military Family Month, 2015

Mayor Pro Tem Williams read the proclamations for Veteran's Day and National Alzheimer's Disease Awareness Month. Mayor Pro Tem Williams asked all veterans and current service men and women to stand and thanked them for their service.

Village Clerk Williams read the proclamations for School Board Member Day and Military Family Month. School Board member Tammy Jones was recognized in the audience.

B. Village Clerk- Mrs. Debbie Williams

Village Clerk Williams reported the board will not meet again in November. The December meetings include the December 1st Committee meeting and the December 8th Regular Board meeting.

Over 1,000 rain barrels were passed out during the free rain barrel program. Village Clerk Williams thanked everyone who was a part of making that program a success including the volunteers who came in to call the residents and check on the status of the deliveries. Rain barrels are still in the process of being delivered. The rain barrel program is discontinued until spring. The free smoke alarm program is also on hold.

Village Clerk Williams stated she has enjoyed attending the Friday afternoon senior activity group the last five out of six times and was disappointed that the group that started that program no longer attends. All seniors are welcome. We need to work and play together.

C. Village Treasurer – Mr. Jim Griegel- Absent- No report

D. Village Attorney - Odelson & Sterk, LTD- Mike McGrath-No report

E. Village Engineer – Mr. Jim Czarnik

Village Engineer Czarnik reported the information is being compiled for the MWRD's new infiltration and inflow program with Kevin Weller's assistance. The first annual report is due in March.

F. Village Administrator/ Director of Public Safety- JW Fairman, Jr.

Director Fairman reported working with the Blueprint Partner Group. Commissioner Holcomb is working on identifying vacant houses and helping to locate homes that are not paying a water bill. Chief Kowalski is also involved due to the direct correlation between vacant houses and crime. The village will be applying for a grant for experienced researchers to evaluate the current system in place and make serious recommendations. The Fire Department is instrumental in evaluating the structure and utilities in the home. Public Works is involved with the streets and infrastructure surrounding the homes. Reducing the number of vacant homes and crime will bring home values up. Landlords are putting people in houses without establishing water service. Payment plans are available for people to catch up. One owner alone has paid almost \$6,000.00 in past due water bills since this program has been in place. The revenue from the water funds can be used to hire additional Public Works employees, repair fire hydrants, etc... The deadline to submit Noise Abatement applications is November 30th. Only one application has been received to date.

4. REPORTS OF TRUSTEES AND BOARD COMMITTEES

A. Beautification Committee- Mayor Hanks- No report

B. Parks and Recreation Committee- Trustee Jones

Trustee Jones reported the next Open Gym is scheduled for November 21st in the Community

Center and is open to all ages. There will be a cooking class. The Christmas Parade is scheduled for Saturday, December 5th. Letters will be sent to the ESDA, Police and Fire Departments. The Toy Give-away is scheduled for December 19th. Flyers will be available for all of these events. Information is also available on the Sauk Village Parks and Recreation Facebook page. Village Clerk Williams asked for the flyers to be emailed to her so they can be e-blasted.

C. Public Works Committee- Trustee Burgess

Trustee Burgess asked to be involved in the process regarding water issues and for an update on the resolution amendment presented to the Ordinance Review Committee.

Trustee Burgess asked to be included in the water issues. Trustee Burgess reported the next Public Works Committee meeting is scheduled for Wednesday, November 11th at 7pm in the Village Hall where the issues addressed by JW Fairman will be discussed including Public Works personnel and where do we go from here. Everyone is invited.

Trustee Burgess stated he also attended the Friday afternoon activities in the Senior Center and asked that Mayor Hanks get involved to see what the group can do to get access to the Senior Center. Everyone needs to get along.

D. Housing and Intergovernmental Committee- Trustee Tates

Trustee Tates reported the Housing Committee meets at 6:30pm and the Intergovernmental Committee meets at 7:30 pm on the same night. The recent Homebuyer's workshop helped provide assistance for down payments for those who wanted to purchase homes. Fifty two inquiries have been received for the date of the next workshop including people from neighboring communities.

to finalize plans for the Homebuyer's workshop. Trustee Tates commented on the effects of the mobility rate.

A mission statement for the Housing Commission is in the process of being drafted.

Flyers were distributed for a job fair that was sponsored by the Cook County Sheriff, Ford Heights and another entity at the last Intergovernmental Committee meeting which was well attended. Additional information will be forthcoming where vacancies exist and where to apply for jobs. The Intergovernmental Committee will adopt the mission statement already in place.

E. Public Safety/Ordinance Review Committee- Trustee Myers

Trustee Myers reported last week's Ordinance Review Committee meeting was rescheduled to Thursday, November 12th at 7pm in the Village Hall. The Public Comment, Water Rate and Education Requirements for Department Heads ordinances are being reviewed.

Trustee Myers provided an overview of Veteran's past and present and asked everyone to shake the hands of the veterans they see and thank them for the job they did for us.

F. Neighborhood Watch Committee- Trustee Washington

Trustee Washington reported she was looking forward to the Open Gym. Everyone enjoyed the last one. There will be a cooking class in the kitchen that will provide instructions on how to make a side dish for Thanksgiving. The Neighborhood Watch Committee continues to find ways to bring the community out and supply safety hints and book bags to the residents. The Neighborhood Watch Committee will present a live play in April titled "Hey, Are you my neighbor?" that will bring out the neighbors on your blocks. Proceeds will be used to provide as many as 500 book bags next year; twice as many as this year. There will be auditions and

rehearsals starting soon. Tag days will also be scheduled to raise funds. Trustee Washington acknowledged Mr. Griffin on his 85th birthday.

G. Budget, Finance and Community Relations Committees – Trustee Williams

Trustee Williams reported the Casino Trip scheduled for November 11th has been cancelled. Donations are still being accepted for Shop with a Cop. Trustee Williams asked board members to contribute.

5. REPORTS OF DEPARTMENTS, COMMITTEES & COMMISSIONS

A. Fire Department/ 911 Committee- Chief Stoffregen

Chief Stoffregen reported over the past 2 weeks, the fire department responded to 16 calls. The fire department responded to 5 fire alarms, 1 structure fire, 3 gas leaks, 4 vehicle accidents, 1 medical assist, 1 assist other agency and 2 CO alarms. The Fire Department is still waiting for a few vendors to send quotes on the new fire truck. Chief Stoffregen will keep the board updated. As soon as the check is received from the state we will be moving forward.

B. Police Department-Police Chief Kowalski

Chief Kowalski provided the following report:

-Police service case summary: During the period of **10/27/2015** thru **11/10/2015** the Sauk Village Police Department had a total of 7 arrests. Of the arrests reported 5 were felony arrests and 2 were misdemeanor arrests.

-Cases of note: On **10/30/15** our officers along with the South Suburban Emergency Response Team executed a search warrant at a house on the 22400 block of Strassburg. The search was part of an ongoing investigation that was successful with the officers recovering illegal drugs and weapons. The occupants were arrested and charged accordingly. It should be noted the search went off without incident. Working with the Housing Commission and in accordance to the Crime Free Housing ordinance the owners of the property will be notified of this incident since the police have had numerous complaints about this location in the past.

On **11/05/15** through great investigative work the States Attorney's Office approved charging an offender with Predatory Criminal Sexual assault which is a Class X felony. The offender allegedly abused a 10 year old female relative who made an outcry which precipitated the initiation of the investigation.

On **11/07/15** the police received a report of shots fired in the vicinity of the 22500 block of Nichols. Upon arrival there was no evidence of a shooting, approximately 20 minutes later our police received a call of a 16 year old shooting victim in the ER with a reported non-life threatening gunshot wound to the leg. The offender turned themselves in and was charged with aggravated battery with a firearm eventually being transported to the Juvenile detention center for charges and processing.

-CalCom Report: For a period between **10/26/2015** and **11/01/15** the police department received **253** calls for service and for a period between **11/02/2015** and **11/08/2015** the department received **224** calls for service.

-Schools: On November 3, Chief Kowalski participated in a 4 member panel interview for the Sauk Village Consolidated School District 168, "2015 Community Fest". The event was well received and was considered by the school board members to have been a success. In addition Chief Kowalski will continue to work with the Bloom Trail High School Safety Committee which together with the Steger Police Department and the School Administration plans is

underway to conduct Active Shooter training.

-General Orders/Policy and Procedures Updates: In conjunction with working with the schools the police department will be implementing a new Rapid Response/Active Shooter General Order.

-Training: Chief Kowalski attended a training class through the Illinois Association of Chiefs of Police on the new Police and Community Reform Act signed by the Governor in August, 2015. The law takes effect January 1st, 2016 and has many parts to it that we will be implementing...more on this to come.

-Housing Commission: The Police Department remains committed to continue working with the Sauk Village Housing Commission. We have already identified 3 homes that fall under the Crime Free Housing Ordinance and are working with the property owners in this matter. In addition we are preparing the next set of homes for demolition by working with ComEd and Nicor in order to discontinue service to the identified homes. This will help expedite their demolition by the Cook County Sheriff's Office. Lastly, we are setting up an anonymous hotline/tip line for citizens of Sauk Village to call and report crime in their area. As soon as it is established the phone number will be provided on the official village website and via e-Blast. -

Trunk or Treat: Chief Kowalski clarified misinformation being reported on social media. Chief Kowalski was the person who recommended that the "trick or treat" hours in Sauk Village on Halloween October 31st be from 4pm to 6pm. This was announced twice at board meetings prior to October 31st and also sent out an eBlast on the "What's Happening in Sauk Village" on November 2.

C. Public Works Department- Director Weller

PUBLIC WORKS, NEEDS MORE STAFF ASAP.

STREET LIGHTS - 235 new heads installed at Torrence Ave, north side and east side completed. Working on south side and outskirts. Complaint calls are being gathered, mostly power issues.

DAY TO DAY REGULAR OPERATIONS AND EMERGENCIES - All job direction changes, Department ordering, special event prep setup, vender calling work with all departments and public complaints.

BUILDINGS Putting together cost estimates for repairs to the Community Center, Police Department. building and Water/ESDA garage. Examples: windows doors roof work, oldest HVAC unit and building replacement to name a few.

POTHoles/Asphalt – Work started in October. Crews ran through the east side, south side, Carlisle Estates, Deer Creek, and Sauk Point Dr. will be back out after the leaf pickup. Please call if you notice any holes that might have been missed.

WATER - Day to day schedules & emergency calls .Extra personnel help to complete the north side shut off list, a call back list, a vacant home list, squatter list, no occupancy list. Personnel also working on the dig /jet list for high unpaid bills.

GARBAGE – Day to day cleanup. IF YOU SEE ILLIGAL DUMPING PLEASE CALL POLICE, HELP KEEP OUR TOWN CLEAN.

GRASS CUTTING - Village owned locations, final cuts were made. All retention/detention ponds were cut. Last locations are open spaces, cut for safety reasons. Lincoln Lansing Drainage Ditch is being cleaned up and cut back with the help of SWAP group; final cut to follow.

STREET SWEEPER – November sweep will start after the completion of the leaf program pickup. All piles must be removed or the sweeper will not pickup. Tickets may be issued.

HYDRANT REPAIRS/REPLACEMENT- Hydrant work 2522 Orion on going because the valve broke. 1839 223rd St and 2707 Sauk Trail are called in .Working with vendor with specialty tools.

TREE REMOVALS – At this time ash trees will be removed on call in complaints and will be evaluated to make safe. Winter tree removals will follow.

Trustee Burgess asked for an update on the fire hydrants and asked if there will be a double turn lane going east off of Sauk Trail going northbound. Mayor Hanks stated it will be just one lane.

D. Administrative Services Director- Director Jasinski

Director Jasinski reported the Village Hall will be closed Thursday and Friday, November 26th and 27th in observance of the Thanksgiving holiday. Sauk Trail Boost Phones has closed and relocated.

Code Enforcement has 220 tickets at the November court call – 2 were found not guilty, 10 found liable and 209 guilty for failure to appear and fines are doubled. If still not paid they are turned over to collection. The vacant homes list has been completed and these homes will have orange or green stickers placed on their doors. Residents were asked to call the Police Department if anyone is seen going into these homes. Police will be asked to assist in removing squatters and making arrests if they are not supposed to be occupying that home. Do Not Enter stickers are bright orange. No word yet on anyone opening the restaurant.

Mayor Hanks read a letter from the Police and Fire Commission recognizing Sherry Jasinski for all of the assistance she has provided their board and thanking her for putting forth the extra effort in a professional manner. The letter was signed by Commissioners Linda Ross and Judy Cast (Commissioner Milkint passed away before he could sign the letter). Mayor Hanks agreed that Sherry tackles every task she is given.

E. Finance Director-Director Rao

Director Rao reported budget reviews with the Department Heads and JW Fairman show most if the departments are within their budget with the exception of the Street Department. The Police Pension Fund has turned in their audit for 2014 to the village auditors so that we may receive a final draft of the audit to submit to Cook and Will Counties. The village can check on the bond rating once the audit is completed and filed Trustee Tates asked for an update on the Police and Fire Pension fund accounts.

F. Sauk Village Homeland Security Agency-Assistant Director Darnall

Director Darnall reported over the past 2 weeks, the ESDA responded to 21 calls. The ESDA department responded to 6 fire alarms, 3 vehicle accidents, 1 structure fire, 1 assist other agency, 5 school patrols and 5 CO investigations.

G. Human Relations Commission- Commissioner Williams

Commissioner Williams reported there are two vacancies on the Human Relations Commission. Commissioner Williams spoke on the issue with the Senior Center. The Senior Center is there for the enjoyment of the seniors.

H. Housing Commission- Commissioner Holcomb

The Housing Commission will meet Thursday, November 12th at 7pm in the Village Hall.

Commissioner Holcomb reported that the South Suburban Task Force will be able to use one of the vacant homes for officer training.

I. Senior Committee- Chairperson Rose Langston

Senior Chair Rose Langston reported the Senior Committee held a special meeting last Tuesday to approve the revised Senior Center Policy. Many thanks to new committee member Steve Shymkus for incorporating the various documents and to Mayor David Hanks, Village Administrator J W Fairman and Village Clerk Debbie Williams for their assistance. More Village seniors are attending the Friday Open Senior Activity program. Next activity days will be - Friday, Nov. 20th, Dec. 4th and 18th and then every Friday beginning January 2016. Thank you committee members Frank Williams and Steve Shymkus who are taking their time co-coordinating this committee's SV Open Senior Activity. We have a variety of games available and seniors may bring their own if desired. The 'Rummykub' game has created quite a challenge for the seniors and there is plenty of room for more challengers. Beverly Sterrett continues the Silver Sneakers fitness classes (10:00 & 11:15 a.m.) every Tuesday and welcomes more participants. The Ceramics Group is open to all seniors; they meet from 8:00 a.m. until 12:30 pm. on Wednesdays. Our paperback book program continues to thrive, thank you Nancy Baker for your continuous donations. The next movie co-sponsored with McConathy Library will be 'Santa Claus 2' with Tim Allen at the library on Monday, Dec. 14th at 12:30 pm. Light refreshments will be served. The next Bloom Township Senior Community Luncheon is scheduled for Thursday, Dec. 17, 2015 at Glenwoodie Golf Club. Ticket deadline is on Dec. 10th unless sold-out. The theme is 'It's Christmas.' Harmonize to the Christmas classics with The Convertibles.

Reminder, Open enrollment/re-enrollment period for Medicare Part D Medicare ends December 7th. Counseling is available Monday through Friday from 9:00 a.m. to 3:00 p.m. on first come basis. For appointment and/or additional information, call 708-754-9400 ext. 244. Chair Langston commented on issues from the past and current with regards to use of the Senior Center. The Senior Committee's next meeting will be on Thursday, November 12th at 7 p.m. Discussion was held on whether all Committee policies need to be reviewed by the board before they are enacted.

6. Consent Agenda

A. Motion to Approve and Hold Executive Session Meeting Minutes – August 25, 2015- (resubmitted)

B. Motion to Approve Regular Board Meeting Minutes- August 25, 2015

C. Motion to Approve Special Meeting Minutes- September 15, 2015

D. Motion to Approve and Hold Executive Session Meeting Minutes- September 15, 2015

E. Motion to Approve Amended Intergovernmental Agreement between the Village of Beecher, the City of Chicago Heights, the Village of Crete, and the Village of Ford Height The Village of Glenwood, The Village of Olympia Fields, The Village of Sauk Village, The Village of South Chicago Heights, The Village of Steger, The County of Cook, and the County of Will

F. Motion to Approve Lincoln & 394 Corridor Enterprise Zone Ordinance

G. Motion to Approve Intergovernmental Agreement for the Provision of Environmental Health Services

H. Motion to Approve an Ordinance for the Installation and Operation of Rain Barrels in the Village of Sauk Village

Discussion was held on Item E and whether Ford Heights is on board with the new amended Enterprise Zone. Mayor Hanks stated Ford Heights was on board with the original agreement. Several discussions have been held with all of the parties involved.

Trustee Burgess asked to have this tabled until Sauk Village knows how Ford Heights will respond to passing the amendment.

Trustee Tate seconded the motion. Mayor Hanks stated this is time sensitive and must be passed by the end of November. Each municipality has the option whether or not to pass this motion individually regardless of how other municipalities decide. All municipalities must pass their own amendment in order for this ordinance to be amended.

Trustee Williams stated this issue has been discussed at great lengths. Our advisors have recommended Sauk Village proceed regardless of what other communities decide.

Mayor Hanks stated if Ford Heights or any other community is not on board, there may another option that needs to be taken at a later date.

On roll call

Ayes: Trustees Burgess, Jones and Tate

Nays: Trustees Myers, Washington and Williams and Mayor Hanks

Motion to table failed

Mayor Hanks asked if Trustee Burgess wanted to make a motion to move item E to New Business. Trustee Burgess declined stating he wanted it tabled not moved. The motion to table failed (the consent agenda is then still in effect)

Mayor Hanks asked for a motion to approve the Consent Agenda as written. The motion to approve was made Trustee Williams and seconded by Trustee Myers.

On roll call

Ayes: Trustees Jones, Myers, Washington and Williams

Nays: Trustees Burgess and Tate

Motion carried

Discussion was held on whether or not total consent is required for a consent agenda. Village Attorney McGrath stated Consent Agendas are used to move the meeting along. Items may be moved to New Business if requested. The Consent Agenda is decided by the majority of the vote. A "No" vote will mean "No" to everything on the agenda.

7. New Business

A. Motion to Approve Accounts Payables and Disbursements- October 28, 2015- November 10, 2015

Mayor Hanks asked for a motion to approve Accounts Payables and Disbursements- October 28, 2015- November 10, 2015.

Discussion was held on the need for a new software system that will alleviate handwritten entries and the reason for switching newspapers to post ads. Mayor Hanks stated it was the cost savings of several hundred dollars. Additional Discussion was held on whether the ad was properly circulated. The Help Wanted Ad was placed in the Southland Voice and on line. Mayor Hanks asked Director Weller how many individuals applied. Director Weller stated there are 77 applications.

Discussion was held on how Accounts Payable will be handled over the holiday break. Mayor

Hanks stated if the policy is approved tonight that will be how it is handled. There will be no consensus taken to approve checks.

The motion to approve was made Trustee Williams and seconded by Trustee Myers.

On roll call

Ayes: Trustees Myers, Washington and Williams and Mayor Hanks

Nays: Trustees Burgess, Jones and Tate

Motion carried

B. Motion to Approve TRF Environmental, Inc. invoice relating to pre-demolition expenses in the amount of \$3,825.00 for 1830 215th Street, Sauk Village, IL.

The motion to approve was made Trustee Williams and seconded by Trustee Myers.

On roll call

Ayes: Trustees Burgess, Jones, Myers, Tate, Washington and Williams

Nays: None

Motion carried

C. Motion to approve waiving the bid process for the new Fire Truck

The motion to approve was made Trustee Williams and seconded by Trustee Myers.

On roll call

Ayes: Trustees Burgess, Jones, Myers, Tate, Washington and Williams

Nays: None

Motion carried

D. Motion to Approve Appointment to Budget, Finance and Community Relations Committee- Co Chair- Trustee Edward Myers

The motion to approve was made Trustee Williams and seconded by Trustee Washington.

On roll call

Ayes: Trustees Burgess, Jones, Myers, Tate, Washington and Williams

Nays: None

Motion carried

E. Motion to Approve Budget and Finance policy

Discussion was held on changes Trustee Burgess suggested that were turned in after the deadline and placed in the boxes and not by email which was the process that was announced by Trustee Williams. Trustee Williams stated she received no comments by email by the 5pm Thursday deadline as requested. The policy was reviewed by the board last Tuesday. Trustee Williams asked trustees to review the policy further and send recommendations by email no later than 5pm Thursday in order to allow time for the Budget and Finance Committee to meet to review the suggestions. Trustee Williams stated she emailed the board, JW Fairman and the Village Clerk on Friday stating that no recommendations were received by email so the policy presented will be the policy presented tonight for approval. Trustee Burgess replied to Trustee Williams that he submitted his recommendations after 7pm on Thursday by placing them in the trustee's boxes. Trustee Williams again asked Trustee Burgess to submit the recommendations by email and she would attempt to contact the committee to set up time to review them. Still no email was received and there was nothing in her box until Tuesday night which Trustee Williams stated is very much the same as the proposed policy. A policy needs to be in place before the December

8th meeting. The check signers have stated they will not sign hand checks during the holiday break until a policy is in place, which includes payroll and liabilities. Additional discussion was held and the policy proposed last week that included adding payroll and liabilities to the policy was brought to vote. This issue has been discussed since October 13th.

The motion to approve the Budget and Finance policy was made by Trustee Williams. The motion was seconded by Trustee Myers.

On roll call

Ayes: Trustees Myers, Washington and Williams and Mayor Hanks

Nays: Trustees Burgess, Jones and Tates

Motion carried

F. Motion to Approve a Resolution Urging Illinois State Leaders to Release Non-General Fund Revenues Payable to Local Governments.

Mayor Hanks asked for a motion to approve a Resolution Urging Illinois State Leaders to Release Non-General Fund Revenues Payable to Local Governments. The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

Mayor Hanks will provide an update of what occurred in Springfield at a later time.

On roll call

Ayes: Trustees Burgess, Jones, Myers, Tates, Washington and Williams

Nays: None

Motion carried

8. Miscellaneous Comments from the Mayor and Board of Trustees

Trustee Williams commented on whether there have been any changes to any policies regarding village buildings. The Parks and Recreation Committee and Senior Committee are unique committees because they have buildings that they oversee. The policies need to be reviewed. Trustee Williams stated all policies in place need to be reviewed by the board. Name calling and finger pointing needs to stop.

Trustee Myers stated all Fire Department policies are reviewed by the board. All policies should be reviewed by the board. All buildings should be used by the residents. Let's get it all together and let the board review.

Mayor Hanks stated committees have a chair and members that vote on things. Clarification- Police and Fire policies do not come through the board. It may go through Police and Fire Commission but not the village board.

In the past, committees made their policy and brought it to the board as a courtesy. The board should not try to control their committees. Committees are made of volunteers.

Trustee Tates asked if committees have the right by state statute to make policy or do they make recommendations for policies that come before the board.

Village Attorney McGrath stated committee and commissions do not set policies; they establish rules and guidelines for the committee they are involved with.

Trustee Williams stated these are very dedicated committees and the board needs to address the policies on a committee agenda to work with them – not against them with no discrimination.

Mayor Hanks stated both committees run the same way. The committee approves the rental. All rental fees go through the front desk. Refunds are approved after a committee member inspects the building.

Trustee Williams stated the board needs to set the policy of who can use the center and whether or not they are charged a fee. The board does not get involved in the schedule, calendar, etc... Mayor Hanks asked the Parks and Recreation and Senior Center to submit their policies to the board for review at the next Committee meeting.

Trustee Tate requested an executive session for personnel at the next meeting.

Trustee Washington reported the Neighborhood Watch will be presenting a play. Proceeds will be used to help fill 500 book bags with school supplies. Auditions will be held soon. The Neighborhood Watch Christmas party is scheduled for December 14th at 7pm at the Fire Station.

Trustee Washington stated JW Fairman and Police Chief Kowlaski work hard together to get things done. Residents should come to Village Administrator Fairman and voice their concerns. Trustee Burgess reminded everyone to attend the Veterans Day Celebration at 11:00 am. There will be a guest speaker. Please invite all veterans, friends and families. The next Town Hall meeting is scheduled for Wednesday, January 18th at the Village Hall and asked that the information is placed on the marquee.

Trustee Burgess asked if a person can be a vendor and an employee at the same time.

Trustee Burgess stated volunteers don't get paid. If volunteers leave the village will get new volunteers- the town will go on. The committees should not feel they can do what they want without going to the board.

Mayor Hanks read the Collector's reports for August and September 2015. Mayor Hanks thanked Trustee Williams for reading the proclamations in his absence and wished all marines a Happy Birthday and Happy Veteran's Day for tomorrow. Mayor Hanks thanked the Village Clerk and staff for all the work that was done on the Resource Fair. It was a great success. State representative Sims gave an update on what was happening in Springfield. The mayor of Olympia Fields was here representing the Treasurer's office. The vendors thought it was very successful and the turnout was great.

Springfield update- Mayor Hanks thanked the board for passing the resolution tonight. House bill 4305 passed with bipartisanship 115-1. Mayor Hanks met with our State Reps. Elgie Sims, Marcus Evans and Thaddeus Jones and Representatives Anthony DeLuca, Will Davis and Al Riley while in Springfield today. The bill was still in debate when he left Springfield. The next step is the Senate. Hopefully the Senate will come back in before the end of the year. Motor Fuel Tax, 911 lottery, gaming machine funds, etc... are included on what is being held up. We will reach out to Senator Trotter and Senator Harris. The Illinois Municipal League stated that the Governor has agreed to sign off on this bill. The South Suburban Mayors and Managers Association has also worked very hard.

The committees will be included on the next agenda.

HAPPY HOLIDAYS

9. Adjournment

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Williams and seconded by Trustee Jones.

All Ayes

The meeting was adjourned at 9:50 pm.

Mayor David Hanks

Village Clerk Debra L. Williams

MINUTES OF THE **COMMITTEE OF THE WHOLE MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL **DECEMBER 1, 2015.**

1. Call to Order

A. Roll Call

Mayor Hanks called the meeting to order at 7:15 pm.

On roll call:

Present: Trustees Burgess, Jones, Myers, Tates, Washington and Williams

Absent: None

2. Payment Kiosk Presentation- Tabled

3. 2015 Tax Levy

Finance Director Rao reported the tax levy for 2014 was \$2,231,098.00. The 2015 tax levy is \$2,310,906.14. The tax levy does not include taxes automatically levied for bonds and interests for Series 2000 A, B and C which total approximately \$694,000.00. Cook County will add 5% to make this 100% receivable. Discussion was held on the balances due from Cook County and State taxes which should be received by December 31st and the Cook County formula used to create the levy. The Governor still has not approved releasing funds (MFT Funds, 911 funds, Use Tax, etc...) but is expected to do so soon. Sauk Village still has an outstanding balance to Cook County in the amount of \$199,000.00. Discussion was held on how the state legislators are addressing the past due pensions both in home rule and non-home rule municipalities across the State of Illinois. The Governor is attempting to shut down all non-funded mandates. Over 90% of the Illinois municipalities have non-funded mandates. Pension boards may begin taking a percentage from the municipalities in 2016 which will cause a reduction in revenue that may result in a lack of services to the communities. The 2015 Tax Levy will be placed on the next board agenda for approval.

4. Discussion concerning committee meetings and use of Village facilities (Senior Center, Community Center and Village Board Meeting room)

Copies of policies currently in place to request the use of village facilities were reviewed by the board. Presently, Senior and Parks and Recreation Committee members review the requests and place the information on the calendar upon approval of the committee. All money is handled by the front desk and deposited to the General Fund. Deposits are refunded after inspection by a committee member. The committees do not receive any portion of the fees paid to rent the facility. It was suggested that a small portion should go back to the committee and discussion was held whether or not the person or organization renting the building should be required to have a 1 million dollar insurance policy; they should be covered under the village's policy.

Additional discussion was held which included:

- Residents pay taxes and are entitled to use the facilities. Policies need to be in place that do not micromanage the committee yet are consistent and fair to all
- Current organizations using the buildings and how it is determined who can use the buildings or whether or not a fee should be charged
- Applications are available at the front desk and must be completed and approved by the committee in charge of the facility.
- Posting a calendar at the front desk that includes all approved applications – whether or not a fee is charged
- Fees and refund stipulations
- Limiting the use of the board room for board meetings, public forums and special hearings
- If committees need board members to chair the committee and if they can write their own policy without board approval
- New policy to access the key for either building since the Police Department is no longer open 24 hours
- No politicking allowed at any public building with the exception of the forum during elections

- All facilities are open to all residents (example: Open Senior Activity on Fridays- all seniors invited) unless an application was approved by the committee and the fee paid for exclusive use (example: baby shower, birthday party, funeral luncheons, etc...)
- The location of committee meetings chaired by trustees; these meetings must be open to the public

Further review is required by board members. Recommendations for updating current policies should be submitted for consideration. This matter will be revisited at a future date.

5. Public Comment

All questions and comments must be directed to Mayor Hanks. Each speaker will be given three minutes to comment on the topic(s) of their choice. Each speaker will be allowed one opportunity to speak.

Senior Committee Chair Rose Langston reported on restructuring the committee after members resigned. The Senior Center has been open to all seniors for open activities the second and fourth Friday for the past two months. The Senior Center will be open every Friday starting in January.

Larry Stewart commented on the structure and finances of the committees. The SRO group met prior to the Friday senior activity group meeting now during that time frame.

Francine Anderson commented on the policies discussed and how it is determined who has to pay to use the facilities.

Bernice Brewer commented on funds collected from the use of the facilities. Bernice requested current copies of the policies and free use of the senior and was denied and stated other organizations that service the community are given use of the facilities for no charge.

Nathan Griffin asked the board to review the Senior Relaxation Organization's application for use of the Senior Center for Sauk Village senior activities. Mayor Hanks stated every senior is invited to join the senior groups that meet in the center. The Friday activity is open to all seniors.

Frank Harvey stated the SRO will be open to all Sauk Village senior citizens that support their independence and enable them to remain active in the affairs of the community. A written response regarding their application is requested. Mayor Hanks stated any organizations that want to have meetings with private members have to pay to rent the facility. The SRO has stated they do not want to answer to anyone (including the board of trustees) except members of their own organization. In that case, they must rent the facility. Otherwise, all senior committee groups are open to all seniors.

Frank Williams stated he agrees the senior center is for everyone. When seniors came in to play games along with that group they walked out. It should be open to everyone and everyone should play together. Stop the separation.

Clearchie Lawrence also commented on the request to use the Senior Center at no charge.

Judy Cast also commented on the use of the senior center and facility policies.

Steve Shymkus stated groups that want to be recognized by the Senior Committee need a Senior Committee member sponsor. The Senior Committee sponsor of the SRO group resigned.

Ed Shankel stated residents walk through the administration office area and use the use the bathrooms during the Town Hall meetings. Trustee Burgess stated residents are escorted to that area if needed.

Joe Wiszowaty commented on the use of the Senior Center.

Harwood and Senona Ayres stated the ladies using the bathroom are entitled according to the Illinois Disabilities Act; the bathrooms in the main hallway are often locked.

6. Miscellaneous Business

Comments from the Trustees

Trustee Williams stated a policy needs to be in place and offered to draft one and place it in the trustee's boxes. Trustee Williams commented on the negativity at meetings. Donations are still being accepted for Shop with a Cop which is tentatively scheduled for December 11th. Donations are also being for Carols, Cocoa and More.

The Budget and Finance Committee is reviewing the status of the budget after the first 8 months. Budget and Finance Meetings are scheduled the first Monday of each month. The next scheduled meeting is December 7th. Discussion was held at the last meeting on a possible ordinance amendment to change the pay for trustees (decreasing/ increasing or maintaining a salary structure) and an ordinance for electronic participation at board meetings.

Trustee Burgess commented the Town Hall meetings are open to the public to ask questions and make comments and stated the SRO needs to be placed on the agenda for discussion. Rules and regulations need to be amended. Trustee Burgess commented on the finances, the need for crossing guards and asked for an update on the Public Comment Ordinance. The Police Association will present Sergeant Sailsbery with a check for Shop with a Cop on December 8th.

Trustee Bates asked why the Rose Bush Program is not on the agenda. It was stated that the Rose Bush Program is scheduled for the January agenda. Mr. Sullivan was told he needed a committee; he wants to know if he has the support of the board. The rose bushes should be ordered before January. Trustee Bates stated research should be conducted on the taser policy and use of the Consent Agenda.

Trustee Jones reported Santa is coming to Town on Saturday, December 5th. There will be a break at the Fire Station before ending at the Community Center where pictures can be taken with Santa and refreshments will be provided. Trustee Jones stated the Parks and Recreation Committee is scheduled for Thursday at 7pm at the Community Center and asked about a current lawsuit. Trustee Washington reported the next Neighborhood Watch Committee meeting is scheduled for the second Monday of every month at 7pm at the Fire Station. All block club captains and volunteers are invited to the December meeting/ Christmas Party to thank everyone for their hard work- particularly with the book bag giveaway. Trustee Washington stated the Neighborhood Watch Committee will be hosting a live play on April 15th at Rickover Junior High. Rehearsals will start soon. Tickets will be \$5.00. Proceeds will be used to purchase book bags for the annual book bag giveaway.

Trustee Myers reported the Village Attorneys have reviewed the contract for the fire truck. The village may qualify for a 10-15% discount. When the check from the state comes in the Fire Department would like to move quickly and get a check issued from the village to purchase the truck. The Ordinance Review Committee is reviewing a couple of ordinances that require further review by the attorney.

Mayor Hanks stated the bathrooms in the outer hallway should be open during the Town Hall meetings. All seniors are invited to join any senior group and rent the facilities. Mayor Hanks reviewed the events taking place in December (Christmas parade, Breakfast with Santa, Carols, Cocoa and more, food basket giveaway, etc...). Check out the Sauk Talk for more details. Dunkin Donuts has scheduled for a Grand Opening December 4th from 10 am- 4pm. Mayor Hanks stated the discussion of crossing guards should be held with members of District 168. District 168 has a 14 million dollars surplus and provides bus service to all students. Trustees are asked if there are any items they want removed before the Consent Agenda is brought to a vote. Mayor Hanks spoke of meetings in the board room and the elimination of having ancillary meetings in the board room. A policy would bring consistency.

7. Adjournment

Mayor Hanks asked for a motion to adjourn. The motion was made by Trustee Williams and seconded by Trustee Myers.

All Ayes

The meeting was adjourned at 11:00 pm.

Mayor David Hanks

Village Clerk Debra L. Williams

MINUTES OF THE **SPECIAL MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL **DECEMBER 8, 2015.**

1. Call to Order

A. Roll Call

Mayor Hanks called the meeting to order at 5:04 pm.

On roll call:

Present: Trustees Burgess, Jones, Tates and Williams

Absent: Myers and Washington (entered the meeting at 5:25pm)

2. Resolution of the Village of Sauk Village, Cook and Will Counties requesting the Cook County Clerk's office apply an Elevated Loss and Cost Factor to 2015 Tax Levies

Finance Director Mohan Rao stated the 2015 tax levy is in the amount of \$2,310, 906.48. A resolution to apply an elevated loss and cost factor to the 2015 tax levies is due to the fact that the village recovers only approximately 90-91 % of the tax levy. The elevated loss and cost factor will increase tax revenue collection by approximately \$200,000.00 bringing the village to within 97% of the amount that should be collected. The elevated loss and cost factor has not been requested for over 20 years. There is no guarantee the village will receive the additional 7% that is normally not collected but is already included in the original levy. The village will not receive an amount more than what was originally levied for. The \$200,000.00 is already factored into the accounting of the original levy. Additional information will be presented to the board in writing before this item is brought to vote.

3. Review Municipal Building Use and Rental Policies

Trustee Williams stated copies of her suggestions to amend policies for Parks and Recreation and the use of the Committee Center were emailed to all board members and placed in the trustee's boxes.

Minor changes include-

- Correcting grammatical errors
- Section 3, 4, 5- a walk through should be conducted by a committee member before and after a rental. A checklist can be used to make sure no damages occurred before releasing the deposit
- Section 9- 1 adult for every child under the age of 18- changed because each event may have different aged children- A link was inserted that shows an adult to children ratio according to ages.
- Section 10- Reworded- Any violence or deviation from the policy or if the event is not properly supervised the event can be terminated immediately at the village's sole discretion and the person or organization may lose the ability of future use of the village.
- Section 12- \$1 million dollar insurance policy requirement should be removed. If we encourage people to use the Community Center, most individuals and organizations do not have insurance policies to rent the facility. Events held in the Community Center should be covered by the village insurance.
- Section 13- Added all groups must refrain from discussions pertaining to race, religion, politics or class. (That should also be included in the senior policy.)
- First priority in scheduling will go to Parks and Recreation events remains.
- Rental fees should be the same- there is no way to see if there are more or less people than what the application stated.

Trustee Jones, Parks and Recreation Committee Chair, stated he passed out changes last week and they were not considered including the mention of the lock box.

Mayor Hanks stated the policy under review was turned over from the Parks and Recreation committee to the board in 2008 by Trustee Burgess. It is up for board review now. Trustee Williams stated she thought she was given the current policy last week but apparently was working with the document provided by Trustee Jones which included his suggestions. Trustee Williams apologized for the error. These are only her suggestions as one board member. The committee member doing a walk through, in her opinion, was another option beside the lock box. This is the time for all trustees to discuss all suggestions and create a final policy for the board to review. The village attorneys stated committees should not make policy but should make recommendations to the board. Trustee Tates stated the suggestions should be passed back to the Parks and Recreation committee for

review.

Trustee Myers confirmed the insurance company will cover the Community Center.

Trustee Williams stated the difference between the two policies are key and lock box versus the walk through, more profound language, rental fees and the link for adult supervision and again sincerely apologized to Trustee Jones and the committee for the error. The two policies are pretty similar. Discussion was held on who should or should not have to pay a rental fee. Mayor Hanks stated the rental income from the last few years needs to be researched. Additional discussion was held and the suggestions will be sent back to the committees for review and will be addressed by the board at another time.

Trustee Burgess stated the board should not be in charge of making policy for committees but should review recommendations by the committees and approve the changes without micromanaging the committee. Trustee Williams stated throughout the policy it states the committee is responsible for the calendar and approving use of the facility. The policy is very similar from the document provided excluding grammatical errors and the other suggestions already discussed. The village is responsible for the structure and approving the policy proposed by the committee. Trustee Williams stated Senior Chair Langston did provide recommendations. Mayor Hanks suggested sending the Parks and Recreation and Welch Park/ Senior Center policies back to the committees for review and bring recommendations back to be addressed by the board at a later date.

Trustee Jones stated most of his committee members work and may not be available to do a walk through in place of using the lock box. This would prohibit people from renting the center if they are not available.

Trustee Burgess passed out his suggestions for a policy that pertains to the use of the board room and commented on who uses the rotunda and for what purposes. Discussion was held on the policy presented by Trustee Burgess which included permitted uses for the board room and exclusion which includes the ban of political literature or other political propaganda except in the case of approved forums.

Trustee Washington stated the policy should allow use for all residents, board members, schools, churches, etc...

4. Review Ordinance to allow participation at Board meetings by use of electronic devices

The board reviewed the ordinance to allow participation at Board meetings by use of electronic devices. The caller will be considered present at the meeting and will be able to vote. Participation by use of electronic devices is applicable to all board meetings including executive session. The board must have established a quorum prior to allowing participation by electronic devices.

24 hour prior notice (unless impractical- example- employment purposes), reason for the inability to attend and contact information must be given to the Village Clerk so proper electronic equipment can be readily available to ensure that the caller, board and audience can communicate throughout the meeting. The minutes must reflect what members were physically present and what member(s) were present by electronic devices. This matter will be included on the board agenda for approval.

Trustee Burgess asked if a trustee still gets paid if they are not in attendance for the entire meeting. Mayor Hanks stated if they actively participated in the meeting discussions, voting, etc... they are considered present.

5. Adjournment

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Williams and seconded by Trustee Washington.

All Ayes

The meeting was adjourned at 7:05 pm.

Mayor David Hanks

Village Clerk Debra L. Williams

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER DECEMBER 8, 2015.

1. CALL TO ORDER

Mayor Hanks called the meeting to order at 7:11 pm.

A. Pledge of Allegiance

Mayor Hanks lead those assembled in the Pledge of Allegiance.

B. Roll call

Present: Trustees Burgess, Jones, Myers, Tate, Washington and Williams

Absent: None

2. PUBLIC COMMENT

A. Public Comment- All questions and comments must be directed to the Mayor. Each speaker will be given three minutes to comment on agenda items only. Each speaker will be allowed one opportunity to speak.

Marva Campbell- Pruitt commented on tabling Item E under New Business, the need to include the Lincoln Meadows community group in the building use policy and the senior committee policy. Ms. Campbell-Pruitt refused to yield the floor as Mayor Hanks responded to the comments.

Bernice Brewer also commented on New Business- Item E.

Trustee Williams stated revisions were submitted for the Senior Center and Senior Committee that were not addressed at the Special Meeting. These suggestions have been submitted to the Senior Committee for review.

Mayor Hanks stated all Sauk Village seniors have the opportunity to join a senior group.

3. REPORTS OF OFFICERS

A. Mayor's Report- Mayor Hanks

Mayor Hanks stated this is the last meeting of the month. Merry Christmas and Happy New Year.

B. Village Clerk- Mrs. Debbie Williams

Village Clerk Williams reported Carols, Cocoa and More is scheduled for Thursday, December 17th from 6:30pm- 8:30 pm. There will be light refreshments and holiday fun. Food baskets will be distributed to the first 50 families that provide proof of residency. Toys will be distributed to the children up to 12 years of age while supplies last. The food drive is going well for this event. Toys are needed. Share the Warmth will not start until after Christmas.

Village Clerk Williams asked for the explanation of the use of a consent agenda to be placed on a January agenda and for information from the attorney to be made available. There are no more meetings scheduled for December. As a reminder, the Village Clerk posts the agenda. The Village Clerk does not set the agenda. Agendas are posted according to the direction of the mayor no less than 48 hours prior to a meeting. Check out www.saukvillage.org for meeting notices and agendas. Special meetings are often sent out by eblast. Register for free Sauk Village email alerts at www.saukvillage.org.

C. Village Treasurer – Mr. Jim Griegel- Absent- No report

D. Village Attorney - Odelson & Sterk, LTD- Mike McGrath

Village Attorney McGrath stated in lieu of an executive session memos will be distributed to the board.

E. Village Engineer – Mr. Jim Czarnik

Village Engineer Czarnik reported the deadline for submitting applications for the Railroad Safety and Noise Mitigation Program has passed. According to the Village Manager, only ten applications were submitted out of 34

eligible properties. Even if each applicant utilizes the maximum funding for their property, the fund for this program will still have about \$200,000 remaining due to lack of participation. Therefore, the Village needs to make a decision on how to allocate the remaining funding. I would recommend adding a second phase to the program and significantly boosting the available funding per property owner. We need to discuss this further at the committee level before approaching the Board again with a recommendation. Trustee Burgess suggested the CN Committee meet to discuss this further and asked if Candlelight applied. Trustee Williams stated Candlelight has not submitted an application to date. The village should reach out to Candlelight before a second phase is started. Mayor Hanks mentioned a program to plant trees along CN Railroad at a low cost.

F. Village Administrator/ Director of Public Safety- JW Fairman, Jr.

Director Fairman stated people did submit applications at the last minute. Applications need to be reviewed at the next CN Committee meeting to see if they meet the qualifications.

Director Fairman spoke about the Blueprint Program and the correlation between crime and vacant houses. The vacant house list is being compared to the list of homes that receive water and sewer. Some houses thought to be vacant actually have people living in there without going through the inspection process and setting up water accounts.

4. REPORTS OF TRUSTEES AND BOARD COMMITTEES

A. Beautification Committee- Mayor Hanks

Mayor Hanks stated the Beautification Committee will not meet in December. The committee wishes everyone a Merry Christmas and a safe New Year.

B. Parks and Recreation Committee- Trustee Jones

Trustee Jones thanked Trustee Myers, the Fire Department, Police Department, ESDA, PLAN, the library, Beautification Committee- Carol, Linda, Jackie- for helping out with the Santa Parade and events of the day. Trustee Jones thanked his committee for helping to decorate the float and the Community Center. Merry Christmas and Happy New Year.

C. Public Works Committee- Trustee Burgess

Trustees Burgess thanked the Beautification Committee on the Christmas decorations both inside and outside of the building. Trustee Burgess and the Police Association presented Sergeant Sailsbery with a check in the amount of \$1,000.00 to be used with Shop with a Cop event. The Police Association held fundraisers and made personal donations.

The next Public Works Committee meeting is scheduled for 7pm Wednesday, December 9th. Merry Christmas and Happy New Year.

D. Housing and Intergovernmental Committee- Trustee Tates

Trustee Tates reported the Housing Committee has received 8 requests to host another Homebuyer's workshop. The Intergovernmental Relations Committee is reaching out to other communities to see what programs Sauk Village could benefit from. More outreach will begin after the first of the year and piggyback on their programs. Have a wonderful holiday.

E. Public Safety/Ordinance Review Committee- Trustee Myers

Trustee Myers thanked everyone for coming out for the Santa Parade. It was a great time. The committee did a wonderful job. Trustee Myers asked to have the Public Comment, Department Head Education, Water Reconnection Fees and Business Fees for Health Inspection ordinances on the next agenda. Be Safe when the bad weather hits. Trustee Myers is meeting with the Village Administrator on issues to be discussed with the Safety Committee

F. Neighborhood Watch Committee- Trustee Washington

Trustee Washington reported helping to decorate the Community Center into a magical place and thanked Trustee Myers for riding throughout the village in the cold. Neighborhood Watch meetings are scheduled on the second Monday of every month. The pre – meeting begins at 6:30 pm and the regular meeting starts at 7pm. The December 14th meeting will include the annual Christmas Party. A live play will be hosted by the Neighborhood Watch Committee at Rickover Junior High at 7pm on April 15th titled “Are you my neighbor?”. This will encourage community involvement and public safety. This is a kickoff for the book bag giveaway. Last year 250 book bags were given out. The goal this year is 500. The committee is accepting donations of school supplies now at the Village Hall and McConathy Public Library. Do not leave boxes that show what purchases you made during the holidays. Cut up the boxes and place them in garbage bags.

G. Budget, Finance and Community Relations Committees – Trustee Williams

Trustee Williams suggested taking the cardboard boxes to a recycling center. A recycling center is located at 213th and Main Street in Dyer. Trustee Williams thanked the Police Association for the \$1,000.00 donation for Shop with a Cop. Thanks to Sergeant Sailsbery for raising \$88.00 at National Night Out and rounding it up to \$100.00. (Included in the Police Association donation)

The Community Outreach Partnership Committee is hoping to match that amount. Trustee Williams thanked the COP Committee for selling candy bars- \$606.00. We are still accepting donations. The Public Relations and COP Committees are meeting Wednesday, December 9th to discuss holiday events. Trustee Williams is working with Officer Morris and Sergeant Sailsbery on the Shop with a Cop event which is scheduled for Friday, December 11th. Thanks to Ms. Woodley from District 168 for taking over coordinating the kids that will participate in the Shop with a Cop event.

Trustee Williams thanked the following people for the donations- Kathy Trudelle \$50.00, Heidi Parker \$25.00, the Ketchams \$10.00, Floyd and Nadine Morgan \$5.00 and Chief Kowalski \$200.00 making us just short of the \$1,000.00. Frank Williams contributed \$50.00 and Barb Stearns contributed \$20.00 at this time. Trustee Williams stated any monies left over will be used for the Carols, Cocoa and More program.

The school will provide transportation.

5. REPORTS OF DEPARTMENTS, COMMITTEES & COMMISSIONS

A. Fire Department/ 911 Committee- Chief Stoffregen

Chief Stoffregen wished everyone a Safe and Merry Christmas and reminded everyone to put any holiday wrapping in the garbage and take it outside; move the can away from the house to avoid a fire and do what Trustee Washington suggested. There was a great turnout out at the Pancake Breakfast. Everyone worked together. The Fire Department is waiting for the check from the state for the new fire truck. The committee has already picked the vendor.

Chief Stoffregen reported over the past 2 weeks, the fire department responded to 26 calls. The fire department responded to 6 vehicle accidents, 2 fire alarms, , 9 medical assists, 3 CO calls, 1 structure fire, 1 lines down, 2 assist other agencies, and 1 car fire. Chief Stoffregen asked Village Clerk Williams to swear in Jerome White as a new firefighter.

Mayor Hanks stated movement has started in Springfield. 911 funds have been released. Other monies should also be released soon.

B. Police Department-Police Chief Kowalski

Chief Kowalski reported –

Police Service Case Summary: During the period of **11/10/2015** thru **12/08/2015** the Sauk Village Police Department had a total of 28 arrests. Of the arrests reported 10 were felony arrests and 18 were misdemeanor arrests.

-CalCom Report: For a period between **11/10/2015** and **12/08/2015** the police department received 951 calls for service.

-Cases of Note: will be listed on line.

-Narcan/Naloxone Deployment: After attending a "Train the Trainer" Narcan/Naloxone Application in-service through the DuPage Narcan Program (DNP) sponsored by the DuPage County Health Department the Sauk Village Police Department will begin carrying Narcan to administer to victims of an opiate drug overdose. Each officer will be trained on the proper use of administering Narcan. Afterwards they will be provided the policy and 2 doses of Narcan to be administered at their discretion upon receiving a call of a victim of an opiate induced overdose.

-LEADS Audit: On October 14th the Illinois State Police, Program Administration Bureau conducted an audit on our Law Enforcement Agencies Data System (LEADS). The results of the audit were recently received and disclosed that of the 30 rules, regulations and procedures they rated in the report 27 of them applied to the Sauk Village Police Department. The police department was found to be non-compliant with 15 of the points and compliant in the other 12. We have addressed all the deficient points and will respond to the Illinois State Police on the resolution.

-Housing Commission: The Police Department remains committed to continue working with the Sauk Village Housing Commission.

-New Hire Update: The Police Department received a call from the Police and Fire Commission department informing us that the candidate we selected to fill the COPS Grant withdrew from hiring consideration. We are moving forward with selecting another person from the eligibility list. Chief Kowalski announced Officer Jacob Howard resigned from the Sauk Village Police Department effective 12/6/15. Chief Kowalski requested the Village Board's approval at moving toward filling this vacancy also.

C. Public Works Department- Director Weller-Absent- No report

D. Administrative Services Director- Director Jasinski

Director Jasinski reported the Village Hall will be closed on Christmas Eve, Christmas Day and New Years Day

December night court update: 123 tickets

116 tickets were found guilty for failing to appear

5 tickets were not guilty

2 tickets were guilty

Touching base with JW Fairman report referring to the Blue print program, to date in the last 2 weeks since we started the sticker program on vacant homes 22 residents established water service, 5 residents were back billed and 49 houses were found to be occupied without occupancy and water service that should be vacant.

Merry Christmas and Happy New Year.

Trustee Burgess asked about the restaurant and the two lounges that are closed. There is no word on the restaurant or the lounges. The state revoked the Levels liquor license because they purchased liquor out of state.

E. Finance Director-Director Rao

Director Rao reported the 2014-2015 audit should be completed soon. The administrative fees from TIF2 and TIF 3 should be received from Amalgamated Bank on Wednesday, December 9th. The audit report should be available before Christmas. The Police and Fire Pension Board did turn in their audit.

F. Sauk Village Homeland Security Agency-Assistant Director Darnall

Director Darnall wished everyone a Merry Christmas and Happy New Year and reminded everyone to be safe. Over the past 2 weeks, ESDA responded to 19 calls. The ESDA department responded to 3 fire alarms, 2 CO alarms, 5 vehicle accidents, 3 school patrols, 2 structure fires, 1 line down, 1 controlled burn, 1 assist other agency and 1 medical assist.

G. Human Relations Commission- Commissioner Williams

Commissioner Williams reported the Human Relations Commission meetings will resume in January. There are two vacancies on the commission. Please submit a letter of interest to Mayor Hanks.

Commissioner Williams wished everyone Happy Holidays.

H. Housing Commission- Commissioner Holcomb

The demolition program is moving to remove the blight of vacant properties throughout the village. To date 7 properties have been removed, number 8 is presently in the process and next week #9 will be completed. We are in the legal process of scheduling the next 10 properties. The drawdown for expenditures is and will be February 6, 2016 and the review and payment take between 60-90 days for reimbursement. The drawdown will cover the following expenditures; Asbestos Inspections, Asbestos Abatements, and Dumpsters of which to date Housing spent \$2,785.00 on Asbestos Inspections and Abatement and the village spent \$3,825.00 on Abatement. The cost of the dumpsters has not been totaled to date (working on that). Due to the large amount of debris inside the structures and illegal dumping in the back yards the number of dumpsters has increased significantly from the standard number required of 3-5 to anywhere from 6-12 bringing the cost of the dumpsters for the first 9 properties to around \$20,00.00 to \$24,000.00. The total cost excluding lawyer fees comes to \$2,500.00 to \$3,000.00 per property which if the village had to pay for the total demolition would be \$25,000.00 to \$30,000.00 per property. As stated these are expenditures that will be reimbursed with submission for expenditures quarterly. As the sheriff's department wants only 10 properties per phase and it is projected that we would demo around 50 properties within 2016 this is a cost that the Mayor and Board need to consider due to the requirement that we have to pay in advance and then be reimbursed.

There are other issues that need to be considered as to expenditures on these properties. First off the state removed future funding for our grass cutting program and all of these vacant properties will be require to be maintained throughout the summer months. Public Works does not have the manpower and we can work with the sheriff's SWAP program on a limited basis. The issue of vacant properties has been a long standing problem going back as many as 20 years without any action being taken when there was money available so do to the lack of past administration's looking to the future it has become the blight that it is today. It comes down to what we do now to prevent further blight and move the village forward. Keep in mind that the housing commission is made up of volunteers and we can only help by doing our part in keeping expenditures to a minimum by doing tasks the village hasn't the money or manpower to do.

In closing, the Housing Commission requests that the mayor and board inform us what direction and actions they wish us to proceed as we are only an advisory group.

Senior Committee- Chairperson Rose Langston

Enrollment for Medicare Part D Medicare ended yesterday, December 7th. The Senior Committee's last activity day for the year will be on Friday, Dec. 18th from 12:30-3:30 p.m. Frank Williams and Steve Shymkus will be coordinating the committee's SV Open Senior Activity every Friday beginning in January. There are a variety of games available; however, seniors may bring their own games if desired. The 'Rummykub' game has created quite a challenge for the seniors and there is plenty of room for more challengers. Beverly Sterrett continues the Silver Sneakers fitness classes (10:00 & 11:15 a.m.) every Tuesday and welcomes more participants. The Ceramics Group has opening for all seniors, they meet from 8:00 a.m. until 12:30 p.m. on Wednesdays. Our paperback book program continues to thrive, with many participants. Thank you again Nancy Baker for your continuous donations. The next movie co-sponsored with McConathy Library will be 'Santa Claus 2' with Tim Allen at the library on Monday, Dec. 14th at 12:30 pm. Blood Pressure screening will precede the movie. Light refreshments will be served.

In December, over 400,000 blood donations are needed to make sure patients receiving transfusions have the blood they need. Give in December and end the year with real meaning.

St. James Catholic Church's Blood Drive is this Sunday, December 13th from 9:00 a.m. until 1:00 p.m. in Didier Hall. No appointment necessary.

The Bloom Township Senior Community Luncheon is on Thursday, Dec. 17, 2015 at Glenwoodie Golf Club. The theme is 'It's Christmas'. Harmonize to the Christmas classics with The Convertibles. Advanced ticket required, doors open at 11:30 a.m. Tickets for 'Dresses and Suits-2016' event on Wednesday, January 13th will be sold at the luncheon. For appointment and/or additional information, call 708-754-9400 ext. 244. Senior Wheels provides affordable transportation within the township and a few medical facilities out of township. Call 708-754-8200 a day or two to make arrangements. The Golden Agers at Jones Memorial Community Center will meet on Wednesday, December 16th. Social hour is at 10:00 a.m., 10:30 a.m. meeting and lunch served at 11:30 a.m. The \$5.00 dues will be collected. Cost for lunch is \$5.00. For reservation, call 708-757-5395. Leisure Timers held their Christmas party at Scrementi's last Sunday. The Sunshiner's are holding their catered Christmas party this Saturday. SV Blue Grass will be celebrating their Christmas with a potluck on Sunday, December 20th. Attendees are asked to bring a covered dish to share. There will be no December Senior Committee meeting.

6. Consent Agenda

A. Motion to Approve Committee Meeting Minutes- September 15, 2015

B. Motion to Approve Regular Board Meeting Minutes- September 22, 2015

C. Motion to Approve Committee Meeting Minutes- October 6, 2015

D. Motion to Approve Regular Board Meeting Minutes- October 13, 2015

E. Motion to Approve Special Meeting Minutes- October 20, 2015

F. Motion to Approve and Hold Executive Session Meeting Minutes- October 20, 2015

Mayor Hanks asked if anyone wanted to remove any items from the Consent Agenda. Hearing None- Mayor Hanks asked for a motion to approve the Consent Agenda. The motion to approve was made by Trustee Williams and seconded by Trustee Washington.

On roll call

Ayes: Trustees Burgess, Jones, Myers, Tate, Washington and Williams

Nays: Trustee Tate

Motion carried

7. New Business

A. Motion to Approve Accounts Payables and Disbursements- November 10, 2015- December 8, 2015

Mayor Hanks asked for a motion to approve the Accounts Payables and Disbursements- November 10, 2015- December 8, 2015. The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

Discussion was held on the immediate checks. Trustee Williams stated the immediate checks include a description and were paid according to the policy recently approved by the board and asked if there is another way the board wants to see immediate checks presented. Trustee Burgess asked what was the emergency and when were they written. Mayor Hanks stated the majority of payments were insurance payments; others were reimbursements for employee's expenses and training, supplies and uniforms by contract. Additional discussion was held on the policy previously approved by the majority of the board and the need for the immediate checks- insurance payments, avoid termination of services, etc... Trustee Williams stated the dates the checks were written can be provided by email. This information can be added to the written description in the future.

Point of order called-

On roll call

Ayes: Trustees Myers, Washington, Williams and Mayor Hanks

Nays: Trustee Burgess, Jones and Tate

Motion carried

B. Motion to Approve a Resolution of the Village of Sauk Village, Cook and Will Counties Requesting the Cook County Clerk's Office Apply an Elevated Loss and Cost Factor to 2015 Tax Levies

Mayor Hanks asked for a motion to approve a Resolution of the Village of Sauk Village, Cook and Will Counties Requesting the Cook County Clerk's Office Apply an Elevated Loss and Cost Factor to 2015 Tax Levies.

The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

On roll call

Ayes: Trustees Myers, Washington, Williams and Mayor Hanks

Nays: Trustees Burgess, Jones and Tate

Motion carried

C. An Ordinance for the Levy and Assessment of Taxes for the 2015/2016 Fiscal Year for the Village of Sauk Village, Counties of Cook and Will, Illinois

Mayor Hanks asked for a motion to approve an Ordinance for the Levy and Assessment of Taxes for the 2015/2016 Fiscal Year for the Village of Sauk Village, Counties of Cook and Will, Illinois.

The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

On roll call

Ayes: Trustees Myers, Washington, Williams and Mayor Hanks

Nays: Trustees Burgess, Jones and Tate

Motion carried

D. Motion to Approve an Ordinance to allow participation at Board meetings by electronic devices

Mayor Hanks asked for a motion to approve an Ordinance to allow participation at Board meetings by electronic devices. The motion to approve was made by Trustee Williams and seconded by Trustee Washington.

On roll call

Ayes: Trustees Myers, Washington, Williams and Mayor Hanks

Nays: Trustees Burgess, Jones and Tate

Motion carried

E. Review Municipal Buildings Use and Policies- removed from the agenda

8. Miscellaneous Comments from the Mayor and Board of Trustees

Trustee Williams passed out Christmas cookies to the board. Trustee Williams wished everyone happy holidays for their respective holiday. Trustee Williams asked the board to review the Accounts Payable and provide information where the board members that approved the Accounts payable may have violated any policy.

Trustee Williams thanked everyone who voted in favor of Item D. Trustee Williams brought this matter to the board but this ordinance applies to all board members not just her personally; which caused her to question the trustees who did not vote in favor of the ordinance. Trustee Williams spoke of the discord.

Trustee Myers stated the tax levy is needed. The Budget and Finance Committee will review the immediate checks and reevaluate emergency needs. Happy Holidays.

Trustee Tate stated the needs for the Sauk Village Citizens for Public Awareness and the senior committees need to be addressed and resolved by the board. Trustee Tate stated there has been flooding at Sauk Trail and Merrill for over one year. There was a recent accident there. Trustee Tate stands by his comments regarding the use of the consent agenda and commented on the amount of disrespect seen here during these meetings.

Trustee Jones spoke about the abruptness to change policies that could run volunteers and residents away. Happy Holidays and be safe.

Trustee Washington stated the Neighborhood Watch Committee is always looking for new members. Trustee Washington spoke of a recent incident where a family was helped by the Neighborhood Watch captains. The block captains will be celebrated at the Neighborhood Watch Christmas Party on Monday.

Trustee Burgess reported Grace United Church is passing out 150 coats, hats and gloves to students from all three Sauk Village schools- Wagoner, Rickover and Strassburg. They will be delivered December 18th to the schools. The schools submitted the information of the children that will receive the items.

Trustee Burgess commented on where the extra tax levy is allocated. The \$200,000.00 should be earmarked for something like sidewalks or infrastructure.

Trustee Burgess commented on immediate checks. The board should be prepared to make these payments when they are due. Merry Christmas and Happy New Year.

Mayor Hanks stated the loss revenue application is due to the fact that Sauk Village has not received 100% of the tax revenue in the past ten years. Approximately 90-95 % has been received. The additional 7% applied for is needed to provide services to our residents and it is not guaranteed. Even if the village receives the full 7% the village would still not receive 100% of the tax levy. The residents are not being charged more than the original tax levy calls for. There is no extra revenue. The money is earmarked to the funds allocated to according to the formula provided by the state. There is no deviation from the state formula. No one wants to raise taxes or levy but services like Police, Fire, street repairs, plowing, Public Works services, etc... are provided to residents by using tax money. Accounts Payable was done according to the policy. The trustees that are questioning the Accounts Payable are the ones that voted against passing the policy. The policy was followed. The Accounts Payable has been in their boxes since Friday. Trustees had the opportunity to ask the Finance Director questions prior to tonight. The water leak on Sauk Trail is being addressed. An outside company needed to be called in. Special valves were installed so our Water Department can handle this in the future.

Mayor Hanks stated order and decorum comes from the top. Members of the board are responsible for causing problems at the meeting and trying to disrupt the meetings so there is no order and decorum. The Mayor's responsibility is to maintain order and decorum and keep the meeting moving in an orderly fashion. There are policies in place. People come to the podium and do not relinquish the floor after three minutes and refuse to leave. If they refuse to leave they need to be removed –no different than what would happen if you were on the House or Senate floor at the State Capital. People sitting up here need to help keep order and decorum. There is disrespect from the people in the audience.

Merry Christmas and Happy New Year!

Outbreaks from the audience occurred throughout the meeting.

9. Adjournment

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Williams and seconded by Trustee Myers.

All Ayes

The meeting was adjourned at 9:00 pm.

Mayor David Hanks

Village Clerk Debra L. Williams